

MEMORANDUM

To Mr. Harry Evans, Secretary,

From T.W. Calvert, Dean, Faculty of

Senate.

Interdisciplinary Studies.

Subject Special Topics Courses in 1977-2

Date 15th November, 1977

In accordance with Senate Regulations, I attach reports on those Special Topics courses offered by the Faculty of Interdisciplinary Studies in the Summer Semester 1977-2.

TWC/et

Attachments



Thomas W. Calvert

# SIMON FRASER UNIVERSITY

## MEMORANDUM

To Janet Blanchet, Asst. to the Dean  
Faculty of Interdisciplinary Studies  
Subject Special Topics Courses, 77-2

From Pamela Parford, Dept. Asst.  
Communication Studies Department  
Date September 12, 1977

### DEPARTMENT OF COMMUNICATION STUDIES

CMNS 455-5 Special Topics in Communications (Seminar)

Intensive analysis of a particular topic in the general area of communications and/or attention to the work of a particular writer or school of thought. This course may not be taken more than twice.

(Calendar description)

Summer 1977 INTERMEDIATE TECHNOLOGY AND DEVELOPMENT

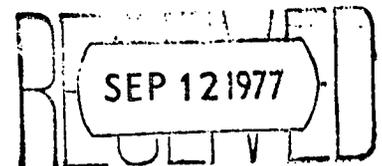
Instructor: Prof.P.Hindley

A copy of the outline is attached.

Enrolment: 9

*Pamela Parford*

PP/ss  
:atta.



COMMUNICATIONS 455: Intermediate Technology and Development

The course will analyze from a communications perspective what are generally referred to as "problems of development". Topics will include the

- 1) assumptions and consequences of past approaches to communications and development,
- 2) the role of communications in the ever present tension between the a) maintenance of traditional cultures and b) adaptation to modern industrial society
- 3) the evaluation and design of communications systems from the perspective of maintaining traditions and/or facilitating change.

We will deal with problems of cross-cultural communications, the role of traditional values and social organization and the transformation of these patterns attendant on the introduction of both "high" and "intermediate" technologies.

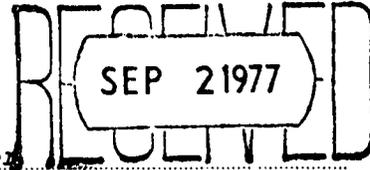
The course will focus on the analysis of the problems of development for two specific groups: native people of the B.C. coast and the Polynesians of the Cook Islands.

A reading list will be provided at the beginning of the semester. A paper will be required, together with seminar presentation in class of discussion topics from the readings.

Seminar: Monday 1:30 - 4:40

# SIMON FRASER UNIVERSITY

## MEMORANDUM



To Janet Blanchet, Assistant to  
the Dean, Faculty of  
Interdisciplinary Studies

From Debbie Palliser  
Departmental Assistant  
Department of Criminology

Subject SPECIAL TOPICS COURSE, 77-2

Date 31 August 1977

The Department of Criminology has one Special Topics course: CRIM 416-3 "Current Issues in Criminology and Criminal Justice". The course has two alternate numbers: CRIM 417-3 and CRIM 418-3.

CRIM 418-3 was offered in Summer 1977, under the sub-heading "Organized Crime", and the Sessional Lecturer teaching the course was David Flavell, Program Administrator for the Co-ordinated Law Enforcement Unit of the Ministry of the Attorney-General of British Columbia. Mr. Flavell organized the course and drew up the course outline, as well as arranging for a number of guest speakers on the subject of organized crime.

The course's vector description is 0-3-0, and the calendar description is as follows:

"A critical analysis of certain 'hot' issues in criminology and criminal justice. The topics covered change from semester to semester."

Attached is a copy of the course outline for CRIM 418-3 in the Summer Semester 1977.

31 students were originally enrolled in the course, 23 students completed the course and received final grades.

If you require further information regarding this course, please do not hesitate to contact me.

A handwritten signature in cursive script, appearing to read "Debbie Palliser".

Debbie Palliser

Att.: 1

CRIMINOLOGY 418

ORGANIZED CRIME

Instructor: Dave Flavell

Calendar Description of Course

ORGANIZED CRIME IN NORTH AMERICA: Its origin, operational techniques and effect on society.

Format: A three hour class once per week - Guest lecturers representing several enforcement, governmental and regulatory agencies, all directly involved in the research and prevention of organized crime will be speaking during this course.

Course Outline:

This course is designed to examine the growth and entrenchment of organized crime in Canada and the United States from both a sociological and historical point of view. The course will focus on the impact of organized crime on society and it shall examine both the practical and theoretical issues involved in identifying, understanding and counteracting the criminal cartel.

Some of the areas to be discussed in depth during this course will be:

1. What is organized crime?

- The Genesis of organized crime in Canada and the U.S.
- Theories of deviant behaviour (anomie, cultural transmission, etc.) as they relate to the birth, syndication and perpetuation of crime groups.

- Ethnic succession in organized crime.

2. Recruitment and Control within organized crime groups:

- as it relates to sociological theory
- organized crime role models

3. The Crimes:

- An analysis of the specific offenses engaged in/by organized crime groups.
- Are the victimless crimes victimless?
- The infiltration of legitimate business & criminal monopolization.

4. Organized crime & the judicial system:

- prosecution
- sentencing
- evaluation of judicial system (as it relates to organized crime)

5. Organized crime control:

- the problems
- countermeasures

Required Texts

- 1) Cressey. Donald, Theft of the Nation: The Structure & Operation of Organized Crime in North America, New York: Harper & Row 1969
- 2) Ianni. Francis, The Black Mafia: Ethnic Succession in Organized Crime
- 3) Ianni. Francis, A Family Business: Kinship & Social Control in Organized Crime. Russell Sage Foundation New York,



- 3) May 30  
Dr. M. Matheson - Organized Crime Control
- 4) June 6  
D. Flavell - Review (Ianni) Family Business & (Cressey) Theft of the Nation  
- Assignment of The Black Mafia (Ianni)
- 5) June 13  
Bill Beamish - The Drug Trade & Organized Crime
- 6) June 20  
D. Flavell - Review The Black Mafia  
- Assignment of The Valachi Papers
- 7) June 27  
Ken Richardson - The Judicial System & Organized Crime
- 8) July 4  
George Moore - Organized Crime & Corruption
- 9) July 11  
E. Hameluck - Organized Crime & The Intelligence Community
- 10) July 18  
Bill Irwin - White Collar Crime
- 11) July 25  
- Review

Course Requirements (Open for discussion)

- 1) 2 papers
- 2) 1 paper and final exam
- 3) Combination of paper & take home's

# SIMON FRASER UNIVERSITY

## MEMORANDUM

RECEIVED  
SEP 13 1977

To..... Dr. T.W. Calvert, Dean  
..... Interdisciplinary Studies

From..... E.W. Banister, Chairman

..... Kinesiology

Subject..... SPECIAL TOPICS COURSES 77-2

Date..... September 12, 1977

The Department of Kinesiology Offered two Special Topics courses during the Summer 77-2 semester as follows:

### KIN 420 - Selected Topics in Kinesiology I

#### Calendar Description:

Seminar treatment of selected biological, physiological, biomechanical, sociological and psychological principles of humans as they relate to his/her motor behavior covered more generally in lower division courses. In addition to intensive reading and discussion, students will ordinarily be expected to undertake individual projects under supervision.

