

**SIMON FRASER UNIVERSITY**  
Office of the Secretary of Senate

**Memorandum**

**To:** Senate

**From:** Alison Watt  
Secretary, SCAR

**Re:** SCODA Chair Election and  
membership for hearings

**Date:** April 28, 1998

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**Motion:**

That Senate approve the changes to the policy on the Senate Committee on Disciplinary Appeals as set out in S.98-53



**SIMON FRASER UNIVERSITY**  
**MEMORANDUM**

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<b>To:</b>	SCAR	<b>From:</b> Paul Percival Chemistry Department
<b>Subject:</b>	SCODA Chair Election	<b>Date:</b> 21 April, 1998

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There is a variance in the way that the chairs of various Senate committee are elected. Many committees are chaired by designated officers (e.g. SCAP, SGSC, etc.), some committees are chaired by someone elected by the members of the committee (e.g. SCUB, LPAC, etc.) and some committees have their chairs elected by Senate. In my view this sometimes has resulted in a person being elected to chair a committee who did not have a great deal of knowledge of the committee's work and who may not have had the support of the other committee members.


I am just completing a two year term as chair of the Senate Committee on Disciplinary Appeals. The current arrangement for appointing a chair is set out in T 10.04, which indicates that the chair shall be a senator elected by and from Senate. On reflection I do not believe that it is necessary for the chair to be a Senator. Following discussions with Alison Watt and K.C. Bell (Secretary to SCODA) regarding various issues of committee membership and balance, I recommend

- a) **That the chair of SCODA be a faculty member of SCODA elected annually by the voting members of SCODA.**

From time to time (very infrequently), the University suspends a student under the terms of GP 25 - Emergency Response to Threatening Behaviour. A copy of each notice is sent the Chair of SCODA because the student has the right to appeal to SCODA. Because of the confidentiality involved in these events, it was felt that SCODA should be chaired by a faculty member.

- b) **That the number of members required for a hearing of SCODA be specified in the policy as: 2 faculty members, 2 students, and the chair.**

Currently T10.04 indicates that there are 7 regular members of SCODA [and 4 alternates] and the quorum for the committee shall be five members. No specific membership composition is required.

  
Paul Percival  
Chemistry Department  
Simon Fraser University