

For Information

**MEMORANDUM
OFFICE OF VICE-PRESIDENT, RESEARCH****TO:** Jack P. Blaney,
President**FROM:** Bruce P. Clayman
Vice-President, Research**RE:** Centres and Institutes Report
1999/2000**DATE:** October 13, 2000

As specified under SFU Policy R 40.01 "Centres and Institutes," the Governing Committee for Centres, comprising the Vice-Presidents, Academic and Research, is pleased to submit to the Board of Governors and Senate the seventh annual report on the activities of the Centres. A copy of the Policy is also attached for your reference.

The report covers the fiscal year 1999/2000. It has two parts: a description of each Centre covered under the Policy, some taken from the current SFU Calendar and others updated, and a table showing the status of each Centre in several important areas.

Centres are divided into two categories, according to the Policy:

- Schedule A Centres are under the direct authority of the Faculty Dean. The Deans report to the Governing Committee on the Centres under their authority. The enclosed status report indicates the degree to which the reports of the Centres are found by the Dean to be adequate.
- Schedule B Centres either have a university-wide mandate or comprise multi-university consortia in which SFU participates. The Vice-President, Research is responsible for these Centres. These are also included in the status report.

Board actions related to Centres and Institutes in fiscal year 1999/2000 were:

- On January 27, 2000, the Board of Governors approved the establishment of the Centre for Innovation in Management as a Schedule A Centre.
- The Board of Governors approved the dissolution of the Dr. Frank Allison Linville Institute effective November 25, 1999.

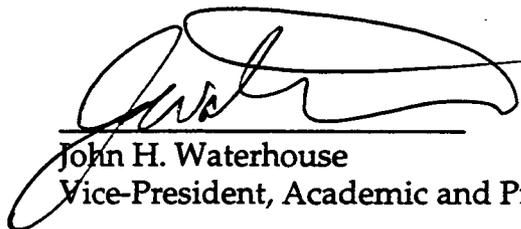
Dr. Jack P. Blaney,
President
October 13, 2000
Re: Centres and Institutes Report 1999/2000
Page 2.

In the report, "Yes" is entered when a report is adequate either because it is complete or because no report is required because, for example, the Centre is newly established or there are no contracts in place. In all cases, the reports received are available for perusal in my office; I will also have them available at the Board Meeting.

Attachments: Descriptions of Centres and Institutes
Status Report on Centres and Institutes
Policy R 40.01 "Centres and Institutes"



Bruce P. Clayman
Vice-President, Research



John H. Waterhouse
Vice-President, Academic and Provost

Descriptions of Research Centres and Institutes under Policy R 40.01

I. Centre/Institute (Schedule A)

Faculty of Arts

Community Economic Development Centre

Director: Dr. M. Roseland

Community Economic Development is the process by which communities can initiate and generate their own solutions for their common economic problems and thereby build long-term community capacity and foster the integration of economic, social and environmental objectives. The goal of the Centre is to encourage accountable, sustainable and appropriate community economic development (CED) in British Columbia. The Centre provides research, training and advisory services to the CED sector in BC through a team of associates drawn from the university and CED practice. It is actively involved in community-based projects throughout the province and offers a Post-Baccalaureate Diploma in Community Economic Development, which is also available by distance education.

Criminology Research Centre

Director: Dr. W. Glackman

The Criminology Research Centre was established in 1978 to facilitate criminological research by faculty and graduate students. Funds to establish and maintain the Centre are provided by a contract from the Federal Solicitor General's Department. Additional grants and contracts have since been obtained from other provincial, federal and private sources. The Centre publishes a series of working papers based on reports and other manuscripts generated by the various research projects, and also maintains a modest library for the use of faculty and students.

Feminist Institute for Studies on Law and Society

Co-director: Dr. D. Chunn/Dr. W. Chan

The Feminist Institute for Studies on Law and Society was established in 1990 to facilitate and continue the development of feminist analyses on law and society at Simon Fraser University. It is designed to provide an environment for creative interaction among scholars and community representatives who are involved in its work locally, nationally and internationally, and to bridge gaps between legal and social science research.