Prerequisite: At least 90 semester hours of credit

Course Number: Kin 420  
Credit Hours: 3 credit hours  
Vector: 3-0-4  
Instructor: Dr. E.W. Banister  
Course Outline: Attached  
Enrollment: 7

### KIN 421 - Selected Topics in Kinesiology II

Calendar Description: as above  
Credit Hours: 3 credit hours  
Vector:  
Instructor: Dr. T.W. Calvert  
Course Outline: Attached  
Enrollment: 4

KINESIOLOGY 420-3

SEMINAR - KINESIOLOGY

Instructor: Dr. Eric Banister

LAB: M T W 2:30

Friday 10:30

Exercise Physiology:

May	9	Review
	11	Energetics of Muscular Contraction/Kinetics of Oxygen Uptake
	16	Review single and multi component models of O <sub>2</sub> uptake and debt
	18	Oxygen uptake and debt. Determination of running efficiency
	23	Proportions of aerobic and anaerobic contributions to work task
	25	Metabolic fuels in athletes and non-athletes. Lactate production and removal

Thermal Stress:

May	30	The Hot Environment	(Exercise lab in this week)
June	1	The evolution of temperature regulation	
	6	Mechanisms of heat loss	
	8	Heat balance equations	
	13	Heat balance in marathon running	
	15	Cardio-respiratory acclimatization to heat stress. Role of physical conditioning.	

Altitude Physiology:

June	20	Physics of altitude/The altitude environment.	(Heat labs in this week)
	22	1/2 term exam	
	27	Acute and chronic responses to altitude	
	29	Physical performance at altitude	

JULY 1 - DOMINICAN DAY

July	4	Acid base balance	
	6	Effect of training at altitude on sea level performance	
		(Altitude lab in this week)	

Cold Physiology:

- July 11 The cold environment
- 13 Physical performance in cold
- 18 Physical and physiological attributes of people indigent to cold climates
- 20 Hypothermia and rewarming
- 25 Heat balance at rest and in exercise in the cold
- 27 Review

Aug. 1st - August 1st

(Cold lab in this week)

- Aug 3 Review
- 5 End - Exam period

GRADING

1/2 term exam	20 points
Final exam	30 points
Paper	20 points
Lab reports	30 points
<b>TOTAL:</b>	<u><u>100 points</u></u>

Kin. 421-3 Selected Topics in Kinesiology II

Topic: Systems for Movement Notation

Students are required to attend an intensive one month workshop on Labanotation. This meets for three hours, five days/week for a month. Evaluation is on the basis of an exam (75%) and a term paper (25%).

# SIMON FRASER UNIVERSITY

## MEMORANDUM

To..... SENATORS, CHAIRMAN OF ACADEMIC  
DEPARTMENTS, COMMITTEE MEMBERS

From..... H. D. NAGEL, DIRECTOR

SECRETARIAT AND OFFICE SERVICES

Subject..... SENATE AND RELATED COMMITTEES

Date..... NOVEMBER 25, 1977

The attached material contains up-dated information on Senate and related Committees as at October 15, 1977 and updated to November 7, 1977.

To assist the Secretariat in conducting elections and keeping these committees up-dated with a workable membership, Committee members are asked to inform this office in writing if they plan to be off campus or unavailable for Committee meetings for the next semester, Spring 78-1.

This information is requested by December 15, 1977.

encl.  
HDN/rn

H. D. Nagel

SENATE AND RELATED COMMITTEES

AS OF

OCTOBER 15, 1977

SENATE AND RELATED COMMITTEES

October 15, 1977

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## SENATE COMMITTEES

October 15, 1977

REPORTING CATEGORIES

The attached lists of Senate Committees have been designated reporting categories in accordance with a motion approved by Senate at its meeting of December 3, 1973. An explanation of the designations is appended below.

Reporting Category "A"

A committee whose first function is regularly to place items on the agenda of meetings of Senate shall not present a regular report to Senate beyond the submission of agenda items and the necessary supporting materials.

Senate Committee on Agenda and Rules (SCAR)  
 Assessment Committee for New Graduate Programs (ACNGP)  
 Senate Committee on Honorary Degrees (SCHD)  
 Senate Nominating Committee (SNC)

Reporting Category "B"

A standing committee with delegated responsibilities to perform duties on behalf of Senate shall report to Senate at twelve-monthly intervals, except where otherwise stipulated in the charge to the committee; the first report shall be on a date to be agreed upon by the Chairman of the committee and the Chairman of Senate. Where Senate ratification of decisions made by a committee is required it shall be sought at the time of the submission of the committee's report; in the event of Senate failing to ratify such decision or decisions of a committee, the decision or decisions shall stand, and the Senate's failure to ratify shall be interpreted as an instruction to the committee involved that actions of that type shall not be repeated.

Senate Committee on Academic Planning (SCAP)  
 Senate Committee on University Budget (SCUB)  
 Senate Committee on Continuing Studies (SCCS)  
 Senate Graduate Studies Committee (SGSC)  
 Executive Committee of the Senate Graduate Studies Committee (ECSGSC)  
 Senate Library Committee (SLC)  
 Library Penalties Appeal Committee (LPAC)  
 Senate Committee on Scholarships, Awards and Bursaries (SCSAB)  
 Senate Undergraduate Admissions Board (SUAB)  
 Senate Appeals Board (SAB)  
 Senate Committee on Undergraduate Studies (SCUS)

Reporting Category "C"

A temporary committee established by Senate to perform a limited specified task shall report to Senate by the date stated in its charge.

