

SIMON FRASER UNIVERSITY

MEMORANDUM

S.76-171

SENATE

From SENATE GRADUATE STUDIES COMMITTEE

Subject REPRESENTATION ON THE GRADUATE  
STUDIES COMMITTEES

Date NOVEMBER 17, 1976

MOTION 1: "That membership in the Senate Graduate Studies Committee be increased by two members elected by and from the Faculty Graduate Studies Committee in the Faculty of Education."

Note: If this motion passes, there will be four members of the Senate Graduate Studies Committee from the Faculty of Education: the Dean, the Director of Graduate Programs, and the two new members.

MOTION 2: "That membership in the Executive Committee of the Senate Graduate Studies Committee be increased by one student elected by and from the students on the Senate Graduate Studies Committee."

Note: If this motion passes, there will be two students on the Executive Committee of the Senate Graduate Studies Committee.

SIMON FRASER UNIVERSITY

To: Members of Senate

From: Office of the Dean  
of Graduate Studies

Subject: Representation on the Graduate  
Studies Committees

Date: November 17, 1976

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MOTION: That Senate approve Motion I and Motion II as  
outlined in Paper GS.76:22

These motions were approved by the Senate Graduate Studies Committee on  
November 15, 1976.

  
Jon Wheatley  
Dean of Graduate Studies.

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# SIMON FRASER UNIVERSITY

GS.76:22

## MEMORANDUM

To..... Senate Graduate Studies Committee..... From..... Jon Wheatley, Chairman.....  
..... Senate Graduate Studies Committee.....  
Subject..... Date..... November 9, 1976.....

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MOTION I: That membership in the Senate Graduate Studies Committee be increased by two members elected by and from the Faculty Graduate Studies Committee in the Faculty of Education.

Note: If this motion passes, there will be 4 members of the Senate Graduate Studies Committee from the Faculty of Education: the Dean, the Director of Graduate Programs, and the two new members.

MOTION II: That membership in the Executive Committee, Senate Graduate Studies Committee be increased by one student elected by and from the students on the Senate Graduate Studies Committee.

Note: If this motion passes, there will be two students on the Executive Committee.

SENATE GRADUATE STUDIES COMMITTEE (SGSC) - continued

PURPOSE:

1. To ensure that the standards approved by Senate are maintained.
2. To consider matters of policy related to Graduate Studies and to make appropriate recommendations to Senate.
3. To consider matters referred to it by Departments and Faculties or by the Dean of Graduate Studies and to make recommendations to the appropriate body(ies).

COMPOSITION:

1. The Dean of Graduate Studies - Chairman.
2. The Dean of each Faculty or his designate.
3. The University Librarian or his designate.
4. The Chairman of each Departmental Graduate Studies Committee.
5. That for the present purposes of functioning of the Senate Graduate Studies Committee the Faculty of Education be considered a Department.
6. A graduate student representative, or his alternate, from each Faculty to be elected by and from the graduate students in that Faculty under the supervision of the Registrar.
7. The Registrar (non-voting).
8. The Assistant Registrar - Graduate Studies (non-voting).

NOTES:

1. The Committee quorum shall be the Chairman and six members of faculty.
2. A voting member of the Committee, if he cannot attend, may send a qualified alternate. A 'qualified alternate' for a member of faculty shall be a member of faculty who is qualified for the Chairmanship of his Departmental Graduate Studies Committee under S.294 as amended. A 'qualified alternate' for a graduate students shall be a graduate student so elected at Simon Fraser University.
3. Elections for graduate student representatives and alternates shall be held once a year in the Fall semester. A sitting member is eligible for re-election at the end of his term of office.
4. Replacement elections for elected members who resign from or cease to qualify for the Committee will be held as soon as practicable. A member elected in this way will serve for the remainder of the term of the member he replaces.

This Committee was formerly called the Senate Committee on Graduate Studies. Change of name and terms of reference approved by Senate January 18, 1971. Committee composition revised by Senate March 6, 1972. Minor revision approved by Senate September 8, 1975 in membership of the Librarian.

SENATE COMMITTEES

October 15, 1976

5. SENATE GRADUATE STUDIES COMMITTEE (SGSC) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Graduate Studies	Chairman			J. Wheatley
Dean of Arts or his designate				J. M. Munro
Dean of Education or his designate				J. F. Ellis
Dean of Interdisciplinary Studies or his designate				R. C. Brown
Dean of Science or his designate				J. M. Webster
Librarian or his designate				D. A. Baird
Registrar	Ex-officio - Secretary (non-voting)			H. M. Evans
Assistant Registrar	Ex-officio (non-voting)			M. A. McGinn

