

S.98-91

**SIMON FRASER UNIVERSITY**  
**Office of the Registrar**  
**MEMORANDUM**

---

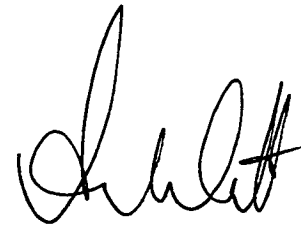
**To:** Senate  
**From:** Alison Watt, Secretary, SCAR  
**Subject:** Senate Policy Committee on Scholarships, Awards and Bursaries SPCSAB  
Change in Reporting Date  
**Date:** 20 October, 1998

---

In accordance with the suggestion contained in Mr. Heath's memo of August 26, 1998, SCAR recommends:

**MOTION**

that the annual reporting date for SPCSAB be changed in the committee's terms of reference to October from June.





## Simon Fraser University

Dean of Student Services & Registrar  
tel 291-4176; fax 291-5732; email heath@sfu.ca

### Memorandum

To: SCAR

From: Ron Heath  
Dean of Student Services & Registrar

Subject: Reporting Date - SPCSAB

Date: August 26, 1998

---

Under the current terms of reference, the Senate Policy Committee on Scholarships, Awards and Bursaries (SPCSAB) is to report yearly, in June, to Senate. In recent years, the report has come to Senate early in the fall, usually either at the September or October meeting. The delay in reporting reflects a number of factors.

First, since the financial year ends on April 1, it does take some time to prepare the final financial reports for the previous year. The Committee also requires some time to review the draft report before the final report is approved for transmittal to Senate and given the timing necessary to get the report on the Senate agenda, the timeframe during which this can occur becomes even more constrained.

Second, the May and June period is a very busy one in terms of entrance scholarships at both the undergraduate and graduate levels. If the Committee must report in June, the information specific to entrance scholarships will be, of necessity, from the previous year. SPCSAB would prefer to provide Senate with information that is more current; this is accommodated with an October reporting date.

It is the recommendation of SPCSAB that, in its Terms of Reference, the reporting date to Senate be moved from June to October.