PART I: SENATE COMMITTEES

A. STANDING COMMITTEES

Note: Section 61 of the Universities Act states:

"The President is a member ex officio of all standing committees of the senate except the standing committee on appeals."

SENATE COMMITTEES

October 15, 1977

1. SENATE COMMITTEE ON ACADEMIC PLANNING (SCAP) - Standing  
Reporting Category "B"

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
President	Ex-officio - Chairman			P. Jewett
Vice-President, Academic	Ex-officio - Vice-Chairman			B. G. Wilson
Associate Vice- President, Academic	Ex-officio			D. R. Birch
Dean of Arts	Ex-officio			J. M. Munro
Dean of Education				J.W.G. Ivany
Dean of Interdis- ciplinary Studies				T. W. Calvert
Dean of Science				J. M. Webster
Dean of Continuing Studies				J. P. Blaney
Dean of Graduate Studies				J. Wheatley
Senator	Elected  by  and  from  Senate	2 years	Sep 30/78	J.P.M. Mackauer
Senator		2 years	Sep 30/78	K. Okuda
Senator		2 years	Sep 30/79	P. Buitenhuis*
Senator		2 years	Sep 30/79	A. S. Arrott *
Senator		2 years	Sep 30/79	A. Kazepides **
(Lay Member)		2 years	Sep 30/78	M. J. Overholt
Senator (Lay Member)		2 years	Sep 30/79	S. Thomas *
Senator (Student)		2 years	Sep 30/78	R. M. Ghozali***
Senator (Student)		2 years	Sep 30/79	B. Holweg **
Director of Ana- lytical Studies		Secretary (non-voting)		
Librarian, or his designate	Non-voting			D. A. Baird
Registrar, or his designate	Non-voting			H. M. Evans

TERMS OF REFERENCE

1. To review and recommend to Senate all new program proposals.
2. To develop annually academic and action priority listings.
3. To undertake an ongoing review of the long term academic objectives of the University.

SENATE COMMITTEE ON ACADEMIC PLANNING (SCAP) - continued

4. To provide periodic reports to Senate concerning interactions between the University and the Universities Council in matters pertaining to Senate.
5. To undertake such other duties as are assigned to it by the President or Senate.

Approved by Senate at its meeting on October 6, 1975 to replace the former Presidential Committee - Academic Planning Committee.

Committee meetings normally are scheduled bi-weekly on Wednesdays at 2:00 p.m., with adjournment not later than 5:00 p.m.

- \* Re-elected at meeting of Senate of October 3, 1977.
- \*\* Elected at meeting of Senate of October 3, 1977 to replace J. F. Hutchinson and B.J.F. Palmer.
- \*\*\* Elected at meeting of Senate of November 7, 1977 to replace L. Severy for balance term of office.

SENATE COMMITTEES

October 15, 1977

2. SENATE COMMITTEE ON UNIVERSITY BUDGET (SCUB) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Senator	Those elected by and from Senate to the Senate Committee on Academic Planning	2 years	Sep 30/78	J.P.M. Mackauer
Senator		2 years	Sep 30/78	K. Okuda
Senator		2 years	Sep 30/79	P. Buitenhuis*
Senator		2 years	Sep 30/79	A. S. Arrott *
Senator		2 years	Sep 30/79	A. Kazepides **
Senator (Lay Member)		2 years	Sep 30/78	M. J. Overholt
Senator (Lay Member)		2 years	Sep 30/79	S. Thomas *
Senator (Student)		2 years	Sep 30/78	R. M. Ghozali***
Senator (Student)		2 years	Sep 30/79	B. Holweg **
Director of Analytical Studies		Secretary (non-voting)		

Chairman: (Elected by and from voting Committee members) K. Okuda

TERM OF REFERENCE

Universities Act, Section 37 e: To meet with the President and assist her in the preparation of the University Budget.

Approved by Senate at its meeting of  
October 6, 1975

Committee meetings normally are scheduled bi-weekly on Wednesdays at 12:30 p.m., with adjournment not later than 2:00 p.m.

\* Re-elected at meeting of Senate of October 3, 1977.

\*\* Elected at meeting of Senate of October 3, 1977 to replace J. F. Hutchinson and B.J.F. Palmer.

\*\*\* Elected at meeting of Senate of November 7, 1977 to replace L. Severy for balance term of office.

SENATE COMMITTEES

October 15, 1977

3. SENATE COMMITTEE ON AGENDA AND RULES (SCAR) - standing  
(Reporting Category "A")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
President	Ex-officio - Chairman			P. Jewett
Vice-President, Academic	Ex-officio - Vice-Chairman			B. G. Wilson
Registrar	Ex-officio			H. M. Evans
Director, Secretariat and Office Services	Ex-officio			H. D. Nagel
Senator	Elected by and from Senate	2 years	Sep 30/78	D. R. Birch
Senator		2 years	Sep 30/79	A. E. Chapman*
Senator		2 years	Sep 30/78	H. Weinberg
Senator (Student)		2 years	Sep 30/79	B. Holweg**

TERMS OF REFERENCE:

- i) To advise the Chairman in determining the items for the Open and Closed agendas of Senate.
- ii) To recommend to Senate rules and procedures for the conduct of its business.
- iii) To periodically review the structure and terms of reference of the various standing committees of Senate, and to make recommendations to Senate as appropriate.
- iv) To consider and take action on behalf of the Senate by referring to the appropriate Senate Committee or Senate all matters that may be referred to Senate by the Board (See Univ. Act, Section 37p).

Original approved by Senate September 9, 1968. Revision approved by Senate May 7, 1973. Membership and terms of reference revised September 8, 1975. Specified terms for elected members approved November 3, 1975.

Committee meetings normally are scheduled thirteen days in advance of regular Senate meetings at 12 noon.

\* Re-elected at meeting of Senate of October 3, 1977.

\*\* Elected at meeting of Senate of October 3, 1977 to replace D. E. Bittle.

