

## MEMORANDUM

To SENATE

From SECRETARY OF SENATE

Subject ANNUAL REPORT - FOR INFORMATION

Date OCTOBER 27, 1978

Section 32 of the Universities Act states: "The Board shall make an annual report of its transactions to the Universities Council, in which shall be set forth a balance-sheet and a statement of revenue and expenditure for the year ending on the preceding thirty-first day of March, and such other particulars as the Universities Council may require. A copy of the annual report shall be forthwith transmitted to the Senate."

A copy of the report is attached.

# SIMON FRASER UNIVERSITY

## MEMORANDUM

To..... Mr. Harry M. Evans .....  
..... Registrar, Secretary of Senate  
Subject..... Annual Report.....

From. Donald H.M. Ross  
Bursar  
Date.. September 21 1978

I am forwarding herewith the University's Financial Statements, as at March 31 1978, in accordance with Section 32 (2) of the Universities Act.

:at  
Encl.

*Donald H.M. Ross*

SIMON FRASER UNIVERSITY

FINANCIAL STATEMENTS

AS AT MARCH 31 1978

SIMON FRASER UNIVERSITY

Financial Statements

as at March 31 1978

Index

Balance Sheet	Exhibit A
Statement of Revenue and Expenditure and Changes in Fund Balances	Exhibit B
Notes to Financial Statements	
Auditor's Report	
Statement of Revenue	Schedule 1
Statement of Expenditure	Schedule 2
Statement of Academic Department and Research Expenditure	Schedule 3
Statement of Land, Buildings and Equipment	Schedule 4
Statement of Ancillary Enterprise Operations	Schedule 5

## SIMON FRASER UNIVERSITY

## Balance Sheet

as at March 31 1978

<u>Assets</u>	<u>1978</u>	<u>1977</u>	<u>Liabilities and Fund Balances</u>	<u>1978</u>	<u>1977</u>
<u>OPERATING FUNDS</u>			<u>OPERATING FUNDS</u>		
Cash and short-term deposits	\$ 5,682,333	\$ 4,469,838	Accounts payable and accrued liabilities	\$ 3,631,340	\$ 4,197,424
Accounts receivable	991,497	758,222	General purposes fund		
Inventories (Note 1)	800,971	703,647	Unappropriated (Exhibit B)	2,319,770	679,732
			Appropriated (Note 2)	330,000	360,000
			Specific purposes fund (Exhibit B)	1,193,691	694,551
	<u>\$ 7,474,801</u>	<u>\$ 5,931,707</u>		<u>\$ 7,474,801</u>	<u>\$ 5,931,707</u>
<u>ENDOWMENT AND STUDENT LOAN FUNDS</u>			<u>ENDOWMENT AND STUDENT LOAN FUNDS</u>		
Cash and short-term deposits	\$ 305,781	\$ 276,928	Endowment fund	\$ 372,321	\$ 327,894
Investments, at cost			Student loan fund	56,904	56,640
(market \$79,385; 1977 \$80,223)	82,696	82,696			
Student loans receivable	40,747	24,909			
Land, at nominal value	1	1			
	<u>\$ 429,225</u>	<u>\$ 384,534</u>		<u>\$ 429,225</u>	<u>\$ 384,534</u>
<u>CAPITAL FUND</u>			<u>CAPITAL FUND</u>		
Short-term deposits	\$ 2,337,595	\$ 4,488,411	Accounts and holdbacks payable	\$ 992,883	\$ 210,174
Investments, at cost and market	150,000	150,000	Loans payable (Note 3)	2,882,872	
Accounts receivable		166,031	Debentures payable (Note 4)	3,530,998	3,548,459
Land, buildings and equipment, at cost (Note 1)	62,402,664	56,182,339	Net investment in land, buildings and equipment	55,155,218	52,633,880
			Capital fund (Exhibit B)	2,328,288	4,594,268
	<u>\$64,890,259</u>	<u>\$60,986,781</u>		<u>\$64,890,259</u>	<u>\$60,986,781</u>

