



TEL +1 778 782 3925  
 FAX +1 778 782 5876  
 sfu.ca/vpacademic

Simon Fraser University  
 Strand Hall 3100  
 8888 University Drive  
 Burnaby BC  
 Canada V5A 1S6

## MEMORANDUM

ATTENTION: Senate

TEL

FROM: Peter Keller, Vice-President, Academic and Provost, and Chair, SCUP

A handwritten signature in blue ink, appearing to read "Peter Keller".

 RE: Suspension of Admission and Dissolution of the Graduate Certificate in Neuroscience  
 (SCUP 18-35)

DATE: November 13, 2018

TIME

At its October 24, 2018 meeting, SCUP reviewed and approved the proposal to suspend admission and to dissolve the Graduate Certificate in Neuroscience within the Faculty of Science, effective Summer 2019.

**Motion 1:**

That Senate approve the suspension of admission to the Graduate Certificate in Neuroscience within the Faculty of Science, effective Summer 2019.

**Motion 2:**

That Senate approve and recommend to the Board of Governors the dissolution of the Graduate Certificate in Neuroscience within the Faculty of Science, effective Summer 2019.

c: M. Silverman



Simon Fraser University  
 Maggie Benston Centre 1100  
 8888 University Drive  
 Burnaby, BC V5A 1S6

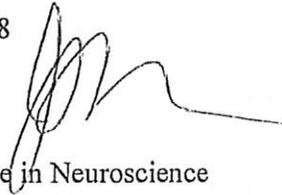
TEL 778.782.3042  
 FAX 778.782.3080

gradstudies@sfu.ca  
 www.sfu.ca/grad

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**MEMORANDUM**

ATTENTION	Senate Committee on University Priorities (SCUP)	DATE	September 24, 2018
FROM	Jeff Derksen, Chair of Senate Graduate Studies Committee (SGSC)		
RE:	Suspension of Admission and Termination of the Graduate Certificate in Neuroscience		




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**For approval:**

At its meeting of September 11, 2018, SGSC approved the suspension of admission and termination of the Graduate Certificate in Neuroscience within the Faculty of Science and is recommending them to SCUP for approval, effective **Summer 2019**:

**Motion 1:**

That SCUP approve and recommend to Senate the suspension of admission of the Graduate Certificate in Neuroscience within the Faculty of Science.

**Motion 2:**

That SCUP approve and recommend to Senate the termination of the Graduate Certificate in Neuroscience within the Faculty of Science.



FACULTY OF SCIENCE  
Dean of Science

TASC II 9900  
8888 University Drive, Burnaby, BC  
Canada V5A 1S6

TEL 778.782.5530  
FAX 778.782.3424

[www.sfu.ca/science](http://www.sfu.ca/science)

**MEMORANDUM**

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ATTENTION Jeff Derksen, Dean and Associate Provost,  
Graduate and Postdoctoral Studies      DATE September 4, 2018

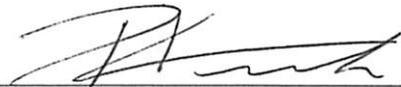
FROM Paul Kench, Dean, Faculty of Science      PAGES 1

RE: Cancellation of Certificate in Neuroscience

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This memo is to acknowledge that the participating departments in the Faculty of Science including Biological Sciences, Biomedical Physiology and Kinesiology, and Molecular Biology and Biochemistry support the removal of the Certificate in Neuroscience from the SFU calendar. Presently, there are no students or faculty involved in the Certificate, thus, there is no impact on our departments.

Thank you for your attention to this matter.

  
Paul Kench, Ph.D.

PK/el



faculty of health sciences

Timothy V. Beischlag, Ph.D.  
Professor  
Director, Graduate Programs

Blusson Hall Rm. 11512  
8888 University Drive  
Burnaby BC Canada  
V5A 1S6

t: 778.782.3071  
f: 778.782.5927  
fhs@sfu.ca  
www.fhs.sfu.ca

June 22, 2018

To: Dr. Michael Silverman

Re: Graduate certificate in neuroscience.

Dear Michael,

As Director of Graduate Programs in the Faculty of Health Sciences, I am writing to you on behalf of the faculty. We are aware that Biological Sciences and the Faculty of Science plan to cancel the graduate certificate in neuroscience. We fully support this initiative.