SENATE COMMITTEES

October 15, 1977

4. SENATE COMMITTEE ON CONTINUING STUDIES (SCCS) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Continuing Studies	Chairman			J. P. Blaney
Librarian or his designate				D. A. Baird
Senator (Faculty Member)	Elected  by  and  from  Senate	2 years	Sep 30/78	R. L. Carlson
Senator (Faculty Member)		2 years	Sep 30/78	G. C. Hoyt
Senator (Faculty Member)		2 years	Sep 30/78	H. Weinberg
Senator (Faculty Member)		2 years	Sep 30/79	J. D. Wyatt*
Senator (At Large)		2 years	Sep 30/79	J. Walkley**
Senator (At Large)		2 years	Sep 30/79	L. Resnick**
Senator (Lay Member)		2 years	Sep 30/79	L. Latham*
Senator (Student)		2 years	Sep 30/78	M. J. Webb
Student Senator (Alternate)		2 years	Sep 30/78	J. Hackney***

TERMS OF REFERENCE:

1. To advise Senate on policy with respect to the overall development of the University's continuing education credit and credit-free programs.
2. In respect of credit-free programs, to review at regular intervals existing and proposed programs in terms of their need, objectives, clientele served and other relevant factors.
3. To review and approve credit-free courses each semester.
4. To develop procedures for the approval of various categories of credit-free instruction.

SENATE COMMITTEE ON CONTINUING STUDIES (SCCS) - continued

5. To report to Senate at least once annually with respect to its above noted responsibilities.
6. To report to Senate as requested by Senate.

Note: In the event no lay member of Senate is available to serve, Senate may elect a general member of the community to serve in that position.

Original approved by Senate April 2, 1973. Committee name, terms of reference and membership revised December 2, 1974. Restructured September 8, 1975.

Committee meetings are convened regularly the first Tuesday of each month at 9:00 a.m.

- \* Re-elected at meeting of Senate of October 3, 1977.
- \*\* Elected at meeting of Senate of October 3, 1977 to replace D. E. Knight and S. Thomas.
- \*\*\* Elected at meeting of Senate of November 7, 1977 to replace L. Severy for balance term of office.

SENATE COMMITTEES

October 15, 1977

5. SENATE GRADUATE STUDIES COMMITTEE (SGSC) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Graduate Studies	Chairman			J. Wheatley
Dean of Arts or his designate				W. L. Cleveland
Dean of Education or his designate				J.W.G. Ivany
Dean of Interdisciplinary Studies or his designate				T. W. Calvert
Dean of Science or his designate				J. M. Webster
Librarian or his designate				D. A. Baird
Registrar	Ex-officio - Secretary (non-voting)			H. M. Evans
Assistant Registrar	Ex-officio (non-voting)			M. A. McGinn

CHAIRMEN OF DEPARTMENTAL GRADUATE STUDIES COMMITTEESArts

Archaeology	D. E. Nelson
Economics and Commerce	R. A. Holmes
English	J. R. Curtis
Geography	P. L. Wagner
History	C. R. Day
Modern Languages	R. C. DeArmond
Philosophy	D. Zimmerman
Political Science	A. H. Somjee
Psychology	V. Modigliani
Sociology and Anthropology	H. Sharp
<u>Education</u>	M. Manley-Casimir
	J. J. Tuinman

Interdisciplinary Studies

Communication Studies	T. J. Mallinson
Criminology	E. Boyanowsky
Kinesiology	A. E. Chapman

Science

Biological Sciences	R. C. Brooke
Chemistry	F. Einstein
Mathematics	A. H. Lachlan
Physics	S. Gygax

GRADUATE STUDENTS

Arts - Regular Member	1 year	Sep 30/78	I. M. Gordon
Alternate	1 year	Sep 30/78	No nominations received
Education - Regular Member	1 year	Sep 30/78	C. A. Cummings
Alternate	1 year	Sep 30/78	M. Gleeson
Interdisciplinary Studies			
Regular Member	1 year	Sep 30/78	N. Keane
Alternate	1 year	Sep 30/78	No nominations received
Science - Regular Member	1 year	Sep 30/78	S. D. Hanham
Alternate	1 year	Sep 30/78	J. Stalder

SENATE GRADUATE STUDIES COMMITTEE (SGSC) - continuedPURPOSE:

1. To ensure that the standards approved by Senate are maintained.
2. To consider matters of policy related to Graduate Studies and to make appropriate recommendations to Senate.
3. To consider matters referred to it by Departments and Faculties or by the Dean of Graduate Studies and to make recommendations to the appropriate body(ies).

COMPOSITION

1. The Dean of Graduate Studies - Chairman
2. The Dean of each Faculty or his designate
3. The University Librarian or his designate
4. The Chairman of each Departmental Graduate Studies Committee
5. Two members elected by and from the Faculty Graduate Studies Committee in the Faculty of Education
6. A graduate student representative, or his alternate, from each Faculty to be elected by and from the graduate students in that Faculty under the supervision of the Registrar
7. The Registrar (non-voting)
8. The Assistant Registrar - Graduate Studies (non-voting)

NOTES:

1. The Committee quorum shall be the Chairman and six members of faculty.
2. A voting member of the Committee, if he cannot attend, may send a qualified alternate. A 'qualified alternate' for a member of faculty shall be a member of faculty who is qualified for the Chairmanship of his Departmental Graduate Studies Committee under S.294, as amended. A 'qualified alternate' for a graduate student shall be a graduate student so elected at Simon Fraser University.
3. Elections for graduate student representatives and alternates shall be held once a year in the Fall semester. A sitting member is eligible for re-election at the end of his term of office.
4. Replacement elections for elected members who resign from or cease to qualify for the Committee will be held as soon as practicable. A member elected in this way will serve for the remainder of the term of the member he replaces.

This Committee was formerly called the Senate Committee on Graduate Studies. Change of name and terms of reference approved by Senate January 18, 1971. Committee composition revised by Senate March 6, 1972. Minor revision approved by Senate September 8, 1975 in membership of the Librarian. Membership revised again December 6, 1976.

SENATE COMMITTEES

October 15, 1977

6. EXECUTIVE COMMITTEE OF THE SENATE GRADUATE STUDIES COMMITTEE (ECSGSC) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Graduate Studies	Chairman			J. Wheatley
Registrar	Ex-officio (non-voting) - Secretary			H. M. Evans
Assistant Registrar	Graduate Studies Ex-officio (non-voting)			M. A. McGinn
Librarian or his designate				D. A. Baird
Faculty Member (Arts)		2 years	Sep 30/78	D. E. Nelson
Faculty Member (arts)		2 years	Sep 30/79	W. L. Cleveland
Alternate		2 years	Sep 30/79	J. E. Marcia
Faculty Member (Education)		2 years	Sep 30/78	J. J. Tuinman
Faculty Member (Education)		2 years	Sep 30/79	M. Manley-Casimir
Faculty Member (Interdisciplinary Studies)		2 years	Sep 30/78	E. Boyanowsky
Faculty Member (Interdisciplinary Studies)		2 years	Sep 30/79	A. E. Chapman
Faculty Member (Science)		2 years	Sep 30/78	A. H. Lachlan
Faculty Member (Science)		2 years	Sep 30/79	S. Gygax
Alternate		2 years	Sep 30/79	R. C. Brooke
Graduate Student		1 year	Sep 30/78	
Alternate		1 year	Sep 30/78	

TERMS OF REFERENCE:

1. To consider matters of policy related to graduate studies and to make recommendations to the Senate Graduate Studies Committee.
2. To interpret Senate's policy on admission and other matters pertaining to graduate studies.
3. To consider all matters referred to it by the Dean of Graduate Studies and to make recommendations to the appropriate body(ies).

