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MEMORANDUM

ATTENTION Senate

DATE December 13, 2018

FROM Jeff Derksen,
Chair of Senate Graduate Studies
Committee (SGSC)

RE: Program Changes



For information:

Acting under delegated authority at its meeting of December 4, 2018, SGSC approved the following program changes, effective **Fall 2019**:

Faculty of Arts and Social Sciences

Department of English

- 1) Program change (calendar revision): English MA for Teachers of English

Faculty of Environment

School of Resource and Environmental Management

- 2) Program change (calendar revision): Resource and Environmental Management PhD

Faculty of Health Sciences

- 3) Program change (calendar revision): Health Sciences MPH



FACULTY OF
ARTS AND SOCIAL SCIENCES

MEMO

Office of the Dean

ATTENTION: Jeff Derksen, Dean
Graduate & Postdoctoral Studies

STREET ADDRESS
Academic Quadrangle
Room 6168

FROM : Sean Zwagerman, Chair
Faculty of Arts & Social Sciences Graduate Studies Committee


MAILING ADDRESS
8888 University Drive
Burnaby BC Canada
V5A 1S6

RE: Delegated authority item

DATE: November 13, 2018

778-782-4415 (Tel)
778-782-3033 (Fax)
www.sfu.ca/fass (Web)

In my capacity as Chair of the Faculty of Arts and Social Sciences Graduate Studies Committee, I have approved by delegated authority the attached calendar entry. It will be presented as an information item at the FASSGSC meeting on January 31, 2019.



Sean Zwagerman
Associate Dean, Faculty of Arts and Social Sciences



DEPARTMENT OF ENGLISH

MEMORANDUM

**Department of English
Simon Fraser University**

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TO:	Dr. Sean Zwagerman
DEPT:	Assoc. Dean, FASS
FROM:	Sophie McCall, Director of MATE
SUBJECT:	Revised Calendar entry for MATE program
DATE:	Nov. 13, 2018

Dear Dr. Zwagerman:

Attached, please find a revised calendar entry for MATE program.

Please put our proposal for the revised calendar entry for MATE program on the next FASSGSC agenda.

Sincerely,

Sophie McCall
Associate Professor and Graduate Chair in English



Please note:

To view the Fall 2018 Academic Calendar go to www.sfu.ca/students/calendar/2018/fall.html

Department of English
Simon Fraser University Calendar | Spring 2019

English

MASTER OF ARTS FOR TEACHERS OF ENGLISH

This master of arts (MA) cohort program, for English teachers in the secondary and elementary school and collegiate system, offers an accessible two year advanced degree in English studies which recognizes the particular needs of teachers for a review of new critical approaches in the field, and for scheduling adapted to the demands of employment.

Program Requirements

The MATE cohort program consists of eight courses and an MA final paper or project. Two of these are required cohort courses, ENGL 831 and 834, which are taught as Shakespeare and twentieth century literature courses; and two are required professional development seminars, ENGL 880 and 881, which are taught as MATE cohort courses, focusing on recent critical approaches to literary study and on advanced research methods, respectively.

Examinations

While the general regulations set the minimum cumulative grade point average (CGPA) necessary for continuance at 3.0, the department regards grades below B to be unsatisfactory and expects students to achieve above the minimum. If progress is unsatisfactory, withdrawal under graduate general regulation 1.8.2 may be required.

Option A students complete four courses, two professional development seminars, write a thesis of about 100 pages and defend it in an oral examination. Thesis option students submit a thesis proposal and are examined by the supervisory committee no later than one term following course work completion. Students proceed with the thesis only after approval of the supervisory committee and the graduate program committee.

Option B students (including MATE students) choose a paper or project from one of their six courses. The paper or project, which is revised and expanded for publication, is examined by two faculty who, together, assign a grade of pass with distinction/pass/fail. The paper or project is completed and submitted for evaluation no later than the end of the term following course work completion. A student who fails may be permitted a second and final attempt. For further information, see graduate general regulation 1.1.

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations, as well as the specific requirements for the program in which they are enrolled.

