

SENATE LIBRARY COMMITTEE

Annual Report for FY 1997/98



Senate Library Committee Meetings During FY 1997/98

The Senate Library Committee met twice during fiscal year 1997/98 and considered the following things:

- Discussed the terms of reference of the Senate Library Committee.
- Determined that all SLC communications should continue to go through the SLC Chair and be distributed by the SLC Secretary.
- Did not approve a motion to make proposed changes to Library Fines charges.
- Discussed the issues regarding a fair and equitable formula for cutting the Library's collections budget. Issues discussed included a flat tax versus progressive cuts, whether to implement a threshold, basing cuts on inflation and/or expenditures only. The Senate Library Committee agreed upon a budget cut model for Library materials for FY 1998/99, as follows:

Collections Budget Cut Formula:

1. The proportion of collections budget cuts will be:
 - Monographs = 18 %
 - Serials = 82 %
 2. A threshold of \$10,000 for expenditures will be applied to serials accounts and the threshold for monographs will be in the same proportion as the \$10,000 serials threshold is (i.e., \$2,000) to maximum departmental serials expenditures.
 3. Regarding monographs cuts:
 - No inflationary component
 - Expenditure based cut
 - Linear based function (flat tax)
 4. Regarding serials cuts:
 - Cut will be 25 % inflation driven and 75 % expenditures driven
 - Inflation is to a power of 1
 - Modestly progressive tax above threshold - expenditures is to a power of no more than 1.5
 5. Librarians may deviate from the results of the calculations to handle exceptional situations.
- Reviewed the process and status of the academic departments' review of Library cancellation priorities for Library serials subscriptions.
 - Reviewed the web based Library Forum concept.
 - During 1998/99 the Senate Library Committee will review the External Library Review Report and the Library's Response and deal with issues arising from those reports.

Senate Library Committee Membership, 1997/98

Ex-Officio Members:

- B. Clayman, Chair, Vice-President, Research and Dean of Graduate Studies
- D. Gagan, Vice-President, Academic
- J. Cowan (Designate for the Vice-President, Harbour Centre)
- T. Dobb, University Librarian
- P. Baldwin, Associate University Librarian (non-voting)

Elected Members:

- A. Chan (Student Senator)
- M. Gillies (Senator)
- P. Howard (Applied Sciences)
- G. Mauser (Business Administration)
- T. O'Shea (Education)
- J. Overington (Student Senator)
- R. Schwindt (Arts)
- D. Sen (Science)

Library Penalties Appeal Committee Report 1997/98

The Library Penalties Appeal Committee met once during the 1997/98 fiscal year to consider patron fine appeals.

At the November 27, 1997 meeting, the Committee members present included the following:

Albert Chan , Student Senator, Chairperson
Gary Mauser, Business Admin.
Tom O'Shea, Education
Jeanette Ashe, Graduate Student Representative
Vipul Pachchigar, Undergraduate Student Representative

Also in attendance: Gisele Pomerleau, Head, Loans Division
Anvar Rahemtula, Public Service Group Leader

Library Penalties Appeal Committee Report 1997/98 continued
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Four appeal cases were heard as outlined below:

Category of Borrower	Type of Fine	Amount of Fine	Decision
Graduate Student	1 replacement charge, 1 end-of-semester fine and 1 processing charge.	\$80.50	Appeal denied & fine reduced to \$41.95 - the actual replacement cost of \$21.95 and \$20.00 processing charge.
Alumnus	1 replacement charge, 1 end-of-semester fine and 1 processing charge	\$94.50	Appeal denied - book not found after extensive searches & borrower held responsible for all use made of the card.
Faculty	2 end-of-semester overdue fines	\$14.00	Appeal denied - borrower held responsible for returning materials by due date.
Alumnus	4 three-week loans fines	\$90.00	Appeal denied and fine reduced to \$60.00 - borrower held responsible for returning materials by due date.