



Dean of Graduate Studies

S.13-83

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MEMORANDUM

ATTENTION Senate
FROM Wade Parkhouse, Dean of Graduate Studies
RE: Revision to GGR 1.9.2 Preparation for Examination of Master's Thesis

DATE 12 April 2013
No. GS2013.13

For information:

Acting under delegated authority at its meeting of 8 April 2013, SGSC approved the following editorial calendar changes:

Effective Date is Spring 2014

**Revision to Graduate General Regulation 1.9.2
Preparation for Examination of Master's Thesis**

[GS2013.13]



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MEMORANDUM

ATTENTION SGSC DATE March 6, 2013
FROM Peter Liljedahl, Associate Dean of Graduate Studies PAGES 1/2
RE: Revision to Graduate General Regulation 1.9.2 Preparation for Examination of Master's Thesis

FOR DISCUSSION

At its April, 2012 meeting, Senate approved changes to GGR 1.9.4. In part, these changes included a move to circulate PhD theses electronically prior to examination.

The proposed changes to GGR 1.9.2 Preparation for Examination of Master's Thesis will bring the distribution method for master's theses into alignment with the distribution method already in place for PhD theses. In addition, the proposed changes eliminate the requirement that a copy of master's thesis be available for viewing prior to examination. This aspect of the current policy is no longer in practice and it is not in alignment with policy regarding PhD examinations.

From

Preparation for the examination of a master's thesis shall not take place until the thesis is substantially complete and in the required format. See www.lib.sfu.ca/help/writing/theses for information.

The candidate's supervisory committee shall make a recommendation to the chair of the graduate program committee concerning the date, place and time of the thesis examination and the composition of the examining committee in conformity with 1.9.1.

Upon approval of the chair of the graduate program committee, this recommendation, with the thesis title and an abstract, shall be sent to the director, graduate records and admissions for entry into the University's records. The examining committee composition shall reach the director at least four weeks before the examination date. At this time, the chair of the graduate program committee will notify the University community of the intended time and place of the examination.

At least two weeks before the date of the thesis examination, ~~unbound copies~~ a digital copy of the completed thesis shall be distributed to the examining committee by the chair of the graduate

~~program committee, and one copy shall be made generally available for inspection by interested members of faculty and students.~~ Department rules may require earlier submission of the completed thesis.

If the date or place has been changed, the chair of the graduate program committee will notify the University community.

The examination of the thesis shall take place under the regulations for thesis examination given in 1.10.1.

To

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Academic Calendar Summer 2013

1.9.2 Preparation for Examination of Master's Thesis

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