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REVISED
CALENDAR ENTRY

English

MASTER OF ARTS FOR TEACHERS OF ENGLISH

Description of Program

This master of arts (MA) cohort program, for English teachers in the secondary and elementary school and collegiate system, offers an accessible two year advanced degree in English studies which recognizes the particular needs of teachers for a review of new critical approaches in the field, and for scheduling adapted to the demands of employment.

Admission Requirements

Applicants must satisfy the University admission requirements as stated in Graduate General Regulations 1.3 in the SFU Calendar.

Program Requirements

This cohort program has course work and a thesis option for a minimum of 30 units or a project option for a minimum of 36 units.

Students must complete all of
ENGL 831 - Studies in Early Modern Literature (4)
ENGL 834 - Studies in Twentieth-Century Literature (4)
ENGL 880 - Pro-seminar I (4)
ENGL 881 - Pro-seminar II (4)

and eight elective graduate units

and requirements for either a project or thesis option

Project Option

Students must complete 16 additional graduate units

and a paper or project

ENGL 891 - MA Paper/Project (4)

Thesis Option

Students must complete

a thesis

ENGL 890 - MA Thesis (6)

Program Length

Students are expected to complete the program requirements in six terms.

Other Information

Unsatisfactory Progress

The department regards grades below B to be unsatisfactory and expects students to achieve above the minimum. If progress is unsatisfactory, withdrawal as per GGR 1.8.2 Review of Unsatisfactory Progress may be required.

REVISED CALENDAR ENTRY

Project Option

The paper or project is completed and submitted for evaluation no later than the end of the term following course work completion. A student who fails may be permitted a second and final attempt. The paper or project is examined by two readers. It is not required to be submitted to the library.

Thesis Option

Students write a thesis of about 100 pages and defend it in an oral examination. Thesis option students submit a thesis proposal and are examined by the supervisory committee no later than one term following course work completion. Students proceed with the thesis only after approval of the supervisory committee and the graduate program committee.

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations, as well as the specific requirements for the program in which they are enrolled.

OFFICE OF THE DEAN

To: Dr. Jeff Derksen, Dean of Graduate Studies / Chair of SGSC

From: Dr. Dongya Yang, Chair, Faculty of Environment Graduate Studies Committee

cc: Dr. Sean Markey, Chair, REM Graduate Program Committee

Date: Oct. 16, 2018

Re: ~~New course REM 898 Ph.D. Thesis Proposal~~
Calendar Entry Change for REM graduate program

The Faculty of Environment Graduate Studies Committee has approved the proposals from the School of Resource and Environmental Management (REM) ~~to create a new course REM 898- Thesis Proposal,~~ and to change calendar entry for REM Ph.D. Please add them to the agenda of the next SGSC meeting.

Should you have any questions or concerns, please feel free to contact.



Dongya Yang, Ph.D., Professor
Associate Dean of Research and Graduate Studies

 SFUFACULTY OF
ENVIRONMENTRESOURCE AND
ENVIRONMENTAL MANAGEMENT

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rem.sfu.ca

TO: Dongya, Yang, Associate Dean, Faculty of Environment
FROM: Sean Markey, REM GSC Chair
RE: New Graduate Courses
DATE: October 16, 2018

Dear Dongya,

~~Attached, please find the new course form for our Thesis Proposal (REM 898). The course was created to conform to GPS requirements.~~

Also included, please find minor calendar clean-ups - part of GPS' initiative to review calendar accuracy, consistency.

Thank you for presenting to the Faculty Graduate Committee and beyond.

Best,



Sean Markey
REM GSC Chair



Please note:

To view the Fall 2018 Academic Calendar go to www.sfu.ca/students/calendar/2018/fall.html

School of Resource and Environmental Management
Simon Fraser University Calendar | Spring 2019

Resource and Environmental Management

DOCTOR OF PHILOSOPHY

In this doctor of philosophy (PhD) program students gain exposure in three core areas: environmental sciences, resource and environmental policy and planning, and ecological and environmental economics. Research will integrate elements of two of these three areas.

Admission Requirements

To qualify for admission, an applicant will satisfy all university admission requirements as outlined in the graduate general regulations and have

- the ability to carry out innovative, independent and original PhD level research in their field
- high academic standing in previous university work
- a master's degree in a related discipline

Applicants will be accepted by an identified senior supervisor (REM faculty member) prior to admittance. PhD applicants are strongly advised to visit the University for an interview prior to January 25 of the year of requested admission. Detailed application information can be found on the department's website: <http://www.sfu.ca/rem/prospective-students/apply.html>.