The accompanying notes are an integral part of these financial statements

Approved by the Board of Governors

  
 R. Parkinson, M.D.  
 Chairman, Board of Governors

  
 D.H.M. Ross  
 Bursar

SIMON FRASER UNIVERSITY  
Statement of Revenue and Expenditure and Changes in Fund Balances  
for the year ended March 31 1978

	Operating Funds			Endowment & Student Loan Funds	Capital Fund	Total Funds	1977
	General Purposes	Specific Purposes	Total				
<u>Revenue -</u>							
Province of British Columbia grants	\$41,234,412	605,780	41,840,192		259,000	\$42,099,192	\$39,038,520
Student fees	4,213,919		4,213,919			4,213,919	3,563,578
Sponsored and assisted research		2,874,825	2,874,825			2,874,825	2,095,938
Services and miscellaneous	1,112,669	2,100	1,114,769			1,114,769	873,358
Investment income	378,356	27,945	406,301		226,117	632,418	1,040,285
Gifts and grants	25	451,025	451,050	34,664	8,300	494,014	385,648
<b>Total revenue (Schedule 1)</b>	<b>46,939,381</b>	<b>3,961,675</b>	<b>50,901,056</b>	<b>34,664</b>	<b>493,417</b>	<b>51,429,137</b>	<b>46,997,327</b>
<u>Expenditure -</u>							
Academic	29,272,182	546,103	29,818,285			29,818,285	26,970,908
Library	3,591,405	33,165	3,624,570			3,624,570	3,465,302
Sponsored and assisted research		2,683,690	2,683,690			2,683,690	1,886,037
Student services	2,084,799		2,084,799			2,084,799	1,746,567
Scholarships and bursaries	743,595	143,441	887,036			887,036	810,051
Plant maintenance	5,074,177		5,074,177			5,074,177	4,618,864
Administration and general	4,790,588	46,109	4,836,697			4,836,697	4,545,271
Buildings and equipment					6,220,325	6,220,325	2,275,235
<b>Total expenditure (Schedule 2)</b>	<b>45,556,746</b>	<b>3,452,508</b>	<b>49,009,254</b>		<b>6,220,325</b>	<b>55,229,579</b>	<b>46,318,235</b>
Ancillary enterprises (Schedule 5)	28,117		28,117			28,117	177,412
	<b>45,584,863</b>	<b>3,452,508</b>	<b>49,037,371</b>		<b>6,220,325</b>	<b>55,257,696</b>	<b>46,495,647</b>
<u>Changes in fund balances</u>							
Net increase for the year - excess of revenue over expenditure	1,354,518	509,167		34,664	(5,726,908)		
Inter-fund transfer (Note 5)	255,520	(10,027)		10,027	( 255,520)		
Transfer from appropriated fund balance (Note 2)	30,000						
Authorized capital financing					3,716,448		
Beginning fund balances (Exhibit A)	679,732	694,551		384,534	4,594,268		
<b>Ending fund balances (Exhibit A)</b>	<b>\$ 2,319,770</b>	<b>1,193,691</b>		<b>429,225</b>	<b>\$2,328,288</b>		

The accompanying notes are an integral part of these financial statements

SIMON FRASER UNIVERSITY  
Notes to Financial Statements  
March 31 1978

1. Significant accounting policies

- (a) The University accounts are maintained in compliance with the procedures of fund accounting in order to recognize restrictions imposed on the use of available resources. Under these procedures resources are classified into funds in accordance with objectives authorized by the Board of Governors or otherwise specified. Funds have been combined into the following major divisions.

General purposes operating funds comprise revenues which are administered by the Board of Governors.

Specific purposes operating funds consist of amounts used for projects designated by granting agencies and other donors, together with the income earned on endowment funds.

Endowment funds are received with the understanding that the principal will be invested and that the income earned thereon will be expended for specified purposes.

Capital funds are revenues received for the purpose of acquiring capital assets as described in Note 1(b).

