

SIMON FRASER UNIVERSITY

OFFICE OF THE VICE-PRESIDENT, ACADEMIC

MEMORANDUM

To: Senate

From: D. Gagan, Chair *David Gagan*
Senate Committee on Academic Planning

Subject: Notification of Acceptance of Thesis

Date: October 17, 1996

Action undertaken by the Senate Graduate Studies Committee and the Senate Committee on Academic Planning gives rise to the following motion:

Motion:

"That Senate approve, as set forth in S.96 - 66 , change to Graduate Regulation 1.10.4 - Submission of the Thesis to the Library."

SIMON FRASER UNIVERSITY

MEMORANDUM

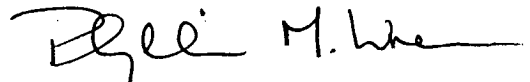
To: Alison Watt, Secretary
SCAP

From: Phyllis Wrenn
Acting Dean of Graduate
Studies

Subject: Notification of Acceptance

Date: August 30, 1996

The proposed new wording for General Regulation 1.10.4, deleting the second sentence, was approved by the Senate Graduate Studies Committee at its Meeting on July 22, 1996, and is now being forward to the Senate Committee on Academic Planning for approval.



Phyllis Wrenn
Acting Dean of Graduate
Studies

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attach.

SIMON FRASER UNIVERSITY
OFFICE OF THE DEAN OF GRADUATE STUDIES

Memorandum

TO: Senate Graduate Studies Committee

FROM: Bruce P. Clayman
 Dean of Graduate Studies

SUBJECT: Notification of Acceptance

DATE: June 30, 1996

Under Graduate Regulation 1.10.4, after a graduating student submits a thesis to the Library:

"When the Library representative of the Dean of Graduate Studies has checked the thesis and accepted the format, the representative will notify the Registrar. A copy of the notification will be sent to the candidate. No degree will be approved by Senate until the Registrar has been so notified."

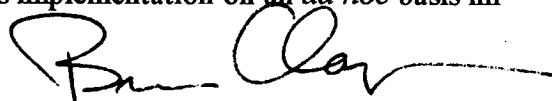
It has been pointed out that individual notification is totally unnecessary and that a simple list sent by the Library representative to the Registrar would suffice quite nicely. The student is notified informally if there are problems with the format and gets a "CO" entry on the transcript and a letter from the Registrar about graduation once the Registrar is notified that the thesis is acceptable.

So, I propose new wording for 1.10.4, deleting the second sentence:

"When the Library representative of the Dean of Graduate Studies has checked the thesis and accepted the format, the representative will notify the Registrar. No degree will be approved by Senate until the Registrar has been so notified."

The Registrar's office informs me that this step will save generating and handling about 200 memos per convocation and considerable mailing costs - since the students typically will no longer be on campus.

This item will be on the agenda of the next meeting of the SGSC, in September. Because this change should be non-controversial, I have authorized its implementation on an *ad hoc* basis immediately.



c. M. McGinn (for immediate distribution to the SGSC)