

DRAFT UNTIL APPROVED BY SENATE
MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD
ON MONDAY, SEPTEMBER 20, 1993 KLAUS RIECKHOFF HALL, 7:00 P.M.
OPEN SESSION

Present: Stubbs, J.O., Chair

Alderson, E.
Arnason, K.
Bacani, J.
Barrow, R.
Beattie, S.
Blaney, J.
Boland, L.
Bowman, M.
Bullock, D.
Carlson, R.
Chunn, D.
Ciria, A.
Clayman, B.
Crawford, C.
Dhir, R.
Dill, L.
Dobb, T.
Driver, J.
Eaton, C.
Etherington, L.
Hafer, L.
Heinrich, K.
Hoeflich, K.
Hoegg, J.L.
Irwin, J.C.
Jahn, R.
Jespersen, J.
LeMare, L.
Lord, T.
Luk, W.S.
Marteniuk, R.
Mauser, G.
McAskill, I.
McDermid, G.
Mezei, K.
Morrison, T.
Munro, J.
Osborne, J.
Palmer, E.
Palmer, L.
Percival, P.
Pinfield, L.
Segal, J.
Smart, C. (representing S. Shapiro)
Scheili, A.
Stewart, M.L.
Swartz, N.
Wade, S.
Waite, K.
Warsh, M.
Wickstrom, N.
Winne, P.
Wotherspoon, A.

Absent: Cavers, J.
D'Auria, J.
Dunsterville, V.
Giffen, K.
Ingram, E.
McKeown, B.
Wideen, M.

In attendance: Perry, T.
Ward, R.

Heath, W.R., Secretary
Grant, B., Recording Secretary

On behalf of Senate, the Chair welcomed Dr. Joseph Segal, Chancellor; Dr. C. Crawford, Faculty Senator, and M. Warsh, Order-In-Council Appointment to the Senate.

1. APPROVAL OF THE AGENDA

The Agenda was approved as distributed.

2. APPROVAL OF THE MINUTES OF THE OPEN SESSION OF JULY 26, 1993

The Minutes were approved as distributed.

3. BUSINESS ARISING FROM THE MINUTES

i) Senate Committee Reports

In response to an inquiry as to when Senate might receive reports from the Senate Committee on International Students and the Senate Committee on Instructional Methods and Organization, Senate was advised that both reports are currently under consideration by the Senate Committee on Academic Planning and will be forwarded to Senate in due course.

ii) Final Exam Scheduling

In response to an inquiry about the status of a proposal of the Senate Committee on Undergraduate Studies regarding final exam scheduling, Senate was advised that plans are underway to implement recommendations of a report from Professor Cameron, Computing Science which sets up exams based on the time classes are scheduled. Implementation is expected to take place for Summer semester 94-2.

iii) Harassment

Reference was made to the questions raised on page 5 regarding procedures set up to deal with the issue of sexual harassment in the external review report of the Department of Psychology, and inquiry was made as to whether these issues had received further consideration and if the procedures had been made available to other departments. Senate was advised that the Senate Committee on Academic Planning had considered, and approved in-principle, a draft paper on this subject. Some of the recommendations will be forwarded directly to the President, while others will be seen in revisions to the external review guidelines which will come forward for SCAP and Senate consideration. Referring specifically to the action taken by the Department of Psychology, Senate was advised that the Harassment Coordinator is offering similar workshops to all departments who have requested them.

iv) Library Hours

A motion by R. Jahn to reconsider the decision of Senate with regard to the issue of library hours was deemed to be out of order.

v) Annual Report - SPCSAB

Referring to the question raised on page 6 concerning the discrepancy between the number of awards (150) and the number of students (170), Senate

was advised that 150 students received awards, and there were applicants from 170 schools.

4. REPORT OF THE CHAIR

The Chair expressed his pleasure at being a part of Simon Fraser University and stated that he looked forward to meeting with, and getting to know, members of the Senate and the University community in general. He spoke on what he perceived to be the role of Senate and that he was honored to be Chair.

Referring to recent changes within the Government, the Chair advised that universities now fall under the jurisdiction of the Ministry of Skills, Training and Labour. Although concern has been expressed over the deletion of any reference to advanced education, he felt it was important not to pre-judge the immediate impact of this change. He was pleased to report that the new Minister, Dan Miller, had contacted him shortly after his appointment and he was quite appreciative of Mr. Miller's willingness to discuss matters.

