

MEMO

Dean of
Graduate Studies

STREET ADDRESS

Maggie Benston Student
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TO Senate

TEL

FROM Wade Parkhouse, Dean, Graduate Studies



RE Faculty of Arts and Social Sciences

[GS2012.12]

CC Paul Budra

DATE 7 March 2012

For information:

Acting under delegated authority at its meeting of 5 March 2012, the SGSC moved to approve the following curriculum revisions:

Effective Date is September 2012**Faculty of Arts and Social Sciences**

[GS2012.12]

a. Department of English

1) Master of Arts Program:

- i) Editorial Change: reverse Option A and B

2) PhD Program:

- i) Change to admission requirements: revision to required documents

b. Department of Gender, Sexuality, and Women's Studies (GSWS)

i) New courses:

GSWS 811-2 GSWS Graduate Professional Development Colloquium I

GSWS 812-2 GSWS Graduate Professional Development Colloquium II

c. Department of History (HIST)

- i) New course: HIST 801-5 Selected Topics in History

Senators wishing to consult a more detailed report of curriculum revisions may do so by going to DocuShare: <https://docushare.sfu.ca/dsweb/View/Collection-12682>

If you are unable to access the information, please call [778-782-3168](tel:778-782-3168) or email shelley_gair@sfu.ca.

d. School of International Studies (IS)

1) Master of Arts Program:

i) Change to Program Requirements:

Change of Title for Stream B: Governance and Conflict

Deletion of course: IS 807-4 Complex Emergencies and Humanitarian Intervention

Replace with New Course: IS 840-4 Perspectives in International Studies

Deletion of language re Extended Essays or Project

ii) Deletion of course: IS 804-4 Historical Perspective on Diplomacy and International Security

2) Master of Arts in International Leadership (MIL)

i) Discontinue program

ii) Deletion of courses associated with the program:

MIL 800-5 Research Methods

MIL 801-5 International Financial Policy

MIL 802-5 Regional Focus: Asia

MIL 803-5 Regional Focus: Latin America

MIL 804-5 Directed Readings I

MIL 805-5 Directed Readings II

MIL 806-3 Internship I

MIL 807-3 Internship II

MIL 808-6 Internship Project

MIL 809-3 Internship Project Completion

e. School of Public Policy (PLCY)

Change of acronym from MPP to PLCY:

i) Course to be revised:

MPP 800

MPP 801

MPP 802

MPP 803

MPP 804

MPP 805

MPP 806

MPP 807

MPP 808

MPP 809

MPP 810

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If you are unable to access the information, please call [778-782-3168](tel:778-782-3168) or email shelley_gair@sfu.ca.

MPP 812
MPP 817
MPP 818
MPP 819
MPP 820
MPP 821
MPP 822
MPP 823
MPP 824
MPP 825
MPP 826
MPP 827
MPP 828
MPP 829
MPP 850

ii) Calendar revision to reflect the change to courses

f. Urban Studies Program (URB)

i) New course: URB 625-4 Sustainability Assessment for Cities

Senators wishing to consult a more detailed report of curriculum revisions may do so by going to Docushare: <https://docushare.sfu.ca/dsweb/View/Collection-12682>

If you are unable to access the information, please call [778-782-3168](tel:778-782-3168) or email shelley_gair@sfu.ca.



FACULTY OF
ARTS AND SOCIAL SCIENCES

MEMO

ATTENTION: Wade Parkhouse, Dean of Graduate Studies

FROM: Paul Budra, Associate Dean, Faculty of Arts & Social Sciences
Chair, Faculty of Arts & Social Sciences Graduate Studies
Curriculum Committee

RE: FASSGSC Proposals

DATE: February 3, 2012

FASSGSC met on February 2, 2012 and passed the attached motions. Would you please place them on the agenda for the next SGSC Meeting?

A large, stylized handwritten signature in black ink, appearing to be the name "Paul Budra".

**DEPARTMENT OF ENGLISH
Graduate Program**

MEMORANDUM

To: FASS Graduate Curriculum Committee
c/o Paul Budra, Associate Dean
cc: Sonia Parissenti

From: Carolyn Lesjak
Graduate Chair

Re: **CALENDAR CHANGES**

Date: February 13, 2012

Please see the attached calendar pages with before and after changes marked in red. These changes were approved at a meeting of the English Department's Graduate Program Committee on Friday, February 10, 2012.

The changes are as follows:

1. to reverse Option A and Option B of the English MA Program to reflect the fact that the majority of our MA students complete an MA final research paper rather than a thesis.
 ✓ This change is due to the fact that, in keeping with most MA programs in Canada, we encourage students to opt for a research paper in order to complete their MA in one year.

2. to change the required documents necessary to apply to the PhD program. Instead of two academic writing samples, we now require only one; we also now request that applicants submit a cv. These changes reflect the fact that we found the requirement of two writing samples unnecessary since we were able to assess candidates with one; and that we wanted a cv, in order to see what publications students have, and what other work and experiences they have had.

FROM

English Master of Arts Program

*Department of English | Faculty of Arts and Social Sciences
Simon Fraser University Calendar 2012 Summer*

This master of arts (MA) program develops scholars with a critical and comprehensive awareness of English studies. While offering specialization in one of various areas of strength in the department, the program requires a breadth requirement through course work and thereby grounds students' interests in a wide and flexible understanding of English studies. Students without a strong English background may be required to strengthen their preparation before admission. As well, all MA students complete ENGL 880 and 881, the graduate professional development seminars.

The program may be completed in one of two ways as shown below.

Option A

~~This option consists of six courses including ENGL 880, 881 and a pre-twentieth-century literature course. In addition, students write a thesis of about 100 pages and defend it in an oral examination.~~

This option consists of eight courses including ENGL 880, 881, a pre-twentieth century literature course, and one other pre-nineteenth century literature course. In addition, students undertake an MA final research paper.

• **Option B**

~~This option consists of eight courses including ENGL 880, 881, a pre-twentieth-century literature course, and one other pre-nineteenth century literature course. In addition, students undertake an MA final research paper.~~ **This option consists of six courses including ENGL 880, 881, and a pre-twentieth century literature course. In addition, students write a thesis of about 100 pages and defend it in an oral examination.**

Full-time students typically enrol in two regular courses per term in addition to one of the required professional development seminars. The MA program is completed in three terms. For further departmental requirements, consult the departmental handbook.

The department recognizes the special needs of working people who wish to improve their qualifications. Some graduate courses are regularly offered in the evening.

Examinations

While the general regulations set the minimum CGPA necessary for continuance at 3.0, the department regards grades below B to be unsatisfactory and expects students to achieve above the minimum. If progress is unsatisfactory, withdrawal under "1.8.2 Review of Unsatisfactory Progress" of the Graduate General Regulations may be required.

~~Option A students complete four courses, two professional development seminars, write a thesis of about 100 pages and defend it in an oral examination. Thesis option students submit a thesis proposal and are~~

examined by the supervisory committee no later than one term following course work completion. Students proceed with the thesis only after approval of the supervisory committee and the graduate program committee. **Option A students (including MATE students) choose a paper or project from one of their six courses. The paper or project, which is revised and expanded for publication, is examined by two faculty who, together, assign a grade of pass with distinction/pass/fail. The paper or project is completed and submitted for evaluation no later than the end of the term following course work completion. A student who fails may be permitted a second and final attempt. For further information, see 1.1 Degrees Offered in the graduate general regulations.**

Option B students (including MATE students) choose a paper or project from one of their six courses. The paper or project, which is revised and expanded for publication, is examined by two faculty who, together, assign a grade of pass with distinction/pass/fail. The paper or project is completed and submitted for evaluation no later than the end of the term following course work completion. A student who fails may be permitted a second and final attempt. For further information, see 1.1 Degrees Offered in the graduate general regulations. **Option B students complete four courses, two professional development seminars, write a thesis of about 100 pages and defend it in an oral examination.**

✓ **Thesis option students submit a thesis proposal and are examined by the supervisory committee no later than one term following course work completion. Students proceed with the thesis only after approval of the supervisory committee and the graduate program committee.**

Specialization in Print Culture 1700-1900

The MA program also permits interdisciplinary specialization in the politics of print culture (1700-1900), focusing on the changing role of printed texts in an emerging commercial society.

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations (residence, course work, academic progress, supervision, research competence requirement, completion time, and degree completion), as well as the specific requirements for the program in which they are enrolled, as shown above.

[Return to English index page.](#)

TO ✓

English Master of Arts Program ✓

Department of English | Faculty of Arts and Social Sciences

Simon Fraser University Calendar 2012 Summer

This master of arts (MA) program develops scholars with a critical and comprehensive awareness of English studies. While offering specialization in one of various areas of strength in the department, the program requires a breadth requirement through course work and thereby grounds students' interests in a wide and flexible understanding of English studies. Students without a strong English background may be required to strengthen their preparation before admission. As well, all MA students complete ENGL 880 and 881, the graduate professional development seminars.

The program may be completed in one of two ways as shown below.

- **Option A**

✓ This option consists of eight courses including ENGL 880, 881, a pre-twentieth century literature course, and one other pre-nineteenth century literature course. In addition, students undertake an MA final research paper.

- **Option B**

✓ This option consists of six courses including ENGL 880, 881, and a pre-twentieth century literature course. In addition, students write a thesis of about 100 pages and defend it in an oral examination.

Full-time students typically enrol in two regular courses per term in addition to one of the required professional development seminars. The MA program is completed in three terms. For further departmental requirements, consult the departmental handbook.

The department recognizes the special needs of working people who wish to improve their qualifications. Some graduate courses are regularly offered in the evening.

Examinations

While the general regulations set the minimum CGPA necessary for continuance at 3.0, the department regards grades below B to be unsatisfactory and expects students to achieve above the minimum. If progress is unsatisfactory, withdrawal under "1.8.2 Review of Unsatisfactory Progress" of the Graduate General Regulations may be required.

✓ Option A students (including MATE students) choose a paper or project from one of their six courses. The paper or project, which is revised and expanded for publication, is examined by two faculty who, together, assign a grade of pass with distinction/pass/fail. The paper or project is completed and submitted for evaluation no later than the end of the term following course work completion. A student who fails may be permitted a second and final attempt. For further information, see 1.1 Degrees Offered in the graduate general regulations.

Option B students complete four courses, two professional development seminars, write a thesis of about 100 pages and defend it in an oral examination. Thesis option students submit a thesis proposal and are examined by the supervisory committee no later than one term following course work completion.

- ✓ Students proceed with the thesis only after approval of the supervisory committee and the graduate program committee.

Specialization in Print Culture 1700-1900

The MA program also permits interdisciplinary specialization in the politics of print culture (1700-1900), focusing on the changing role of printed texts in an emerging commercial society.

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations (residence, course work, academic progress, supervision, research competence requirement, completion time, and degree completion), as well as the specific requirements for the program in which they are enrolled, as shown above.