- (b) Land, buildings and original equipment are shown on the balance sheet at cost, as well as being recorded as expenditures of the capital fund in the year of acquisition. Replacement equipment, renewals, alterations and renovations are recorded as expenditures of the Operating Funds in the year those costs are incurred. No provision is made in the financial statements for depreciation of buildings and equipment.
- (c) Inventories of supplies are recorded at cost and inventories of merchandise held for resale are stated at the lower of cost and net realizable value.

2. General purposes fund - Appropriated

The summary of the fund in the year is as follows:

Beginning balance		\$360,000
Transactions		
(a) Returned to general operating account for expenditure	\$(200,000)	
(b) Provisions for authorized budget allocations to following fiscal year	170,000	
Net change in fund	(Exhibit B)	<u>(30,000)</u>
Ending balance	(Exhibit A)	<u><u>\$330,000</u></u>

3. Loans payable

Under the provisions of the British Columbia Educational Institutions Capital Financing Authority Act, interim financing of approved capital construction projects is authorized. In addition to bank loans in the amount of \$2,882,872 shown on Exhibit A, accounts and holdbacks payable in the amount of \$833,576 and commitments under building contracts of \$1,403,000 will be financed similarly in fiscal year 1978/79. Bank loans will be retired from the proceeds of debentures issued under the authority of the Act.

4. Debentures payable to Central Mortgage and Housing Corporation

	<u>Maturity Date</u>	<u>Balance Outstanding</u>	<u>Interest Rate</u>	<u>Annual Payments Including Interest</u>
1.	Jan. 1 2017	\$ 202,080	5 3/8%	\$ 12,433 -
2.	Jan. 1 2018	996,078	5 7/8%	64,925
3.	Jul. 1 2019	2,332,840	6 7/8%	170,710
		<u>\$3,530,998</u>		<u>\$248,068</u>

The debentures are secured by floating charge on the student residences.

5. Inter-fund transfer

As approved by the Board of Governors, \$10,027 was transferred from Specific Purposes Funds to Endowment Funds for the purpose of financial assistance to students and \$255,520 was transferred from the Capital Fund to Operating Funds for a number of renovation projects during the year.

6. Comparative data

Certain amounts relating to 1977 have been restated to conform with new classifications used with respect to the current year.





Province of  
British Columbia

Office of the  
Auditor General  
Province of British Columbia

756 Fort Street  
Victoria, B.C.  
V8V 1X4

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AUDITOR'S REPORT

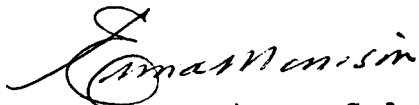
To the Chairman and Members of the Board of Governors of  
Simon Fraser University, and

To the Minister of Education  
Province of British Columbia

I have examined the balance sheet of Simon Fraser University as at 31 March 1978 and the statement of revenue and expenditure and changes in fund balances for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the University as at 31 March 1978 and the results of its operations and the changes in its fund balances for the year then ended in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

The financial statements for the year ended 31 March 1977 were reported on by the Acting Comptroller-General of the Province of British Columbia.

  
Erma Morrison, C.A.  
Auditor General

Victoria, British Columbia  
29 June 1978

SIMON FRASER UNIVERSITY  
Statement of Revenue  
for the year ended March 31 1978