Please feel free to contact me if you have any questions.

Yours truly,

Timothy V. Beischlag, PhD

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Timothy V. Beischlag, PhD



DEPARTMENT OF PSYCHOLOGY

**KATHLEEN L. SLANEY**  
PROFESSOR  
ASSOCIATE CHAIR (GRADUATE)  
Department of Psychology  
Office: RCB 6239  
Phone: 778-782-6635  
Lab Room: RCB 5101  
Email: klslaney@sfu.ca

STREET & MAILING ADDRESS  
RCB 5246  
8888 University Drive  
Burnaby, BC V5A 1S6  
Canada

CONTACT INFORMATION  
Phone: 778-782-3354  
Fax: 778-782-3427  
Website: www.psyc.sfu.ca

Jeff Derksen  
Dean and Associate Provost  
Graduate and Postdoctoral Studies  
Maggie Benston Centre 1100  
Simon Fraser University  
8888 University Drive  
Burnaby, BC V5A 1S6

June 20, 2018

Dear Dean Derksen:

I write this letter on behalf of the Psychology Department and Graduate Studies Committee (GSC) of Psychology to provide official support for the removal of the Neuroscience Graduate Certificate from the SFU calendar. Psychology is one of five SFU departments/faculties offering the Neuroscience Graduate Certificate program. However, there has never been, nor is there currently, a Psychology graduate student enrolled in the program.

Please feel free to contact me if you have any questions or wish to discuss further.

Yours truly,

A handwritten signature in black ink, appearing to be "K. Slaney", written over a horizontal line.

Kathleen Slaney, Ph.D.

Cc: Deborah Connolly

## Proposal to Suspend Admission and to Terminate a Program

The following document is to terminate the Certificate in Neuroscience under the auspices of the Neuroscience Certificate Steering Committee and the Dean of Graduate Studies.

1. All impacted credentials, levels and categories of the degree, and specific discipline or field of study: MSc degrees from the Departments of Biological Sciences, Biomedical Physiology and Kinesiology, Molecular Biology and Biochemistry, Psychology and the Faculty of Health Sciences
2. Location of the program: Dean of Graduate Studies
3. Faculty(ies), Department(s), or School(s) offering the program: MSc degrees from the Departments of Biological Sciences, Biomedical Physiology and Kinesiology, Molecular Biology and Biochemistry, Psychology and the Faculty of Health Sciences
4. Anticipated final dissolution date: Immediately
5. Reasons for termination of the program, such as: There are no students in the certificate and some of the instructors have already retired. The Certificate has not been operational for several years.
6. Plan for phasing-out of program: In effect, the Certificate has not been operational for several years. There are no students involved with the certificate now.
  - a) Steps taken to consult with students: There are no students enrolled in the Certificate.
  - b) Steps taken to consult with impacted instructors and staff: There is no impact as there have been no faculty or staff involvement for years.
  - c) Steps taken to ensure students in the program have the opportunity to complete the program: There are no students enrolled in the Certificate.
  - d) Description of the reallocation of any remaining program and associated resources when program is terminated: We had no resources.
  - e) Confirmation of consultation with other impacted departments and Faculties: Consultation were conducted with all the departments involved and there are no objections to suspension of admission and termination of the program.
  - f) Impacts on and/or reorganization of curriculum in cognate disciplines: None.
  - g) Timeline of activities: There are no ongoing activities, so we ask that the Certificate in Neuroscience be removed from the SFU Calendar immediately.

7. Name, title, phone number and email address of the institutional contact person in case more information is required (normally, the Dean of the Faculty in which the program is housed)

Michael Silverman, Professor, Neuroscience Certificate Steering Committee, 2-3647,  
[masilver@sfu.ca](mailto:masilver@sfu.ca)

Charles Krieger, Professor, Neuroscience Certificate Steering Committee, 2-3753,  
[ckrieger@sfu.ca](mailto:ckrieger@sfu.ca)

Claire Cupples, Dean of Science, 2-5530, [scsec@sfu.ca](mailto:scsec@sfu.ca)

Wade Parkhouse, former Dean of Graduate Studies when the Certificate was approved, 2-4636,  
[avpa@sfu.ca](mailto:avpa@sfu.ca)