[Return to English index page.](#)

Simon Fraser University

English Master of Arts Program

*Department of English | Faculty of Arts and Social Sciences
Simon Fraser University Calendar 2012 Spring*

This master of arts (MA) program develops scholars with a critical and comprehensive awareness of English studies. While offering specialization in one of various areas of strength in the department, the program requires a breadth requirement through course work and thereby grounds students' interests in a wide and flexible understanding of English studies. Students without a strong English background may be required to strengthen their preparation before admission. As well, all MA students complete ENGL 880 and 881, the graduate professional development seminars.

The program may be completed in one of two ways as shown below.

- **Option A**

This option consists of six courses including ENGL 880, 881 and a pre-twentieth century literature course. In addition, students write a thesis of about 100 pages and defend it in an oral examination.

- **Option B**

This option consists of eight courses including ENGL 880, 881, a pre-twentieth century literature course, and one other pre-nineteenth century literature course. In addition, students undertake an MA final research paper.

Full-time students typically enrol in two regular courses per term in addition to one of the required professional development seminars. The MA program is completed in three terms. For further departmental requirements, consult the departmental handbook.

The department recognizes the special needs of working people who wish to improve their qualifications. Some graduate courses are regularly offered in the evening.

Examinations

While the general regulations set the minimum CGPA necessary for continuance at 3.0, the department regards grades below B to be unsatisfactory and expects students to achieve above the minimum. If progress is unsatisfactory, withdrawal under "1.8.2 Review of Unsatisfactory Progress" of the Graduate General Regulations may be required.

Option A students complete four courses, two professional development seminars, write a thesis of about 100 pages and defend it in an oral examination. Thesis option students submit a thesis proposal and are examined by the supervisory committee no later than one term following course work completion. Students proceed with the thesis only after approval of the supervisory committee and the graduate program committee.

Option B students (including MATE students) choose a paper or project from one of their six courses. The paper or project, which is revised and expanded for publication, is examined by two faculty who, together, assign a grade of pass with distinction/pass/fail. The paper or project is completed and submitted for evaluation no later than the end of the term following course work completion. A student who fails may be permitted a second and final attempt. For further information, see 1.1 Degrees Offered in the [graduate general regulations](#).

Specialization in Print Culture 1700-1900

The MA program also permits interdisciplinary specialization in the politics of print culture (1700-1900), focusing on the changing role of printed texts in an emerging commercial society.

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the [Graduate General Regulations](#) (residence, course work, academic progress, supervision, research competence requirement, completion time, and degree completion), as well as the specific requirements for the program in which they are enrolled, as shown above.

[Return to English index page.](#)

Current ✓
Calendar
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FROM

English Doctor of Philosophy Program

*Department of English | Faculty of Arts and Social Sciences
Simon Fraser University Calendar 2012 Spring*

The department offers a doctor of philosophy (PhD) program, with the following major areas of study: English literature, language, and print culture. Library resources include the contemporary literature collection, the largest single collection of post-war experimental and avant-garde poetry in Canada; the Wordsworth collection, including one of the largest collections of Lake District writings; William Blake drawings, illuminations and engravings in facsimile. The library also has on-line scholarly databases and resources in all major areas of study and subscribes to a wide range of leading academic journals.

The program is normally completed within four years.

Applicants will have a well planned project that integrates with the department's areas of expertise. Cross disciplinary proposals and innovative studies are encouraged. Students are expected to contribute at all stages of the program.

Admission Requirements

Students must have a master of arts (MA) or equivalent with high standing from a recognized university and a solid grounding in English studies. To fill any academic gaps, extra undergraduate or graduate courses may be required. Before accepting a student into the program, the department will consider the proposed research in relation to faculty resources in the field.

To apply, transcripts of all previous post-secondary studies, three academic reference letters, ~~two academic writing samples~~, **one academic writing sample, a CV**, and a one to two page doctoral project description are required. See "1.3 Admission" for admission requirements.

Application Deadline

January 15

TO

English Doctor of Philosophy Program

*Department of English | Faculty of Arts and Social Sciences
Simon Fraser University Calendar 2012 Spring*

The department offers a doctor of philosophy (PhD) program, with the following major areas of study: English literature, language, and print culture. Library resources include the contemporary literature collection, the largest single collection of post-war experimental and avant-garde poetry in Canada; the Wordsworth collection, including one of the largest collections of Lake District writings; William Blake drawings, illuminations and engravings in facsimile. The library also has on-line scholarly databases and resources in all major areas of study and subscribes to a wide range of leading academic journals.

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To apply, transcripts of all previous post-secondary studies, three academic reference letters, one academic writing sample, a CV, and a one to two page doctoral project description are required. See "1.3 Admission" for admission requirements.

Application Deadline

January 15



FACULTY OF ARTS AND SOCIAL SCIENCES



DEPARTMENT OF GENDER, SEXUALITY, AND WOMEN'S STUDIES

MAILING ADDRESS
ACADEMIC QUADRANGLE
SIMON FRASER UNIVERSITY
8888 UNIVERSITY DRIVE
BURNABY BC
V5A 1S6

CONTACT
778-782-3333 (TEL)
778-782-5518 (FAX)
EMAIL: GSWSEC@SFU.CA

WWW.SFU.CA/GSWS

ATTENTION: Paul Budra, Chair FASSGSC
FROM: Catherine Murray, Graduate Chair
Gender, Sexuality, and Women's Studies
RE: Curricular Proposals for FASSGSC
DATE: December 19, 2011

At its meeting of September 21, 2011, the Department of Gender, Sexuality, and Women's Studies approved the attached new course proposal(s), GSWS 811-2 Graduate Professional Development Colloquia I; GSWS 812-2 Graduate Professional Development Colloquia II

Would you please place this proposal on the agenda of the next meeting of the Faculty of Arts and Social Sciences Graduate Studies Curriculum Committee.





New Graduate Course Proposal Form

PROPOSED COURSE

Program (eg. ECON)	GSWS	Number (eg. 810)	GSWS 811	Units (eg. 4)	2
Course Title (max 80 characters) GSWS Graduate Professional Development Colloquium I					
Short Title (appears on transcripts, max 25 characters) Prof Dev Seminar					
Course Description for SFU Calendar <input type="checkbox"/> see attached document <input checked="" type="checkbox"/> Learning outcomes identified Workshop designed to support professional development, networking and foster mutuality of research interests. Includes topics on research skill development, academic and public dissemination of work, practical tips for career advancement and presentations of works in progress.					
Available Course Components: <input type="checkbox"/> Lecture <input checked="" type="checkbox"/> Seminar <input type="checkbox"/> Laboratory <input type="checkbox"/> Practicum <input type="checkbox"/> Online <input type="checkbox"/> _____					
Grading Basis <input type="checkbox"/> Graded <input type="checkbox"/> Satisfactory/Unsatisfactory <input checked="" type="checkbox"/> In Progress/Complete					
Prerequisites (if any) <input type="checkbox"/> see attached document None.					
<input type="checkbox"/> This proposed course is combined with an undergrad course: Course number and units: _____					
Additional course requirements for graduate students <input type="checkbox"/> See attached document (if this space is insufficient)					
Campus at which course will be offered (check all that apply) <input type="checkbox"/> Burnaby <input type="checkbox"/> Vancouver <input type="checkbox"/> Surrey <input type="checkbox"/> GNW <input checked="" type="checkbox"/> various _____					
Estimated enrolment	Date of initial offering		Course delivery (eg. 3 hrs/week for 13 weeks)		
6-8	Fall of 2012		4 hours every two weeks for total of 7 meetings		
Justification <input type="checkbox"/> See attached document Responds to student demand to build cohort experience, connect more often. Reinstates a colloquium which was discontinued, but effective way to monitor progress and assist in later vocational placement.					

RESOURCES

If additional resources are required to offer this course, the department proposing the course should be prepared to provide information on the source(s) of those additional resources.

Faculty member(s) who will normally teach this course <input checked="" type="checkbox"/> information about their competency to teach the course is appended Graduate Chair
Number of additional faculty members required in order to offer this course None
Additional space required in order to offer this course <input type="checkbox"/> see attached document None
Additional specialized equipment required in order to offer this course <input type="checkbox"/> see attached document None
Additional Library resources required (append details) <input type="checkbox"/> Annually \$ _____ <input type="checkbox"/> One-time \$ _____ None

PROPOSED COURSE from first page

Program (eg. ECON) GSWS	Number (eg. 810) GSWS 811	Units (eg. 4) 2
Course title (max 80 characters) GSWS Graduate Professional Development Colloquium I		

APPROVAL SIGNATURES

When a department proposes a new course it must first be sent to the chairs of each faculty graduate program committee where there might be an overlap in course content. The chairs will indicate that overlap concerns have been dealt with by signing the appropriate space or via a separate memo or e-mail (attached to this form).

The new course proposal must also be sent to the Library for a report on library resources.

Once overlap concerns have been dealt with, signatures indicate approval by the department, home faculty and Senate Graduate Studies Committee.

Other Faculties

The signature(s) below indicate that the Dean(s) or designate of other Faculties affected by the proposed new course support(s) the approval of the new course.

Name of Faculty	Signature of Dean or Designate	Date

Departmental Approval (non-departmentalized faculties need not sign)

Department Graduate Program Committee <i>Lara Campbell for Catherine Murray</i>	Signature <i>Lara Campbell</i>	Date <i>13 April/12</i>
Department Chair <i>Lara Campbell</i>	Signature <i>Lara Campbell</i>	Date <i>13 April/12</i>

Faculty Approval

Faculty approval indicates that all the necessary course content and overlap concerns have been resolved, and that the Faculty/Department commits to providing the required Library funds and any other necessary resources.

Faculty Graduate Program Committee <i>B. D. ...</i>	Signature <i>[Signature]</i>	Date <i>Jan 31/12</i>
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Senate Graduate Studies Committee Approval

SGSC approval indicates that the Library report has been seen, and all resource issues dealt with. Once approved, new course proposals are sent to Senate for information.

Senate Graduate Studies Committee <i>W. Parkhouse</i>	Signature <i>W. Parkhouse</i>	Date <i>Mar 6/12</i>
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CONTACT

Upon approval of the course, the Dean of Graduate Studies office will consult with the department or school regarding other course attributes that may be required to enable the proper entry of the new course in the student record system.

Department / School / Program GSWS	Contact name Catherine Murray	Contact email gswschr@sfu.ca
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GSWS 811-2 New Graduate Course Outline: Graduate Professional Development Colloquia I
Instructor: Graduate Chair or Designate

Prerequisites: None

Description of Course:

Designed to support professional development, networking and foster mutuality of research interests in the field, topics are selected by each cohort and may include, but are not limited to the following:

- Graduate Orientation
- Writing Scholarship Applications
- Grant Writing
- Tips for On-Line Research
- Ethics Applications
- Writing for Academic Publication
- Critical Reading
- Protocol for Conference Presentations
- Conference Event Planning
- Academic CVs and Tackling the Job Search
- Social Media tools for Professional Promotion
- Pro bono Community Event Delivery
- Building a Teaching Portfolio
- The Art of Course Design
- Methods of Teaching Evaluation
- Mock Job Applications and Job Talks.

