

SIMON FRASER UNIVERSITY

S. 85-12

MEMORANDUM

As amended by Senate,
S.M. 4/3/85

To..... SENATE

From..... SENATE COMMITTEE ON AGENDA
AND RULES

Subject..... RECOMMENDATION ON PAPER
CIRCULATION FOR MASTERS AND
PH.D. CANDIDATES

Date..... 20 FEBRUARY 1985

Action taken by SCAR at the meeting of February 20, 1985 gives rise to the following motion:

MOTION: "That Senate be provided with the lists of candidates for graduate degrees at both the Masters and Ph.D. levels, with the lists to include the following: the name of the candidate, the candidate's faculty, the recommended degree and the thesis title. Full documentation will be available for review by Senators in the Office of the Dean of Graduate Studies and the Registrar prior to the Senate meeting at which the lists of candidates will be presented."

the name of the Senior Supervisor,

SIMON FRASER UNIVERSITY

MEMORANDUM

To..... Senate Committee on Agenda & Rules.....

From..... W. R. Heath
Registrar

Subject..... Recommendations on paper circulation
for Masters and Ph.D. candidates

Date..... 11. February. 1985.....

At the Senate meeting of October 1, 1984, the following motion moved by N. Swartz, seconded by A. Kazepides was carried:

"That the Senate Committee on Agenda and Rules look into the possibility of abandoning the practice whereby Senate receives such volume of paper with regard to graduating students"

At the request of SCAR, I met with Professors Swartz and Kazepides to discuss their concerns about current procedures. That meeting gave rise to the following recommendation.

At the Senate meeting of February 7, 1977 a motion in four parts was before Senate to reduce the quantity of material supplied relative to the list of candidates for graduation. At that time two parts of that motion concerned producing merely lists of Masters and Ph.D. candidates. Senate did not approve those specific parts with the result that fairly lengthy dossiers for each candidate currently are being forwarded to Senate for approval of degrees. To produce this material in the 1984 calendar year involved the printing of 13,575 sheets of paper, and at a conservative estimate 42 hours of secretarial time for a total approximate cost of \$750.

Further, the time constraints between the deadlines for approval of candidates and the distribution of Senate material preclude distribution of the material to Senators in advance of the Senate meeting. The brief period currently provided immediately prior to the Senate meeting provides little time for this material to be reviewed in any detail.

It is therefore recommended that Senate be provided with the lists of candidates for graduate degrees at both the Masters and Ph.D. levels and that the full documentation be available for review of senators in the office of the Dean of Graduate Studies and the Registrar prior to the Senate meeting at which it will be presented. The lists of candidates will include the following: the name of the candidate, the recommended degree, and the thesis title, for each Faculty.