

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate
From: Nick Heath
Secretary, SAB
Subject: Senate Appeals Board (SAB)
Annual Report 1992
Date: February 11, 1992

The Senate Appeals Board met 13 times in 1992.

Membership

E. Chapman- Chair
Nominated by SAB on 12 June 1992 and ratified by SUAB on 17 June 1992, student alternate since July, 1991 (S. Bukovac resigned as Chair effective May 31, 1992)

From SUAB - 1 Member

D. Ryeburn
R. Rogow
Faculty member - February, 1981
Alternate member - October, 1990

From Senate - 1 Member

P. Winne
E. Palmer
Faculty member - June, 1989, alternate from June, 1988
Alternate member - June, 1989

From Student Society - 2 Members

T. Pagliacci
J. Cox
J. Flores
P. Horton
Student member appointed August, 1989
Student member appointed June, 1992
Alternate member appointed July, 1991
Alternate member appointed August, 1992

Members leaving SAB

S. Bukovac
Chair from December 21, 1991 to May 31, 1992, student member appointed July, 1991, student alternate from Oct. 1990
T. MacPherson
Student member appointment May, 1991. Resigned May, 1992

Effective October 1991, revised procedures were implemented and the Secretary of the Senate Appeals Board no longer exercised delegated authority. Instead, each appeal was first screened by the Chair and the Secretary of the Senate Appeals Board, as approved by Senate in the revised SAB Terms of Reference and Procedures for Appeal. This has resulted in the following action:

'Leave to Appeal'- Appeal forms screened by Chair and Secretary of the SAB to determine if special circumstances are present:

Appeals - cancelled (no special circumstances)	
Admission	63
Readmission	9
Retroactive withdrawal	11
Selective Retroactive withdrawal	5
Other	1
Total	89

The new procedure has resulted in the significant decline in the number of readmission appeals (see Table 1) from 1991 to 1992.

Comments on revised procedures

The revised procedures have worked well, and, in particular, cases at either end of the spectrum have been dealt with more efficiently than in the past. Frivolous or groundless cases have been dealt with without taking the time of the SAB; well-founded cases, which were adequately documented, have been approved at Stage 1, requiring only a brief discussion of the case and without the need for the student to attend.

Readmission criteria for students who were required to withdraw have also helped to significantly reduce the caseload of readmission appeals (see Table 1 - totals for 1992 versus 1991), and seem to have been accepted more readily than the previous time-consuming review of each case by the SAB.

Appeal Forms

Revised appeal forms were issued March, 1992.

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