The seminar will also feature presentations of works in progress by faculty members, graduate students, and guest speakers. The completion of certain non-credit Certificates is also encouraged, and students may apply in the Fall for graduate support for this type of professional development as funds allow. Certificates include that in Teaching and Learning for Graduate Students, in community capacity building, and in Dialogue and Engagement through Continuing Studies.

Required Texts: none

Recommended Readings: vary.

Grading Structure: in progress/complete

Learning Outcomes:

Each student will develop an individual learning plan which outlines the specific skills or tools they wish to improve, and will evaluate their own progress over the two semesters. Students will become versed in contemporary norms of professional conduct and produce a personalized teaching, research and community service portfolio of the kind expected in the contemporary academic or research job market.



New Graduate Course Proposal Form

PROPOSED COURSE

Program [eg. ECON]	GSWS	Number [eg. 810]	GSWS 812	Units [eg. 4]	2
Course Title [max 80 characters] GSWS Graduate Professional Development Colloquium II					
Short Title [appears on transcripts, max 25 characters] Prof Dev Seminar					
Course Description for SFU Calendar <input type="checkbox"/> see attached document <input checked="" type="checkbox"/> Learning outcomes identified Workshop designed to support professional development, networking and foster mutuality of research interests. Includes topics on research skill development, academic and public dissemination of work, practical tips for career advancement and presentations of works in progress.					
Available Course Components: <input type="checkbox"/> Lecture <input checked="" type="checkbox"/> Seminar <input type="checkbox"/> Laboratory <input type="checkbox"/> Practicum <input type="checkbox"/> Online <input type="checkbox"/> _____					
Grading Basis <input type="checkbox"/> Graded <input type="checkbox"/> Satisfactory/Unsatisfactory <input checked="" type="checkbox"/> In Progress/Complete					
Prerequisites (if any) <input type="checkbox"/> see attached document GSWS Graduate Professional Development Colloquium I					
<input type="checkbox"/> This proposed course is combined with an undergrad course: Course number and units: _____					
Additional course requirements for graduate students <input type="checkbox"/> See attached document (if this space is insufficient)					
Campus at which course will be offered (check all that apply) <input type="checkbox"/> Burnaby <input type="checkbox"/> Vancouver <input type="checkbox"/> Surrey <input type="checkbox"/> GNW <input checked="" type="checkbox"/> various					
Estimated enrolment	Date of initial offering		Course delivery [eg. 3 hrs/week for 13 weeks]		
6-8	Spring 2013		4 hours every two weeks for total of 7 meetings		
Justification <input type="checkbox"/> See attached document Responds to student demand to build cohort experience, connect more often. Reinstates a colloquium which was discontinued, but effective way to monitor progress and assist in later vocational placement.					

RESOURCES

If additional resources are required to offer this course, the department proposing the course should be prepared to provide information on the source(s) of those additional resources.

Faculty member(s) who will normally teach this course <input checked="" type="checkbox"/> information about their competency to teach the course is appended
Graduate Chair
Number of additional faculty members required in order to offer this course None
Additional space required in order to offer this course <input type="checkbox"/> see attached document None
Additional specialized equipment required in order to offer this course <input type="checkbox"/> see attached document None
Additional Library resources required (append details) <input type="checkbox"/> Annually \$ _____ <input type="checkbox"/> One-time \$ _____ None

PROPOSED COURSE from first page

Program (eg. ECON) GSWS	Number (eg. 810) GSWS 812	Units (eg. 4) 2
Course title (max 80 characters) GSWS Graduate Professional Development Colloquium II		

APPROVAL SIGNATURES

When a department proposes a new course it must first be sent to the chairs of each faculty graduate program committee where there might be an overlap in course content. The chairs will indicate that overlap concerns have been dealt with by signing the appropriate space or via a separate memo or e-mail (attached to this form).

The new course proposal must also be sent to the Library for a report on library resources.

Once overlap concerns have been dealt with, signatures indicate approval by the department, home faculty and Senate Graduate Studies Committee.

Other Faculties

The signature(s) below indicate that the Dean(s) or designate of other Faculties affected by the proposed new course support(s) the approval of the new course.

Name of Faculty	Signature of Dean or Designate	Date

Departmental Approval (non-departmentalized faculties need not sign)

Department Graduate Program Committee <i>C. Murray</i>	Signature CATHERINE MURRAY	Date Feb 2 2012
Department Chair <i>C. Murray</i>	Signature CATHERINE MURRAY	Date Feb 2 2012

Faculty Approval

Faculty approval indicates that all the necessary course content and overlap concerns have been resolved, and that the Faculty/Department commits to providing the required Library funds and any other necessary resources.

Faculty Graduate Program Committee <i>[Signature]</i>	Signature <i>[Signature]</i>	Date 3/1/12
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Senate Graduate Studies Committee Approval

SGSC approval indicates that the Library report has been seen, and all resource issues dealt with. Once approved, new course proposals are sent to Senate for information.

Senate Graduate Studies Committee <i>W. Partridge</i>	Signature <i>W. Partridge</i>	Date Mar 6 12
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CONTACT

Upon approval of the course, the Dean of Graduate Studies office will consult with the department or school regarding other course attributes that may be required to enable the proper entry of the new course in the student record system.

Department / School / Program GSWS	Contact name Catherine Murray	Contact email gswschr@sfu.ca
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GSWS 812-2 New Graduate Course Outline: Graduate Professional Development Colloquia II
Instructor: Graduate Chair or Designate

Prerequisites: Graduate Professional Development Colloquia I

Description of Course:

Designed to support professional development, networking and foster mutuality of research interests in the field, topics are selected by each cohort and may include, but are not limited to the following:

- Graduate Orientation
- Writing Scholarship Applications
- Grant Writing
- Tips for On-Line Research
- Ethics Applications
- Writing for Academic Publication
- Critical Reading
- Protocol for Conference Presentations
- Conference Event Planning
- Academic CVs and Tackling the Job Search
- Social Media tools for Professional Promotion
- Pro bono Community Event Delivery
- Building a Teaching Portfolio
- The Art of Course Design
- Methods of Teaching Evaluation
- Mock Job Applications and Job Talks.

The seminar will also feature presentations of works in progress by faculty members, graduate students, and guest speakers. The completion of certain non-credit Certificates is also encouraged, and students may apply in the Fall for graduate support for this type of professional development as funds allow. Certificates include that in Teaching and Learning for Graduate Students, in community capacity building, and in Dialogue and Engagement through Continuing Studies.

Required Texts: none

Recommended Readings: vary.

Grading Structure: in progress/complete

Learning Outcomes:

Each student will develop an individual learning plan which outlines the specific skills or tools they wish to improve, and will evaluate their own progress over the two semesters. Students will become versed in contemporary norms of professional conduct and produce a personalized teaching, research and community service portfolio of the kind expected in the contemporary academic or research job market.

SFU Connect

gswschr@sfu.ca

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Two GSWS Grad Course Proposals

From : Chair Gender, Sexuality, and Women's Studies Department <gswschr@sfu.ca> Mon, Dec 19, 2011 11:47 AM
Subject : Two GSWS Grad Course Proposals 📎 3 attachments
To : Paul Budra <budra@sfu.ca>
Cc : sparisse@sfu.ca, GSWS Secretary <gswssec@sfu.ca>

Dear Paul: For the next meeting of the FASS GSC:

GSWS wants to reinstate the professional development colloquium, at a low level of activity, spread out over the first two semesters of registration for all incoming grad students. Attached please find the paperwork for the proposals, and course outline.

We approved the proposals on September 21 at our Departmental Meeting. The seminar is intended only for our registered students. I am aware that Mary Ellen Kelm is developing some tutorials also in the theme of professional skill development, and these may from time to time substitute for the intended bimonthly meetings.

The Hard Copy of all documents will follow. I am refraining from circulating this to other departments on the assumption, like a directed reading, it really is not construed as an overlap if it registers only our own students. Let me know if you think otherwise.

Thank you and best wishes for the new year.

Catherine Murray,
 Chair,
 Department of Gender, Sexuality, and Women's Studies
 Simon Fraser University
 8888 University Drive (Room AQ5096)
 Burnaby, BC V5A 1S6
 Tel: +1-778-782-5526
 Fax: +1-778-782-5518
<http://www.sfu.ca/gsws/>

 **GSWS 811.pdf**
 181 KB

 **GSWS 812.pdf**
 230 KB

 **811 812.doc**
 67 KB

SFU Connect

sheilagh@sfu.ca

Re: GSWS course proposals

From : Faculty of Arts & Social Sciences
<fassecc@sfu.ca>

Thu, Feb 16, 2012 08:32 AM

Subject : Re: GSWS course proposals

To : Sheilagh MacDonald <sheilagh@sfu.ca>

Hi Sheilagh,

We did not send out an overlap email because this is a workshop and there is not any course content that would overlap.

Best regards,
Sonia

From: "Sheilagh MacDonald" <sheilagh@sfu.ca>
To: "Faculty of Arts & Social Sciences" <fassecc@sfu.ca>
Sent: Wednesday, 15 February, 2012 4:44:40 PM
Subject: GSWS course proposals

Hi Sonia,
We need :
overlap docs if apply
Library report if applies
course outline for 811

--

Sheilagh MacDonald
Secretary, Dean of Graduate Studies
sheilagh@sfu.ca

phone: 778 782 4255
fax: 778 782 3080



SIMON FRASER UNIVERSITY
THINKING OF THE WORLD

Department of History
Simon Fraser University
8888 University Drive
Burnaby, BC, V5A 1S6
Canada

Dr. Hilmar M. Pabel
Chair, Graduate Programme Committee

Phone: 778-782-5816
Fax: 778-782-5837
pabel@sfu.ca

19 January 2012

Dr. Paul Budra
Associate Dean
Faculty of Arts and Social Sciences

Dear Paul,

Please accept from the Department of History a proposal to create a new graduate course, Selected Topics in History (Hist. 801). The Department approved the creation of this course at a vote at a Departmental meeting on 10 February 2011.

Many thanks for your attention.

Best wishes,

Hilmar.



