



8888 University Drive, Burnaby, BC  
Canada V5A 1S6

TEL: 778.782.3925  
FAX: 778.782.5876

vpacad@sfu.ca  
www.sfu.ca/vpacademic

**MEMORANDUM**

---

**ATTENTION** Senate **DATE** April 29, 2013  
**FROM** Gordon Myers, Acting, Vice-President, **PAGES** 1/1  
Academic and Provost, and Chair, SCUP  
**RE:** Faculty of Communication, Art and Technology: Full Program Proposal for a Post  
Baccalaureate Diploma, School for the Contemporary Arts (SCUP 13-22)

---

At its April 17, 2013 meeting, SCUP reviewed and approved the Full Program Proposal for a Post Baccalaureate Diploma in the School for the Contemporary Arts within the Faculty of Communication, Art and Technology, effective Fall 2013.

**Motion:**

That Senate approve and recommend to the Board of Governors the Full Program Proposal for a Post Baccalaureate Diploma in the School for the Contemporary Arts within the Faculty of Communication, Art and Technology, effective Fall 2013.

encl.

c: R. Kitsos



OFFICE OF THE ASSOCIATE VICE-PRESIDENT, ACADEMIC AND  
ASSOCIATE PROVOST

8888 University Drive, TEL: 778.782.4636 avpcio@sfu.ca  
Burnaby, BC FAX: 778.782.5876 www.sfu.ca/vpacademic  
Canada V5A 1S6

**MEMORANDUM**

---

<b>ATTENTION</b>	Senate Committee on University Priorities	<b>DATE</b>	March 8, 2013
<b>FROM</b>	Gordon Myers, Chair Senate Committee on Undergraduate Studies	<b>PAGES</b>	1/1
<b>RE:</b>	Faculty of Communication, Art and Technology (SCUS 13-09)		

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of March 7, 2013, gives rise to the following recommendation:

Motion

That SCUP approve and recommend to Senate the Full Program Proposal for the Post Baccalaureate Diploma in the School for the Contemporary Arts within the Faculty of Communication, Art and Technology.

The relevant documentation for review by SCUP is attached.



SCHOOL FOR THE CONTEMPORARY ARTS

Simon Fraser University  
 8888 University Drive  
 Burnaby, BC V5A 1S6

TEL 778.782.3363

Email: ca@sfu.ca

## MEMORANDUM

---

ATTENTION	DD Kugler, Chair Faculty of Communication, Art and Technology Undergraduate Curriculum Committee	DATE	February, 14 <sup>th</sup> , 2013
FROM	Rob Kitsos, Associate Chair School for the Contemporary Arts	PAGES	11
RE:	Full Program Proposal Post Baccalaureate Diploma in Contemporary Arts		

---

At its meeting of January 18 2013, the School for the Contemporary Arts approved the full program proposal for the Post Baccalaureate Diploma in Contemporary Arts

Would you please place this/these proposal(s) on the agenda of the next meeting of the Faculty of Communication, Art and Technology Undergraduate Curriculum Committee?

Thank you,

Rob Kitsos  
 Curriculum Committee Chair, School for the Contemporary Arts



FACULTY OF COMMUNICATION, ART AND TECHNOLOGY  
Office of the Dean

Harbour Centre 7410  
515 West Hastings Street  
Vancouver, BC, V6B 5K3

TEL 778.782.8790  
FAX 778.782.8789

[www.fcat.sfu.ca](http://www.fcat.sfu.ca)

MEMORANDUM

---

ATTENTION Gordon Myers, Chair  
Senate Committee on Undergraduate Studies  
DATE February 22, 2013  
FROM DD Kugler, Chair  
Undergraduate Curriculum Committee  
PAGES 13, including cover memo  
Faculty of Communication, Art, and Technology  
RE: SCUS, March 7, 2013

---

On February 21, 2013, the Faculty of Communication, Art and Technology Undergraduate Curriculum Committee approved the following curricular revision:

- School of Contemporary Arts
  - FPP for SCA Post Baccalaureate Diploma

Please place this item on the agenda of our next SCUS meeting.