	<u>Government Operating Grant</u>	<u>Student Fees</u>	<u>Sponsored &amp; Assisted Research</u>	<u>Services &amp; Miscellaneous</u>	<u>Investment Income</u>	<u>Gifts &amp; Grants</u>	<u>Total Funds</u>	<u>1977</u>
<u>Revenue -</u>								
Fees - Regular Session		3,393,366					\$ 3,393,366	\$ 2,835,888
- Continuing Education		754,638					754,638	650,820
- Late fees, supplementals, etc.		65,915					65,915	76,870
Government of Canada			2,063,609			62,034	2,125,643	1,766,714
Province of British Columbia	\$42,099,192		531,651	366,968		151,500	43,149,311	39,687,426
Other governments			298			7,500	7,798	8,676
Individual donations			20,889			68,568	89,457	149,410
Business and industry			204,507			57,230	261,737	45,614
Foundations and associations			53,871			147,182	201,053	132,907
Interest					632,418		632,418	1,040,285
Rentals				67,419			67,419	95,332
Computer service				337,553			337,553	245,922
Parking				169,505			169,505	130,230
Other income				173,324			173,324	131,233
<b>Total (Exhibit B)</b>	<b>42,099,192</b>	<b>4,213,919</b>	<b>2,874,825</b>	<b>1,114,769</b>	<b>632,418</b>	<b>494,014</b>	<b>51,429,137</b>	<b>46,997,327</b>
<u>SUMMARY</u>								
General purposes fund	41,234,412	4,213,919		1,112,669	378,356	25	46,939,381	42,644,690
Specific purposes fund	605,780		2,874,825	2,100	27,945	451,025	3,961,675	2,342,347
<b>Total operating funds</b>	<b>41,840,192</b>	<b>4,213,919</b>	<b>2,874,825</b>	<b>1,114,769</b>	<b>406,301</b>	<b>451,050</b>	<b>50,901,056</b>	<b>44,987,037</b>
Endowment and student loan funds						34,664	34,664	76,003
Capital fund	259,000				226,117	8,300	493,417	1,934,287
<b>Total funds</b>	<b>\$42,099,192</b>	<b>4,213,919</b>	<b>2,874,825</b>	<b>1,114,769</b>	<b>632,418</b>	<b>494,014</b>	<b>\$51,429,137</b>	<b>\$46,997,327</b>

SIMON FRASER UNIVERSITY  
Statement of Expenditure  
for the year ended March 31 1978

	Academic	Library	Sponsored & Assisted Research	Student Services	Scholarships & Bursaries	Plant Maintenance	Administration & General	Buildings & Equipment	Total Funds	1977
<u>Expenditure -</u>										
Salaries										
Academic and executive	\$17,505,275	139,748	1,952,269	157,244		98,135	549,067		\$20,401,738	\$18,106,448
All other staff	6,001,279	2,042,760		1,340,798		1,348,587	2,827,144		13,560,568	11,363,895
Employee benefits	2,412,046	245,041	60,343	150,801		190,430	404,177		3,462,838	2,882,361
Travel										
General	718,080	11,983	231,953	193,346		6,742	68,560		1,230,664	1,002,337
Staff moving	70,104	2,839							72,943	67,752
Expendable supplies	1,281,511	90,782	272,331	102,038		771,130	388,500		2,906,292	2,737,968
Equipment										
Expendable	274,548	16,431	93,533	46,969		15,030	45,197		491,708	1,150,653
Major	212,920	2,410	13,776	236		454	30,704	914,516	1,175,016	624,159
New facilities								174,126	174,126	68,992
Equipment rentals										
General	100,500			7,759			5,081		113,340	96,445
Computer	357,938	82,393		1,327		2,691	167,725		612,074	459,100
Memberships							32,780		32,780	32,394
Books and periodicals	9,325	824,334					153		833,812	755,783
Printing and copying	190,592			14,282		654	102,713		308,241	249,322
Utilities	15,729	13,535		5,040		1,121,806	2,181		1,158,291	928,365
Student awards	194,567				887,036				1,081,603	1,012,930
Grants	93,561								93,561	91,519
Insurance						52,063	49,913		101,976	91,120
Contract services		106,400		66		1,119,383			1,225,849	1,126,994
Professional fees	52,214					115,776	70,933	474,749	713,672	578,825
Renovations	248,929	44,081		11,678		202,492	24,832		532,012	870,576
Building contracts								4,656,934	4,656,934	1,784,495
Other expenditures	79,167	1,833	59,485	53,215		28,804	67,037		289,541	235,802
<b>Total (Exhibit B)</b>	<b>29,818,285</b>	<b>3,624,570</b>	<b>2,683,690</b>	<b>2,084,799</b>	<b>887,036</b>	<b>5,074,177</b>	<b>4,836,697</b>	<b>6,220,325</b>	<b>55,229,579</b>	<b>46,318,235</b>
<u>SUMMARY</u>										
General purposes fund	29,272,182	3,591,405		2,084,799	743,595	5,074,177	4,790,588		45,556,746	41,950,469
Specific purposes fund	546,103	33,165	2,683,690		143,441		46,109		3,452,508	2,092,531
<b>Total operating funds</b>	<b>29,818,285</b>	<b>3,624,570</b>	<b>2,683,690</b>	<b>2,084,799</b>	<b>887,036</b>	<b>5,074,177</b>	<b>4,836,697</b>		<b>49,009,254</b>	<b>44,043,000</b>
Capital fund								2,503,877	2,503,877	2,275,235
Authorized capital financing								3,716,448	3,716,448	
<b>Total funds</b>	<b>\$29,818,285</b>	<b>3,624,570</b>	<b>2,683,690</b>	<b>2,084,799</b>	<b>887,036</b>	<b>5,074,177</b>	<b>4,836,697</b>	<b>6,220,325</b>	<b>\$55,229,579</b>	<b>\$46,318,235</b>