Gerontology Research Centre

Director: Dr. G. Gutman

Established in 1982, the Gerontology Research Centre promotes and conducts research on topics relating to aging and the aged, serves as a clearing house for information and provides consultation and technical assistance to the academic community, government, public and private organizations. The Centre houses a specialized collection of research materials, maintains an active publications program, organizes workshops and conferences, and is a contributing member of two inter-university research consortia. Research activities focus on applied gerontology with concentrations in: aging and the built environment; health promotion and population health; prevention of victimization and exploitation of the elderly; and changing demography lifestyles. The associated Gerontology Program offers a Post-Baccalaureate Diploma in Gerontology, a minor and a Master of Arts degree.

Institute for Canadian Urban Research Studies

Director: Dr. P.L. Brantingham

The Institute is intended to further multidisciplinary research on urban issues. More specifically, its objectives are to provide a focus for research about urban problems and issues in Canada; to promote interdisciplinary collaboration and research; to provide an institutional focus for international scholarship concerning urban problems; to provide a facility in which data for the study of urban problems can be collected, catalogued, and made readily accessible through modern data management; to provide a facility in which research and techniques can be made available to those having a responsibility for policy.

Institute for Studies in Criminal Justice Policy

Director: Dr. M.A. Jackson

The Institute for Studies in Criminal Justice Policy was established with the initial support of the Donner Foundation in 1980. The purpose of the Institute is to contribute to the examination of criminal justice policy by providing a setting in which academics, justice systems personnel and members of the community can assemble to apply scholarly research to policy development and analysis. The institute undertakes projects on its own initiative as well as under contract.

Institute for the Humanities

Director: Dr. J. Zaslove

The Institute for the Humanities provides various means to support and develop Humanities programs and Humanities concepts throughout the University. The Institute is devoted to the exploration and dissemination of knowledge about traditional and modern approaches to the Humanities and is dedicated to the exploration of critical perspectives that relate social concerns to the cultural and historical legacy of the Humanities. The Institute initiates and plans interdisciplinary programs, conferences, seminars, research, publications and courses in a range of interrelated fields in the Humanities and Social Sciences. The audience for these activities is in the University and the community. The Institute and the Humanities Minor program are affiliated. A complete outline of the Institute's current projects is available through the office of the Director.

Institute of Fisheries Analysis

Director: Dr. R.C. Brown

Established in 1980, the Institute promotes research and study of a broad range of questions, concerned with fisheries. Areas of interest include the basic biology, ecology and population dynamics of exploitable fish stocks, the bio-economic and socio-political framework of fisheries regulation and management, the socio-economic well being of fishing communities, industrial and commercial developments related to fisheries, and the political economy of the fishing industry. The Institute encourages interdisciplinary team research among its members, accommodates existing scholars and maintains a Fisheries Research Papers Services. Where appropriate, it will administer members' research projects and undertake contract research, utilizing the services of its members as research principals.

Institute of Governance Studies

Director: Dr. P. Smith

The Institute of Governance Studies was established to further research on issues and problems of governance in Canada at the municipal, regional, metropolitan, provincial and federal levels and in comparative and international settings. It seeks to promote collaboration and research on governance issues; to provide a forum within the Vancouver metropolis and British Columbia for the collection and dissemination of governance research; and to facilitate exchange between

researchers on public policy/governance matters and those with direct responsibility for contemporary governance. Its activities include: occasional paper/monograph series, colloquia/conferences - in 1995 on public sector ethics and on UN Habitat II; and research projects - such as currently on labour market policy and on metropolitan governance.

Institute for Quaternary Research

Director: Dr. I. Hutchinson

The Institute for Quaternary Research was established in 1984 to focus Quaternary science projects through an interdisciplinary team consisting of Simon Fraser University faculty from six departments and external associates from other organizations and universities. The institute presents a regular series of research seminars for faculty and graduate students and from time to time hosts conferences, symposia, and field excursions. The Institute serves western Canada as a Centre for paleo-environmental, surficial geological and related archaeological investigations.

Mental Health, Law and Policy Institute

Director: Dr. R. Roesch

The Mental Health, Law and Policy Institute was established in 1991 to promote interdisciplinary collaboration in research and training in areas related to mental health, law and policy. Its membership is drawn from the Department of Psychology and the School of Criminology at Simon Fraser University as well as government and community agencies. The Institute has received federal and provincial grants for a variety of research projects in the area of mental health and law, and also sponsors lectures and workshops.

Research Institute on Southeastern Europe (RISE)

Director: Dr. A. Gerolymatos

The goals of the Research Institute on Southeastern Europe (RISE) are to shed light on the problems of the region, in terms of both its historical and contemporary contexts. Among its research themes are questions of regional cooperation, defense and security, historical background, as well as various socio-economic and political issues that have challenged the status quo of the states in the region.