DD Kugler

**Senate Committee on  
Undergraduate studies**

School for the Contemporary Arts  
Full Program Proposal

February 2013

**Post Baccalaureate Diploma in Contemporary Arts**

Attached is the Full Program Proposal including the Executive Summary for the Post Baccalaureate Diploma in Contemporary Arts. In response to suggestions made at the SCUS meeting for the NOI, we have edited detail related to the process of registering students in the PBD program. The SCA ensures that students registered in the PBD will be guided through the process of designing programs with personal attention from advisors and faculty. We are an integrated school with clear communication and collaboration between advisors and faculty.

**Full program Proposal  
Post Baccalaureate Diploma in Contemporary Arts  
School for the Contemporary Arts**

Following the acceptance of the NOI in 2011, The School for the Contemporary Arts is proposing a Post Baccalaureate Diploma for students who already possess a university degree and want to pursue further advanced study in contemporary arts. The SCA was able to offer a PBD when it was connected to FASS, but since the faculty restructuring, we have been unable to offer a PBD. We have had many individuals approach our school interested in this kind of diploma and currently have many second-degree students. Having the PBD available will allow us to accommodate new students with interest in our programs.

**1. Credential to be awarded:**

Post Baccalaureate Diploma in Contemporary Arts

**2. Location of program:**

SFU Woodward's/ Goldcorp Centre for the Arts

**3. Faculty and Department offering the new Degree:**

Faculty of Communication, Art and Technology (FCAT)

School for the Contemporary Arts

**4. Anticipated program start date:**

Fall 2013

**5. Description of the proposed program:**

The SCA PBD program requires thirty upper division SCA credits. Students enrolled in the PBD are considered part of the cohort of SCA majors. Advisors and faculty area coordinators will meet with the PBD students individually to assess and complete the agreement contract. As some students will take courses in more than one area, we want flexibility in selecting courses across disciplines for interested students.

- Placement is by AIP process (audition, interview or portfolio)
- The required courses in each discipline are determined after AIP process by the area coordinator of the discipline and SCA advisor.
- The agreement contract will be individually assessed and completed by the SCA advisor and area coordinator listing required courses for the PBD.
- Although prerequisites are required to enter specific disciplinary courses, the SCA advisor and area coordinator may waive prerequisites on an individual basis.

**Anticipated contribution to the mandate and strategic plan of the institution;**

Over the past year, the School for the Contemporary Arts has been preparing a new curriculum. We are increasing the integration of our programs, and bringing greater efficiency to our curricular structures. These changes include a streamlining of our undergraduate programs, support for our growing graduate programs, and unified admission and academic policies across the school. A new PBD program will increase our enrollment and improve our advising options for new students.

**Target audience;**

Students who already possess a university degree and want to pursue further advanced study in contemporary arts

**Content and summary of requirements for graduation;**

Successful completion of an approved program is comprised of thirty upper division credit hours or graduate level courses if applicable.

Students with a limited background in Contemporary Arts may be required to complete lower division prerequisite courses in the SCA.

**Delivery methods;**

The thirty upper division SCA credit hours required for the PBD are taken from existing courses offered in the School for the Contemporary Arts. The selection and focus of the courses will be designed for the individual student based on disciplinary interest and experience.

**Linkages between the learning outcomes and the curriculum design;**

The curriculum is constructed to allow flexibility in the trajectory of each credential. Students interested in the PBD will be able to navigate the courses on an individual basis to collect the required units. We want to allow for student designed PBD to take advantage of the breadth of disciplinary offerings within the SCA. One outcome could be a narrow focus at the upper level of one discipline; another focus might be a cross-disciplinary approach.

**Distinctive characteristics;**

The PBD in Contemporary Arts will serve students from a wide range of backgrounds in the fine and performing arts, as well as areas of visual culture, art history, cinema studies and performance studies. No other program in BC offers these areas in one school.

**Anticipated completion time in years or semesters;**

We anticipate 2-3 years for completion of the PBD.

**Enrolment plan for the length of the program;**

An average of 3-4 students per year for 2-3 years depending on prerequisite requirements.

**Policies on student evaluation;**

In line with our new academic continuance policy, students will be required to maintain a minimum grade point average of 3.0 on all courses applied toward the diploma.

**Policies on faculty appointments (minimum qualifications);**

All courses will be taught by faculty in the School for the Contemporary Arts or qualified sessional instructors who will be evaluated by full time faculty in the SCA.

**Policies on program assessment;**

The SCA will assess the success of the PBD in Contemporary Arts based on enrollment and efficiency of process. We will also evaluate the integration of the PBD students within the SCA cohort based model.