SIMON FRASER UNIVERSITY
DEAN OF GRADUATE STUDIES

New Graduate Course Proposal Form

PROPOSED COURSE

Program [eg. ECON] HIST	Number [eg. 810] 801	Units (eg. 4) 5
Course Title (max 80 characters) Selected Topics in History		
Short Title (appears on transcripts, max 25 characters) Selected Topics History		
Course Description for SFU Calendar <input type="checkbox"/> see attached document <input type="checkbox"/> Learning outcomes identified Selected topics in history for graduate students.		
Available Course Components: <input checked="" type="checkbox"/> Lecture <input checked="" type="checkbox"/> Seminar <input type="checkbox"/> Laboratory <input type="checkbox"/> Practicum <input type="checkbox"/> Online <input type="checkbox"/> _____		
Grading Basis <input checked="" type="checkbox"/> Graded <input type="checkbox"/> Satisfactory/Unsatisfactory <input type="checkbox"/> In Progress/Complete		
Prerequisites (if any) <input type="checkbox"/> see attached document		
<input type="checkbox"/> This proposed course is combined with an undergrad course: Course number and units: _____		
Additional course requirements for graduate students <input type="checkbox"/> See attached document (if this space is insufficient)		
Campus at which course will be offered (check all that apply) <input checked="" type="checkbox"/> Burnaby <input checked="" type="checkbox"/> Vancouver <input checked="" type="checkbox"/> Surrey <input type="checkbox"/> GNW <input type="checkbox"/> _____		
Estimated enrolment 10	Date of initial offering Fall 2012	Course delivery (eg. 3 hrs/week for 13 weeks) 3 hrs/week
Justification <input type="checkbox"/> See attached document to respond to unanticipated student demand in a field of historical study not covered by existing graduate history courses; to give faculty an opportunity to develop a new graduate course before proposing a specific and permanent course		

RESOURCES

If additional resources are required to offer this course, the department proposing the course should be prepared to provide information on the source(s) of those additional resources.

Faculty member(s) who will normally teach this course <input type="checkbox"/> information about their competency to teach the course is appended all full-time faculty in the Department of History and limited term instructors
Number of additional faculty members required in order to offer this course n/a
Additional space required in order to offer this course <input type="checkbox"/> see attached document n/a
Additional specialized equipment required in order to offer this course <input type="checkbox"/> see attached document n/a
Additional Library resources required (append details) <input type="checkbox"/> Annually \$ _____ <input type="checkbox"/> One-time \$ _____ n/a

PROPOSED COURSE from first page

Program (eg. ECON) HIST	Number (eg. 810) 801	Units (eg. 4) 5
Course title (max 80 characters) Selected Topics in History		

APPROVAL SIGNATURES

When a department proposes a new course it must first be sent to the chairs of each faculty graduate program committee where there might be an overlap in course content. The chairs will indicate that overlap concerns have been dealt with by signing the appropriate space or via a separate memo or e-mail (attached to this form).

The new course proposal must also be sent to the Library for a report on library resources.

Once overlap concerns have been dealt with, signatures indicate approval by the department, home faculty and Senate Graduate Studies Committee.

Other Faculties

The signature(s) below indicate that the Dean(s) or designate of other Faculties affected by the proposed new course support(s) the approval of the new course.

Name of Faculty	Signature of Dean or Designate	Date

Departmental Approval (non-departmentalized faculties need not sign)

Department Graduate Program Committee	Signature <i>Thomas Keelin</i>	Date Feb. 2, 2012
Department Chair	Signature <i>Thomas Keelin</i>	Date Feb. 2, 2012

Faculty Approval

Faculty approval indicates that all the necessary course content and overlap concerns have been resolved, and that the Faculty/Department commits to providing the required Library funds and any other necessary resources.

Faculty Graduate Program Committee	Signature <i>[Signature]</i>	Date Jan 31/12
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Senate Graduate Studies Committee Approval

SGSC approval indicates that the Library report has been seen, and all resource issues dealt with. Once approved, new course proposals are sent to Senate for information.

Senate Graduate Studies Committee	Signature <i>W. Parkhouse</i>	Date Mar 6/12
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CONTACT

Upon approval of the course, the Dean of Graduate Studies office will consult with the department or school regarding other course attributes that may be required to enable the proper entry of the new course in the student record system.

Department / School / Program	Contact name	Contact email
-------------------------------	--------------	---------------

Zimbra

fassecc@sfu.ca

± Font Size ±

Re: new graduate course in History

From : Paul Budra <budra@sfu.ca>
Subject : Re: new graduate course in History
To : Hilmar Pabel <pabel@sfu.ca>
Cc : Faculty of Arts & Social Sciences <fassecc@sfu.ca>

Mon, 14 Nov, 2011 11:03

Hi Hilmar:

This will go to the graduate curriculum committee and then to SCGS. It will also be sent around to the other faculties for overlap. Anyway, first step, I'll have Sonia put it on the agenda for the next FASSGC.

Thanks.

Paul Budra
Associate Dean
Faculty of Arts and Social Sciences
Simon Fraser University
778-782-4416; www.sfu.ca/personal/budra

From: "Hilmar Pabel" <pabel@sfu.ca>
To: "Paul Budra" <budra@sfu.ca>
Sent: Monday, 14 November, 2011 10:55:21
Subject: new graduate course in History

Hi, Paul.

In February, the Department of History approved the creation of a new graduate course. This fall I inherited the task of piloting it to FASS. I have filled out the form (please see attached) to the best of my ability. What else needs to be done?

Thanks,

Hilmar.

--
Hilmar M. Pabel
Department of History
Simon Fraser University
8888 University Drive
Burnaby, BC
V5A 1S6
Canada
778-782-5816 (phone)
778-782-5837 (fax)
pabel@sfu.ca
www.sfu.ca/~pabel



ATTENTION: Senate Graduate Senate Committee
FROM: Michael Howard, Graduate Chair, School for International Studies
RE: Major Program Change – MA in International Studies
DATE: January 19, 2012

1. Proposed Program Change

A recent review of the MA program of the School for International Studies by its faculty in response to changes in the composition of the faculty and experience in how the program has functioned to date has resulted in the faculty proposing a number of changes. At the present time we would like to proceed with the following:

- 1. Change the title of Stream B from Complex Emergencies to Governance and Conflict.
- ✓ 2. Delete IS 807-4 Complex Emergencies and Humanitarian Intervention and replace it with IS 840-4 Perspectives in International Studies.
- ✓ 3. Adding a statement by applicants to the program indicating their research interests.
(CHANGE WITH ADMISSION REQUIREMENTS)

2. How the change will affect the existing program

There are no changes in regard to prerequisites and the proposed changes will have no impact on students currently in the program.

3. Justification for the change

- 1. The change in stream names is in response to changes in the composition of the faculty in IS, particularly the loss of people with expertise in the field of complex emergencies. The new stream better reflects the expertise of existing faculty in IS.
- 2. Deleting IS 807 and replacing it with IS 840. This relates to the change in streams mentioned above. The proposal for this new course is currently being prepared for submission.
- 3. The addition of a statement of research interest by applicants is intended to address problems that have been encountered in assigning supervisors.

FROM:

Application Requirements

Please consult the International Studies website.

Program Requirements

Candidates complete a minimum of 30 units, including at least 24 units of course work and a project (six units).

Stream A International Development

Students who choose this stream complete all of

- IS 800-4 Problems in International Development Policy and Practice
- IS 801-4 Institutions, Policies and Development
- IS 802-4 Political Economy of Development
- IS 830-4 Analytic Approaches for International Studies
- IS 888-6 MA Project Paper *approved(S.11-48)*

and two elective courses subject to approval ~~from~~ of the graduate chair or ~~program~~ director.

Stream B ~~Complex Emergencies~~ Governance and Conflict

Students who choose this stream complete all of

- IS 800-4 Problems in International Development Policy and Practice
- IS 806-4 State Failure and Reconstruction: Comparative Perspectives
- ~~IS 807-4 Complex Emergencies and Humanitarian Intervention~~
- IS 830-4 Analytic Approaches for International Studies
- IS 840-4 Perspectives in International Studies
- IS 888-6 MA Project Paper *approved(S.11-48)*

and two elective courses subject to approval ~~from~~ of the graduate chair or ~~program~~ director.

~~Extended Essays or Project~~

~~The extended essays or project option requires two extended essays based on core readings or, with the approval of the graduate chair, a project.~~

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations (residence, course work, academic progress, supervision, research

competence requirement, completion time, and degree completion), as well as the specific requirements for the program in which they are enrolled, as shown above.

TO:

International Studies Master of Arts Program

This full-time 12 month program, leading to a Master of Arts (MA) in International Studies, consists of seven courses that are completed over three consecutive terms. Courses will be dependent upon which course stream a student is completing. These are

- stream A – international development
- stream B – governance and conflict

Admission Requirements

Normally, to be considered for admission, applicants must have a bachelor’s degree with a cumulative grade point average of at least 3.5 from a recognized university, preferably in an arts or social sciences discipline. In addition, the School also requires a statement of research interest. Those admitted with other credentials or those with arts degrees who in the judgment of the Graduate Chair are without adequate foundation in the social sciences may be required to make up any deficiency without receiving graduate credit for those courses. Students are admitted for commencement of studies in the fall semester only.

All applicants whose first language is not English and whose undergraduate degrees come from institutions where English is not the language of instruction are required to submit English language test scores. Note that scores are only valid for two years from the date of examination. The test scores must come from one of the four testing agencies below. Normally, we would require the following minimum scores:

- IELTS (International English Language Testing System) with a minimum score of 7.5 on each Academic Module (listening, speaking, writing, reading); or
- TOEFL IBT (Test of English as a Foreign Language, internet based test) with an overall score of 96 or better with a minimum score of 24 in each of the four components (listening, speaking, writing, reading); or
- TOEFL PBT (Test of English as a Foreign Language, paper based test) with a minimum score of 625 including a minimum essay score of 5.5; or
- TOEFL CBT (Test of English as a Foreign Language, computer based test) with a minimum score of 270 including a minimum essay score of 5.5.

Application Requirements

Please consult the International Studies website.

Program Requirements



Candidates complete a minimum of 30 units, including at least 24 units of course work and a project (six units).

Stream A International Development

Students who choose this stream complete all of

- IS 800-4 Problems in International Development Policy and Practice
- IS 801-4 Institutions, Policies and Development
- IS 802-4 Political Economy of Development
- IS 830-4 Analytic Approaches for International Studies
- IS 888-6 MA Project Paper

and two elective courses subject to approval of the graduate chair or director.

Stream B Governance and Conflict

Students who choose this stream complete all of

- IS 800-4 Problems in International Development Policy and Practice
- IS 806-4 State Failure and Reconstruction: Comparative Perspectives
- IS 830-4 Analytic Approaches for International Studies
- IS 840-4 Perspectives in International Studies
- IS 888-6 MA Paper

and two elective courses subject to approval of the graduate chair or director.

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations (residence, course work, academic progress, supervision, research competence requirement, completion time, and degree completion), as well as the specific requirements for the program in which they are enrolled, as shown above.