The objectives of the Institute are to promote an understanding of and cooperation with the countries and peoples of southeastern Europe. To that end, the Institute will focus on a variety of initiatives including research projects, conferences, publications, community-information programs, faculty exchanges, and other forms of information sharing.

The Centre for Scottish Studies

Director: Dr. S. Duguid

The Centre for Scottish Studies at SFU provides a focal point for faculty, students and members of the community interested in exploring Scottish history and culture and the impact of Scots on other cultures and nations, including in particular, Canada. The Centre's objectives are: 1) encouraging the inclusion of Scottish themes or subject matter in existing academic courses, sponsoring conferences and other scholarly and public events, supporting a visiting speakers program, building a network of support on campus and in the community, and working closely with individuals and groups in the community; 2) working closely with faculty in various academic departments in establishing a credit program in Scottish Studies and seeking university approval for a set of core courses in Scottish Studies to anchor that program; 3) establishing a Chair in Scottish Studies funded by an endowment. In recognition of the interdisciplinary nature of Scottish Studies and the need to work

closely with a variety of existing academic units in mounting courses and ensuring breadth, the Chair will be a visiting rather than a permanent position.

Faculty of Science

Behavioural Ecology Research Group

Director: Dr. L.M. Dill

The Behavioural Ecology Research Group was formally established in 1989 to pursue basic research in the field of behavioural ecology; to maintain and further develop an internationally recognized training Centre for students in behavioural ecology and related areas of inquiry; and to provide a service to government, industry and other organizations so that basic and applied problems in behavioural ecology can be tackled through collaborative research. Members are drawn from the Departments of Biological Sciences, Psychology and Archaeology.

Centre for Experimental and Constructive Mathematics

Director: Dr. J. Borwein

The Centre for Experimental and Constructive Mathematics furthers research and graduate education in computation in the mathematical sciences. The Centre's activities may include the following: provision of post doctoral fellowships in areas related to experimental and constructive mathematics; sponsorship of regular short-term and long-term research visitors to the Centre; organization of regular colloquia and occasional conferences on advances in experimental and constructive mathematics; participation in the training of graduate students in experimental and constructive mathematics; establishment, development and maintenance of accessible software archives; provision of tutorial assistance for faculty and graduate students at Simon Fraser University in the use of symbolic languages, of the Centre's software, and of other high level mathematical tools; establishment of a related algorithmic consulting services for individuals within and without the University community; and collaboration with similar centres and appropriate individuals at other Canadian and foreign universities. Such collaboration may include co-sponsorship of speakers, conferences and visitors, joint application for external research funds, exchange of software and expertise, and establishment of a Canadian mathematical computation network. Subject to the approval of the director, the Centre's membership will be open to Simon Fraser University faculty, post doctoral and graduate students actively involved in mathematical computing. Associate membership will be available to faculty at other universities.

Chemical Ecology Research Group

Director: Dr. J.H. Borden

The Chemical Ecology Research group was established in 1981 to provide an international graduate training centre in chemical ecology; to offer a service to government and industry; to isolate, identify and synthesize semiochemicals; and to apply the results of basic research to the practical use of semiochemicals.

Dr. Frank Allison Linville Institute in Sensory Research

Director: Dr. K. Colbow

The Institute, formerly known as the Wright Institute for Sensory Science, has since 1986 provided research support to faculty members, post doctoral fellows and graduate students in sensory science. The main emphasis has been on research at Simon Fraser University in salmon migration, insect behaviour and gas sensors, with

some support going to other institutions and the publishing of the Linville-Wright Lectures by recipients of the Linville-Wright Award. Initial funding was provided anonymously by General Monitors, Inc. of Costa Mesa, California and its late CEO Dr. Frank Linville. Following his death in 1991, continued funding for the award and the institute has been provided by Mrs. June Linville.

Institute of Molecular Biology and Biochemistry

Director: Dr. A.T. Beckenbach

The Institute of Molecular Biology and Biochemistry is an interdisciplinary institute established between the Departments of Biological Sciences, Chemistry and Physics. It was formed to provide a cohesive intellectual and administrative body to enhance and promote basic research in molecular biology and biochemistry and to coordinate graduate education in these disciplines.

