

sm 7/3/66

39

To: Senate

From: D. A. Baird, Librarian

Subject: A proposal to establish a  
Senate Library Committee

Date: February 22, 1966

TYPE: Continuing

PURPOSE: The Senate Library Committee will advise the University Librarian in:

- 1) formulating policy in regard to the development of library resources for instruction and research.
- 2) Allocating funds to the fields of instruction and research.
- 3) determining policies governing the loan of library resources and the other service aspects of the library system.
- 4) drawing up rules and regulations governing conduct in the library building.

The Committee will be charged with keeping the University Librarian informed concerning the library needs and expectations of instructional and research staffs.

The Library Representatives of individual departments are concerned with forwarding to the Library the specific book and periodical requirements of their departments.

MEMBERSHIP: University Librarian

6 members of Faculty: three members of Senate and one member elected by each Faculty.

President

Two Assistant Librarians, who will be joint secretaries to the Committee and will be without vote.

TERMS OF APPOINTMENT: The three Senate representatives will be elected annually and the three Faculty representatives biennially.

FREQUENCY OF MEETINGS: The Senate Library Committee will meet once a semester. Special meetings will be at the call of the Chairman.

The Committee will present an annual report to the Senate.