**Level of support and recognition from other post-secondary institutions;** *(including plans for admissions and transfer within the British Columbia post-secondary education system) and relevant regulatory or professional bodies, where applicable;*

The PBD in Contemporary Arts proposal is re-establishing a previously existing alternate entry route for our established programs.

**Evidence of student interest and labor market demand**

There are approximately five perspective students a year that express interest in this kind of diploma who already have a degree. Having the PBD available will allow us to accommodate new students who aren't prepared to take the full requirements of a second degree.

**Summary of resources required and available to implement the program;**

None.

**List of faculty members teaching/supervising, what percentage of their teaching will be devoted to the program, and their areas of specialization;**

All courses will be taught by faculty in the School for the Contemporary Arts or qualified sessional instructors who will be evaluated by full time faculty in the SCA.

**Related programs in your own or other British Columbia post-secondary Institutions;**

PBD programs exist in many faculties within SFU as well as other arts programs in BC, but there is no other PBD in Contemporary Arts in BC.

**6. Name, title, phone number and e-mail address of the institutional contact person in case more information is required.**

Dean Lastoria: Recruitment and Retention Officer, [lastoria@sfu.ca](mailto:lastoria@sfu.ca) 778-782-3516  
James Coomber: SCA Student Advisor, [fpaadv@sfu.ca](mailto:fpaadv@sfu.ca) 778 782-5733

**In addition, attach the documentation used for internal approval; alternatively,**



**provide a link to a website where this information is available.**

Application form attached

**Post Baccalaureate Diploma in Contemporary Arts  
School for the Contemporary Arts**

**Calendar Entry:**

The Post Baccalaureate Diploma in the School for the Contemporary Arts is for students who already possess a university degree and want to pursue further advanced study in contemporary arts. The SCA PBD program requires thirty upper division SCA credits. As some students may want to take courses in more than one discipline, we offer flexibility in course selection for interested students. In some cases, prerequisite courses may be required. Placement is by AIP process (audition, interview or portfolio). Contact the CA Undergraduate Advisor ([fpaadv@sfu.ca](mailto:fpaadv@sfu.ca)), or book your advising appointment by telephoning 778 782-5733 or 778-782-3516, if you require assistance or have any questions.



FILL IN THIS FORM DIGITALLY, SAVE A COPY TO YOUR COMPUTER, AND PRINT A COPY FOR SUBMISSION.

STUDENT INFORMATION

Name \_\_\_\_\_ SFU student number \_\_\_\_\_

First Degree	Major/Minor Subjects	Institution Attended	Cumulative Grade Point Average

SFU CREDENTIAL SOUGHT

Faculty \_\_\_\_\_ Department \_\_\_\_\_

In general, the post-baccalaureate diploma must consist of a minimum of 30 upper division credits in the major program, plus any designated lower division prerequisites for those courses, as determined by the Department, School, or Faculty.

DEPARTMENT/SCHOOL/FACULTY REQUIREMENTS FOR A PBD

Lower division \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Upper division \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

COMMENTS

ELECTIVE PERMITTED (IF ANY) \_\_\_\_\_

APPROVALS

Faculty \_\_\_\_\_ Date \_\_\_\_\_ Department/School \_\_\_\_\_ Date \_\_\_\_\_

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

The information on this form is collected under the authority of the University Act (RSBC 1996 c.468 s.27[4a]). This information is needed, and will be used, to approve an application for a second degree. If you have any questions about the collection and use of this information contact the Associate Registrar, Information, Records and Registration, 778.782.3296.

**Executive Summary**  
**Notice of Intent**  
**Post Baccalaureate Diploma in Contemporary Arts**  
**School for the Contemporary Arts**

The School for the Contemporary Arts is proposing a Post Baccalaureate Diploma for students who already possess a university degree and want to pursue further advanced study in contemporary arts. The SCA was able to offer a PBD when it was connected to FASS, but since the faculty restructuring, we have been unable to offer a PBD. We have had many individuals approach our school interested in this kind of diploma and currently have many second-degree students. Having the PBD available will allow us to accommodate new students with interest in our programs.