Faculty of Applied Sciences

Centre for Policy Research on Science and Technology

Director: Dr. R. Smith

The Centre for Policy Research on Science and Technology (CPROST) was established in 1988. CPROST's primary research focus is the relationship between public policy and the management of technology. The Centre brings together practitioners and the scholars to study the interaction of advances in science and technology, their implementation in the marketplace and the consequent impact on community and individual interests.

Centre for Systems Science

Director: Dr. B. Funt

The Centre for Systems Science (CSS) is a multi-disciplinary research institute which supports specialized research areas and advanced educational programs in those related disciplines which promise to offer particular support for the development of sophisticated industry for British Columbia. CSS fosters basic and applied research within its three research groups: Intelligent Systems (artificial intelligence, robotics, cognitive science, neural networks, expert systems, graphics, and animation, etc.), Microelectronics (surface science, VLSI design and test, quickchip), and Computer and Communications (subsea communications, mobile communications, communications policy, algorithms, distributed computing, information systems, signal processing, applications, etc.). CSS encourages associations across departmental boundaries to stimulate interest and knowledge of systems science and help attract a significant level of research funding. The Centre for Systems Science represents the British Columbia Advanced Systems Institute at Simon Fraser University and collaborates with other research units at Simon Fraser University, the University of British Columbia, the University of Victoria, the British Columbia Institute of Technology, and with B.C. industry and government sectors.

Centre for Tourism Policy and Research

Director: Dr. P. Williams

The Centre was established in 1989 to provide leadership in developing and delivering research and professional education in the management of tourism. The Centre provides a fixed point for graduate level studies and professional development education with an integrated resource and business management orientation. The Centre also encourages and conducts policy, planning and management orientation.

as well as encourages and conducts policy, planning and management research designed to enhance the sustained use of the tourism resource base.

Institute of Micromachine and Microfabrication Research

Director: Dr. A.M. Parameswaran

The Institute will stimulate, encourage and enhance micromachining and microfabrication research by providing a focus and resource base for collaborative and multidisciplinary research, leading to new processes and new devices of benefit across a wide array of disciplines.

Logic and Functional Programming Group

Director: Dr. V. Dahl

This group was established in 1990 to facilitate research on using declarative programming tools (in particular logic programming, functional programming, constraint logic programming and logic grammars) to investigate the theoretical and practical aspects of developing Fifth Generation Computing software. It is a strongly interdisciplinary group comprising members from six Simon Fraser University units (Computing Science, Linguistics, Mathematics, Centre for System Science, Education, Engineering Science) and two University of British Columbia units (Linguistics and Computing Sciences), from the University of Victoria and from the University of Dallas. Members' interests include logic and functional programming theory and tools, natural language processing, linguistic theory automation, deductive data bases, knowledge representation, hardware design and expert systems, robotics, distributed processing, mobile code and virtual worlds.

Institute for Applied Algorithms and Optimization Research

Director: Dr. L. Hafer

The Institute was established in 1994 to stimulate, encourage, and enhance research and technology transfer in the areas of Applied Algorithms and Optimization by providing a focus and resource base for collaborative and multidisciplinary research. The group conducts research in algorithms and their complexity as well as the mathematics underlying these algorithms. Although much of this work is basic science, the results obtained in this area have extremely important implications to practitioners. A primary goal of the Institute is to foster increased awareness of these results by industry. The Institute provides a vehicle for disseminating known results and stimulating new work on relevant problems. The members of the Institute are faculty from SFU's School of Computing Science, Faculty of Business Administration and Department of Mathematics and Statistics

Cooperative Resource Management Institute (CRMI)

Director: Dr. R. Peterman

The Cooperative Resource Management Institute (CRMI) is a unit on the Burnaby Mountain campus of Simon Fraser University that houses personnel from natural resource management agencies. The Institute can facilitate solutions to difficult multidisciplinary issues in resource management by providing an environment where personnel from different management agencies such as forestry, fisheries, and wildlife can work side-by-side along with SFU faculty, graduate students, post-doctoral fellows, and research associates on a daily basis. The university benefits from greater concentration of expertise in resource management on campus and from new opportunities for multidisciplinary, collaborative research programs.

Faculty of Education

Centre for Education, Law and Society

Director: Dr. W. Cassidy

The Centre for Education, Law and Society was established in 1984 and given formal approval by the Board of Governors in 1994. Its central purpose is to improve the legal literacy of youth and adults through teaching, program and curriculum development and research. Its projects range from the use of mock trials as teaching methods in law-related education, to the application of alternative dispute resolution methods, to investigations into human rights, international law and world order. Four undergraduate courses and one graduate course are offered in law-related education through the Faculty of Education. Three of the undergraduate courses are also available through Distance Education. The Centre attracts a number of graduate students interested in school law, curriculum and youth justice issues.