COMPOSITION:

1. The Dean of Graduate Studies, or his designate appointed from the faculty members on the Senate Graduate Studies Committee - Chairman.
2. The University Librarian or his designate.
3. Two members of each Faculty elected by the appropriate Faculty Graduate Studies Committee from the members of that Faculty on the Senate Graduate Studies Committee.
4. Two Graduate Students to be elected by and from the Students on the Senate Graduate Studies Committee.
5. The Registrar (non-voting).
6. The Assistant Registrar, Graduate Studies (non-voting).

EXECUTIVE COMMITTEE OF THE SENATE GRADUATE STUDIES COMMITTEE (ECGSC) - continued

- i) The Committee quorum shall be the Chairman and one faculty member from each Faculty.
  - ii) A voting member of the Committee, if he cannot attend, may send an alternate who shall be a member of the Senate Graduate Studies Committee. Alternates for graduate students shall be graduate students and alternates for faculty members shall be faculty members.
  - iii) Under normal circumstances, committee members under 3 above shall serve two year terms with one member from each Faculty elected every year in the Fall semester. Under exceptional circumstances a member may be elected for a shorter term to maintain or introduce the alternate pattern indicated. Members under 3 above shall be eligible for re-election at the end of their term of office.
  - iv) The member under 4 above shall normally serve a one year term, the election to take place in the Fall semester. He shall be eligible for re-election at the end of his term of office.
  - v) Replacement elections for elected members who resign from or cease to qualify for the Committee shall be held as soon as practicable. A member elected in this way shall serve for the remainder of the term of the member he replaces.
- N.B. 1) This Committee is a sub-committee of the Senate Graduate Studies Committee. It was reorganized from the standpoint of membership, conditions, and individual members October 4, 1971.
- 2) Original terms of reference approved by this Committee October 1969. Revised terms of reference approved by Senate January 18, 1971, October 4, 1971, and March 6, 1972. Minor revision approved by Senate September 8, 1975 in membership of the Librarian. Membership again revised December 6, 1976.

SENATE COMMITTEES

October 15, 1977

7. ASSESSMENT COMMITTEE FOR NEW GRADUATE PROGRAMS (ACNGP) - standing  
(Reporting Category "A")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Graduate Studies, or his designate	Chairman			J. Wheatley (B. P. Clayman)
Registrar, or his designate	Secretary (non-voting)			H. M. Evans (M. A. McGinn)
Member	Elected by and from the Senate Graduate Studies Committee	2 years	Sep 30/79	C. R. Day
Member		2 years	Sep 30/79	A. H. Somjee
Member		2 years	Sep 30/79	A. H. Lachlan
Member - Arts	One member from each Faculty elected by the respective Faculty Graduate Studies Committees from the Senate Graduate Studies Committee	2 years	Sep 30/78	J. R. Curtis
Member - Education		2 years	Sep 30/78	J. J. Tuinman
Member - Inter-disciplinary Studies		2 years	Sep 30/78	T. J. Mallinson
Member - Science		2 years	Sep 30/78	J. L. Berggren
Student Member	Elected by and from Graduate Students on the Senate Graduate Studies Committee	1 year	Sep 30/78	Election in Progress

PURPOSE: Proposals for new graduate programs shall be submitted to the Assessment Committee. The function of the Committee shall be to recommend to the Senate Graduate Studies Committee that it approve, approve with modifications, or reject a proposal program. (All documents concerning the program shall be forwarded to the Assessment Committee through the Dean of Graduate Studies Office.)

- NOTES:
1. This Committee is a standing sub-committee of the Senate Graduate Studies Committee.
  2. A quorum shall be the Chairman and half the voting members.
  3. Continuity - whenever possible a member of the Committee sitting at the start of the consideration of a new program shall continue to serve in meetings on that program until consideration of that program is completed, even if another faculty member has been elected to replace him. Newly elected members shall serve in meetings on proposals coming to the Committee after their election.

ASSESSMENT COMMITTEE FOR NEW GRADUATE PROGRAMS (ACNGP) - continued

4. Conflict of interest - in no case shall someone connected with a proposed program take part in the assessment of that program.
5. Elections shall take place in the Fall semester every year, members elected by the Faculty Graduate Studies Committee being elected in even numbered years, members elected by the Senate Graduate Studies Committee in odd numbered years, and the graduate student elected for a one year term. When a member must be absent for a considerable length of time or is unable to fill his term on the Assessment Committee, the body which elected him shall elect a replacement to serve for the remainder of his term.

Approved by Senate July 10, 1972,  
Paper S.72-83. Full implementation  
awaits legal opinion.

SENATE COMMITTEES

October 15, 1977

8. SENATE COMMITTEE ON HONORARY DEGREES (SCHD) - standing  
(Reporting Category "A")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Chancellor	Ex-officio - Chairman			J. Diamond
President	Ex-officio			P. Jewett
Librarian	Ex-officio			D. A. Baird
Registrar	Ex-officio - Secretary			H. M. Evans
Senator (Faculty of Arts)	Elected			P. Buitenhuis
Senator (Faculty of Education)				M. McClaren*
Senator (Faculty of Inter- disciplinary Studies)	by			A. E. Chapman
Senator (Faculty of Science) and				K. E. Rieckhoff
Senator (Lay Member)				L. Latham
Senator (Lay Member)	from			L. Hindle
Senator (Student)				D. E. Bitle
Senator (At Large)	Senate			M. J. Overholt

PURPOSE: To recommend to Senate candidates for Honorary Degrees.

Approved by Senate March 7, 1966.  
Membership revised September 8,  
1975.

Committee meetings are convened at the call of the Chair.

\* Elected at meeting of Senate November 7, 1977 to replace temporarily  
A. J. Dawson to August 31, 1978.