SIMON FRASER UNIVERSITY
THINKING OF THE WORLD

SCHOOL FOR INTERNATIONAL STUDIES

515 West Hastings Street, Suite 7200
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T 778.782.7148 | F 778.782.7837 | www.sfu.ca/internationalstudies

ATTENTION: Senate Graduate Senate Committee

FROM: Michael Howard, Graduate Chair, School for International Studies

RE: Suspension of Stream B: Complex Emergencies

DATE: January 19, 2012

The School for International Studies is formally requesting the suspension of admission into Stream B: Complex Emergencies in the Masters of Arts in International Studies effective Fall 2012. A new Stream B: Governance and Conflict is being proposed for Fall 2012. The proposed stream aims to equip students to analyse the causes and processes of order (role of international institutions and organizations; the spread of global human-rights standards) and disorder (complex emergencies; civil war) in a world where the international and domestic increasingly intersect.

Rationale

The request for the suspension of admission into the Complex Emergencies stream is in response to the changes in the composition of the faculty in International Studies, particularly the loss of people with expertise in the field of Complex Emergencies.

Michael Howard
Graduate Chair
School for International Studies



New Graduate Course Proposal Form

PROPOSED COURSE

Program (eg. ECON) IS	Number (eg. 810) 840	Units (eg. 4) 4
Course Title (max 80 characters) Perspectives in International Studies		
Short Title (appears on transcripts, max 25 characters) Perspectives in IS		
Course Description for SFU Calendar <input type="checkbox"/> see attached document <input checked="" type="checkbox"/> Learning outcomes identified An inter-disciplinary overview and critical introduction to key issues of governance and conflict within international studies		
Available Course Components: <input type="checkbox"/> Lecture <input checked="" type="checkbox"/> Seminar <input type="checkbox"/> Laboratory <input type="checkbox"/> Practicum <input type="checkbox"/> Online <input type="checkbox"/> _____		
Grading Basis <input checked="" type="checkbox"/> Graded <input type="checkbox"/> Satisfactory/Unsatisfactory <input type="checkbox"/> In Progress/Complete		
Prerequisites (if any) <input type="checkbox"/> see attached document Graduate students enrolled in Stream B (Governance and Conflict) of the MA in International Studies		
<input type="checkbox"/> This proposed course is combined with an undergrad course: Course number and units: _____		
Additional course requirements for graduate students <input type="checkbox"/> See attached document (if this space is insufficient) N/A		
Campus at which course will be offered (check all that apply) <input type="checkbox"/> Burnaby <input checked="" type="checkbox"/> Vancouver <input type="checkbox"/> Surrey <input type="checkbox"/> GNW <input type="checkbox"/> _____		
Estimated enrolment 10	Date of initial offering Fall 2012	Course delivery (eg. 3 hrs/week for 13 weeks) 4 hours per week for 13 weeks
Justification <input type="checkbox"/> See attached document The course is necessitated by a restructuring of Stream B in the International Studies MA program. The new Stream B – Governance and Conflict - creates a broader curriculum than taught in the old Stream B (Complex Emergencies). Indeed, IS 840 subsumes and replaces IS 807 ('Complex Emergencies').		

RESOURCES

If additional resources are required to offer this course, the department proposing the course should be prepared to provide information on the source(s) of those additional resources.

Faculty member(s) who will normally teach this course <input type="checkbox"/> information about their competency to teach the course is appended Jeffrey T. Checkel
Number of additional faculty members required in order to offer this course N/A
Additional space required in order to offer this course <input type="checkbox"/> see attached document None since this course replaces IS 807-4 Complex Emergencies
Additional specialized equipment required in order to offer this course <input type="checkbox"/> see attached document N/A
Additional Library resources required (append details) <input checked="" type="checkbox"/> Annually \$ 0 <input checked="" type="checkbox"/> One-time \$ 0 TBA

PROPOSED COURSE from first page

Program (eg. ECON) [S	Number (eg. 810) 840	Units (eg. 4) 4
Course title (max 80 characters) Perspectives in International Studies		

APPROVAL SIGNATURES

When a department proposes a new course it must first be sent to the chairs of each faculty graduate program committee where there might be an overlap in course content. The chairs will indicate that overlap concerns have been dealt with by signing the appropriate space or via a separate memo or e-mail (attached to this form).

The new course proposal must also be sent to the Library for a report on library resources.

Once overlap concerns have been dealt with, signatures indicate approval by the department, home faculty and Senate Graduate Studies Committee.

Other Faculties

The signature(s) below indicate that the Dean(s) or designate of other Faculties affected by the proposed new course support(s) the approval of the new course.

Name of Faculty	Signature of Dean or Designate	Date
See overlap memo		

Departmental Approval (non-departmentalized faculties need not sign)

Department Graduate Program Committee Michael Howard	Signature <i>[Signature]</i>	Date October 3, 2011
Department Chair PAUL WARWICK	Signature <i>[Signature]</i>	Date October 3, 2011

Faculty Approval

Faculty approval indicates that all the necessary course content and overlap concerns have been resolved, and that the Faculty/Department commits to providing the required Library funds and any other necessary resources.

Faculty Graduate Program Committee <i>[Signature]</i>	Signature <i>[Signature]</i>	Date MAR 5/12
--	---------------------------------	------------------

Senate Graduate Studies Committee Approval

SGSC approval indicates that the Library report has been seen, and all resource issues dealt with. Once approved, new course proposals are sent to Senate for information.

Senate Graduate Studies Committee <i>[Signature]</i>	Signature <i>[Signature]</i>	Date Mar 6/12
---	---------------------------------	------------------

CONTACT

Upon approval of the course, the Dean of Graduate Studies office will consult with the department or school regarding other course attributes that may be required to enable the proper entry of the new course in the student record system.

Department / School / Program International Studies	Contact name Michael Howard	Contact email mhoward@sfu.ca
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IS 840-4 Perspectives in International Studies

- **Name of Course and Instructor:** Name – ‘Perspectives in International Studies’; Instructor - Jeffrey T. Checkel (Professor and Simons Chair)
- **Prerequisites:** Graduate students enrolled in Stream B (Governance and Conflict) of the MA in International Studies
- **Course Description:** To provide a graduate-level, inter-disciplinary overview and critical introduction to key issues of governance and conflict within international studies. Under governance, these include the role of international institutions and organizations; the political, normative and ethical dimensions of globalization; the spread of global human-rights standards; and the unique contemporary case of Europe and the European Union. For conflict, core issues are the dramatic decline of inter-state war in the contemporary international system; international interventions; civil war; and complex emergencies.

The course will devote 1-2 class sessions to each issue, examining each from at least two different disciplinary perspectives, including sociology, anthropology, political science and economics/political-economy.

- **Course Objectives:** Consistent with the School’s mission as an inter-disciplinary social-science research unit, the course will provide students with multiple tools – drawn from different disciplines – to make better sense of contemporary international studies. The goal will be to argue the scholarly and policy synergies that result when they are rigorously combined.
- **Required Texts*** : Severine Autesserre, *The Trouble with Congo: Local Violence and the Failure of International Peacebuilding* (Cambridge UP, 2010); Michael Barnett and Martha Finnemore, *Rules for the World: International Organizations in Global Politics* (Cornell UP, 2004); Halvard Buhaug, Lars-Erik Cederman and Kristian Gleditsch, *Civil War* (Cambridge UP, forthcoming); James Caporaso and Mary Anne Madeira, *Globalization, Institutions and Governance* (Sage, 2011); Neil Fligstein, *Euroclash: The EU, European Identity, and the Future of Europe* (Oxford UP, 2009); *Human Security Report 2009/2010* (Oxford UP, 2011); Alastair Iain Johnston, *Social States: China in International Institutions, 1980-2000* (Princeton UP, 2008); Roger Petersen, *Western Intervention in the Balkans: The Strategic Use of Emotion in Conflict* (Cambridge UP, 2011); Beth Simmons, *Mobilizing for Human Rights: International Law in Domestic Politics* (Cambridge UP, 2009); Elisabeth Jean Wood, *Insurgent Collective Action and Civil War in El Salvador* (Cambridge UP, 2003).

Additional required readings will be drawn from various disciplinary journals, including the *American Journal of Sociology*, *Annual Review of Anthropology*, *International Organization*, *International Security*, *Journal of Economic Literature*, and *Perspectives on Politics*. (These are all available as ‘e-journals’ through the SFU library system.)

- **Recommended Readings:** These will consist mainly of articles from different disciplinary journals.
- **Grading Structure:** There are three components to the course grade – Participation (20%); Critical Review Essays (two; each 8-10 pages; due in weeks #4 and #9) (40%); Final Take-Home Exam (15-20 pages) (40%).

* Only a few of the more important texts are listed. For the most part, students will read selected chapters, not entire books.

Zimbra

syap@sfu.ca

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Library Report for IS 840

From : Megan L. Crouch <mcrouch@sfu.ca>
Subject : Library Report for IS 840
To : Ellen Yap <syap@sfu.ca>
Cc : Mike McIntosh <michael_mclntosh@sfu.ca>, Gwen Bird <gbird@sfu.ca>

Wed, 05 Oct, 2011 13:02

Dear Ellen,

I have reviewed the course proposal for IS 840: Perspectives in International Studies and concluded that no additional library resources will be required to support it.

I have therefore added it to the appropriate list at www.lib.sfu.ca/collections/course-assessments. This will be enough to indicate library sign-off as it moves through the approval process.

regards,
Megan

Megan L. Crouch
Health Sciences Librarian
Collections Librarian
Simon Fraser University / W.A.C. Bennett Library
8888 University Drive, Burnaby, B.C. V5A 1S6
mcrouch@sfu.ca / Tel: 778.782.4962 / Fax: 778.782.3023
I am on campus Monday, Tuesday, Wednesday, and alternate Fridays

32

Zimbra

syap@sfu.ca

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Fwd: IS 840 New Course Proposal - overlap concerns

From : Faculty of Arts & Social Sciences <fassecc@sfu.ca>
Subject : Fwd: IS 840 New Course Proposal - overlap concerns
To : Ellen Yap <syap@sfu.ca>

Thu, 20 Oct, 2011 13:28

From: "Martin Hahn" <mhahn@sfu.ca>
To: "Faculty of Arts & Social Sciences" <fassecc@sfu.ca>
Sent: Thursday, 20 October, 2011 1:26:48 PM
Subject: Re: IS 840 New Course Proposal - overlap concerns

No issues here.