SIMON FRASER UNIVERSITY  
Statement of Academic Department and Research Expenditure  
for the year ended March 31 1978

	Salaries, Benefits	Supplies, Expenses	Research	Total	1977
Faculty of Arts					
Dean's Office	\$ 199,334	9,519	61,623	\$ 270,476	\$ 228,664
Archaeology	391,978	122,360	251,732	766,070	509,876
Economics and Commerce	2,223,599	139,956	117,222	2,480,777	2,300,755
English	1,635,884	43,490	11,721	1,691,095	1,522,550
Geography	926,279	65,231	51,197	1,042,707	990,160
History	909,487	44,771	28,253	982,511	913,704
Languages, Literatures and Linguistics	1,234,431	83,352	12,272	1,330,055	1,194,122
Philosophy	404,911	20,656	6,397	431,964	379,703
Political Science	524,008	27,596	2,384	553,988	479,956
Psychology	1,259,997	201,686	85,909	1,547,592	1,367,090
Sociology and Anthropology	739,526	31,609	9,260	780,395	677,656
	10,449,434	790,226	637,970	11,877,630	10,564,236
Faculty of Education	3,585,925	581,394	139,931	4,307,250	3,673,107
Faculty of Interdisciplinary Studies					
Dean's Office	176,459	20,772		197,231	232,984
Interdisciplinary Programs	19,043	7,347		26,390	32,441
Centre for the Arts	652,995	193,691		846,686	842,894
Communication Studies	635,114	39,602	64,458	739,174	698,403
Computing Science	593,091	264,182	60,464	917,737	983,367
Criminology	455,399	47,476	68,799	571,674	362,999
Kinesiology	591,312	90,496	134,549	816,357	809,117
	3,123,413	663,566	328,270	4,115,249	3,962,205
Faculty of Science					
Dean's Office	113,098	21,839		134,937	238,311
Biological Sciences	1,809,489	353,079	544,157	2,706,725	2,511,409
Chemistry	1,513,889	234,357	941,571	2,689,817	2,437,318
Mathematics	1,246,271	81,764	162,465	1,490,500	1,229,605
Physics	922,672	158,160	492,959	1,573,791	1,465,703
Science Workshops			298,339	298,339	268,681
Western Canadian Universities Marine Biological Society Grant		68,588	22,863	91,451	82,891
	5,605,419	917,787	2,462,354	8,985,560	8,233,918
Continuing Studies	925,882	238,753	120,214	1,284,849	849,650
Graduate Studies	197,845	207,847	497,282	902,974	655,827
Animal Care			35,054	35,054	25,590
Audio Visual Centre	735,017	96,957		831,974	748,354
Reading and Study Skills Centre	157,789	3,646		161,435	144,058
	\$24,780,724	3,500,176	4,221,075	\$32,501,975	\$28,856,945
<u>SUMMARY</u>					
Academic Expenditure (Schedule 2)				\$29,818,285	\$26,970,908
Sponsored and Assisted Research Expenditure (Schedule 2)				2,683,690	1,886,037
				<u>\$32,501,975</u>	<u>\$28,856,945</u>