Institute for Studies in Teacher Education

Co-Directors: Dr. M.F. Wideen/Dr. P. Grimmett

The general aim of the Institute is to promote and carry out research in the area of teacher education. It also seeks to develop collaborative links with groups within and outside the university community.

Faculty of Business Administration

W.J. VanDusen B.C. Business Studies Institute

Director: Dr. J. Waterhouse

Established to focus research efforts on the issues of particular relevance to corporations and government agencies in B.C., the institute brings the expertise and research acumen of the Faculty of Business Administration to the Harbour Centre campus where faculty and business executives can have greater and more direct opportunities to work together. The Institute sponsors lectures and has an executive-in-residence program to bring business leaders into the University's classrooms.

Centre for Innovation in Management

Director: Dr. J. Waterhouse

The Centre conducts research aimed at understanding when, how and why a stakeholder orientation leads to business success and at the same time supports sustainable communities. The Centre creates opportunities for dialogue and learning for business leaders, managers and academics on emerging ideas about stakeholder-oriented management. The Centre stimulates new thinking about the social and economic impact of stakeholder oriented management through the collection, synthesis, publication and dissemination of cross-disciplinary research and best practise case studies.

II. Centre/Institute (Schedule B)

Multi-University Consortium/University-Wide Centres

Canadian Centre for Studies in Publishing

Director: Dr. R. Lorimer

The Canadian Centre for Studies in Publishing was established in 1987 to pursue the study of publishing and to serve the research and the information needs of the publishing industry. The Centre engages in basic research into the history, social history and business of publishing and the policy issues related to the industry. Projects are both initiated by the Centre and undertaken under contract to government and industry. The research work of the Centre involves faculty, graduate students and independent researchers from a variety of disciplines. The Centre publishes monographs and reports on the theory and practice of publishing and sponsors seminars, conferences and short courses.

The Centre for Labour Studies

Director: Dr. T. Nesbit

The Centre for Labour Studies promotes the study and understanding of labour, working people, and their organizations from a comprehensive social, cultural, historical, political, and economic perspective. The Centre aims to provide a range of taught courses and programs (both credit and non-credit), offer research opportunities and assistance to both Simon Fraser University students and provincial labour organizations, and create mutually supportive and beneficial links between the academic and labour communities.

David Lam Centre for International Communication

Director: Dr. J.W. Walls

This interdisciplinary centre, which began operation in 1989, integrates university, government, professional and business resources for education, training, research and development activities. Its focus is on international, intercultural, and interlingual communication with a special emphasis on the people and institutions of the Pacific Rim. Programs include international communication research and development projects, Chinese and Japanese culture, language and communication courses and workshops, cross-cultural management and communication courses, and the Pacific Regional Forum on Business and Management Communication.

SFU-UBC Centre for the Study of Government and Business

Co-directors: Dr. A. Vining (SFU), Dr. T. Ross (UBC)

The primary focus of the SFU-UBC Centre for the Study of Government and Business is on academic research. The initial three primary program areas are: privatization and contracting-out in the public sector; competition policy and regulation of business; efficiency, effectiveness and productivity in government. Other areas of focus will also be developed. In addition to academic research carried by both business faculties and scholars in related disciplines at both universities the Centre also engages in conferences, seminars, workshops and a Visiting Scholar program.

International Centre for Criminal Law Reform and Criminal Justice Policy

Director: Mr. D.C. Préfontaine, Q.C.

The International Centre for Criminal Law Reform and Criminal Justice Policy was established in 1991 in Vancouver, B.C. It is a joint initiative of Simon Fraser University, the University of British Columbia and the Society for the Reform of Criminal Law. The Centre is housed at the University of British Columbia. The International Centre has been established to provide graduate programming in

international criminal law and international criminal justice; encourage research initiatives in areas of trans-national crime or comparative criminal justice policy; and, through these activities, to contribute to the international criminal law and criminal justice agenda through the United Nations and other related agencies.

