



OFFICE OF THE ASSOCIATE VICE-PRESIDENT, ACADEMIC

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www.sfu.ca/vpacademic**MEMORANDUM**

ATTENTION	Senate	DATE	June 6, 2014
FROM	Gordon Myers, Chair Senate Committee on Undergraduate Studies	PAGES	1/1
RE:	Beedie School of Business (SCUS 14-21)		

A handwritten signature in blue ink, appearing to read "Gordon Myers", written over a horizontal line.

For information:

Acting under delegated authority at its meeting of June 5, 2014 SCUS approved the following curriculum revision effective Spring 2015.

1. Requirement changes to the Second Degree program

SIMON FRASER UNIVERSITY
Office of the Dean/ Beedie School of Business
MEMORANDUM

SCUS 14-21

To: Jo Hinchliffe
Senate Committee on
Undergraduate Studies

From: Andrew Gemino, Chair
Beedie School of Business
UG Curriculum Committee

Date: May 22nd, 2014

Subject: Material for next SCUS meeting

The Undergraduate Curriculum Committee in the Beedie School of Business approved:

1. Spring 2014: Revision of completion date for BUS 360W in Second Degree
 - a. Memo
 - b. Calendar Change
2. Spring 2014: Addition of Minor Admission Requirements to Calendar
 - a. Memo
 - b. Calendar Change
3. NOI: Certificate in Entrepreneurship & Innovation
 - a. Memo
 - b. NOI

Would you please place this item on the June 3, 2014 Senate Committee on Undergraduate Studies agenda?

Sincerely,



Andrew Gemino
Associate Dean
Beedie School of Business



BEEDIE SCHOOL OF BUSINESS
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MEMORANDUM

ATTENTION **Senate Committee on Undergraduate Studies**
FROM **Andrew Gemino**
RE: **Curriculum Changes to the Completion Deadline for BUS 360W**
DATE **May 22, 2014**

The Beedie School of Business proposes to amend the existing wording regarding the completion of BUS 360W – Business Communication, for second degree students. The current wording defines that completion of BUS 360W must be done by a student's 75th unit. The Beedie School of Business proposes changing the requirement to completion by the end of a student's second term in Beedie in order to better align with existing parameters around completion of both a second degree and BUS 360W.

Specifically, second degree students must complete a minimum of 60 units in order to obtain their degree. In turn, noting completion of BUS 360W, a core requirement of the degree, by the 75th unit is too late as not all students will complete more than 60 units. Additionally, BUS 360W is a prerequisite course for all 400-level Business courses and so should be completed earlier rather than later within a student's upper division coursework. Completion by the end of the second term at Beedie would address this and also aligns with the completion of its prerequisite, BUS 201 and/or BUS 202, which must be completed within a student's first term at Beedie.

Andrew Gemino
Associate Dean, Undergraduate Programs
Beedie School of Business

Calendar Change, Undergraduate Department, Beedie School of Business

Effective: Fall 2014

Summary of Changes:

- Revision of completion timeline for core course
 - Completion of BUS 360W by end of second term at the Beedie School of Business

Rationale:

Please refer to the accompanying memo for details.

The following program will be affected by these changes*:

- Business Second Degree Program

*** Please use the most recent calendar when applying these changes.**

SECOND DEGREE CHANGE: BUS 360W COMPLETION DEADLINE

UPPPER DIVISION REQUIREMENTS

Students complete 45 upper division units, of which a minimum of 36 units must be in business (BUS) or business/economics (BUEC) courses

The minimum 36 upper division units in business must include the following.

- all core courses (see Core Courses below)
- an area of concentration (see Area of Concentration below)
- at least three 400 division BUS or BUEC courses (excluding practicum courses and BUS 478). These courses may be used toward the requirements for the area(s) of concentration. At least one of these 400 division courses to be completed at Simon Fraser University.

Further, upper division courses in any discipline must be completed to bring the total upper division units to 45 units minimum.

Core Courses

The Beedie School of Business core courses must be completed, except as specifically modified below. Students must complete all core courses with a minimum C- grade.

Students must complete

BUS 303 - Business, Society and Ethics (3)
BUS 312 - Introduction to Finance (4)
BUS 336 - Data and Decisions II (4)
BUS 343 - Introduction to Marketing (3)
BUS 360W - Business Communication (4) ^
BUS 393 - Commercial Law (3)
BUS 478 - Strategy (3) ^^
and one of

BUS 374 - Organization Theory (3)
BUS 381 - Introduction to Human Resource Management (3)

^ to be completed **by the end of the second term enrolled at the Beedie School of Business** before the student's 75th unit and at Simon Fraser University in accordance with the WQB requirements.

^^ to be completed at Simon Fraser University.