SIMON FRASER UNIVERSITY

MEMORANDUM

TO: Members of Senate   **FROM:** Alison Watt
Director
Secretariat Services
Office of the Registrar

SUBJECT: Notice of Meeting   **DATE:** January 20, 1998

A meeting of Senate

will be held on Monday, February 2, 1998 at 7:00 pm

in

Room 3210 - West Mall Centre

1. Approval of the Agenda

2. Approval of the Minutes of the Open Session of January 5, 1998

3. Business Arising from the Minutes
    a) Changes in Proposed Harassment Policy (For Information)   S.98-13
    b) Report on first-year level teaching (For Information)   S.98-14

4. Report of the Chair

5. Reports of Committees

    a) Senate Nominating Committee
       i) Elections   S.98-15

    b) Senate Committee on Academic Planning/Senate Committee
       on Undergraduate Studies
       i) Department of Political Science   S.98-16
           - Undergraduate Curriculum Revisions (For Information)
       ii) Proposed Intensive English for International Students   S.98-17
           - Pilot Program (For Information)

    c) Senate Committee on Academic Planning/Senate Graduate Studies
       Committee
       i) Faculty of Business Administration   S.98-18
           - Graduate Diploma in Business Administration

    d) Senate Committee on Academic Planning/Senate Committee on
       Undergraduate Studies/Senate Graduate Studies Committee
       i) Course Audit - Undergraduate/Graduate   S.98-19

    e) Senate Committee on Continuing Studies
       i) Annual Report (For Information)   S.98-20

    f) Senate Committee on University Budget
       i) Annual Report (For Information)   S.98-21

6. Other Business

7. Information
    Date of Next Regular Meeting - Monday, March 2, 1998

Agenda items and papers for the March meeting will be required by the Secretary by 11:30 a.m., Thursday, February 12, 1998. Submissions may be e-mailed to bgrant@sfu.ca. These items will be considered by the Senate Committee on Agenda and Rules on Tuesday, February 17, 1998 with Senate distribution on Friday, February 20, 1998.

Alison Watt
Director, Secretariat Services