

SIMON FRASER UNIVERSITY

MEMORANDUM

To..... Members of Senate.....

From..... W. R. Heath.....
Secretary of Senate.....

Subject..... Change of Senate Meeting Date.....

Date..... 28 December 1984.....

The Chairman has requested that the regular meeting of Senate originally scheduled for Monday, February 4, 1985 be rescheduled to Monday, January 28, 1985. There are relatively few matters before the various committees of Senate at the present time, but in order to facilitate production of the 1985-86 Calendar, Senate action will be required. The change of date is occasioned by the unavoidable absence from the campus of both the Chairman and Vice-Chairman on February 4.

Undernoted is a summary of changes to meeting dates of Senate, Senate Committee on Agenda & Rules (SCAR) and Senate Committee on Academic Planning (SCAP) for the month of January 1985:

<u>Group</u>	<u>Meeting</u>	<u>Room</u>	<u>Material Deadline</u>	<u>Distribution</u>
Senate	7 Jan 1985	Cancelled		
Senate	4 Feb 1985	Cancelled		
<u>Revised Date:</u> Senate	28 Jan 1985	Rieckhoff Hall	11 Jan 1985	18 Jan 1985
SCAR	22 Jan 1985	Cancelled		
<u>Revised Date:</u> SCAR	16 Jan 1985	3172 A.B.	11 Jan 1985	14 Jan 1985
SCAP	16 Jan 1985	Cancelled		
<u>Revised Date:</u> SCAP	9 Jan 1985	3172 A.B.	3 Jan 1985	4 Jan 1985

cc: Members of SCAP
Members of SCAR
Departmental Chairmen
Scheduling