MH

On 20/10/2011 11:42 AM, Faculty of Arts & Social Sciences wrote:

Hello,

If you have any overlap concerns, please respond to syap@sfu.ca by Nov 4, 2011. I will assume that a lack of response = no overlap concerns. ✱

Thank you,
Ellen on behalf of Michael Howard,
Graduate Chair of International Studies

-

--
Martin Hahn, Associate Professor
Graduate Chair
Department of Philosophy
Simon Fraser University
Burnaby, B.C.
Canada
V5A 1S6

--
Sonia Parissenti
Secretary to the Associate Deans
Faculty of Arts and Social Sciences
Simon Fraser University
AQ6163
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fax: 778.782.3033

Simon Fraser University

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Contents

- [Admission Requirements](#)
- [Application Requirements](#)
- [Program Requirements](#)
- [Extended Essays or Project](#)
- [Academic Requirements within the Graduate General Regulations](#)

[Spring 2012 Calendar](#) | [International Studies](#) |

International Studies Master of Arts Program

*School for International Studies | Faculty of Arts and Social Sciences
Simon Fraser University Calendar 2012 Spring*

This full-time 12 month program, leading to a master of arts (MA) in international studies, consists of seven courses that are completed over three consecutive terms. Courses will be dependent upon which course stream a student is completing. These are

- stream A – international development
- stream B – complex emergencies

Admission Requirements

Applicants must have a bachelor’s degree with a cumulative grade point average of at least 3.0 from a recognized university, normally in an arts or social sciences discipline. Those admitted with other credentials, or those with an arts degree who, in the judgement of the program director, are without adequate foundation in the social sciences, may be required to make up any deficiency without receiving graduate credit for those courses. Students are admitted to the fall term only.

Application Requirements

Please consult the School for International Studies website.

Program Requirements

Candidates complete a minimum of 30 units, including at least 24 units of course work and a project (six units).

Stream A International Development

Students who choose this stream complete all of

- IS 800-4 Problems in International Development Policy and Practice
- IS 801-4 Institutions, Policies and Development
- IS 802-4 Political Economy of Development
- IS 830-4 Analytic Approaches for International Studies
- IS 888-6 MA Project

and two elective courses subject to approval from the graduate chair or program director.

Stream B Complex Emergencies

Students who choose this stream complete all of

- IS 800-4 Problems in International Development Policy and Practice
- IS 806-4 State Failure and Reconstruction: Comparative Perspectives
- IS 807-4 Complex Emergencies and Humanitarian Intervention
- IS 830-4 Analytic Approaches for International Studies
- IS 888-6 MA Project

and two elective courses subject to approval from the graduate chair or program director.

Extended Essays or Project

The extended essays or project option requires two extended essays based on core readings or, with the approval of the graduate chair, a project.

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the [Graduate General Regulations](#) (residence, course work, academic progress, supervision, research competence requirement, completion time, and degree completion), as well as the specific requirements for the program in which they are enrolled, as shown above.

[Return to international studies index page.](#)

For calendar inquiries and technical problems, contact calendar-sfu@sfu.ca | [Calendar changes and corrections](#)



SIMON FRASER UNIVERSITY
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SCHOOL FOR INTERNATIONAL STUDIES

515 West Hastings Street, Suite 7200
Vancouver BC Canada V6B 5K3
T 778.782.7148 | F 778.782.7837 | www.sfu.ca/internationalstudies

ATTENTION: Senate Graduate Senate Committee

FROM: Michael Howard, Graduate Chair, School for International Studies

RE: Discontinuing the MA in International Leadership program

DATE: January 19, 2012

The School for International Studies is formally requesting the suspension of admission into the Masters of Arts in International Leadership program.

Rationale

1. There are no remaining students in this program.
2. The School no longer has the faculty expertise to teach this program.
3. This program requires that students be graduates or concurrent student of the MacRae Institute at Capilano University. MacRae Institute is now defunct.

Michael Howard
Graduate Chair
School for International Studies

SIMON FRASER UNIVERSITY
School for International Studies
FACULTY OF ARTS AND SOCIAL SCIENCES
M E M O R A N D U M

To: Paul Budra, Chair, Faculty of Arts and Social Sciences
Graduate Curriculum Committee
From: Michael Howard, Graduate Chair, School for International Studies
Subject: Curriculum changes
Date: November 7, 2011

At its meeting of September 6, 2011, the School for International Studies approved the attached changes.

1. We would like to delete the following courses:

✓ **IS 804-4 Historical Perspectives on Diplomacy and International Security**
Rationale: This course has never been offered since its creation in 2007.

✓ **IS 807-4 Complex Emergencies and Humanitarian Intervention**
Rationale: This course will be replaced with a new course being proposed, IS 840.
Stream B: Complex Emergencies will be suspended for Fall 2012.

MIL 800-5 Research Methods

MIL 801-5 International Financial Policy

✓ **MIL 802-5 Regional Focus: Asia**

✓ **MIL 803-5 Regional Focus: Latin America**

MIL 804-5 Directed Readings I

MIL 805-5 Directed Readings II

MIL 806-3 Internship I

MIL 807-3 Internship II

MIL 808-6 Internship Project

MIL 809-3 Internship Project Completion

Rationale: There are no remaining students in the program. The MA in International Leadership program will be discontinued.

2. We would like to offer the following new courses:

✓ **IS 840-4 Perspectives in International Studies**
Rationale: The course is necessitated by a restructuring of Stream B: Complex Emergencies in the International Studies MA program. The new Stream B: Governance

and Conflict creates a broader curriculum than taught in the old Stream B: Complex Emergencies. Indeed, IS 840 subsumes and replaces IS 807-4 Complex Emergencies.

IS-880-6-MA-Extended-Essays

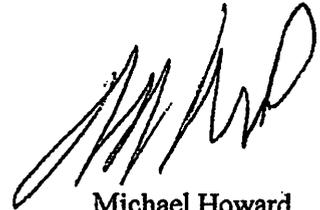
Rationale: ~~To distinguish between the MA Paper/Project (IS-888) from the MA extended essays option.~~

3. We would like to propose curriculum changes to the MA in International Studies program. Details are outlined in the attached memo.

4. We would like to suspend admission into Stream B: Complex Emergencies of the MA in International Studies program for Fall 2012. Details are outlined in the attached memo.

5. We would like to discontinue the Masters of Arts in International Leadership program effective Fall 2012. Details are outlined in the attached memo.

Would you please place this proposal on the agenda of the next meeting of the Faculty of Arts and Social Sciences Curriculum Committee.



Michael Howard
Chair, Graduate Committee
School for International Studies
mhoward@sfu.ca

IS 804-4 Historical Perspectives on Diplomacy and International Security

Examines the evolution of the role of modern diplomacy in the 19th century and its application in the international relations of the 20th century; its practice and institutions. Prerequisite: graduate students enrolled in Stream B of the MA in International Studies, or permission of the instructor.

IS 807-4 Complex Emergencies and Humanitarian Intervention

A multidisciplinary exploration of the background, dynamics, and outcomes of complex humanitarian emergencies, both those generated by conflict and war and by national disasters, drawing on country and regional case studies. The problems surrounding international intervention in such emergencies will be a particular focus. Prerequisite: graduate students enrolled in Stream B of the MA in International Studies, or permission of the instructor.

SFU Connect

sheilagh@sfu.ca

FASSGSC Material

From : Faculty of Arts & Social Sciences
<fassecc@sfu.ca>

Mon, Feb 13, 2012 03:33 PM

 1 attachment

Subject : FASSGSC Material

To : Wade Parkhouse <wade_parkhouse@sfu.ca>,
Sheilagh MacDonald <sheilagh@sfu.ca>

Cc : Paul Budra <budra@sfu.ca>

Good afternoon,

Please find the attached motion for the next SGSC Meeting. IS 880-6 MA Extended
Essays request has been removed. 

Best regards,
Sonia

--

Sonia Parissenti
Secretary to the Associate Deans
Faculty of Arts and Social Sciences
Simon Fraser University
AQ6163
phone: 778.782.4414
fax: 778.782.3033

 **FASSGSC February.pdf**
2 MB

**SCHOOL OF PUBLIC POLICY
SIMON FRASER UNIVERSITY
MEMORANDUM**

TO: WADE PARKHOUSE
FROM: NANCY OLEWILER
SUBJECT: SWITCH FROM MPP TO PLCY
DATE: 2/29/2012
CC:

Dear Wade,

Please find attached the list of the School of Public Policy courses that need to be switched from the MPP acronym to the new PLCY acronym:

- | | |
|---------|---------|
| MPP 800 | MPP 817 |
| MPP 801 | MPP 818 |
| MPP 802 | MPP 819 |
| MPP 803 | MPP 820 |
| MPP 804 | MPP 821 |
| MPP 805 | MPP 822 |
| MPP 806 | MPP 823 |
| MPP 807 | MPP 824 |
| MPP 808 | MPP 825 |
| MPP 809 | MPP 826 |
| MPP 810 | MPP 827 |
| MPP 812 | MPP 828 |
| | MPP 850 |

Nancy Olewiler
 Director and Professor
 School of Public Policy
 Simon Fraser University
 515 West Hastings Street
 Vancouver, BC V6B 5K3
 Canada

Phone: 778-782-5289
 Email: olewiler@sfu.ca

MPP conversion

From : Jo Hinchliffe <joah@sfu.ca>

Tue, Jan 24, 2012 12:06 PM

Subject : MPP conversion

To : Dawn Geil <dawn_geil@sfu.ca>, Mary Ann Pope <mpope@sfu.ca>, Gaye Stewart <gsa29@sfu.ca>, Deena Coburn <dcoburn@sfu.ca>

Reply To : Jo Hinchliffe <joah@sfu.ca>

Hi everyone, thanks for meeting yesterday.

We agreed that Public Policy will submit their request for a change from MPP to PLCY through SGSC to Senate listing all the courses that this change will apply to. This can be done in memo form as long as all courses are listed.

I understand that there will be no other curriculum changes coming from the School until this process is complete.

We anticipate this to be effective Fall 2012, which requires approval from Senate before the end of April.

It is our intention to maintain existing SIMS id numbers so once Senate has approved this my unit will make the change in Curricunet and SIMS and this will be reflected in the Fall 2012 Calendar.

Mary Ann and Gaye will meet to ensure that these changes rollover to the Scheduling component in SIMS.

If I missed anything please let me know and thanks.

--

Jo Hinchliffe

Assistant Registrar

Student Services, SFU

778-782-5350

778-782-5732(fax)

<http://students.sfu.ca/appeals/index.html>

<http://students.sfu.ca/academicintegrity/index.html>

<http://www.sfu.ca/convocation/>

<http://students.sfu.ca/calendar/index.html>

<http://www.sfu.ca/Senate/SenateComms/>



41

FACULTY OF
ARTS AND SOCIAL SCIENCES

MEMO

Office of the Dean

STREET ADDRESS
Academic Quadrangle
Room 6168

MAILING ADDRESS
8888 University Drive
Burnaby BC Canada
V5A 1S6

604-291-4414 (Tel)
604-291-3033 (Fax)
www.sfu.ca/arts (WEB)

ATTENTION Wade Parkhouse, Dean of Graduate Studies

FROM Paul Budra, Assoc. Dean FASS

RE Change of Public Policy acronym

DATE Mar. 8/2012

Acting under delegated authority, SGSC approved an acronym change for the courses in the Masters of Public Policy. MPP will be revised to read PLCY.