CHAIRMEN OF DEPARTMENTAL GRADUATE STUDIES COMMITTEES

Arts

Archaeology	J. D. Nance
Economics and Commerce	Z. Spindler
English	M. Steig
Geography	T. Hickin
History	J. M. Kitchen
Modern Languages	G. L. Bursill-Hall
Philosophy	D. I. Copp
Political Science	F. Q. Quo
Psychology	J. E. Marcia
Sociology and Anthropology	R. Wyllie

Education

G. R. Eastwood

Interdisciplinary Studies

Communication Studies	W. Melody
Kinesiology	N.M.G. Bhakthan

Science

Biological Sciences	R. M. Sadleir
Chemistry	F. Einstein
Mathematics	A. H. Lachlan
Physics	S. Gyax

GRADUATE STUDENTS

Arts - Regular Member	1 year	Sep 30/77	L. N. Meredith
Alternate	1 year	Sep 30/77	No nominations received
Education - Regular Member	1 year	Sep 30/77	D. Cristofoli
Alternate	1 year	Sep 30/77	S. Cogan
Interdisciplinary Studies			
Regular Member	1 year	Sep 30/77	P. T. Harrower
Alternate	1 year	Sep 30/77	No nominations received
Science - Regular Member	1 year	Sep 30/77	A. R. Davis
Alternate	1 year	Sep 30/77	R. D. Audas

SENATE COMMITTEES

October 15, 1976

6. EXECUTIVE COMMITTEE OF THE SENATE GRADUATE STUDIES COMMITTEE (ECSGSC) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Graduate Studies	Chairman			J. Wheatley
Registrar	Ex-officio (non-voting) - Secretary			H. M. Evans
Assistant Registrar Graduate Studies	Ex-officio (non-voting)			M. A. McGinn
Librarian or his designate				D. A. Baird
Faculty Member (Arts)		2 years	Sep 30/78	Z. Spindler
Faculty Member (Arts)		2 years	Sep 30/77	G. L. Bursill-Hall
Alternate		2 years	Sep 30/77	D. I. Copp
Faculty Member (Education)		2 years	Sep 30/78	G. R. Eastwood
Faculty Member (Interdisciplinary Studies)		2 years	Sep 30/78	W. Melody
Faculty Member (Interdisciplinary Studies)		2 years	Sep 30/77	N.M.G. Bhakthan
Faculty Member (Science)		2 years	Sep 30/78	A. H. Lachlan
Faculty Member (Science)		2 years	Sep 30/77	S. Gyax
Alternate		2 years	Sep 30/77	
Graduate Student		1 year	Sep 30/77	
Alternate		1 year	Sep 30/77	

TERMS OF REFERENCE:

- To consider matters of policy related to graduate studies and to make recommendations to the Senate Graduate Studies Committee.
- To interpret Senate's policy on admission and other matters pertaining to graduate studies.
- To consider all matters referred to it by the Dean of Graduate Studies and to make recommendations to the appropriate body(ies).

COMPOSITION:

- The Dean of Graduate Studies, or his designate appointed from the faculty members on the Senate Graduate Studies Committee - Chairman.
- The University Librarian or his designate.
- Two members of each Faculty elected by the appropriate Faculty Graduate Studies Committee from the members of that Faculty on the Senate Graduate Studies Committee.

EXECUTIVE COMMITTEE OF THE SENATE GRADUATE STUDIES COMMITTEE (ECSGSC) - continued

4. One Graduate Student to be elected by and from the Students on the Senate Graduate Studies Committee.
5. The Registrar (non-voting).
6. The Assistant Registrar, Graduate Studies (non-voting).

NOTES:

- i) The Committee quorum shall be the Chairman and one faculty member from each Faculty.
- ii) A voting member of the Committee, if he cannot attend, may send an alternate who shall be a member of the Senate Graduate Studies Committee. Alternates for graduate students shall be graduate students and alternates for faculty members shall be faculty members.
- iii) Under normal circumstances, committee members under 3 above shall serve two year terms with one member from each Faculty elected every year in the Fall semester. Under exceptional circumstances a member may be elected for a shorter term to maintain or introduce the alternate pattern indicated. Members under 3 above shall be eligible for re-election at the end of their term of office.
- iv) The member under 4 above shall normally serve a one year term, the election to take place in the Fall semester. He shall be eligible for re-election at the end of his term of office.
- v) Replacement elections for elected members who resign from or cease to qualify for the Committee shall be held as soon as practicable. A member elected in this way shall serve for the remainder of the term of the member he replaces.

- N.B. 1) This Committee is a sub-committee of the Senate Graduate Studies Committee. It was reorganized from the standpoint of membership, conditions, and individual members October 4, 1971.
- 2) Original terms of reference approved by this Committee October 1969. Revised terms of reference approved by Senate January 18, 1971, October 4, 1971, and March 6, 1972. Minor revision approved by Senate September 8, 1975 in membership of the Librarian.