

FOR INFORMATION

S.88-89

SIMON FRASER UNIVERSITY

MEMORANDUM

TO: Ron Heath
Secretary to Senate

FROM: Walter J. Wattamaniuk
Secretary to SCUB

RE: 1987 Annual Report

DATE: November 18, 1988

I attach the Annual Report of the Senate Committee on University Budget for the year 1987.

WJW/js

Enclosure



SIMON FRASER UNIVERSITY
SENATE COMMITTEE ON UNIVERSITY BUDGET
REPORT TO SENATE
NOVEMBER, 1988

(I) THE COMMITTEE

The Senate Committee on University Budget (SCUB) is a standing Committee of the Senate of Simon Fraser University and is designated as a confidential Committee advisory to the President.

The membership, as determined by Senate at its meeting of December 1st, 1980, consists of those members of Senate elected by and from Senate to the Senate Committee on Academic Planning.

The Chair is elected by and from the voting members of the Committee. The present Chair is J. D'Auria (Faculty member of Senate). The other members as of December, 1988, are: Faculty Senators: W. Cleveland, L. Salter, D. Goodman, and G. Strate; Lay Members of Senate; M. Warsh, A. Wotherspoon ; Student Senators; R. Maaske, R. McGivern, I. Nichol. The Director of Analytical Studies, W. Wattamaniuk, serves as (non-voting) Secretary. The former Vice-President of Finance, Dr. E Scott has attended the meetings as a resource person on a regular basis. Mr. P. Boyle, the new Vice-President, Financial Services is now fulfilling this function. Other Vice-Presidents and the President attend at the invitation of the Committee.

The proceedings of the Committee, information received by it from the administration, and the specifics of the advice given by the Committee are confidential. Only the activity reports that the Committee makes to Senate are not subject to this rule of confidentiality.

(II) ACTIVITY REPORT

This report covers the period from January 1st, 1987 to November 31st, 1988. Within this period, SCUB met in Committee six times.

At each meeting, SCUB has been briefed by Dr. Scott on the budget situation at SFU, on expectations regarding provincial funding, and overall allocations within the University once funding figures were ascertained. SCUB has also received for information from Dr. Scott the following:

- Capital Five-Year Plan
- Financial Statements
- Operating Budget Application
- Capital Budget Application
- Library sell/leaseback proposal

SCUB has provided advice and recommendations to the President on the following items:

Operating Budget for 1988/89

Financial implications of Senate approved curriculum changes 1988/89

Tuition Fees for 1988/89

In April, 1988, SCUB invited J. Blaney to present a progress report on the physical developments as well as program development with respect to the proposed operation of the Downtown campus at Harbour Centre. SCUB is very aware of Senate's concern that Downtown programs not be mounted at a cost to on-campus programs. Recently SCUB reviewed the Report on Objectives and Program Development for SFU at Harbour Centre with an emphasis on the funding arrangements and financial reporting mechanisms currently in place for providing financial information.

Finally, SCUB has started to review the budget implications of new courses and programs for 1989/90 which are before Senate on December 15th, 1988. In accordance with its terms of reference, SCUB will inform and advise the President on the financial implications. SCUB will also be receiving information shortly on the proposed tuition fee increases for 1989/90 and will be forwarding advice and recommendations on these to the President.

3. SENATE COMMITTEE ON UNIVERSITY BUDGET (SCUB)
 - Standing (Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Senator	Those	2 yrs	Sep 30/90	W. Cleveland
Senator	elected	2 yrs	Sep 30/90	J.M. D'Auria
Senator	by and	2 yrs	Sep 30/89	D. Goodman
Senator	from	2 yrs	Sep 30/89	G. Strate
Senator	Senate	2 yrs	Sep 30/89	L. Salter
Senator (Lay Member)	to the	2 yrs	Sep 30/90	A. Wotherspoon
Senator (Lay Member)	Senate	2 yrs	Sep 30/89	M. Warsh
Senator (Student)	Cttee.	2 yrs	Sep 30/90	R. Maaske
Senator (Student)	on	2 yrs	Sep 30/89	I. Nicol *
Senator (Student)	Academic Planning	2 yrs	Sep 30/90	R. McGivern
Director of 'Analytical Studies	Secretary (non-voting)			W. Wattamaniuk

Chair: Elected by and from voting Committee members: J. D'Auria

Designated as a confidential Committee advisory to the President. The membership of the Senate Committee on University Budget is comprised of faculty, lay, and student members of Senate elected to the Senate Committee on Academic Planning.

Terms of Reference

1. To maintain an overview and familiarity with the operating and capital funds of the University, with the current financial environment, and with financial opportunities and constraints impacting the University.
2. To propose to the President, for consideration, studies or analyses of particular activities or budgetary issues related to revenues and/or expenditures where the committee believes its particular expertise may be advantageously applied.
3. To receive for consideration, from the President, requests for study, analysis, and advice on designated issues related to the operating and capital budgets of the University.
4. To inform and advise the President on the financial implications of Senate approved academic program additions or those involving substantial change.
5. To consider, on an annual basis, the financial implications of approved new programs or those involving substantial change prior to the assignment of implementation priorities by the Senate Committee on Academic Planning.

The Committee will have provided to it confidential and non-confidential budgetary and related documentation as required to assist in the conduct of the Committee's work.

Approved by Senate at its meeting of October 6, 1975.
Membership revised December 1, 1980. Revised Terms of
Reference approved by Senate at its meeting of May 12, 1986
(S.86-27).

Committee meetings are normally scheduled monthly on Wednesdays, two days after the scheduled meeting date of Senate, at 12:30 p.m., with adjournment not later than 2:00 p.m.

SCUB reports to Senate in December of each year.

* Elected by Senate June 6, 1988 to replace R. Irvine for balance term of office.