

**DRAFT: FOR DISCUSSION**

## **Burnaby Mountain Community Corporation**

### **Mandate**

The mandate of the Burnaby Mountain Community Corporation will be to manage the market oriented development of University property on Burnaby Mountain to achieve the following:

1. To establish a residential community which complements existing and future University development.
2. To establish a source of revenue to support University purposes.

Specifically, the purpose of the Corporation will be to manage the development and marketing of University property for the establishment of a residential community on Burnaby Mountain, including associated services and functions. The Corporation will be wholly owned by Simon Fraser University. The Corporation will be governed by a Board of Directors which will include members of the Board of Governors, officers of the University, and others. The Board of Governors of Simon Fraser University will appoint the Directors of the Corporation. The Corporation will acquire, from the University, an interest in the land to be developed, necessary to carry out its activities in a reasonable and business like manner. The Corporation will manage and conduct all activities necessary to bring the land from its current state to a developed form that achieves and reflects the University's goals.

In pursuit of the University's goals, the activities of the Corporation will be consistent with the intent and contents of:

1. The Memorandum of Understanding between the City of Burnaby and Simon Fraser University regarding Land Ownership and Land Use on Burnaby Mountain, signed November 30, 1995.
2. The Development Plan Concept for Simon Fraser University dated February 9, 1996.
3. The Simon Fraser University Official Community Plan, and related Zoning Bylaw, given Third Reading by Burnaby City Council July 22, 1996.
4. The joint letter of the Simon Fraser University Board of Governors and City of Burnaby City Council dated September 9, 1996.
5. The Planning Document for the Village Development Program dated April 11, 1997.
6. The Master Plan under which the Village will be designed and implemented (to be completed, approved by the Corporate board and submitted to the Board of Governors for approval in 1999).

## **Composition of the Board and Meetings**

### **(OPTION 1)**

Directors of the Corporation will be appointed by the Board of Governors of Simon Fraser University. The Board will consist of 12 members, comprising

- External experts - four members, each having expertise in professions directly related to the Mandate of the Corporation.
- SFU Board of Governors - four members, including at least one each from elected faculty and student BOG members, and at least one OIC member.
- SFU Administration - three members, including the President; Vice-President, Finance and Administration; and Vice-President, Research.
- The President and CEO, Burnaby Mountain Community Corporation, ex officio, voting.

The Director of Facilities Management will attend, ex officio, non-voting.

The Board will meet monthly, with the exception of the months of December and August. A quorum will consist of eight voting members.

### **(OPTION 2)**

Directors of the Corporation will be appointed by the Board of Governors of Simon Fraser University. The Board will consist of 12 members, including

- External experts - four members, each having expertise in professions related to the Mandate of the Corporation.
- SFU Board of Governors - two members, including at least one OIC member.
- SFU Student Society - one member, elected by the students.
- SFU Faculty Member - one member, elected by the faculty.
- SFU Administration - three members, including the President; Vice-President, Finance and Administration; and the Vice-President, Research.
- The President and CEO, Burnaby Mountain Community Corporation, ex officio, voting.

The Director of Facilities Management will attend, ex officio, non-voting.

The Board will meet monthly, with the exception of the months of December and August. A quorum will consist of eight voting members.

**Burnaby Mountain Community Corporation  
Community Advisory Committee**

**Draft Terms of Reference**

**1. Purpose**

The purpose of the Advisory Committee is to provide informed advice to the Burnaby Mountain Community Corporation as the Corporation pursues its mandate:

- To establish a residential community which complements existing and future University development.
- To establish a source of revenue to support University purposes.

Specifically, the Advisory Committee will assist the Corporation's Board of Directors to achieve the University's goals by reflecting the views of the campus and surrounding communities regarding the design and development of a model community which integrates residential, commercial and academic uses in a manner worthy of local and international acclaim.

**2. Membership and Meetings**

2.1 Members will include representatives from campus and community organizations demonstrating a special interest in Burnaby Mountain land use and development including:

- Faculty - two members, appointed by the Faculty Association.
- Staff - one member, selected by the Executives of the Administrative and Professional Staff Association, CUPE and Poly Party, to act jointly.
- Students - two members, elected by the Student Society (one to be from the Students in Residence Association).
- Alumni - two members appointed by the Alumni Association Executive.
- Community representatives, one each selected by and from:
  - The Burnaby Mountain Preservation Society
  - The Stoney Creek Residents' Association
- The Director of Facilities Management.
- The Director of Campus Community Services.
- The CEO of the Corporation (*ex officio*).

2.2 Members will be appointed for either one, two or three year terms at the discretion of each appointing body.

2.3 The Chair of the Advisory Committee will be elected by the membership.

2.4 The Advisory Committee will meet four times each year, or more frequently at the call of the Chair.

2.5 The Chair of the Advisory Committee will present the Committee's views to the Community Corporation's Board of Directors at regularly scheduled Directors' meetings.

[Note: These Terms of Reference are to be submitted to the Corporation's Board of Directors for approval.]