SENATE COMMITTEES

October 15, 1977

9. SENATE LIBRARY COMMITTEE (SLC) - standing  
Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>		
Academic Vice- President or his designate	Ex-officio			B. G. Wilson		
Librarian	Ex-officio - Secretary			D. A. Baird		
Deputy Librarian	Ex-officio)			T. C. Dobb		
Bibliographical Control Librarian	Ex-officio)	Non- Voting		C. W. MacDonald		
Collections Librarian	Ex-officio)			L. E. Thomas		
Dean of Continuing Studies	Ex-officio			J. P. Blaney		
Dean of Graduate Studies	Ex-officio			J. Wheatley		
Senator	Elected	2 years	Sep 30/79	J. F. Hutchinson*		
Senator	by and from			2 years	Sep 30/79	S. Thomas **
Senator (Student)				2 years	Sep 30/78	H. Lal****
Alternate Student Senator				Senate	2 years	Sep 30/78
Faculty Member (Arts)	Elected	2 years	Sep 30/78	P. Stigger		
Faculty Member (Education)	by and			2 years	Sep 30/78	B.Y.L. Wong
Faculty Member (Interdisciplin- ary Studies)	from			2 years	Sep 30/79	S. N. Verdun-Jones ***
Faculty Member (Science)	respective Faculties			2 years	Sep 30/79	E. Kiehlmann ***

Chairman: Elected by and from voting members of the Committee - P. Stigger.

- PURPOSE: 1. To advise the University Librarian in:
- a. formulating policy in regard to the development of library resources for instruction and research
  - b. allocating funds to the various fields of instruction and research
  - c. applying Senate policy concerning rules and regulations for the operation of the Library.

SENATE LIBRARY COMMITTEE (SLC) - continued

2. To report to Senate on matters of policy under discussion by the Committee and to make recommendations to Senate concerning changes in, and additions to, existing rules and regulations for the operation of the Library.
3. To report to Senate annually, in June, on the activities of the Senate Library Committee and generally on the operation of the Library.

OPERATING PROCEDURES

1. The quorum shall consist of five voting members.
2. The Committee shall meet at least once each semester at the call of the Chairman. Special meetings may be called by the Chairman or five voting members of the Committee.

Approved by Senate March 7, 1966; terms of office revised January 10, 1972. Membership, terms of reference and operating procedures revised September 8, 1975. Membership revised September 13, 1976 by adding the Dean of Continuing Studies.

- \* Elected at meeting of Senate of October 3, 1977 to replace A. S. Arrott.
- \*\* Re-elected at meeting of Senate of October 3, 1977.
- \*\*\* Elected by acclamation by respective Faculties September 20, 1977 to replace D.A.R. Seeley and K. S. Viswanathan.
- \*\*\*\* Elected at meeting of Senate of November 7, 1977 to replace E. Ryan for balance term of office.

SENATE COMMITTEES

October 15, 1977

10. LIBRARY PENALTIES APPEAL COMMITTEE (LPAC) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Faculty Member	Elected by and from the Senate Library Committee			B.Y.L. Wong
Faculty Member				P. Stigger
Faculty Member				
Student Senator	Elected by and from the Senate Library Committee			
Undergraduate Student	Selected by the Student Society			S. Wilson
Graduate Student				
Head of Loans Division	Non-voting			M. Jans

Chairman: Elected by and from voting members of the Committee.

TYPE: Standing Committee reporting to Senate Library Committee.

PURPOSE:

To consider cases wherein an individual feels that he is unjustly penalized for an infraction of the Library Loan Policy and to make the final decision.

PROCEDURE:

Any individual who is aggrieved by the decision of the Loans Division of the Library concerning penalties may petition, in writing, to the Head of the Division that his case be considered by the Library Penalties Appeal Committee. The individual will be notified by letter/telephone of the date of the meeting and may speak to the Committee on his grievance. The Loans Division will provide documentation for the Library and the individual may contest the evidence or enter any circumstances that may be germane. The decision of the Committee is final.

Penalties imposed will be suspended while an appeal is waiting to be heard by the Committee, and fines which have been paid and which are subsequently deemed unfair by the Committee will be refunded.

Approved by Senate January 10, 1972.  
Procedure revised by Senate January 14,  
1974. Membership revised September 8,  
1975.

SENATE COMMITTEES

October 15, 1977

11. SENATE NOMINATING COMMITTEE (SNC) - standing  
(Reporting Category "A")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Senator	Elected by and from	1 year	Sep 30/78	R. F. Hobson
Senator		1 year	Sep 30/78	C. L. Kemp
Senator		1 year	Sep 30/78	J. Walkley
Senator		1 year	Sep 30/78	B. Holweg
Senator (Student)		1 year	Sep 30/78	G. T. McGuire
Alternate Student Senator	Senate	1 year	Sep 30/78	G. Bittle

Chairman: Elected by and from the members:

TERMS OF REFERENCE:

1. To present Senate as required with the name or names of candidates to fill vacancies however occurring on all Senate committees or subcommittees to which election or appointment is required. It shall be the responsibility of the Registrar, as Secretary of Senate, to inform the Chairman of the Nominating Committee as early as possible, and in any case not less than thirty days prior to a vacancy, of such vacancies as may occur on Senate committees or subcommittees.
2. All nominations must reach the Registrar from the Nominating Committee at least fifteen days before the appropriate meeting of Senate, and will then be sent out to Senators at least thirteen days before the meeting of Senate, along with a note pointing out to members of Senate that further nominations may be made by individual members of Senate. Any such nominations must reach the Registrar 72 hours before the meeting of Senate, and no further nominations will be accepted after this time. The Registrar will provide members of Senate at the beginning of a Senate meeting with such further nominations as may have reached him. Oral nominations during the meeting of Senate will not then be allowed.
3. It is the responsibility of the Nominating Committee to satisfy itself as to the availability of all nominees.
4. The Nominating Committee should attempt to bring forward more than the minimum number of names required to fill any vacancy.
5. Persons nominated by the Nominating Committee need not themselves be members of Senate, unless this is required by the Universities Act or by Senate's own rules.
6. Members of the Nominating Committee are not themselves disqualified in any way from being presented as nominees.

Approved by Senate November 6, 1967.  
Membership revised September 8, 1975.

