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www.sfu.ca/vpacademic**MEMORANDUM**

ATTENTION	Senate	DATE	July 18, 2013
FROM	Jon Driver, Vice-President, Academic and Provost, and Chair, SCUP	PAGES	1/1
RE:	Establishment of the SFU-JLU Joint Centre for Bioarchaeological Research as an Institute (SCUP 13-42)		

At its July 17, 2013 meeting SCUP reviewed and approved the proposal for establishment of the SFU-JLU Joint Centre for Bioarchaeological Research (JCBR) as an Institute for a five-year term.

Motion:

That Senate approve the proposal for the establishment of the SFU-JLU Joint Centre for Bioarchaeological Research (JCBR) as an Institute for a five-year term.

encl.

c: D. Yang
J. Pierce

A handwritten signature in black ink, appearing to be "D. Yang".



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MEMORANDUM

ATTENTION Jon Driver
Vice-President, Academic and Provost
Chair SCUP

DATE July 9, 2013

FROM Norbert H. Haunerland
Associate Vice-President, Research

PAGES 1/1

RE: SFU-JLU Joint Centre for Bioarchaeological Research (JCBR)

Attached is a proposal from Dr. John Pierce, Dean, Faculty of Environment for the establishment of the SFU-JLU Joint Centre for Bioarchaeological Research (JCBR).

I recommend approval as a Research Institute according to Policy 40.01. Once approved by SCUP the proposal should be sent to Senate and the Board of Governors for information.

Motion:

That SCUP approves the SFU-JLU Joint Centre for Bioarchaeological Research (JCBR) as an Institute for a 5 year term.

A handwritten signature in black ink, appearing to read 'Norbert H. Haunerland', written over a horizontal line.

Dr. Norbert H. Haunerland
Associate Vice-President, Research

Attachment

C: D. Yang, ARCH
C. D'Andrea, ARCH
J. Pierce, Dean, FENV



JOHN T. PIERCE, DEAN
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MEMORANDUM

ATTENTION Mario Pinto, VP Research **DATE** July 9, 2013
FROM John T. Pierce, Dean, Faculty of Environment
RE: SFU_JLU Joint Centre for Bioarchaeological Research (Institute R.40.01)

I write in strong support for the creation of a Joint Centre for Bioarchaeological Research between Simon Fraser University and Jilin University. Both universities have very strong expertise in osteoarchaeological research. The partnership will facilitate faculty/graduate student exchanges, hands on training and the sharing of information that will shed light on important questions relating to human evolution, animal/plant domestication, human health and the development of Chinese civilization.

I will be in China with President Petter in November to complete the partnership by signing an MOU with Jilin University.

John T. Pierce, Dean
Faculty of Environment

JTP:avv

cc. J. Driver, VPA
D. Yang, ARCH

SFU

**THE SFU- JLU JOINT CENTRE FOR
BIOARCHAEOLOGICAL RESEARCH (JCBR)**

02/07/2013

1 SUMMARY

The purpose of creating the SFU-JLU Joint Centre for Bioarchaeological Research (JCBR) is to provide a platform for faculty, scholars and students from both Simon Fraser University (SFU) and Jilin University (JLU) of China to join forces to advance bioarchaeological studies in Canada and in China.

The SFU-JLU Joint Centre for Bioarchaeological Research at SFU (JCBR) functions in coordination with its partner, the JLU-SFU Joint Laboratory for Bioarchaeological Research (JLBR) at JLU.

The proposed research centre breeds an opportunity to deepen the long-term partnership between Simon Fraser University and the university overseas, to create a place for both Canadian and Chinese students to gain international research experience in both countries, and to enhance human osteoarchaeological research in Chinese archaeology as a whole through well-designed research projects and hands-on training. This is consistent with the new SFU international engagement strategy for developing deep and mutually beneficial relationships.

The Joint Centre for Bioarchaeological Research shall be governed in accordance with University policies including R.40.01, RESEARCH CENTRES AND INSTITUTES. The administrative officer is the Vice President Research (VP Research).

The Director of the Centre shall be appointed by the VP Research under advisement from the JCBR Steering Committee. Term of office for the Director shall normally be five years.

The Centre will act in accordance with all university policies, and in a manner consistent with the goals and the objectives of Simon Fraser University.

2 INTRODUCTION

China has great potential to make a unique contribution to the field of archaeology for its abundance of archaeological human, animal and plant remains. These invaluable materials can play significant roles in understanding many important questions concerning human evolution, early animal and plant domestication, temporal changes in human health status, social complexity and the formation of Chinese civilization.