He went on to express opinion that universities, in general, have not been particularly successful at persuading the broader public and ultimately representatives in government that their work is important and valuable, and he felt that one of the major and central undertakings for the 1990's will be to raise public awareness and public support for higher education. He felt Senate should be part of this process and encouraged everyone to take advantage of whatever opportunity they could to promote a better understanding of the University.

5. REPORT OF COMMITTEES

a) SENATE NOMINATING COMMITTEE

i) Paper S.93-45 - Elections

The following are the results of elections conducted at Senate for membership on the following Senate committees:

SENATE COMMITTEE ON ACADEMIC DISCIPLINE (SCAD)

One Senator (at-large) to replace L. Pinfield, as Chair, for one-year term of office, from October 1, 1993 to September 30, 1994.

Candidates: L. Pinfield, A. Wotherspoon

Elected:

Larry Pinfield

One Faculty Member and One Faculty Member Alternate to replace G. Mauser and J. Brockman for terms of office, from October 1, 1993 to September 30, 1995, and October 1, 1993 to September 30, 1994 respectively.

Elected by acclamation: C. Dean (Regular)
L. Dill (Alternate)

SENATE COMMITTEE ON ACADEMIC PLANNING (SCAP)/SENATE COMMITTEE ON UNIVERSITY BUDGET (SCUB)

Three Senators (at-large) to replace R. Blackman, K. Heinrich, and M. Bowman for two-year terms of office, from October 1, 1993 to September 30, 1995.

Candidates: J. Driver, L. Etherington, K. Heinrich, L. Hafer, L. Palmer, P. Winne

Elected: Jon Driver
Kathy Heinrich
Philip Winne

One Lay Senator to replace I. McAskill for two-year term of office, from October 1, 1993 to September 30, 1995.

Elected by acclamation: Ian McAskill

One Student Senator to replace T. Morrison for two-year term of office, from October 1, 1993 to September 30, 1995.

Candidates: J. Bacani, D. Bullock, T. Lord

Elected: Julinor Bacani

SENATE COMMITTEE ON AGENDA AND RULES (SCAR)

One Senator (at-large) to replace E. Ingram for two-year term of office, from October 1, 1993 to September 30, 1995.

Candidates: L. Dill, E. Ingram, L. Palmer, P. Percival

Elected: Paul Percival

One Student Senator to replace T. Morrison for two-year term of office, from October 1, 1993 to September 30, 1995.

Candidates: J. Bacani, K. Hoeflich, T. Morrison

Elected: Tim Morrison

SENATE COMMITTEE ON CONTINUING STUDIES (SCCS)

Two Senators (at-large) to replace K. Giffen and G. Mauser for two-year terms of office, from October 1, 1993 to September 30, 1995.

Candidates: R. Dhir, K. Giffen, L. Hafer, J. Jespersen, G. Mauser

Elected: Ken Giffen
Gary Mauser

One Lay Senator to replace V. Dunsterville for two-year term of office, from October 1, 1993 to September 30, 1995.

Elected by acclamation: Norman Wickstrom

SENATE LIBRARY COMMITTEE (SLC)

Two Senators (at-large) to replace L. Dill and R. Barrow for two-year terms of office, from October 1, 1993 to September 30, 1995.

Candidates: D. Bullock, D. Chunn, J. Driver

Elected: Dorothy Chunn
Jon Driver

SENATE NOMINATING COMMITTEE (SNC)

Four Senators (at-large) to replace A. Ciria, E. Palmer, L. Etherington, and M.L. Stewart for one-year terms of office, from October 1, 1993 to September 30, 1994.

Elected by acclamation: Lois Etherington
Kathy Mezei
Evelyn Palmer
Mary Lynn Stewart

One Student Senator and One Student Senator Alternate to replace T. Morrison and J. Bacani for one-year terms of office, from October 1, 1993 to September 30, 1994.

Candidates: J. Bacani, R. Dhir, T. Morrison

Elected: Julinor Bacani
Tim Morrison (Alternate)

SENATE POLICY COMMITTEE ON SCHOLARSHIPS, AWARDS & BURSARIES (SPCSAB)

One Faculty Senator (as Chair) to replace R. Blackman for three-year term of office, from date of election to September 30, 1996. *The Chair of SPCSAB automatically becomes an ex-officio member of SUAAC and SGAAC.*

Candidates: K. Heinrich, P. Percival

Elected: Kathy Heinrich

Three Faculty Members (at-large) to replace E. Palmer, N. Swartz, and P. Percival for two-year terms of office, from October 1, 1993 to September 30, 1995.

