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**MEMORANDUM**

<b>ATTENTION</b>	Senate	<b>DATE</b>	August 17, 2011
<b>FROM</b>	Kate Ross, Registrar and Secretary to Senate Senate Committee on University Honours	<b>PAGES</b>	1/1
<b>RE:</b>	-membership <i>John Hinchliffe for</i>		

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Our office has been advised by the Vice-President Legal that membership on the Senate Committee on University Honours should be changed and that the VP Advancement and Alumni Engagement should replace the VP External Relations.

Motion:

“that Senate approve a change in membership for the Senate Committee on University Honours; the VP Advancement and Alumni Engagement be named as a member ex-officio replacing the VP External Relations effective immediately.”

Rationale:

This substitution comes as a result of a reorganization and rationalization of responsibilities and workload and maintains continuity given the representation on the committee of the VP Advancement and Alumni Engagement (in an acting capacity) over the past year.