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**MEMORANDUM**

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**ATTENTION** Senate  
**FROM** Wade Parkhouse, Chair of Senate  
Graduate Studies Committee (SGSC)  
**RE:** Special Arrangements Program

**DATE** November 17, 2016  
**No.** GS2016.42

A handwritten signature in blue ink, appearing to read 'W. Parkhouse', is written over the 'No.' field.

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**For information:**

Acting under delegated authority at its meeting of November 7, 2016, SGSC approved the following curriculum change, **effective Summer 2017**:

Special Arrangements

Course change (title): SAR 897



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**MEMORANDUM**

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**ATTENTION** SGSC Members  
**FROM** Peter Liljedahl, Associate Dean  
Graduate Studies and Postdoctoral  
Fellows  
**RE:** SAR 897: Special Topics

**DATE** November 1, 2016

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As of Fall 2016, SAR 897 is used for students who are in the President's Dream Colloquium. The intention was the course set-up to be a special topics course which would allow each term's colloquium theme on the transcript. A procedural issue has been identified which limits the number of characters. As a result, two course topics must be listed in order to fit all the information identifying the course as the colloquium and the theme.

As having two course topics for a single course may cause confusion, a title change is requested and the course topic will list the theme.



## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number	SAR 897	Units	5	Effective Term and Year	Summer 2017
Course Title	Special Topics				
Rationale for Change: Due to the 25 character limit on course topics, including "President's Dream Colloquium" is only possible by having two course topics listed which may cause confusion. It is proposed that the theme of the PDC is still listed as a course topic					

### Proposed Changes (Check all that apply)

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other \_\_\_\_\_

### Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title Special Topics	Course Title (max 100 characters) President's Dream Colloquium
Course Short Title	Course Short Title (max 30 characters)
Description	Description
Prerequisite	Prerequisite
Other	Other

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

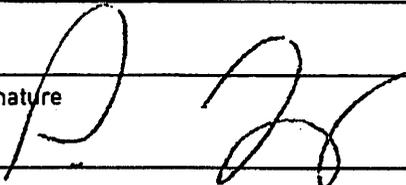
**CONTACT PERSON**

Department / School / Program Graduate Studies	Contact name Krista Gerlich-Fitzgerald	Contact email kag3@sfu.ca
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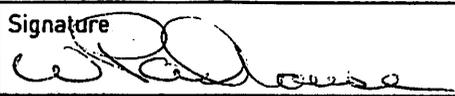
**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee	Signature	Date
Department Chair	Signature	Date

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) Peter Liljedahl	Signature 	Date NOV 01 2016
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) Wade Parkhouse	Signature 	Date NOV 17 2016
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**ADMINISTRATIVE SECTION (for DGS office only)**

Course Attribute: \_\_\_\_\_  
 Course Attribute Value: \_\_\_\_\_  
 Instruction Mode: \_\_\_\_\_  
 Attendance Type: \_\_\_\_\_

If different from regular units:  
 Academic Progress Units: \_\_\_\_\_  
 Financial Aid Progress Units: \_\_\_\_\_