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## MEMORANDUM

ATTENTION: Senate

TEL

FROM: Peter Keller, Vice-President, Academic and Provost, and Chair, SCUP

A handwritten signature in black ink, appearing to read "Peter Keller".

RE: Suspension of Admission and Dissolution of the English and French Literatures (Joint) Master of Arts (SCUP 18-45)

DATE: December 11, 2018

TIME

At its December 5, 2018 meeting, SCUP reviewed and approved the proposal to suspend admission and to dissolve the English and French Literatures (Joint) Master of Arts in the Departments of English and French within the Faculty of Arts and Social Sciences, effective Summer 2019.

**Motion 1:**

That Senate approve the suspension of admission to the English and French Literatures (Joint) Master of Arts in the Departments of English and French within the Faculty of Arts and Social Sciences, effective Summer 2019.

**Motion 2:**

That Senate approve and recommend to the Board of Governors the dissolution of the English and French Literatures (Joint) Master of Arts in the Departments of English and French within the Faculty of Arts and Social Sciences, effective Summer 2019.

c: S. Zwagerman



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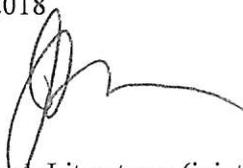
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**MEMORANDUM**

ATTENTION Senate Committee on University Priorities (SCUP)      DATE November 23, 2018

FROM Jeff Derksen,  
Chair of Senate Graduate Studies  
Committee (SGSC)

RE: Suspension of Admission and Termination of the English and French Literatures (joint)  
Master of Arts




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**For approval:**

At its meeting of November 6, 2018, SGSC approved the suspension of admission and termination of the English and French Literatures (joint) Master of Arts within the Faculty of Arts and Social Sciences and is recommending it to SCUP for approval, effective **Summer 2019:**

**Motion 1:**

That SCUP approve and recommend to Senate the suspension of admission of the English and French Literatures (joint) Master of Arts within the Faculty of Arts and Social Sciences.

**Motion 2:**

That SCUP approve and recommend to Senate the termination of the English and French Literatures (joint) Master of Arts within the Faculty of Arts and Social Sciences.



FACULTY OF ARTS AND SOCIAL SCIENCES

Attention: Jeff Derksen, Dean  
Graduate and Postdoctoral Studies

From: Sean Zwagerman, Chair  
Faculty of Arts and Social Sciences Graduate  
Studies Committee

Re: FASSGSC Proposals

Date: October 13, 2018

Office of the Dean

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The following motions were passed by the Faculty of Arts and Social Sciences Graduate Committee on October 4, 2018, and by the Senate Graduate Studies Committee on November 6, 2018. Please place these items on the agenda for the next SCUP meeting:

Department of French

Program termination: Suspension of Admission & Termination of English and French Literatures (joint) MA

~~School for International Studies~~

~~Program termination: Suspension of Admission & Termination of MA in Latin American Studies~~

A handwritten signature in black ink, appearing to read "Sean Zwagerman".

Sean Zwagerman  
Associate Dean Faculty of Arts and Social Sciences



MEMO

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ATTENTION Dr. Sean Zwagerman, Associate Dean, Graduate Programs and Research, Faculty of Arts and Social Sciences	TEL
Members, Faculty of Arts and Social Sciences Graduate Studies Committee	
FROM Dr. Réjean Canac-Marquis	
RE Closure of joint MA in French/English	
DATE September 13, 2018	
TIME	

Dear Dr. Zwagerman:

At their respective meetings on June 23, 2017 and October 27, 2017 the GSC of the Department of French and that of the Department of English approved the termination of the joint MA in English and French. Attached, please find a joint application from the Departments of French and English for the termination of the joint MA.

Please put our proposal for the termination of the joint MA in English and French on the FASSGSC agenda for October 4, 2018.

