SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate   From: Senate Committee on
                                                                Agenda and Rules

Subject: Composition and Terms of Reference Date: November 23, 1993
           - Presidential Search Committee

Action undertaken at the Senate Committee on Agenda and Rules gives rise to the following motion:

Motion:

"that Senate approve and recommend to the Board of Governors that a joint ad hoc committee, consisting of two Senators elected by and from Senate and two Board members elected by and from the Board, be charged with reviewing the composition and terms of reference of the Presidential Search Committee. Any proposed changes would be recommended to both bodies."

SIMON FRASER UNIVERSITY

Office of the Vice-President, Academic

MEMORANDUM

To: Senate Committee on Agenda   From: J. M. Munro
           and Rules   Vice-President, Academic

Subject: Composition and Terms of Reference Date: November 8, 1993
           - Presidential Search Committee

At the beginning of the recent Presidential search concerns were raised that the University would be using a search committee whose composition and terms of reference were approved by Senate and the Board in 1978 (copy attached). However, it was felt that there was insufficient time to consider revisions to this document and that it would be better to bring the document forward for possible revision following the conclusion of the search.

I have been asked by the Chair of the Board of Governors to propose the establishment of a joint Senate-Board committee to review the composition and terms of reference of the Presidential Search Committee. My proposal is as follows:

That Senate recommend to the Board of Governors that a joint ad hoc committee, consisting of two Senators elected by and from Senate and two Board members elected by and from the Board, be charged with reviewing the composition and terms of reference of the Presidential Search Committee. Any proposed changes would be recommended to both bodies.

J. M. Munro

cc.   J. O. Stubbs
      F. J. Moonen

PRESIDENTIAL SEARCH COMMITTEE

Members	Conditions	Name
Chair of the Board of Governors (or designate)	Chair	
Member, Board of Governors Member, Board of Governors	Appointed by the Chair, Board of Governors	
Dean Dean Dean	Selected by the Deans (after the faculty members at-large have been elected	
Faculty Member Faculty Member Faculty Member	Elected by and from faculty members jointly	
Undergraduate Student Undergraduate Student	Elected by and from undergraduate student body	
Graduate Student	Elected by and from Graduate Student body	
President, Faculty Association		
President, Student Society		
President, Alumni Association		
Employee	Elected by and from full-time employees who are not faculty members	

Terms of Reference:

1. The Committee will recommend to the Board for its consideration suitable persons, ranked in order, for the Presidency as soon as possible.
2. The Committee will make every effort to present unanimous recommendations to the Board, but, if it cannot do so, that the recommendations have the support of at least two-thirds of the Committee.
3. The proceedings of the committee will be strictly confidential.
4. The Committee will appoint a Secretary to the Committee and such secretarial staff as is necessary.
5. The Vice-Presidents will meet with the Committee to present their views concerning desirable qualifications for a Presidential candidate. The Vice-Presidents will also meet with the candidates on the short list and will present their opinions to the Committee.
6. The Simon Fraser University community will be canvassed by the Committee for suitable names.
7. The Committee, at its first meeting, is authorized to establish such further operational procedures as it may require.

Membership approved by the Board on Nov. 1, 1977 and approved by Senate with clarification Dec. 5, 1977. Terms of Reference (Operations) approved by the Board Dec. 6, 1977 and by Senate Jan. 9, 1978. Re-affirmed by the Board of Governors April 28, 1992.