Transfer from the Master's Program to the PhD Program

A master of resource management (MRM) student who shows exceptional ability may apply to transfer to the PhD program only if the student has the ability to carry out innovative, independent and original PhD level research in that field, has obtained high academic standing in previous university work, and has the support of their master's research supervisor. All university regulations governing transfers must be met. Transfers are only permitted when the student has been in the master's program for two but not more than four terms.

Transfer applications must be approved by the student's supervisory committee, the REM graduate studies committee, and the senate graduate studies committee. Students transferring from the master's program will be eligible to earn only the PhD degree.

Supervisory Committee

With guidance from the senior supervisor, upon admission, each student will be assigned an initial supervisory committee (the supervisor and at least one additional REM faculty member). The initial supervisory committee must be either modified or confirmed as the student's supervisory committee by the beginning of the second term (at the latest when starting in REM 802). The supervisory committee shall reflect the student's evolving research direction and consist of the supervisory committee and at least one other Simon Fraser University faculty member. Both the initial and the subsequent regular supervisory committees must include representation from two of the three REM core research areas.

Program Requirements

Students complete an introductory field course [REM 698], four additional required graduate courses, a comprehensive examination, and a thesis. Students must maintain a minimum A- average across all required courses.

Required Courses

REM 698 - Field Resource Management Workshop (3) *

REM 802 - Research Approaches for REM PhD Students (5) †

Students will also complete at least one course in each of the three core areas (environmental sciences, resource and environmental policy and planning, and environmental economics). Although it is strongly recommended that students complete all three core courses in their first fall term, the timing will be determined by the student and the senior supervisor in conjunction with the supervisory committees. The recommended courses to fulfill this requirement are normally

REM 611 - Population and Community Ecology (5)

REM 621 - Ecological Economics (5)

REM 644 - Public Policy Analysis and Administration (5)

Substitutions of other graduate courses to fulfill the core requirements may be recommended by the supervisory committee, with the approval of the graduate studies committee.

One of these REM core courses may be waived on the basis of substantial prior experience, with agreement from the supervisory committee, the course instructor, and the REM graduate studies committee. If a student receives a course waiver, the student is not required to replace the course for which the waiver was received.

Course selection must be approved by the senior supervisor or the supervisory committee, who may recommend additional courses to strengthen the student's background in areas directly related to their thesis research. Elective courses may be completed outside of the School of Resource and Environmental Management. Students who transfer from the REM master's program into the REM PhD program are not required to complete REM 611, 621, 644 and 698 a second time if they have completed these courses with a minimum of an A- average across all of these courses.

The student's progress will be evaluated annually in accordance with the graduate general regulations.

* normally completed in the first fall term

† normally completed in the second term

Comprehensive Examinations

Students complete

REM 802 - Research Approaches for REM PhD Students (5)

This course emphasizes the preparation of PhD students for completing the comprehensive examination and defense of their thesis proposal. The student must complete the course successfully in their second term, except in exceptional circumstances.

REM 802's requirements include a draft thesis research proposal containing a strong interdisciplinary direction, and an oral examination of the draft research proposal with the REM 802 course instructor and the supervisory committee.

Each student will successfully defend their thesis research proposal during a comprehensive exam before an approved oral examination committee comprised of the student's supervisory committee plus an additional examiner who is not on the supervisory committee. Through the thesis proposal and oral defense, the student will demonstrate

their general preparedness in disciplines related to their research

their specific readiness to conduct the proposed research

and that the proposed research is feasible, has merit, and could form the basis of a thesis if completed adequately.

If a student requires further background in either general or specific preparation, the examining committee may recommend further courses of study and/or background preparation after the proposal defense. If the candidate fails this examination and this assessment is approved by the REM Graduate Studies Committee, the student will be required to withdraw from the PhD program.

Detailed information about the examination procedures, dates and deadlines are provided in the REM PhD Handbook.