Tri-University Meson Facility (TRIUMF)

Director: Dr. A. Astbury

TRIUMF is a joint venture of the following universities: University of Alberta, Simon Fraser University, University of Victoria, and University of British Columbia. The TRIUMF facility is based on a 520 MeV cyclotron capable of producing three proton beams simultaneously, each at a different energy. High beam currents qualify this facility as a "meson factory". Pure research at TRIUMF includes medium-energy nuclear and particle physics, condensed matter studies, and also radiochemistry. Applied research includes the design of small cyclotrons, microchips and controls software; and medical applications such as the use of pion or proton beams for cancer therapy, and developing software for positron emission tomography.

Western Canadian Universities Marine Biological Station (Bamfield)

Director: Dr. A.N. Spencer

The Western Canadian Universities Marine Biological Society was founded in 1969 with the objective of operating the major research and teaching facility in marine biology on the west coast. The current membership includes: University of Alberta, University of British Columbia, University of Calgary, Simon Fraser University, and University of Victoria. The Bamfield Marine Station offers year round research facilities that enable resident and visiting scientists and students (M.Sc. and Ph.D.) to develop a range of research programs. Courses that lead to academic credit for undergraduate and graduate degree programs at member universities are given at the station. The station also runs a public education program from September through April.

Pacific Institute for the Mathematical Sciences (PIMS)

Site Director: Dr. P. Borwein

The Pacific Institute for the Mathematical Sciences (PIMS) is dedicated to promoting all aspects of the mathematical sciences by stimulating, coordinating and facilitating the activities of mathematical and computational scientists. This is achieved by:

- promoting research in all areas of the mathematics sciences;
- initiating collaborations and strengthening ties between mathematical scientists in the academic community and those in the industrial, business and government sectors;
- training of highly qualified personnel for academic and industrial employment;
- developing new technologies to support research, communication and training in the mathematical sciences. Associated with PIMS and partially administered by PIMS is the NCE in Mathematics of Information Technology and Complex Systems (MITACS).

Through the strength and vitality of its programmes, PIMS and MITACS are able to serve the mathematical sciences community as a catalyst in many areas of significance: communication and dissemination of mathematical ideas through public outreach, mathematical education and training at all school levels; creation of strong mathematical partnerships and links.

Status Report on Research Centres and Institutes under Policy R40.01

1999/2000

	Date established	BoG approval	Adequate Report on:		
			Activity	Contracts	Finances
Schedule A					
Faculty of Arts					
Community Economic Development Centre	11/4/88	1/19/89	Active	Yes	Yes
Criminology Research Centre	1979	2/27/79	Active	Yes	Yes
Feminist Institute for Studies on Law & Society	4/3/90	5/22/90	Active	Yes	Yes
Gerontology Research Centre	5/10/82	6/29/82	Active	Yes	Yes
Institute for Canadian Urban Research Studies	5/14/92	5/26/92	Active	Yes	Yes
Institute for Studies in Criminal Justice Policy	7/21/80	9/23/80	Active	Yes	Yes
Institute for the Humanities	6/8/83	9/27/83	Active	Yes	Yes
Institute of Fisheries Analysis	7/29/80	7/29/80	Active	Yes	Yes
Institute of Governance Studies	12/5/94	6/22/95	Active	Yes	Yes
Institute for Quaternary Research (1)	4/6/84	7/24/84	In-active	No	No
Mental Health, Law and Policy Institute	5/2/91	6/25/91	Active	Yes	Yes
Regional Institute on Southeastern Europe	4/24/97	7/31/97	Active	Yes	Yes
Centre for Scottish Studies	5/99	5/27/99	Active	Yes	Yes
Faculty of Science					
Behavioural Ecology Research Group	1/9/89	2/28/89	Active	Yes	Yes
Centre for Experimental & Constructive Mathematics	6/25/90	5/26/92	Active	Yes	Yes
Chemical Ecology Research Group	10/1/80	3/24/81	Active	Yes	Yes
Dr. Frank Allison Linville Institute (2)	5/5/86	5/27/86	Dissolved	Yes	Yes
Institute of Molecular Biology & Biochemistry	6/8/87	6/22/87	Active	Yes	Yes
Faculty of Applied Sciences					
Centre for Policy Research on Science & Technology	12/16/88	1/19/89	Active	Yes	Yes
Centre for Systems Science	5/25/86	9/23/86	Active	Yes	Yes
Centre for Tourism Policy and Research	1989	4/27/94	Active	Yes	Yes
Institute of Micromachine & Microfabrication Research	10/20/92	1/26/93	Active	Yes	Yes
Logic and Functional Programming Group	5/23/91	9/24/91	Active	Yes	Yes
Institute for Applied Algorithms and Optimization Research (3)	2/23/94	2/23/94	Active	Yes	Yes
Cooperative Resource Management Institute (CRMI)	12/16/97	11/26/98	Active	Yes	Yes