Established in 1946, Jilin University (JLU) is a leading national university under the direct jurisdiction of the Ministry of Education of China, and is constantly rated among the top 10 in the country. Currently, it is the largest university (68,000 students in 2012) in China, with the largest graduate school (24,000 graduate students in 2012). The relationship between SFU and JLU is historically significant and highly valued, as JLU has been SFU's partner for over 25 years. It is the first partnership that SFU developed in China, and one of the first in Canada.

JLU runs the largest university education program in archaeology and has been one of the strongest archaeology research programs in China, particularly in human bioarchaeology. JLU has actively pursued international collaborations to advance bioarchaeological research in China. With two years of preparation, JLU archaeology has secured adequate amounts of funding to create the JLBR at JLU.

SFU is well known for its strong lab-based archaeology program. JCBR is a unique opportunity for SFU to join forces with JLU to conduct innovative bioarchaeological research in China.

3 OBJECTIVES

The particular objectives of JCBR are:

- To create a platform for SFU and JLU faculty, graduate and undergraduate students to work together to develop innovative research in Chinese archaeology;
- To enhance SFU's long-term partnership with JLU, establishing a solid foundation for future collaborations in other research areas.

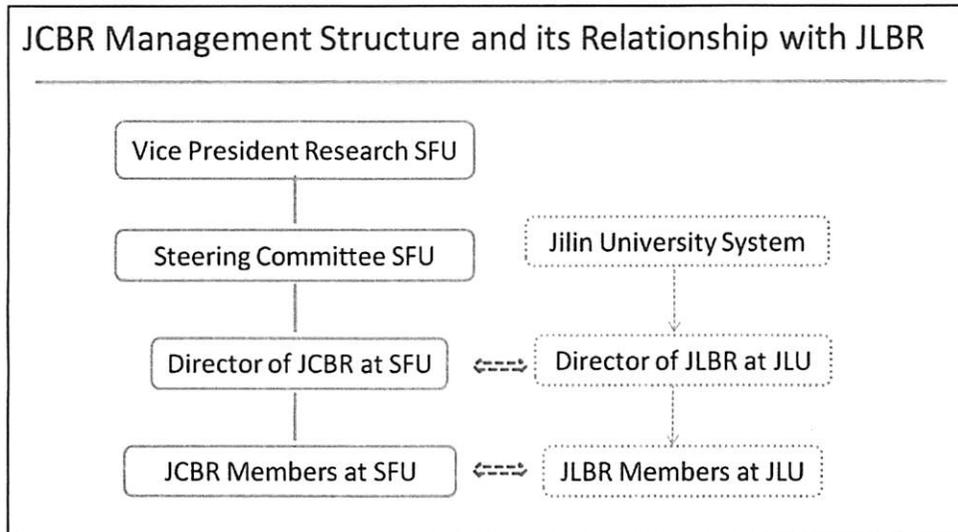
4 BENEFITS OF THE RESEARCH ACTIVITIES

- Establishment of leadership roles for both SFU and JLU in the development and advancement of bioarchaeological research in China;
- Provision of excellent training opportunities for graduate students and upcoming researchers from both SFU and JLU to have hands-on research practice on important archaeological materials and to gain international experience studying and working in different cultures.

5 GOVERNANCE

- The VP Research is the Administrative Officer of JCBR.
- JCBR shall be governed in accordance with University policies including R.40.01, RESEARCH CENTRES AND INSTITUTES. If this document and University policy differ on any issue, University policy shall prevail.
- JCBR shall be a research institute as defined in SFU Research Policy R40.01 (Appendix II: Research Institute) and comes under the authority of the VP Research.
- JCBR is housed within the Department of Archaeology in the Faculty of Environment at SFU.
- JCBR functions in coordination with its partner, JLBR at JLU to conduct joint research. JCBR is created at SFU while JLBR is physically established at JLU. The establishment of these two equivalent units creates the mechanism for JLBR or JCBR to report to both universities respectively, following their respective requirements and policies.
- A joint academic steering committee will also be created by a joint effort of JCBR and JLBR to coordinate research activities.

- The diagram below shows the management structure of JCBR at SFU and its



relationship with JLBR at JLU.

5.1 STEERING COMMITTEE OF JCBR AT SFU

The task of the Steering Committee is to determine the overall direction of the Centre and to oversee the management of its operations. While it normally operates by consensus, when necessary it can make decisions by majority vote, including the appointment of new members of the Steering Committee.

- Initial membership will be:
 - VP Research or designate
 - Dean or Associate Dean of the Faculty of Environment
 - Chair of the Department of Archaeology
 - Director of JCBR at SFU
 - Director of JLBR at JLU
 - One Additional Member of JCBR at SFU

5.2 DIRECTOR

- The Director of the Institute shall be appointed by the VP Research under advisement from the JCBR Steering Committee. Term of office for the Director shall normally be five years.

