

SIMON FRASER UNIVERSITY

S.72-132

MEMORANDUM

To SENATE

From SENATE LIBRARY COMMITTEE

Subject CHANGES TO LIBRARY LOAN POLICY

Date NOVEMBER 7, 1972

MOTION: "That Senate approve, as set forth in S.72-132, changes to the Library Loan Policy, as follows:

From: 6. Categories of Loan

For the purposes of penalties, there are three categories of loan:

(i) General Collection, Interlibrary Loans,
and Special Loans

(ii) Reserve Loans

(iii) Audio Visual Equipment

If a person is suspended...levied separately with respect to the three categories

To: 6. Categories of Loan

For the purposes of penalties, there are two categories of loan:

(i) General Collections, Interlibrary Loans,
Reserve and Special Loans

(ii) Audio Visual Equipment

If a person is suspended...levied separately with respect to the two categories

AND

From: 7. (ii) Semester End (concerns General Collection only)

General Collection materials become due.....

To: 7. (ii) Semester End

General and Reserve Collection materials become
due.....

SIMON FRASER UNIVERSITY

S.72-132

MEMORANDUM

To Senate

From Dr. P. Wagner
Chairman
Senate Library Committee

Subject CHANGES TO LOAN POLICY

Date November 7, 1972

At the time the Recall System was designed, it was not possible for the Loan Division to efficiently update a single penalties list for the Reserves, General Loans and Audio Visual Equipment areas. Therefore, it was necessary to create three categories of loan and stipulate that if a person was suspended from borrowing it would be only with respect to the particular loan category of the infringement.

The Library now wishes to have Reserve Loans (cat. ii) combined with General Loans, etc. (cat. i) for the purpose of imposing penalties.

REASONS:

1. Staff in the Loan Division have discovered that to prevent a student from using the Reserve Loans material while allowing him to continue his use of the General Collection does not create sufficient hardship to make him want to clear the penalty incurred in Reserve Loans. Staff explain that students thus affected are able to find duplicate or substitute material in the General Collection, or get their friends to check out Reserve material for them. The effectiveness of this high-use Reserve Loans area has been eroded by this weakness in the penalty system.
2. Staff in the Loan Division have devised an efficient, mechanized procedure for updating a single penalties list for the Reserve Loans and General Collection areas, thus making it possible for us to operate almost as we originally intended.

To: Senate
Subject: Changes to Loan Policy
From: P. Wagner

November 7, 1972

RECOMMENDATION:

That the Senate Library Committee support the Library's request for the following changes to the Loan Policy: In paragraphs 6 & 7 only of the Policy (affected items are underlined).

FROM: 6. Categories of Loan

For the purposes of penalties, there are three categories of loan:

- (i) General Collection, Interlibrary Loans, and Special Loans
- (ii) Reserve Loans
- (iii) Audio Visual Equipment

If a person is suspended... levied separately with respect to the three categories.

TO: 6. Categories of Loan

For the purposes of penalties, there are two categories of loan:

- (i) General Collection, Interlibrary Loans, Reserve and Special Loans
- (ii) Audio Visual Equipment

If a person is suspended... levied separately with respect to the two categories.

AND

FROM: 7. (ii) Semester End (concerns General Collection only)
General Collection materials become due.....

TO: 7. (ii) Semester End
General and Reserve Collection materials become due.....

To: Senate
Subject: Changes to Loan Policy
From: P. Wagner

November 7, 1972

Paper SLC 157 recommends that the Senate Library Committee support the Library's request for the change in the Loan Policy.

Moved by D. Baird, seconded by K. Nair

"that paper SLC 157 be accepted by the Senate
Library Committee."

5 in favor : 1 opposed

Chairman, Senate Library Committee