Thesis

A written thesis is based on the candidate's original research, and must meet the requirements of interdisciplinarity outlined above. When the thesis is substantially complete, the student must first present it at a REM colloquium prior to the formal thesis defence. This presentation forms the basis of the supervisory committee's final recommendation about whether the student is ready for the final defence. All PhD candidates must then pass the formal thesis defence, which is conducted in accordance with University regulations. All other PhD general requirements are as outlined in the graduate general regulations.

Enrollment Requirement

A candidate must be enrolled at Simon Fraser University for the minimum number of terms as described in the graduate general regulations.

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations, as well as the specific requirements for the program in which they are enrolled.

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REVISED
CALENDAR ENTRY

Resource and Environmental Management

DOCTOR OF PHILOSOPHY

Description of Program

In the resource and environmental management doctor of philosophy (PhD) program, students gain exposure to three core areas: environmental sciences, resource and environmental policy and planning, and ecological and environmental economics. Research will integrate elements of two of these three areas.

Admission Requirements

Applicants must satisfy the University admission requirements as stated in Graduate General Regulations 1.3 in the SFU Calendar.

PhD applicants are strongly advised to visit the University for an in-person interview. Detailed application information, including the application deadline, can be found on the department's website:
<http://www.sfu.ca/rem/prospective-students/apply.html> .

Program Requirements

This program consists of required courses, a thesis proposal, and a thesis for a minimum of 41 units. Students are required to maintain 3.67 CGPA throughout the program.

Students complete both

REM 698 - Field Resource Management Workshop (3) *

REM 802 - Research Approaches for REM PhD Students (5) **

and courses in the three core areas (may be substituted with permission of graduate studies committee)

REM 611 - Population and Community Ecology (5)

REM 621 - Ecological Economics (5)

REM 644 - Public Policy Analysis and Administration (5)

and a thesis proposal

REM 898 - Thesis Proposal (0)

and a thesis

REM 899 - PhD Thesis (18)

* Normally completed in the first fall term

** Normally completed in the second term

Program Length

Students are expected to complete the program requirements in four years.

REVISED CALENDAR ENTRY

Other Information

Transfer from the Master's Program to the PhD Program

A master of resource management (MRM) student who shows exceptional ability may apply to transfer to the PhD program. All university regulations governing transfers must be met. Students transferring from the master's program will be eligible to earn only the PhD degree.

Course Exemption

Students may be exempt from taking one of the core REM courses on the basis of substantial prior experience, with agreement from the supervisory committee, the course instructor, and the REM graduate studies committee. If a student receives a course exemption, the student is not required to replace the course for which the exemption was received.

Course Work

Although it is strongly recommended that students complete all three core courses in their first fall term, the timing will be determined by the student and the senior supervisor in conjunction with the supervisory committees.

Course selection must be approved by the senior supervisor or the supervisory committee, who may recommend additional courses to strengthen the student's background in areas directly related to their thesis research. Elective courses may be completed outside of the School of Resource and Environmental Management.

Thesis Proposal

No later than the end of their fifth term, each student is required to successfully defend their thesis research proposal before an approved oral examination committee comprised of the student's supervisory committee and plus an additional examiner who is not on the supervisory committee.

The thesis research proposal must show how at least two of the core areas will be incorporated into the student's research. Through the thesis proposal and oral defence, the student will demonstrate:

- Their general preparedness in disciplines related to their research;
- Their specific readiness to conduct the proposed research;
- And that the proposed research is feasible, has merit, and could form the basis of a thesis if completed adequately.

If a student requires further background in either general or specific preparation, the examining committee may recommend further courses of study and/or background preparation after the proposal defence. If the candidate fails this examination and this assessment is approved by the REM graduate studies committee, the student will be required to withdraw from the PhD program.

Detailed information about the examination procedures, dates, and deadlines are provided in the REM PhD handbook.

Thesis

A written thesis is based on the candidate's original research, and must meet the interdisciplinary requirements outlined above. All PhD candidates must pass the formal thesis examination, which is conducted in accordance with University regulations.

REVISED
CALENDAR ENTRY

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations, as well as the specific requirements for the program in which they are enrolled.



