

Simon Fraser University  
Memorandum

S.00-68

As amended  
by Senate  
10 July 00

TO: Senate

FROM: Alison Watt, Director, University Secretariat

DATE: 27 June, 2000

SUBJECT: Miscellaneous revisions to Committees -  
Calendar Committee  
Electoral Standing Committee  
Senate Library Committee  
Library Penalties Appeals Committee  
Diverse Qualifications Adjudication Committee

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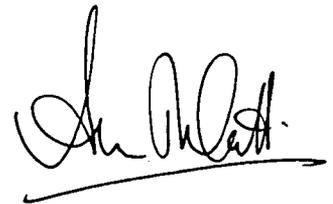
**Motion:**

"That Senate approve the revisions to these Senate Committees recommended by these various committees:

Committee	Vice Chair	Quorum
Calendar Committee	elect annually	3 voting members
Electoral Standing Committee	elect 2 year term	2 voting members
Senate Library Committee	Acting VP Research	7 voting members
Library Penalties Appeals Committee	elect annually	<del>(already in place)</del> 3 voting members
Diverse Qualifications Adjudication Ctte.	elect annually	5 voting members

and the revision of the Electoral Standing Committee to change "the Director, Secretariat Services" to "the Senate Assistant and Electoral Officer" resulting from recent organizational changes."

The recommended revisions to the committees are consistent with the Senate Review Committee recommendations.





## Simon Fraser University

Dean of Student Services & Registrar  
tel 291-4176; fax 291-5732; email heath@sfu.ca

### Memorandum

To: Senate Committee on Agenda and Rules

From: Ron Heath  
Dean of Student Services & Registrar

Subject: Electoral Standing Committee

Date: June 21, 2000

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In response to the Senate Review Committee, the Senate Electoral Standing Committee recommends:

#### Vice-Chair

To be elected by and from the members of the Committee – 2 year term of office.

(Lynn Copeland will be the Vice-Chair, pending approval of this recommendation.)

#### Quorum

The quorum is set at 2 voting members. (one-half the number of voting members on the Committee)

#### Changes to Terms of Reference:

Because of organizational changes, the "Director, Secretariat Services" in the Terms of Reference (items i. and v.) should be changed to "Senate Assistant and Electoral Officer".

**SIMON FRASER UNIVERSITY**

**Memorandum**

**To:** Senate

**From:** Sarah Dench  
Secretary, Calendar Committee

**Date:** June 22, 2000

**Subject:** Appointment of Vice-Chair and Quorum

At the meeting of the Calendar Committee held June 20, 2000, the committee appointed Dr. Martin Hahn as Vice-Chair. The committee agreed that the quorum for this committee shall be 3 voting members.

A handwritten signature in black ink, appearing to read "Sarah Dench". The signature is written in a cursive, flowing style.