Please find the calendar revisions from the School of Public Policy attached.

Many thanks,

FROM:

(Existing Calendar language):

Public Policy Master Program

*School of Public Policy | Faculty of Arts and Social Sciences
Simon Fraser University Calendar 2012 Summer*

This master of public policy (MPP) program offers the skills, insights and analytical frameworks that public sector and non-profit policy analysts and managers require. It focuses on the political and economic contexts of public policy analysis and offers specialized study. Designed to develop the strategic and global perspective required of tomorrow's senior policy analysts and managers, the program uses a cohort model which encourages student interaction and co-operation. An individual research project undertaken in MPP 808 and 809 (advanced policy analysis) is an integral part of the program.

This full-time two year cohort program, leading to a master of public policy (MPP), consists of fourteen courses and a summer co-op/internship. Courses are sequenced through the fall and spring terms. The maximum course load is four courses per term.

Admission Requirements

To be considered for admission, applicants must have a bachelor's degree from a recognized university. Those admitted with other credentials, or those with degrees who, in the judgement of the program director, are without adequate foundation in the social sciences, may be required to make up any deficiency without receiving graduate credit for those courses.

Students are normally admitted in September. It is expected that approximately 30 students will be directly admitted in any one year.

The normal admission minimum undergraduate GPA is 3.0 (or equivalent), although the admissions committee and program director may consider relevant work experience when determining admission eligibility.

Criteria for admission, in addition to undergraduate grades, include strong letters of reference, an essay, and for those whose native language is not English, acceptable TOEFL scores (570 minimum) and a score of 5 or above on the Test of Written English. Students with non-Canadian undergraduate or graduate degrees are required to complete the Graduate Record Exam (GRE).

Application Requirements

The following application documentation is required.

- a Simon Fraser University graduate application form, which is available from the School of Public Policy office or from www.sfu.ca/mpp
- official undergraduate transcript showing all grades (mailed directly from the granting institution)
- three confidential reference letters (mailed directly from referees), at least two of which are from faculty members (may be waived for mid-career applicants with professional experience; letters from employers may be used). Reference forms are available from the office or from www.sfu.ca/mpp
- a one-page essay that explains why the applicant wishes to pursue the MPP degree

- a student whose first language is not English and whose undergraduate degrees were from institutions where English is not the language of instruction are required to submit TOEFL and Test of Written English scores
- GRE score for non-Canadian degree applicants

Program Requirements

The candidate must complete a total of ten core MPP courses, a summer co-op/internship, and four additional elective courses that must be approved by the School of Public Policy director.

Year One

Students complete a total of 40 units, including all of

- MPP 800-5 Introduction to Public Policy Issues
- MPP 801-5 Economic Foundations of Policy Analysis I
- MPP 802-5 Economic Foundations of Policy Analysis II
- MPP 803-5 Political Foundations of Policy Analysis I
- MPP 804-5 Political Foundations of Policy Analysis II
- MPP 805-5 Research Techniques and Quantitative Methods I
- MPP 806-5 Research Techniques and Quantitative Methods II
- MPP 807-5 Introduction to Policy Analysis

In the summer term, the co-op/internship course MPP 850 is completed as well.

Year Two

Students complete a minimum total of 30 units, including both of

- MPP 808-5 Advanced Policy Analysis I
- MPP 809-5 Advanced Policy Analysis II

In addition, four elective courses are required. The program director, in consultation with the student, selects appropriate graduate courses offered by affiliated programs and departments. To satisfy these requirements, and when appropriate, students may choose from the following MPP courses.

- MPP 810-5 Issues in Public Policy I
- MPP 811-5 Issues in Public Policy II
- MPP 812-5 Selected Topics in Public Policy I
- MPP 813-5 Selected Topics in Public Policy II
- MPP 825-5 MPP Directed Readings I
- MPP 826-5 MPP Directed Readings II

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations (residence, course work, academic progress, supervision, research competence requirement,

completion time, and degree completion), as well as the specific requirements for the program in which they are enrolled, as shown above.

Academic Requirements within the Graduate General Regulations

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TO:
(New Calendar language):

Public Policy Master Program

*School of Public Policy | Faculty of Arts and Social Sciences
Simon Fraser University Calendar 2012 Summer*

This master of public policy (MPP) program offers the skills, insights and analytical frameworks that public sector and non-profit policy analysts and managers require. It focuses on the political and economic contexts of public policy analysis and offers specialized study. Designed to develop the strategic and global perspective required of tomorrow's senior policy analysts and managers, the program uses a cohort model which encourages student interaction and co-operation. An individual research project undertaken in PLCY 808 and 809 (advanced policy analysis) is an integral part of the program. ✓ ✓

This full-time two year cohort program, leading to a master of public policy (MPP), consists of fourteen courses and a summer co-op/internship. Courses are sequenced through the fall and spring terms. The maximum course load is four courses per term.

Admission Requirements

To be considered for admission, applicants must have a bachelor's degree from a recognized university. Those admitted with other credentials, or those with degrees who, in the judgement of the program director, are without adequate foundation in the social sciences, may be required to make up any deficiency without receiving graduate credit for those courses.

Students are normally admitted in September. It is expected that approximately 30 students will be directly admitted in any one year.

The normal admission minimum undergraduate GPA is 3.0 (or equivalent), although the admissions committee and program director may consider relevant work experience when determining admission eligibility.

Criteria for admission, in addition to undergraduate grades, include strong letters of reference, an essay, and for those whose native language is not English, acceptable TOEFL scores (570 minimum) and a score of 5 or above on the Test of Written English. Students with non-Canadian undergraduate or graduate degrees are required to complete the Graduate Record Exam (GRE).

Application Requirements

The following application documentation is required.

- a Simon Fraser University graduate application form, which is available from the School of Public Policy office or from www.sfu.ca/mpp

- official undergraduate transcript showing all grades (mailed directly from the granting institution)
- three confidential reference letters (mailed directly from referees), at least two of which are from faculty members (may be waived for mid-career applicants with professional experience; letters from employers may be used). Reference forms are available from the office or from www.sfu.ca/mpp
- a one-page essay that explains why the applicant wishes to pursue the MPP degree
- a student whose first language is not English and whose undergraduate degrees were from institutions where English is not the language of instruction are required to submit TOEFL and Test of Written English scores
- GRE score for non-Canadian degree applicants

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The candidate must complete a total of ten core PLCY courses, a summer co-op/internship, and four additional elective courses that must be approved by the School of Public Policy director.

Year One

Students complete a total of 40 units, including all of

- PLCY 800-5 Introduction to Public Policy Issues
- PLCY 801-5 Economic Foundations of Policy Analysis I
- PLCY 802-5 Economic Foundations of Policy Analysis II
- ✓ PLCY 803-5 Political Foundations of Policy Analysis I
- PLCY 804-5 Political Foundations of Policy Analysis II
- PLCY 805-5 Research Techniques and Quantitative Methods I
- PLCY 806-5 Research Techniques and Quantitative Methods II
- PLCY 807-5 Introduction to Policy Analysis

In the summer term, the co-op/internship course PLCY 850 is completed as well.

Year Two

Students complete a minimum total of 30 units, including both of

- ✓ PLCY 808-5 Advanced Policy Analysis I
- PLCY 809-5 Advanced Policy Analysis II

In addition, four elective courses are required. The program director, in consultation with the student, selects appropriate graduate courses offered by affiliated programs and departments. To satisfy these requirements, and when appropriate, students may choose from the following PLCY courses.

- PLCY 810-5 Issues in Public Policy I
- PLCY 812-5 Selected Topics in Public Policy I
- PLCY 825-5 MPP Directed Readings I
- PLCY 826-5 MPP Directed Readings II

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All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations (residence, course work, academic progress, supervision, research competence requirement, completion time, and degree completion), as well as the specific requirements for the program in which they are enrolled, as shown above.

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AE

FASSGSC 12-04



**SIMON FRASER
UNIVERSITY**
AT HARBOUR CENTRE

MEMORANDUM

To: Paul Budra
Associate Dean, FASS
Urban Studies Program
2nd Floor, 515 West Hastings Street
Vancouver, British Columbia
Canada V6B 5K3

From: Anthony Perl, Director

Date: October 21, 2011
Tel: 778.782.7914
Fax: 778.782.5297

Subject: New course proposal

Please find enclosed a new course proposal to regularize into our curriculum URB 625: Sustainability Assessment for Cities.

This course received unanimous approval by the Urban Studies Steering Committee at its October 14, 2011 meeting.

I understand that you, or somebody else in the Dean's office is supposed to circulate the proposal to relevant departments and faculties to review for overlap. If this has changed with the new staffing and responsibilities, please let me know.

Thanks.

A handwritten signature in black ink, appearing to read "Anthony".



New Graduate Course Proposal Form

PROPOSED COURSE

Program (eg. ECON) URB	Number (eg. 810) 625	Units (eg. 4) 4
Course Title (max 80 characters) Sustainability Assessment for Cities		
Short Title (appears on transcripts, max 25 characters) Sust. Assess. Cities		
Course Description for SFU Calendar <input type="checkbox"/> see attached document <input type="checkbox"/> Learning outcomes identified Sustainability assessment is a set of multifaceted tools and political processes used in cities to monitor progress, demonstrate results, and drive change. This course will provide an overview of methods, tools and techniques for monitoring performance in local government and measuring sustainability within cities. A key focus will be on understanding and differentiating the range of approaches, and designing systems for measurement that are integrated and aligned with local policy goals and processes.		
Available Course Components: <input type="checkbox"/> Lecture <input checked="" type="checkbox"/> Seminar <input type="checkbox"/> Laboratory <input type="checkbox"/> Practicum <input checked="" type="checkbox"/> Online <input checked="" type="checkbox"/> Mixed mode		
Grading Basis <input checked="" type="checkbox"/> Graded <input type="checkbox"/> Satisfactory/Unsatisfactory <input type="checkbox"/> In Progress/Complete		
Prerequisites (if any) <input type="checkbox"/> see attached document		
<input type="checkbox"/> This proposed course is combined with an undergrad course: Course number and units: _____		
Additional course requirements for graduate students <input type="checkbox"/> See attached document (if this space is insufficient)		
Campus at which course will be offered (check all that apply) <input type="checkbox"/> Burnaby <input checked="" type="checkbox"/> Vancouver <input type="checkbox"/> Surrey <input type="checkbox"/> GNW <input checked="" type="checkbox"/> online / mixed mode		
Estimated enrolment 15	Date of initial offering Fall 2012	Course delivery (eg. 3 hrs/week for 13 weeks) <small>13 weeks of online course modules (may be adapted to suit other modes)</small>
Justification <input checked="" type="checkbox"/> See attached document		

RESOURCES

If additional resources are required to offer this course, the department proposing the course should be prepared to provide information on the source(s) of those additional resources.