SIMON FRASER UNIVERSITY  
Statement of Land, Buildings and Equipment  
as at March 31 1978

	<u>March 31 1977</u>	<u>Expenditures during the year</u>	<u>March 31 1978</u>
<b>Buildings:</b>			
Academic quadrangle	\$ 6,756,185		\$ 6,756,185
Administration	2,714,859		2,714,859
Animal care	629,317	37,913	667,230
Central mall	3,236,262	495,210	3,731,472
Classroom block	3,899,941		3,899,941
Day care centre	1,221,563	13,376	1,234,939
East concourse cafeteria	455,101		455,101
Gymnasium	3,761,896	19,598	3,781,494
Library	9,879,121	146,483	10,025,604
Multi-purpose academic complex	581,609	3,659,234	4,240,843
Physical Plant and Planning Education	826,743	265,302	826,743
Science complex	8,575,867		8,575,867
Teaching and laboratories building	363,670	218,137	581,807
Temporary classrooms at Kelowna	138,285		138,285
Theatre	704,908		704,908
University centre	614,097		614,097
Water tower and pumphouse	435,973		435,973
Other projects	150,994	21,981	172,975
	<u>45,225,280</u>	<u>4,877,234</u>	<u>50,102,514</u>
Land	35,612		35,612
Playing fields	191,282		191,282
Roads, parking lots	1,234,287	254,450	1,488,737
Site development	1,262,230		1,262,230
Equipment	3,575,222	1,088,641	4,663,863
Preliminary library acquisitions	345,667		345,667
Western Canadian Universities Marine Biological Society Capital Contribution	251,850		251,850
	<u>52,121,430</u>	<u>6,220,325</u>	<u>58,341,755</u>
Student residences	4,060,909		4,060,909
	<u>\$56,182,339</u>	<u>6,220,325</u>	<u>\$62,402,664</u>

SIMON FRASER UNIVERSITY  
Statement of Ancillary Enterprise Operations  
for the year ended March 31 1978

	<u>Bookstore</u>		<u>Residences</u>		<u>Campus Food Services</u>		<u>Total</u>	
	<u>1978</u>	<u>1977</u>	<u>1978</u>	<u>1977</u>	<u>1978</u>	<u>1977</u>	<u>1978</u>	<u>1977</u>
<u>Revenue -</u>								
Sales	\$1,062,100	969,169					\$1,062,100	\$ 969,169
Rentals			642,796	567,799			642,796	567,799
	<u>1,062,100</u>	<u>969,169</u>	<u>642,796</u>	<u>567,799</u>			<u>1,704,896</u>	<u>1,536,968</u>
<u>Expenditure -</u>								
Cost of sales	795,694	755,035					795,694	755,035
Food contract service					( 7,470)	43,169	( 7,470)	43,169
Salaries and benefits	194,451	171,044	120,295	98,180			314,746	269,224
Utilities	10,616	10,146	78,501	77,379	5,616	5,616	94,733	93,141
Debenture repayment, principal			17,462	16,397			17,462	16,397
Interest	20,016	20,252	230,606	231,671			250,622	251,923
Equipment - Major					32,762		32,762	
Insurance			9,566	7,548			9,566	7,548
Janitorial			81,092	67,409	7,500	7,500	88,592	74,909
Repairs and maintenance	213	1,974	84,696	104,572	2,254	1,936	87,163	108,482
Extraordinary repairs				48,084				48,084
Other operating costs	14,591	13,485	18,559	23,428	15,993	9,555	49,143	46,468
	<u>1,035,581</u>	<u>971,936</u>	<u>640,777</u>	<u>674,668</u>	<u>56,655</u>	<u>67,776</u>	<u>1,733,013</u>	<u>1,714,380</u>
<u>Net Revenue (Expenditure)</u>	<u>\$ 26,519</u>	<u>(2,767)</u>	<u>2,019</u>	<u>(106,869)</u>	<u>(56,655)</u>	<u>(67,776)</u>	<u>\$ (28,117)</u>	<u>\$ (177,412)</u>