**1. Credential to be awarded:**

Post Baccalaureate Diploma in Contemporary Arts

**2. Location of program:**

SFU Woodward's/ Goldcorp Centre for the Arts

**3. Faculty and Department offering the new Degree:**

Faculty of Communication, Art and Technology (FCAT)

School for the Contemporary Arts

**4. Anticipated program start date:**

Fall 2013

**5. Description of the proposed program:**

The SCA PBD program requires thirty upper division SCA credits. As some students will take courses in more than one discipline, we want there to be flexibility in course selection for interested students.

- Placement is by AIP process (audition, interview or portfolio)
- The recommended courses in each discipline are determined after AIP process by the area coordinator of the discipline and SCA advisor.
- All prerequisites will be required to enter specific disciplinary courses. The SCA advisor and area coordinator may waive prerequisites on an individual basis.

The agreement document will be completed by the SCA advisor and sent to the student and area coordinator listing selected courses for the PBD.

**Anticipated contribution to the mandate and strategic plan of the institution;**

Over the past year, the School for the Contemporary Arts has been preparing a new curriculum. We are increasing the integration of our programs, and bringing greater efficiency to our curricular structures. These changes include a streamlining of our undergraduate programs, support for our growing graduate programs, and unified admission and academic policies across the school. A new PBD program will increase our enrollment and improve our advising options for new students.

**Target audience;**

Students who already possess a university degree and want to pursue further advanced study in contemporary arts

**Content and summary of requirements for graduation;**

Successful completion of an approved program is comprised of at least thirty upper division credit hours or graduate level courses if applicable.

Students with a limited background in Contemporary Arts may be required to complete lower division prerequisite courses in the SCA.

**Delivery methods;**

The thirty credit hours required for the PBD are taken from existing courses offered in the School for the Contemporary Arts. The selection and focus of the courses will be designed for the individual student based on disciplinary interest and experience.

**Linkages between the learning outcomes and the curriculum design;**

The curriculum is constructed to allow flexibility in the trajectory of each credential. Students interested in the PBD will be able to navigate the courses on an individual basis to collect the required units. We want to allow for student designed PBD to take advantage of the breadth of disciplinary offerings within the SCA. One outcome could be a narrow focus at the upper level of one discipline; another focus might be a cross-disciplinary approach.

**Distinctive characteristics;**

The PBD in Contemporary Arts will serve students from a wide range of backgrounds in the fine and performing arts, as well as areas of visual culture, art history, cinema studies and performance studies. No other program in BC offers these areas in one school.

**Anticipated completion time in years or semesters;**

We anticipate 1-2 years to complete the PBD depending on individual scheduling structures.

**Enrolment plan for the length of the program;**

An average of 3-4 students per year for 2-3 years depending on prerequisite requirements.

**Policies on student evaluation;**

In line with our new academic continuance policy, students will be required to maintain a minimum grade point average of 3.0 on all courses applied toward the diploma.

**Policies on faculty appointments (minimum qualifications);**

All courses will be taught by faculty in the School for the Contemporary Arts or qualified sessional instructors who will be evaluated by full time faculty in the SCA.

**Policies on program assessment;**

Program will be assessed by enrollment and efficiency of process.

**Level of support and recognition from other post-secondary institutions;** *(including plans for admissions and transfer within the British Columbia post-secondary education system) and relevant regulatory or professional bodies, where applicable;*

The PBD in Contemporary Arts proposal is re-establishing a previously existing alternate entry route for our established programs.

**Evidence of student interest and labour market demand**

We have had many individuals approach the school interested in this kind of diploma who already have a degree. Having the PBD available will allow us to accommodate new students who aren't prepared to take the full requirements of a second degree.

**Summary of resources required and available to implement the program;**

None.

**List of faculty members teaching/supervising, what percentage of their teaching will be devoted to the program, and their areas of specialization;**

N/A

**Related programs in your own or other British Columbia post-secondary Institutions;**

PBD programs exist in many faculties within SFU as well as other arts programs in BC, but there is no other PBD in Contemporary Arts in BC.

**6. Name, title, phone number and e-mail address of the institutional contact person in case more information is required.**

Dean Lastoria: Recruitment and Retention Officer, [lastoria@sfu.ca](mailto:lastoria@sfu.ca) 778-782-3516  
James Coomber: SCA Student Advisor, [fpaadv@sfu.ca](mailto:fpaadv@sfu.ca) 778 782-5733

**In addition, attach the documentation used for internal approval; alternatively, provide a link to a website where this information is available.**

Application form attached