Candidates: D. Chunn, K. Heinrich*, K. Mezei, E. Palmer, P. Percival

Elected: Kathy Mezei
Evelyn Palmer
Paul Percival

*Since K. Heinrich was elected as Chair of SPCSAB, she was not eligible for a faculty (at-large) position.

One Lay Senator to replace V. Dunsterville for two-year term of office, from October 1, 1993 to September 30, 1995.

Elected by acclamation: Valerie Dunsterville

SENATE UNDERGRADUATE AWARDS AND ADJUDICATION COMMITTEE (SUACC)

One Faculty Member (at-large) to replace L. Palmer for two-year term of office, from October 1, 1993 to September 30, 1995.

Candidates: L. Palmer, O. Underhill

Elected: Owen Underhill

One Lay Senator to fill an existing vacancy for term of office from date of election to September 30, 1994.

Elected by acclamation: Suzan Beattie

SENATE GRADUATE AWARDS ADJUDICATION COMMITTEE (SGAAC)

One Faculty Member (at-large) to replace P. Percival for two-year term of office, from October 1, 1993 to September 30, 1995.

Candidates: A. Ciria, L. Hafer, P. Percival

Elected: Alberto Ciria

SENATE UNDERGRADUATE ADMISSIONS BOARD (SUAB)

Two Student Senators and One Student Senator Alternate to replace T. Morrison, S. Wade, and K. Hoeflich for one-year terms of office, from October 1, 1993 to September 30, 1994.

In this election, the two candidates receiving the higher number of votes will fill the Regular positions; the candidate receiving the next highest number of votes will fill the Alternate position.

Candidates: J. Bacani, D. Bullock, R. Dhir, T. Lord

* Elected:

Trevor Lord
David Bullock
Robin Dhir

- * Balloting resulted in the election of T. Lord as a Regular member, and in a tied vote between the next two candidates - D. Bullock and R. Dhir. A run-off election will therefore be necessary to determine the second Regular member and the Alternate member. This election will take place at the November 1st meeting of Senate.

INTERNATIONAL UNDERGRADUATE STUDENT EXCHANGE COMMITTEE (IUSEC)

One Undergraduate Student to replace A. Chandre for one-year term of office, from October 1, 1993 to September 30, 1994.

Elected by acclamation: Julinor Bacani

b) SENATE COMMITTEE ON ACADEMIC PLANNING

i) Paper S.93-46 - External Review - Department of Linguistics (For Information)

T. Perry, Chair of the Department of Linguistics was in attendance in order to respond to questions.

Senate received the External Report of the Department of Linguistics for information.

ii) Paper S.93-47 - External Review - Cognitive Science Program (For Information)

T. Perry, Program Coordinator was in attendance in order to respond to questions.

In response to an inquiry concerning the end results of external reviews, Senate was advised departments are required to prepare responses to the reviews which are considered by the Senate Committee on Academic Planning. Reviews are revisited after two years and the usual practice has been to direct six to eight of the most important recommendations back to the Department for a follow-up response.

Concern was expressed about the lack of information in this particular review summary. Senate was reminded that this is a very small, specialized program and there is not a lot of scope for recommendation. Currently departmental responses do not come forward to Senate. However, revisions to the external review guidelines are being considered and expectations are that there could be changes in that area. Senators were also reminded that the full report is available from the Secretary of Senate upon request.

c) SENATE COMMITTEE ON ACADEMIC PLANNING/SENATE COMMITTEE ON UNDERGRADUATE STUDIES

i) Paper S.93-48 - Tuition Fee Refund Policy

Moved by J. Munro, seconded by J. Osborne

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.93-43, the change to the tuition fee refund policy for undergraduate students

Senators were given background information on the current refund policy and a brief summary of how the proposed revision will operate. Examples were also given of how the current policy prevents students from enrolling in courses which appear to be full because students who are still considering their options have

not dropped courses they do not intend to continue. It was noted that this measure would not eliminate the problem entirely but it is hoped that it would discourage the current practice of over-enrolment and change behaviour patterns.

Opinion was expressed that there may be students who are taking up spaces who have in fact qualified for graduation but not applied to graduate, and inquiry was made if the question of imposing maximum hours on graduation was being looked at. Senate was advised that the SCUS would be looking at this issue this fall.