Faculty of Education					
Centre for Education, Law and Society	1983	7/14/94	Active	Yes	Yes
Institute for Studies in Teacher Education	1983	7/14/94	Active	Yes	Yes
Faculty of Business Administration					
W.J. VanDusen B.C. Business Studies Institute	11/16/81	1/23/82	Active	Yes	Yes
Centre for Innovation in Management (4)	11/99	1/27/2000	Active	Yes	Yes

	Date Established	BoG Approval	Activity	Adequate Report on:	
				Contracts	Finances
Schedule B					
Canadian Centre for Studies in Publishing	1987	7/14/94	Active	Yes	Yes
Centre for Labour Studies	2/96	5/23/96	Active	Yes	Yes
David Lam Centre for International Communication	4/1/89	4/27/94	Active	Yes	Yes
Centre for the Study of Government and Business (5)	3/21/97	7/31/97	Incomplete	No	No
International Centre for Criminal Law Reform and Criminal Justice Policy	5/1/91	1/28/92	Active	Yes	Yes
TRIUMF	1968	9/22/81	Active	Yes	Yes
Western Canadian Universities Marine Biology Station (Bamfield)	6/18/69	7/23/70	Active	Yes	Yes
Pacific Institute for the Mathematical Sciences (PIMS)	1996	4/22/99	Active	Yes	Yes

Notes:

(1) The Institute for Quaternary Research (I.Q.R.) was inactive partly as a result of withdrawal of funding from the preceding fiscal year. The possibility of establishing a home department for the I.Q.R. is under review.

(2) The Board of Governors approved the dissolution of the Dr. Frank Allison Linville Institute effective November 25, 1999.

(3) On September 12, 2000, the Governing Committee for Centres and Institutes recommended to the Board of Governors that the Institute for Applied Algorithms and Optimization Research be dissolved.

(4) The Centre for Innovation in Management was approved by the Board of Governors on January 27, 2000 as a Schedule A Centre.

(5) The Director is out of the country and says he will complete the report on his return at the end of October.



SIMON FRASER UNIVERSITY

Policies and Procedures

SUBJECT: CENTRES AND INSTITUTES

R 40.01

1.0 Scope

- 1.1 This policy encompasses all centres, institutes, and similar organizations at Simon Fraser University which are not a part of established administrative units. In this policy the term "centre" refers to all such organizations.
- 1.2 Centres are non-departmental academic or administrative units which are established for special purposes, of an ongoing nature, related to the goals of the University.
- 1.3 The purposes of centres encompass, but are not limited to, the following: to facilitate collaborative research, especially multi-disciplinary research; to undertake specific types of teaching or training programs; to facilitate multi-university initiatives, such as centres of excellence; and to provide specific types of services to the community.
- 1.4 Every centre is subject to the authority of University policies.
- 1.5 Every centre is required to have a University Charter authorizing its operations.

2.0 University Charter

- 2.1 A Charter entitles a centre to identify itself as an agent of Simon Fraser University and to use the University's name and address in the conduct of its activities.
- 2.2 A Charter is granted at the discretion of the Board of Governors, upon recommendation from the President, and continues in force until revoked.
- 2.3 A Charter shall place the centre under the terms of a Schedule, as listed in the Attachment to this Policy.

3.0 Governance and Reporting

- 3.1 The Director of each centre reports to an Administrative Officer, who is in turn accountable to the University's Governing Committee for Centres.
- 3.2 Schedule A lists all University centres which are under the direct authority of a Dean. For all Schedule A centres, the Charter shall identify a Dean of Faculty who shall be the Administrative Officer responsible for the governance and budgetary accounts of the centre.
- 3.3 Schedule B lists (a) all centres that have a university-wide mandate and (b) all centres in which Simon Fraser University participates as a part of a multi-university consortium. The Vice President, Research shall be the Administrative Officer responsible for the University's participation in all Schedule B centres.
- 3.4 The University's Governing Committee for Centres is composed of the Vice President, Academic and the Vice President, Research.
- 3.5 Administrative Officers, acting in consultation with other university administrators as appropriate, shall review each centre's activities annually, including financial management and conformity with university policies, and shall report the results of that review to the centre's Director and to the Governing Committee for Centres by August 31 of each year.
- 3.6 The Governing Committee for Centres shall deliver, by October 31 of each year, a summary report dealing with the activities of all centres during the preceding year, to the President, who shall take this report to the Board of Governors.