SENATE COMMITTEES

October 15, 1977

12. SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES (SCSAB) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Chairman	Faculty Senator elected by and from Senate	3 years	Sep 30/78	H. Weinberg
Faculty Member (Arts)	Elected	2 years	Sep 30/79	M. A. Lebowitz *
Faculty Member (Education)		2 years	Sep 30/79	M. F. Wideen *
Faculty Member (Interdisciplinary Studies)	by	2 years	Sep 30/79	M. L. Benston *
Faculty Member (Science)		2 years	Sep 30/79	C.H.W. Jones *
Senator (Lay Member)		2 years	Sep 30/79	D. E. Knight **
Senator (Lay Member)	Senate	2 years	Sep 30/78	L. Latham
Faculty Member (Arts)	Elected	2 years	Sep 30/78	R. K. Debo
Faculty Member (Education)	by and	2 years	Sep 30/78	M. Zola
Faculty Member (Interdisciplinary Studies)	from respective	2 years	Sep 30/78	D. Kirkpatrick
Faculty Member (Science)	Faculties	2 years	Sep 30/78	E. Kiehlmann
Student (Arts)	Four Students selected by	1 year	Sep 30/78	
Student (Education)	Student Society with not	1 year	Sep 30/78	
Student (Interdisci- plinary Studies)	more than one from any	1 year	Sep 30/78	
Student (Science)	one Faculty	1 year	Sep 30/78	
Director of Financial Aid	Non-voting			V. Loewen

Note: In the event no lay member of Senate is available to serve, Senate may elect a general member of the community to serve in that position.

TERMS OF REFERENCE:

1. To award fellowships, scholarships, exhibitions, bursaries, prizes and other awards which are sponsored or administered by Simon Fraser University.

SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES (SCSAB) - continued

2. To propose, when requested, candidates for the receipt of certain fellowships, scholarships, exhibitions, bursaries, prizes and other awards which are administered and sponsored by organizations external to Simon Fraser University.
3. To deal generally, on behalf of Senate with the establishment or discontinuance of any fellowship, scholarship, exhibition, bursary, prize or other award, including review, modification and approval of the terms of reference of fellowships, scholarships, exhibitions, bursaries, prizes and other awards.
4. To report, in March of each year, to Senate on the procedures and criteria developed to implement charges (1), (2) and (3) and actions taken under charges (1), (2) and (3).
5. To make recommendations in the preparation of the budget for financial aid to students.

NON-VOTING MEMBERS

The Director of Financial Aid shall be a non-voting member of the Committee, as shall such other individuals who, in the judgment of the Committee, will provide a substantial contribution not offered by one or more of its members.

QUORUM

The quorum shall consist of five Committee members, one of whom must be the Chairman or his designate.

Original approved by Senate April 4, 1966.  
 Revision of membership and terms of reference approved by Senate April 10, 1972. Revision of membership March 3, 1975 to include representation of the Faculty of Interdisciplinary Studies. Membership and terms of reference revised September 8, 1975.

Committee meetings are scheduled at least on a semester basis.

- \* Elected at meeting of Senate of October 3, 1977 to replace J. M. Kitchen, E. Warrell, I. Garland, N. R. Reilly.
- \*\* Re-elected at meeting of Senate of October 3, 1977.

SENATE COMMITTEES

October 15, 1977

13. SENATE UNDERGRADUATE ADMISSIONS BOARD (SUAB) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Academic Vice-President or a designate of his choice	Chairman - non-voting except in case of a tie			B. G. Wilson (L. N. Wilson)
Director of Admissions				A. C. McMillan
Student Member	Selected by the Student Society	1 year	Sep 30/78	S. Wilson
Alternate		1 year	Sep 30/78	
Student Senator	Elected by Senate	1 year	Sep 30/78	G. Bittle *
Student Senator		1 year	Sep 30/78	G. T. McGuire*
Alternate		1 year	Sep 30/78	D. E. Bittle *
Faculty Member (Arts)	Elected by	2 years	Sep 30/78	G. A. Rheumer
Alternate		2 years	Sep 30/78	L. A. Boland
Faculty Member (Education)	Respective	2 years	Sep 30/78	A. G. Whitney
Alternate	Faculty	2 years	Sep 30/78	J. Sandvoss
Faculty Member (Interdisciplinary Studies)	Undergraduate	2 years	Sep 30/78	W. D. Ross
Alternate		Curriculum	2 years	Sep 30/78
Faculty Member (Science)	Committees	2 years	Sep 30/78	L. K. Peterson
Alternate		2 years	Sep 30/78	C. L. Kemp
Senator	Elected by and from Senate	2 years	Sep 30/78	E. J. Wells **
Director of Academic Advice Centre	Non-voting			M. Cairns
Recording Secretary	Non-voting			

PURPOSE: To recommend to and receive from the Senate policy decisions on undergraduate admissions, re-admissions, standing and credit transfer and, where necessary, to provide general direction in the interpretation of such policies.

Note: This Committee, established by Senate at its meeting of July 6, 1970

SENATE UNDERGRADUATE ADMISSIONS BOARD (SUAB) - continued

replaces the former Senate Committee on Undergraduate Admissions and Standings. Membership revised by Senate at its meeting of September 8, 1975.

Committee meetings are scheduled at least twice per semester.

- \* Elected at meeting of Senate of October 3, 1977 to replace T. Glas, E. Ryan and G. T. McGuire.
- \*\* Elected at meeting of Senate of October 3, 1977 to replace A. J. Dawson for balance term of office.

SENATE COMMITTEES

October 15, 1977

14. SENATE APPEALS BOARD (SAB) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Student or faculty	Chairman (non-voting except in case of a tie, in which case it would be mandatory that he vote)			R. Powell
Faculty Member	Elected by and from SUAB			L. N. Wilson
Faculty Senator	Elected by and from Senate			R. F. Hobson
Alternate Faculty Member	Elected by and from SUAB			A. Whitney
Alternate Senator	Elected by and from Senate			G. C. Hoyt *
Student Member	Selected by the Student Society			W. S. Rudder
Student Member				T. Glas
Alternate Student				F. Sommer
Alternate Student				
Registrar or his designate	Secretary (non-voting)			H. M. Evans (A. C. McMillan)
Recording Secretary	Non-voting			

PURPOSE: To consider cases wherein an individual feels aggrieved by the decision of the Registrar to apply a particular admission, re-admission, standing, credit transfer or grade change policy in his specific case.

The Chairman may be a student or a member of faculty who is not otherwise a member of the Senate Appeals Board, and shall be selected by majority vote of the voting members of the Senate Appeals Board. The selection is subject to ratification by the Senate Undergraduate Admissions Board. In the event that the regular voting members of SAB are unable to agree by majority vote on the selection of a Chairman, the selection shall be resolved by SUAB.