Faculty member(s) who will normally teach this course <input checked="" type="checkbox"/> information about their competency to teach the course is appended Meg Holden
Number of additional faculty members required in order to offer this course None
Additional space required in order to offer this course <input type="checkbox"/> see attached document None
Additional specialized equipment required in order to offer this course <input type="checkbox"/> see attached document None
Additional Library resources required (append details) <input type="checkbox"/> Annually \$ _____ <input type="checkbox"/> One-time \$ _____ None as per attachment

PROPOSED COURSE from first page

Program (eg. ECON) URB	Number (eg. 810) 625	Units (eg. 4) 4
Course title (max 80 characters) Sustainability Assessment for Cities		

APPROVAL SIGNATURES

When a department proposes a new course it must first be sent to the chairs of each faculty graduate program committee where there might be an overlap in course content. The chairs will indicate that overlap concerns have been dealt with by signing the appropriate space or via a separate memo or e-mail (attached to this form).

The new course proposal must also be sent to the Library for a report on library resources.

Once overlap concerns have been dealt with, signatures indicate approval by the department, home faculty and Senate Graduate Studies Committee.

Other Faculties

The signature(s) below indicate that the Dean(s) or designate of other Faculties affected by the proposed new course support(s) the approval of the new course.

Name of Faculty	Signature of Dean or Designate	Date

Departmental Approval (non-departmentalized faculties need not sign)

Department Graduate Program Committee Anthony Perl	Signature <i>Anthony Perl</i>	Date 14 Oct. 2011
Department Chair Anthony Perl	Signature <i>Anthony Perl</i>	Date 14 Oct. 2011

Faculty Approval

Faculty approval indicates that all the necessary course content and overlap concerns have been resolved, and that the Faculty/Department commits to providing the required Library funds and any other necessary resources.

Faculty Graduate Program Committee <i>B. S. Perl</i>	Signature <i>[Signature]</i>	Date 10/31/12
---	---------------------------------	-------------------------

Senate Graduate Studies Committee Approval

SGSC approval indicates that the Library report has been seen, and all resource issues dealt with. Once approved, new course proposals are sent to Senate for information.

Senate Graduate Studies Committee <i>W. Partridge</i>	Signature <i>W. Partridge</i>	Date Mar 6/12
--	----------------------------------	-------------------------

CONTACT

Upon approval of the course, the Dean of Graduate Studies office will consult with the department or school regarding other course attributes that may be required to enable the proper entry of the new course in the student record system.

Department / School / Program	Contact name	Contact email
-------------------------------	--------------	---------------

New Course Justification:

The proposed new course in Sustainability Assessment for Cities adds to the existing strength of the SFU Urban Studies Program in the area of urban sustainability and adds a course designed for online delivery to the Urban Studies suite of courses. This course is in the area of research specialization of Urban Studies faculty member Meg Holden. This course was developed in 2008-2009 by Dr. Holden (as PI) along with colleagues from the University of Northern British Columbia and British Columbia Institute of Technology using BC Campus Online Program Development Funds and was piloted in Summer 2009 by Dr. Holden as an Urban Studies selected topics course. It is being offered for a second time in Fall 2011 with online and face-to-face components. This course is adaptable to mixed-mode and seminar delivery.

There is strong demand for this course demonstrated by the high response to advertisement of its pilot offering in Summer 2009. It complements the existing Urban Studies course URB 645 Urban Sustainable Development as a more specialized facet of this large and growing topic within urban studies and adds significantly to the unique cachet of the urban sustainability focus within SFU Urban Studies. There is no significant overlap with existing graduate course offerings either in the Faculty of Arts and Social Sciences or the Faculty of Environment. Existing assessment-oriented offerings within the School of Resources and Environmental Management take a much different, resource-specific (fisheries, environmental risk) approach to assessment as a quantitative technique as opposed to the focus within this course on assessment for sustainability as a set of conceptual and political tools.

URB695: SUSTAINABILITY ASSESSMENT FOR CITIES

DR. MEG HOLDEN

Harbour Centre Office: 2128

Office Hours: Tuesday 12:30-2:30 or by appointment

Phone: 778.782.7888

Email: mholden@sfu.ca

COURSE FORMAT

This is an online course comprised of 13 weekly modules, with synchronous, online class meetings **Wednesdays 12:00 – 1:30 pm** and the expectation of independent and asynchronous online group work. The course includes online lectures, synchronous and asynchronous dialogue, online guest lectures, self-assessment and peer assessment, independent study, and reflection. All readings will be available on-line. A final project applies course material in a context of the students' choice.

TEXTS REQUIRED:

All readings will be available on-line.

COURSE DESCRIPTION

Sustainability assessment is emerging as a more transparent, comprehensive, integrated and far-sighted approach to decision making¹. Particularly as more organizations express commitments to sustainability, there is a growing emphasis on the ability to define sustainability in a particular context and apply that definition to an organization's operations, justifying options and weighing tradeoffs (Gibson et al., 2005).

This course provides an overview of concepts, methods, tools and techniques for monitoring performance and measuring sustainability. A key focus will be on designing systems for measurement that are aligned with contemporary innovative urban policy goals such as sustainability, smart growth, and competitiveness and processes such as performance measurement and results-based accountability.

Participants completing the course will have:

- An understanding of how to select and prioritize indicators that are effective and appropriate to monitoring in different contexts.
- Knowledge of a variety of case studies of organizations that have successfully integrated sustainability monitoring into their operations.
- The ability to scope, plan and implement an assessment program.
- Strategies for mitigating the challenges of doing indicator work and methods for reporting out on results.

EVALUATION

Class attendance and participation	15%
Weekly self-assessment quiz	5%
Weekly discussion question participation	15%
Weekly assignment	20%
Final project	45%

53

SFU Connect

urban@sfu.c

± Font Size ±

Library Report for URB 625

From : Megan L. Crouch <mcrouch@sfu.ca>

Wed, 05 Oct, 2011 13:01

Subject : Library Report for URB 625

To : Urban Studies <urban@sfu.ca>, Meg Holden <meg_holden@sfu.ca>

Cc : Gwen Bird <gbird@sfu.ca>, Andrea Cameron <andrea_cameron@sfu.ca>

Dear Terri,

I have reviewed the course proposal for URB 625: Sustainability Assessment for Cities and concluded that no additional library resources will be required to support it.

I have therefore added it to the appropriate list at www.lib.sfu.ca/collections/course-assessments. This will be enough to indicate library sign-off as it moves through the approval process.

regards,
Megan

Megan L. Crouch
Health Sciences Librarian
Collections Librarian
Simon Fraser University / W.A.C. Bennett Library
8888 University Drive, Burnaby, B.C. V5A 1S6
mcrouch@sfu.ca / Tel: 778.782.4962 / Fax: 778.782.3023
I am on campus Monday, Tuesday, Wednesday, and alternate Fridays

SFU Connect**Fwd: URB 625 New Course Proposal - overlap consideration**

From : Paul Budra <budra@sfu.ca>
Subject : Fwd: URB 625 New Course Proposal - overlap consideration
To : fgsc-list@sfu.ca
Cc : Faculty of Arts & Social Sciences <fassecc@sfu.ca>

Mon, Feb 20, 2012 11:13 AM

📎 1 attachment

Dear all:

Please check the attached for overlap concerns.

Paul Budra
Associate Dean
Faculty of Arts and Social Sciences
Simon Fraser University
778-782-4416; www.sfu.ca/personal/budra

From: "Faculty of Arts & Social Sciences" <fassecc@sfu.ca>
To: "Paul Budra" <budra@sfu.ca>
Sent: Monday, 20 February, 2012 11:08:15
Subject: Fwd: URB 625 New Course Proposal - overlap consideration

----- Forwarded Message -----

From: "Faculty of Arts & Social Sciences" <fassecc@sfu.ca>
To: "Sheilagh MacDonald" <sheilagh@sfu.ca>
Sent: Wednesday, 15 February, 2012 3:37:46 PM
Subject: Fwd: URB 625 New Course Proposal - overlap consideration

----- Forwarded Message -----

From: "Faculty of Arts & Social Sciences" <fassecc@sfu.ca>
To: fassgsc-overlap@sfu.ca
Sent: Monday, 9 January, 2012 1:44:00 PM
Subject: URB 625 New Course Proposal - overlap consideration

Good afternoon,

SFU Connect

sheilagh@sfu.ca

Fwd: URB 625 New Course Proposal - overlap consideration

From : Faculty of Arts & Social Sciences <fassecc@sfu.ca> Wed, Feb 15, 2012 03:37 PM
Subject : Fwd: URB 625 New Course Proposal - overlap consideration  1 attachment
To : Sheilagh MacDonald <sheilagh@sfu.ca>

----- Forwarded Message -----

From: "Faculty of Arts & Social Sciences" <fassecc@sfu.ca>
To: fassgsc-overlap@sfu.ca
Sent: Monday, 9 January, 2012 1:44:00 PM
Subject: URB 625 New Course Proposal - overlap consideration

Good afternoon,

Please see attached the new course proposals for overlap consideration.

Best regards,
Sonia

From: aq6155@sfu.ca
To: fassecc@sfu.ca
Sent: Monday, 9 January, 2012 1:39:24 PM
Subject: Message from OPS01588

--

Sonia Parissenti
Secretary to the Associate Deans
Faculty of Arts and Social Sciences
Simon Fraser University
AQ6163
phone: 778.782.4414
fax: 778.782.3033

 **SOPS0158812010914390.pdf**
827 KB

SFU Connect**sheilagh@sfu.ca****Re: URB 625 New Course Proposal - overlap consideration****From :** Peter Ruben <pruben@sfu.ca>

Mon, Feb 20, 2012 11:23 AM

Subject : Re: URB 625 New Course Proposal - overlap consideration**To :** Paul Budra <budra@sfu.ca>**Cc :** Faculty of Arts & Social Sciences <fassecc@sfu.ca>, fgsc-list@sfu.ca

No concerns from FS.

Peter

Peter Ruben, PhD
Assoc. Dean, Research and Graduate Studies
Faculty of Science

x29351

----- Original Message -----

From: "Paul Budra" <budra@sfu.ca>

To: fgsc-list@sfu.ca

Cc: "Faculty of Arts & Social Sciences" <fassecc@sfu.ca>

Sent: Monday, February 20, 2012 11:13:04 AM

Subject: Fwd: URB 625 New Course Proposal - overlap consideration

Dear all:

Please check the attached for overlap concerns.

Paul Budra
Associate Dean
Faculty of Arts and Social Sciences
Simon Fraser University
778-782-4416; www.sfu.ca/personal/budra

----- Original Message -----

From: "Faculty of Arts & Social Sciences" <fassecc@sfu.ca>