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MEMORANDUM

ATTENTION Senate Graduate Studies Committee
FROM Timothy Beischlag, Director, Graduate Programs
RE: HSCI Graduate Course Changes

DATE November 13, 2018

The following program and course changes have been approved by the Faculty of Health Sciences and are forwarded to the Senate Graduate Studies Committee for approval. These changes should be effective Fall 2019. Please include them on the next SGSC agenda.

1. Master of Public Health program change
- ~~2. New course proposal HSCI 895 — Special Topics in Experiential Global Health Learning~~
- ~~3. Prerequisite (and description where the description had the prerequisite listed) changes for the following courses to standardize the entries as suggested by GPS:~~

a. HSCI 803	l. HSCI 842
b. HSCI 805	m. HSCI 845
c. HSCI 807	n. HSCI 849
d. HSCI 822	o. HSCI 855
e. HSCI 823	p. HSCI 870
f. HSCI 825	q. HSCI 886
g. HSCI 826	r. HSCI 889
h. HSCI 829	s. HSCI 890
i. HSCI 830	t. HSCI 891
j. HSCI 839	u. HSCI 902
k. HSCI 841	v. HSCI 903

Sincerely,

Timothy Beischlag
Director, Graduate Programs

Calendar Entry Change for [Health Sciences Master of Public Health]

<p>Summary of change:</p> <p>Removing the concentrations from the MPH program to offer one core program to all students.</p>
<p>Rationale for change:</p> <p>Offering a consolidated core program for students that meets MPH learning outcomes set by CEPH accreditation and matches the teaching resources of the faculty.</p>
<p>Effective term and year: Fall 2019</p>
<p>Will this change impact current students? If yes, what is the plan for current students?</p> <p>No.</p>

FROM	TO
<p>Program Requirements</p> <p>This program consists of course work, a minimum 11 week practicum and a project for a total of 46 units, or with the approval of the senior supervisor and the director, students may choose a thesis in lieu of a master's project, for a total of 49 units.</p> <p>Students must complete all of</p> <p>HSCI 801 - Biostatistics for Population Health Practice I (4)</p> <p>HSCI 802 - Principles of Epidemiology for Public Health (4)</p> <p>HSCI 803 - Qualitative and Survey Research Methods (4)</p> <p>HSCI 845 - Environmental and Occupational Health (3)</p> <p>HSCI 900 - Core Concepts and Practice for Public Health I (2)</p> <p>HSCI 901 - Core Concepts and Practice for Public Health II (2)</p> <p>and requirements from one of the concentrations</p> <p>and a practicum</p>	<p>Program Requirements</p> <p>This program consists of course work, a practicum and a project, or a thesis with approval, for a minimum of 46 units.</p> <p>Students must complete all of</p> <p>HSCI 801 - Biostatistics for Population Health Practice I (4)</p> <p>HSCI 802 - Principles of Epidemiology for Public Health (4)</p> <p>HSCI 803 - Qualitative and Survey Research Methods (4)</p> <p>HSCI 821 - Introduction to Global Health (3)</p> <p>HSCI 827 - Analysis of Health Care Systems (3)</p> <p>HSCI 835 - Social Determinants of Health (3)</p> <p>HSCI 842 - Indigenous Health in Canada (3)</p> <p>HSCI 845 - Environmental and Occupational Health (3)</p> <p>HSCI 855 - Health Promotion in Practice (3)</p> <p>HSCI 900 - Core Concepts and Practice for Public Health I (2)</p>

HSCI 880 - Practicum (3)
and a project or a thesis

HSCI 897 - MPH Project (3)
HSCI 898 - MPH Thesis (6)

Concentrations

**ENVIRONMENTAL AND
OCCUPATIONAL HEALTH
CONCENTRATION**

In addition to the core requirements, students who choose this concentration must complete all of

~~HSCI 827—Analysis of the Canadian Health Care Delivery System (3)~~

~~HSCI 847—Risk Assessment and Communication for Human Health (3)~~

~~HSCI 849—Regression Modeling for Public Health (3)~~

and one of

~~HSCI 776—Seminar in Molecular Basis of Drug Action and Environmental Exposure (3)~~

