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MEMORANDUM

ATTENTION: Senate	TEL
FROM: Jon Driver, Vice-President, Academic and Provost, and Chair, SCUP	
RE: Suspension of Admission to the Graduate Diploma in Foundations of Global Health Program (SCUP 16-23)	
DATE: August 9, 2016	TIME

At its July 20, 2016 meeting, SCUP reviewed and approved the proposal to suspend admission to the Graduate Diploma in Foundations of Global Health Program in the Faculty of Health Sciences, effective Spring 2017.

**Motion:**

That Senate approve the suspension of admission to the Graduate Diploma in Health Program in the Faculty of Health Sciences, effective Spring 2017.

Global

c: M. Morrow



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**MEMORANDUM**

**ATTENTION** Senate Committee on University      **DATE** July 8, 2016  
                  Priorities (SCUP)  
**FROM** Wade Parkhouse, Chair of Senate      **No.** GS2016.19  
                  Graduate Studies Committee (SGSC)  
**RE:** Suspension of admission for the Graduate Diploma of Global Health program

A handwritten signature in black ink, appearing to read 'W Parkhouse', written over the 'RE:' line of the memorandum.

**For approval:**

At its meeting of June 6, 2016, SGSC approved the suspension of admission for the Graduate Diploma in Foundations of Global Health program effective **Spring 2017**.

**Motion:**

That SCUP approve and recommend to Senate the suspension of admission for the Graduate Diploma in Foundations of Global Health program in the Faculty of Health Sciences.

## faculty of health sciences

Faculty of Health Sciences

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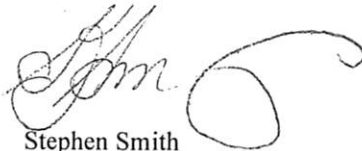
June 14, 2016

Senate Graduate Studies Committee  
Office of Graduate Studies  
Simon Fraser University  
Burnaby, BC V5A 1S6

Re: Suspension of Admission to the Graduate Diploma in Foundations of Global Health

The Faculty of Health Sciences would like to request the suspension of admission to the Graduate Diploma in Foundations of Global Health program effective Spring 2017. There are no students currently enrolled in the program and the last student in the program graduated in Fall 2015. Due to the low interest in the Graduate Diploma program, the recommendation to suspend admission was approved by the Faculty Graduate Studies Committee in January, 2015.

Kind Regards,



Stephen Smith

Associate Dean, Education  
Faculty of Health Sciences

## Proposal to Suspend Admissions to a Program

1. All impacted credentials, levels and categories of the degree, and specific discipline or field of study

Graduate Diploma in Foundations of Global Health

2. Location of the program

Courses offered at the SFU Burnaby campus

3. Faculty(ies), Department(s), or School(s) offering the program

Faculty of Health Sciences

4. Proposed date for suspension

Spring 2017

5. Reasons for suspension of admissions are:

- **Lack of enrollment demand**

The program generates a very low student interest. According to SIMS report, in the past 10 years 14 students registered in the program with only 6 who graduated. The last student in the program graduated in Fall 2015 following a transfer from the Master of Public Health (MPH) program after the student had reached her maximum time.

- **Insufficient resources**

There is a significant growth in the demand in other offered graduate programs offered at the Faculty of Health Sciences (MPH, MSc, and PhD) within the Faculty. For instance, the number of prospective student applications in these programs have increased to 18% in the past five years. The Faculty believes that with limited resources, it should focus on its strengths within these programs with higher growth potential.

- Curricular issues
- Inability to provide appropriate educational environment and/or supports

6. Plan for suspension, including:

- a) Steps taken to consult with students

We currently have no students enrolled in the program.

- b) Steps taken to consult with impacted instructors and staff

The proposal to suspend admissions has been approved by the Graduate Studies Committee (GSC) in FHS. Since there are no courses unique to this program, there will be no impact on the existing curriculum and instructors.

- c) Steps taken to ensure students in the program have the opportunity to complete the program

No current student in the program.

- d) Confirmation of consultation with other impacted departments and faculties

No other departments/faculties are impacted

**7. Draft Calendar entry detailing suspension of admissions to the program**

The Faculty of Health Sciences will not be accepting new students into the Graduate Diploma in Foundations of Global Health program as of Spring 2017.

- 8. Name, title, phone number and email address of the institutional contact person in case more information is required (normally, the Dean of the Faculty in which the program is housed).

**Marina Morrow**

Director, Graduate Programs

Phone: 778-782-6906

Email: mmorrow@sfu.ca

**NOTE:** Suspension of admissions to a program does not necessarily result in the termination of a program.