Note: This Committee, established by Senate at its meeting of July 6, 1970, replaces the former Senate Appeals Committee (Admissions and Standings). Revised composition approved by Senate November 9, 1970 and December 6, 1971.

Meetings are convened regularly at the call of the Chair.

\* Elected at meeting of Senate of October 3, 1977 to replace J. F. Hutchinson.

SENATE COMMITTEES

October 15, 1977

15. SENATE COMMITTEE ON UNDERGRADUATE STUDIES (SCUS) - standing  
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Vice-President, Academic, or his designate	Chairman			B. G. Wilson (D. R. Birch)
Registrar	Secretary (non-voting)			H. M. Evans
Director of Analytical Studies	Non-voting			J. Chase
Librarian, or his designate				D. A. Baird (L. E. Thomas)
Arts Education Interdisciplin- ary Studies Science	Chairmen of Undergraduate Curriculum Committees			E. W. Roberts M. F. Wideen
Dean of Arts				J. M. Munro
Dean of Education				J.W.G. Ivany
Dean of Interdisciplinary Studies				T. W. Calvert
Dean of Science				J. M. Webster
Senator (Lay Member)	Elected by and from Senate			L. Latham*
Student - Arts	Student Elected Presidents			S. Joslin
Student - Educ.				D. Williams
Student - I.D.				J. Gingerich
Student - Science				
Alternate	Student Senators elected by and from Senate			B. Holweg
Alternate				M. J. Webb
Alternate				G. T. McGuire
Alternate				R. Powell**

Chairman: The Chairman of the Committee will be designated by the Vice-President, Academic.

Quorum: A majority of the voting members, including one student.

SENATE COMMITTEE ON UNDERGRADUATE STUDIES (SCUS) - continued

- Purpose:
- A. To consider and make recommendations to Senate on all existing and proposed courses, taking into consideration:
    - (1) the University's academic standards;
    - (2) the need for coordination of all undergraduate academic activities within the University.
  
  - B. To review the results of current evaluation processes and bring significant discrepancies to the attention of Senate, the Faculties and the Departments concerned.
  
  - C. To recommend to Senate grading and examination practices appropriate to the University's educational process to ensure:
    - (1) reasonably consistent and equitable evaluation practices within and across courses;
    - (2) the continued maintenance of high academic standards.

Original approved by Senate March 1, 1971.  
Membership and quorum revised January 8,  
1973. Restructured August 12, 1974.  
Membership and quorum further revised  
September 8, 1975. Quorum rule revised  
October 3, 1977.

Committee meetings normally are scheduled bi-weekly on Tuesdays at  
1:30 p.m., with adjournment not later than 3:30 p.m.

\* Elected at meeting of Senate of November 7, 1977 to replace A. G. Martel.

\*\* Elected at meeting of Senate of November 7, 1977 to replace R. H. White.

PART II: GROUPS OR COMMITTEES FOR WHICH BOARD  
OR SENATE ELECTION PROCEDURES ARE USED.

GROUPS OR COMMITTEES FOR WHICH BOARD OR SENATE  
ELECTION PROCEDURES ARE USED

October 15, 1977

1. BOARD OF GOVERNORS

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Chancellor	Elected by Convocation	3 years	May 31/78 and until successor elected.	J. Diamond
President			Cessation of office.	P. Jewett
Faculty Member	Elected by Faculty Members Jointly	3 years	May 31/78	J. F. Ellis
Faculty Member		3 years	May 31/78	B. L. Funt
Lay Member	Appointed Lieutenant Governor in Council	3 years	May 31/78	J. M. Conway
Lay Member		3 years	May 31/78	P. T. Cote
Lay Member		3 years	May 31/78	A. J. Gargrave
Lay Member		3 years	May 31/78	W. M. Hamilton
Lay Member		3 years	May 31/78	B. A. Hawrysh
Lay Member		3 years	May 31/78	I. McGregor
Lay Member		3 years	May 31/78	R. Parkinson+
Lay Member		3 years	May 31/78	M. B. Burbank*
Student	Elected by Students	1 year	May 31/78	T. Glas***
Student		1 year	May 31/78	J. B. Toor
Employee	Elected by full-time employees	3 years	May 31/78	R. Clavier**

+ Chairman: R. Parkinson

Note: Lay Members are appointed for a three year term and until successors are appointed.

\* Appointed September 22, 1977 to replace D. Yorke for balance term of office.

\*\* Elected August 17, 1977 to replace D. Matsen for balance term of office.

\*\*\* Elected October 25, 1977 to replace W. P. Birge for balance term of office.

The Board normally meets on the first Tuesday of each month at 7:00 p.m.

GROUPS OR COMMITTEES FOR WHICH BOARD OR SENATE  
ELECTION PROCEDURES ARE USED

October 15, 1977

2. UNIVERSITY TENURE COMMITTEE - standing

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Vice-President, Academic	Chairman			B. G. Wilson
Faculty Member (Arts)	Elected  by	2 years	Sep 30/79	H.J.M, Johnston*
Faculty Member		2 years	Sep 30/78	R. Saunders
Faculty Member (Education)		2 years	Sep 30/79	A. Kazepides*
Faculty Member		2 years	Sep 30/78	M. Gibbons
Faculty Member (Interdisciplin- ary Studies)	Individual	2 years	Sep 39/79	T. M. Peucker*
Faculty Members		2 years	Sep 30/78	J. B. Morrison**
Faculty Member (Science)		2 years	Sep 30/79	J. F. Cochran ***
Faculty Member	Faculties	2 years	Sep 30/78	R. M. Sadlier

The faculty member serving his second year will have voting privileges at all meetings of the University Tenure Committee, and in his absence the member serving his first year will have voting privileges. When an individual case is being considered both members elected from the same Faculty as the faculty member whose case is being considered shall have voting privileges.

TERMS OF REFERENCE

Committee membership revised February 11, 1972 to elect full-time tenured faculty members to a new University Tenure Committee. It is to be noted that neither a Chairman of a Department nor a Dean is eligible to stand for election to the University Tenure Committee. Neither Deans nor members of the University Tenure Committee are eligible to serve on a Departmental Tenure Committee. A member of a Departmental Tenure Committee could be a candidate in the UTC election but, if elected, would have to resign from the Departmental Tenure Committee.

\* Elected October 4, 1977 to replace J. P. Herzog, M. S. O'Connell and M. L. Benston.

\*\* Elected July 25, 1977 to replace E. W. Banister for balance term of office.

\*\*\* Re-elected October 4, 1977.

Meetings of the Committee are convened at the call of the Chair, normally in the Spring semester.