It was noted that students applying for loans are required to take a full course load and usually do not know if their student loan has been approved until after the start of classes. Concern was expressed that should these students not receive a loan they may then have to reduce their course load and end up being penalized financially on top of an already bad financial situation. It was also suggested that there are many legitimate and valid reasons for students finally enrolling in fewer courses than they initially registered for, and concern was expressed that this proposal arbitrarily penalized students solely based on when the courses are dropped. It was pointed out that there is an appeal procedure in place to deal with such situations on an individual basis.

In response to an inquiry about student input into the proposal, Senate was advised that the proposal originated in the Registration Advisory Committee and passed through two Senate committees, all of which have student representation on them.

Opinion was expressed that the revenue generated by this revision should be returned to the students through scholarships and bursaries. Senate was informed that the proposal was not intended to raise revenue but to influence behaviour patterns because of the trouble students have accessing courses. Any additional revenue from this will go into general university revenues in the same manner as tuition revenue.

Discussion turned to the proposed deadline for dropping without penalty and Senate was advised that one week after the last release of students to the telephone registration system was felt to be the most consistent with the objective of providing the maximum opportunity for other students to register in these courses. However, opinion was expressed that it seemed unfair not to allow students to attend at least the first class before deciding whether to drop because there is often a discrepancy between what appears on the course outline and the information given out during the first week of classes. It was pointed out that course descriptions are often rather generic in nature and suggestion was made that course descriptions should be distributed earlier and in more detail so that the student is more informed with regard to course expectations. Senate was advised that the Vice-President Academic would remind departments of the Senate policy with regard to course outlines. Senate was also assured that efforts will be made to fully publicize the deadline date so that students are fully aware of how long they have to drop without penalty.

Since the speaker's list was now complete, the Chair ruled to move to the question.

Moved by L. Palmer, seconded by A. Soheili

"that the ruling of the Chair be challenged"

Question was called, and a vote taken.

RULING OF THE CHAIR UPHELD

A request by R. Jahn to have a recorded vote on the main motion was rejected as being contrary to the Rules of Senate.

Question was called, and a vote taken.

MOTION CARRIED

d) SENATE LIBRARY COMMITTEE

i) Paper S.93-49 - Annual Reports - Senate Library Committee, Library Penalties Appeal Committee, University Libraries (For Information)

In reply to a concern about having an external consultant do another report on library space which appeared to be similar to the one done at the time of the external review, Senate was advised that the hiring of the consultant was a decision made by Facilities Management in relation to plans to provide expansion space for the Library in the capital plan. Since it is probably going to be some time before the Library can be expanded this may have been somewhat premature but at the time there was a different outlook with respect to capital planning.

Concern was expressed that 59% of the total increase in acquisitions went to serials in the Faculty of Science and the question was raised as to whether any plans were underway to rectify this situation. Senate was informed that the measure that the Senate Library Committee has undertaken is to direct the reduction in expenditure at high cost journals where the alternative of document delivery service is available. However, it was pointed out that the industry itself is becoming increasingly monopolized and, in some disciplines, has formed a very close cartel that exercises a lot of market power with the result that this has become a very serious problem for all universities.

Reference was made to the future plans listed on page 4, and Senators were encouraged to watch for the implementation of the new system of library liaison assignments and encouraged to make use of this development. Some departments have already been approached in this regard and have found this contact to be very useful and informative of new developments in the Library in general.

Brief discussion also took place with respect to changes in reserve and recall procedures.

6. OTHER BUSINESS

i) Paper S.93-50 - Annual Financial Statement (For Information)

R. Ward, Vice-President Finance was in attendance in order to respond to questions.

In reply to an inquiry as to why Senators were requested to return statements, Senate was advised that returned copies are sent back to Finance in order to minimize the cost and number of wasted copies as there may be some alternative uses for them.

Suggestion was made that if the document were made available on the campus wide information service those interested in reviewing the information from year to year would be able to do so without keeping an annual copy. R. Ward agreed this was a possibility and that he would look into it.

Reference was made to page 16 and an inquiry was made as to why information with respect to SF Univentures was not considered material to the report. Senate was advised that a separate financial statement for SF Univentures is reported on by the Auditor General and was not considered material as the total value is very, very small. Brief discussion followed.

7. INFORMATION

Senate was advised that no agenda items had been received for the meeting of Senate scheduled for October 4th and therefore the meeting was cancelled. The date of the next regularly scheduled meeting of Senate is Monday, November 1, 1993.

The Assembly recessed briefly at 8:50 p.m. prior to moving into Closed Session.

W.R. Heath
Secretary of Senate