Best regards,

Dr. Réjean Canac-Marquis

## MEMORANDUM

Department of English  
Simon Fraser University

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<b>TO:</b>	Dr. Sean Zwagerman
<b>DEPT:</b>	Assoc. Dean, FASS
<b>FROM:</b>	Clint Burnham, Grad Chair
<b>SUBJECT:</b>	<b>Closure of joint MA in French/English</b>
<b>DATE:</b>	Sept. 13, 2018

Dear Dr. Zwagerman:

At our respective GSC meetings for the Department of English and the Department of French on Oct. 27, 2017 and June 23, 2017, we approved the termination of the joint MA in English and French. Attached, please find a joint application from the Departments of English and French for the termination of the joint MA.

Please put our proposal for the termination of the joint MA in English and French on the FASSGSC agenda for October 4, 2018.

Sincerely,



Clint Burnham  
Professor and Graduate Chair in English

Proposal to Suspend Admission and to  
Terminate the English and French Literatures (joint) MA

**1. All impacted credentials, levels and categories of the degree, and specific discipline or field of study**

The Graduate Studies Committee of the Department of French proposes the termination of the English and French Literatures (joint) MA

**2. Location of the program**

SFU Burnaby

**3. Faculty(ies), Department(s), or School(s) offering the program**

The Department of French and the Department of English

**4. Anticipated final dissolution date**

Summer 2019

**5. Reasons for termination of the program, such as:**

- Insufficient financial resources
- Lack of enrollment demand
- Curricular issues

As best as we can determine, the degree was created in the 1990s with the goals of deepening the link created by the French and English departments through the joint undergraduate major, appealing to the interests of a bilingual population, and facilitating a comprehensive study of Canadian literature. However, the degree has attracted very few students. The Department of French's 2006 External Review Self-Study states:

*"The Department of French also has a joint Master's in Literature with the English Department. However, as yet no students have been admitted into the program. The renewal of the research faculty in French Literature will hopefully help foster more opportunities of cooperation in that regard."*

Records indicate that no students have completed, or even been enrolled, in the program since that time. Efforts to identify the last date at which a student completed the program have proved unsuccessful. The joint MA in English/French Literature is no longer advertised on either of the departments' websites and the last document conserved in the Department of French's archive pertaining to the program dates from 1995.

**6. Plan for phasing-out of program, including**

**a) Steps taken to consult with students**

There are currently no students in the program and there are no pending applications.

**b) Steps taken to consult with impacted instructors and staff**

No instructors or staff will be impacted by the termination of the program.

**c) Steps taken to ensure students in the program have the opportunity to complete the program**

There are currently no students in the program and there are no pending applications.

**d) Description of the reallocation of any remaining program and associated resources when program is terminated**

No resources will require reallocation as none are currently associated with the program.

**e) Confirmation of consultation with other impacted departments and Faculties**

- June 23, 2017 – proposal approved GSC French
- October 27, 2017 – proposal approved GSC English

**f) Impacts on and/or reorganization of curriculum in cognate disciplines**

No reorganization required.

**g) Timeline of activities**

May 30, 2017 – Email sent by Acting Chair of Graduate Studies in French, Joy Palacios, to Lisa Shapiro, Associate Dean, Faculty of Arts and Social Sciences, to inquire about procedure for closing an MA program.

May 31, 2017 – Email sent by Acting Chair of Graduate Studies in French, Joy Palacios, to current Graduate Program Chair in English, Michelle Levy, requesting her feedback on the proposal to terminate the joint MA program, and her permission to proceed.

June 23, 2017 – Proposal submitted to and approved unanimously by the Graduate Studies Committee in French.

October 27, 2017 Proposal submitted to and approved unanimously by the Graduate Studies Committee in English.

March 6, 2018 – Email sent by the Chair of Graduate Studies in French, Cécile B. Vigouroux, to the current Graduate Program Chair in English, Michelle Levy, to agree on submitting the termination of the joint French/English MA program to the next FASSGS meeting on April 5, 2018.

**7. Name, title, phone number and email address of the institutional contact person in case more information is required (normally, the Dean of the Faculty in which the program is housed)**

Dr. Sean Zwagerman  
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Dr. Michelle Levy  
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