~~HSCI 846—Environmental Health Exposure Assessment and Analysis (3)~~

and one of

~~HSCI 835—Social Determinants of Health (3)~~

~~HSCI 842—Indigenous Health in Canada (3)~~

~~HSCI 855—Health Promotion in Practice (3)~~

and two elective graduate HSCI courses

GLOBAL HEALTH CONCENTRATION

In addition to the core requirements, students who choose this concentration must complete all of

~~HSCI 821—Introduction to Global Health (3)~~

~~HSCI 827—Analysis of the Canadian Health Care Delivery System (3)~~

~~HSCI 830—Health Promotion in Partnership: Catalyzing Change (3)~~

and one of

~~HSCI 822—Global Health Governance (3)~~

HSCI 901 - Core Concepts and Practice for Public Health II (2)

and two graduate HSCI elective courses

and a practicum

HSCI 880 - Practicum (3)

and a project or a thesis

HSCI 897 - MPH Project (3)

HSCI 898 - MPH Thesis (6)

Note: SFU students enrolled in the Accelerated Master's within Health Sciences may apply a maximum of 10 graduate course units, taken while completing the bachelor's degree, towards the upper division undergraduate electives of the bachelor's program and the requirements of the master's degree. For more information go to: <https://www.sfu.ca/dean-gradstudies/future/academicprograms/AcceleratedMasters.html>.

Program Length

Students are expected to complete the program requirements in **five** terms.

Other Information

Thesis

Students interested in the thesis option, in place of the project, are required to secure a supervisor from the Faculty of Health Sciences. Availability of the thesis option will depend on a faculty member's interests and schedule. Students taking the thesis option will spend a minimum of two additional terms in the program in order to meet the full requirements of the thesis. Students considering the thesis option are encouraged to review faculty research interests by consulting the Faculty profiles on the FHS Peoples Directory page.

HSCI 870—Global Health and International Affairs (3)
and one of

HSCI 804—Biostatistics for Population Health Practice II (3)
HSCI 805—Intermediate Epidemiologic Methods (3)
HSCI 825—Advocacy and Communication (3)
HSCI 826—Program Planning and Evaluation (3)
and two of

HSCI 808—The Economics of Health and Health Care (3)
HSCI 823—Health, Gender and Development (3)
HSCI 825—Advocacy and Communication (3)
HSCI 826—Program Planning and Evaluation (3)
HSCI 829—Health Policy Making in a Global Context (3)
HSCI 842—Indigenous Health in Canada (3)
HSCI 855—Health Promotion in Practice (3)

POPULATION HEALTH
CONCENTRATION

In addition to the core requirements, students who choose this concentration must complete all of

HSCI 827—Analysis of the Canadian Health Care Delivery System (3)
HSCI 835—Social Determinants of Health (3)
HSCI 855—Health Promotion in Practice (3)
and one of

HSCI 804—Biostatistics for Population Health Practice II (3)
HSCI 805—Intermediate Epidemiologic Methods (3)
HSCI 825—Advocacy and Communication (3)
HSCI 826—Program Planning and Evaluation (3)

~~and three elective graduate HSCI courses~~

~~SOCIAL INEQUITIES AND HEALTH CONCENTRATION~~

~~In addition to the core requirements, students who choose this concentration must complete all of~~

~~HSCI 807—Theorizing and Researching Health Inequities (3)~~

~~HSCI 827—Analysis of the Canadian Health Care Delivery System (3)~~

~~HSCI 835—Social Determinants of Health (3)~~

~~HSCI 839—Strategies for Reducing Health Inequities (3)~~

~~and one of~~

~~HSCI 822—Global Health Governance (3)~~

~~HSCI 823—Health, Gender and Development (3)~~

~~HSCI 829—Health Policy Making in a Global Context (3)~~

~~HSCI 842—Indigenous Health in Canada (3)~~

~~and two elective graduate HSCI courses~~

Note: SFU students enrolled in the Accelerated Master's within Health Sciences may apply a maximum of 10 graduate course units, taken while completing the bachelor's degree, towards the upper division undergraduate electives of the bachelor's program and the requirements of the master's degree. For more information go to:
<https://www.sfu.ca/dean-gradstudies/future/academicprograms/AcceleratedMasters.html>.

Program Length

Students are expected to complete the program requirements in ~~six~~ terms.