4.0 Establishment, Review and Discontinuation of Centres

- 4.1 In order to be eligible to apply for a University Charter, a centre must have a Constitution which specifies the following: (a) a statement of its special purpose; (b) a provision for the appointment of a Director; (c) identification of the applicable Schedule; (d) a statement that recognizes the centre's obligation to conduct its activities in accordance with University policies; and (e) a statement of its internal governing procedure. The application must be approved by the appropriate Administrative Officer.
- 4.2 The Governing Committee for Centres, acting in consultation with other university administrators where appropriate and after consultation with members of the centre or those who are proposing a new centre, shall recommend to the President the appointment of the Director of a centre for an appropriate term of office, and also may recommend the revocation of that appointment at any time. In both cases the President's decision shall be final.
- 4.3 An Administrative Officer who supports an application for a University Charter shall forward the application to the Governing Committee for Centres. An application which is approved by the Governing Committee shall be forwarded to the President, to Senate (through the Senate Committee on Academic Planning), and the Board for approval.
- 4.4 The Governing Committee for Centres may recommend revocation of a centre's Charter to the President at any time. In such cases the centre's Director shall

have an opportunity to appeal against this recommendation before a final determination is made by the President and the Board.

5.0 Rights and Obligations of Centres

5.1 Acting under the authority of its Director, and subject to Sect. 4.1(d), a centre shall have the right to:

- a. use the University's name, address, and symbols in connection with its activities;
- b. solicit external grants and contracts in the University's name;
- c. request the maintenance of university budgetary accounts and reports;
- d. utilize the assistance of Personnel Services in hiring employees;
- e. direct the duties of its employees; and
- f. apply for university support to its Administrative Officer.

5.2 The Director of a centre shall have the obligation to:

- a. approve all contracts to be undertaken by or on behalf of the centre, and further obtain the approval of its Administrative Officer (and, for Schedule A centres, the appropriate Vice President) for any contract;
- b. submit a written report to its Administrative Officer on centre activities, including all contractual obligations entered into by or on behalf of the centre, once annually for the twelve months ending March 31 of each year, no later than June 30 of each year;
- c. submit an annual financial statement, showing revenues and expenditures, for the twelve months ending March 31 of each year, no later than June 30 of each year.

6.0 Membership

6.1 The Director of a centre must be a regular employee of the University.

**R 40.01
ATTACHMENT I**

The following centres and institutes have been granted a charter as of the date of the adoption of this Policy. For all Schedule A centres, the responsible administrative officer of the University is identified.

Schedule A

Dean, Faculty of Applied Sciences

Centre for Policy Research on Science and Technology
Centre for Systems Science
Centre for Tourism Policy and Research
Cooperative Resource Management Institute
Institute for Applied Algorithms and Optimization Research
Institute of Micromachine and Microfabrication Research
Logic and Functional Programming Group

Dean, Faculty of Arts

Centre for Scottish Studies
Community Economic Development Centre
Criminology Research Centre
Feminist Institute for Studies on Law and Society
Gerontology Research Centre
Institute for Quaternary Research
Institute for Studies in Criminal Justice Policy
Institute for Canadian Urban Research Studies
Institute of Fisheries Analysis
Institute for the Humanities
Mental Health, Law and Policy Institute
Institute of Governance Studies
Research Institute on Southeastern Europe

Dean, Faculty of Business Administration

W. J. VanDusen B.C. Business Studies Institute

Dean, Faculty of Education

Centre for Education, Law and Society
Institute for Studies in Teacher Education

Dean, Faculty of Science

Behavioural Ecology Research Group
Centre for Experimental and Constructive Mathematics
Chemical Ecology Research Group
Institute of Molecular Biology and Biochemistry
Dr. Frank Allison Linville Institute in Sensory Research

Schedule B

Canadian Centre for Studies in Publishing
Centre for Labour Studies
Centre for the Study of Government and Business
David Lam Centre for International Communication
International Centre for Criminal Law Reform and Criminal Justice Policy
Pacific Institute for the Mathematical Sciences
Tri-University Meson Facility (TRIUMF)
Western Canadian Universities Marine Biological Society (Bamfield Marine Station)

August 10, 1999