The Director’s tasks include the following responsibility, which he/she may delegate but not abrogate:

- Chairing the Steering Committee;
- Overseeing the Centre’s finances;
- Recruiting members;
- Preparing the annual report to the Vice-President, Research.

5.3 MEMBERSHIPS

- Faculty, postdoctoral fellows and graduate students of SFU can be made regular members of JCBR upon on the approval of the steering committee.
- Potential members of JCBR at SFU may include:
 - Dongya Yang, associate professor (professor from Sept 2013), human osteoarchaeology and ancient DNA research (potential director)
 - Hugo Cardoso, assistant professor, human osteoarchaeology
 - Francesco Berna, assistant professor, environmental archaeology
 - Deborah Merrett, adjunct faculty, human osteoarchaeology
 - Jon Driver, professor, zooarchaeology
 - Catherine D'Andrea, professor, archaeobotany
- Status of Research Associates may be granted to those from other universities who share the same research interests and whose involvement enhances the research of JCBR at SFU.
- Status of Associate Members will be granted to those members of JLBR at JLU. Potential members of JLBR at JLU may include:
 - Hong Zhu, professor, human osteoarchaeology (potential director of JLBR)
 - Quanchao Zhang, professor, human osteoarchaeology
 - Dong Wei, senior lecturer, human osteoarchaeology
 - Dawei Cai, associate professor, ancient DNA
 - Quanjia Chen, professor, zooarchaeology
 - Zuowei Tang, professor, environmental archaeology

6 FUNDING

- Small amount of operating grants will be made available through the Dean's office.
- Research grants will be sought through joint efforts to apply to funding agencies in Canada, China and other countries. Yang as the PI has just been awarded \$200,000 SSRHC Partnership Development Grant (2013-2016) to support research initiatives of JCBR.



Library Course Assessments

The Library participates in the course approval process for new courses at both the undergraduate and graduate levels. By Senate motion (S.93-11) "no new course should be approved by Senate until funding has been committed for necessary library materials." A Library review should be conducted after new course proposals have been approved by the department or school curriculum committee, before being considered by the Faculty curriculum committee. New courses will not be approved at the Senate Committee on Undergraduate Studies (SCUS) or Senate Graduate Studies Committee (SGSC) until a Library review has been completed. Even if the department states that no new library resources are required, a report from the Library is required to confirm this view.

To submit course proposals for review by the Library, forward the following materials to [Megan Crouch](#).

- course proposal forms
- complete course outline
- reading list created for the course, if any
- date of Faculty curriculum committee meeting (or other deadline for library report)

Please send the above materials at least two weeks prior to your deadline.

An assessment will be done to evaluate whether the Library's holdings and present collection development activities are adequate to support the new course. If no new library resources are required, the course will be added to the appropriate list below indicating the library is adequately resourced to support the course.

If additional library resources are required, a full report will be created and linked below, and the associated costs will be identified. The costs may be one-time, to fill gaps in holdings, or ongoing, for example, to start new journal subscriptions, or sustain book collecting in areas not now included in the Library's collection scope. If costs are attached, the department or school is asked to transfer the required funds to the Library's materials budget.

Questions about the process can be directed to [Megan Crouch](#).

No Additional Library Resources Required

- Unless otherwise indicated, these courses require no additional library resources based on a course location of SFU Burnaby. In many cases, if the courses were to be offered at SFU Surrey or Vancouver or as off-campus courses, additional Library costs might be involved. Please contact [Megan Crouch](#) for details.

Chronic Pain Research Institute

SFU-JLU Joint Centre for Bioarchaeological Research (JCBR)

BPK 482 (KIN 482)

BUS 656, 719, 723, 724, 725, 726, 729

CMNS 327, 427

ENSC 120, 180

ENV 400

FNST 206

FPA 105

FREN 896, 998

HIST 265 463, 476, [358 / IS 358]

HS [280 / IS 280]

HSCI 808, 843, 858 (KIN 858)

IAT 339, 854, 856

IS 265, [280, 845, 855, 865 / HS 280, 845, 855, 865]

KIN 482 (BPK 482), 858 (HSCI 858)

MBB 324

Completed Library Course Assessments

FPA 186

MA in Comparative Media Arts

HIST / HS 2XX, 3XX, 4XX (was: Mediterranean and Southeastern European Studies Minor (History & Hellenic Studies)) (edited 10 June 2013)

Senate Approved Library Course Assessments

Senate document numbers appear in brackets where available, e.g. (S.11-7)