

**SIMON FRASER UNIVERSITY  
MEMORANDUM**

**TO:** Senate

**FROM:** J. H. Waterhouse, Chair,  
Senate Committee on Enrollment Management and Planning

**SUBJECT:** Undergraduate Admission Targets for 2004/05

**DATE:** February 23, 2004

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Action undertaken by the Senate Committee on Enrollment Management and Planning (SCEMP) gives rise to the following motions:

**Motion 1:**

"That Senate approve and recommend to the Board of Governors the following DOMESTIC undergraduate admission targets for each basis-of-admission group and for each semester in 2004/05, and that SCEMP be delegated authority to make further adjustments based on actual enrollments in 2004-2 and 2004-3.

	<u>2004-2</u>	<u>2004-3</u>	<u>2005-1</u>	<u>Total</u>
B.C. GRXII	75	2,375	75	2,525
B.C. College	550	850	525	1,925
"Other"	250	650	350	1,250
Total Intake	875	3,875	950	5,700

**Motion 2:**

" That Senate approve and recommend to the Board of Governors the DOMESTIC undergraduate admission targets to each Faculty as indicated in TABLE 1. attached, and that SCEMP be delegated authority to make adjustments based on actual enrollment experience in 2004-2 and 2004-3.

**Motion 3:**

" That Senate approve and recommend to the Board of Governors the INTERNATIONAL undergraduate admission targets to each Faculty and for each semester in 2004/05 as indicated in TABLE 2. attached, and that SCEMP be delegated authority to make adjustments based on actual enrollments in 2004-2 and 2004-3.

## **BACKGROUND**

### **Enrollment Status for 2003/04 - Domestic Students**

SFU was funded for **15,300** full-time equivalent (FTE) undergraduates in 2004/05. This includes approximately 800 FTE “grandfathered” international students who were admitted prior to 2003-3. Based on actual enrollments, we will surpass our funded enrollment target by approximately **218** FTE.

### **Enrollment Funding for 2004/05 - Domestic Students**

The Provincial Government has increased our enrollment target by **492** FTE in 2004/05 to a total of **15,792** FTE students. This includes a third increment of **136** FTE in “New Era” programs (Computing Science and Engineering Science), a general access increase of **156** FTE students, and an increase of **200** FTE students at SFU Surrey.

Meeting our funded enrollment target will require an intake of approximately 5,700 new domestic undergraduates in 2004/05.

### **Admission Targets for 2004/05 by Semester, Basis-of Admission, and Faculty- Domestic Students**

The admission targets for each semester are determined by first allowing for FTE course capacity required for undergraduates continuing from previous semesters. Any remaining capacity dictates how many new students need to be admitted to meet the FTE targets globally and for each Faculty. The modeling is constrained by requiring that minimum admission GPAs are roughly stable over the three semesters, that historical proportions of new students by basis of admission do not change sharply, and that course supply is available in each semester in order to meet student demand.

Within the basis-of-admission targets identified, there are three groups of students for which separate targets are identified. These are students entering from BC secondary schools, transfer students from BC colleges and university colleges, and a collection of groups labeled as “Other.” “Other” includes students transferring from other universities, students pursuing a second degree, mature students, secondary school graduates from other Canadian provinces, visiting, special entry, concurrent studies, BC Grade 11, BC technical schools, etc.

For B.C. College transfer students with an Associate Degree, a minimum GPA of 2.00 is required in 2004-2. This will be increased to 2.50 in 2004-3 and 2005-1 consistent with Senate policy.

The target for the Faculty of Applied Sciences is the sum of new-to-SFU students entering each of Computing Science, Communications, Engineering Science, Kinesiology, and the TechOne program at Surrey. Each School in Applied Sciences also admits many continuing students into its programs through internal transfers. This is true for the Faculty of Business as well. The Education intake target is an estimate of the number of new-to-SFU students who will be admitted into the PDP and PBD programs.

Tables 3. below provide information on the actual intake of new students in previous years.

### **International Students**

In 2003-3, SFU began to admit full-cost recovery international students into undergraduate programs. These students are considered outside the provincial funded target umbrella and are required to pay higher tuition fees. Last year Senate approved admission targets of 400 students in 2003-3 and 200 in 2004-1. The actual number of students who registered was 349 in 2003-3 and 157 in 2004-1. These students generated approximately 300 FTE in 2003/04.

For 2004/05 the proposed target is 650 new international students. Over the next few years, as grandfathered international students graduate, they will be replaced by domestic students. At the same time the number of full-cost recovery international students will grow to a maximum of 10% of all undergraduate FTE students, as approved by Senate in 2003.

Table 4. below provides information on the actual intake of new international students.

**TABLE 1.**  
**ADMISSION TARGETS FOR DOMESTIC UNDERGRADUATE STUDENTS**  
**IN 2004/05 BY FACULTY, BASIS OF ADMISSION, AND BY SEMESTER**

Faculty	Basis of Admission	Summer	Fall	Spring	Total
Applied Science	BC Secondary		760	5	765
	BC College	20	45	15	80
	Other	25	50	15	90
Applied Science Total		45	855	35	935
Arts	BC Secondary	60	825	35	920
	BC College	440	725	470	1,635
	Other	165	380	230	775
Arts Total		665	1,930	735	3,330
Business	BC Secondary	5	240	5	250
	BC College	30	20	15	65
	Other		10	10	20
Business Total		35	270	30	335
Education	BC College			10	10
	Other	30	150	60	240
Education Total		30	150	70	250
Science	BC Secondary	10	550	30	590
	BC College	60	60	15	135
	Other	30	60	35	125
Science Total		100	670	80	850
University	BC Secondary Sum	75	2,375	75	2,525
	BC College Sum	550	850	525	1,925
	Other Sum	250	650	350	1,250
University Total		875	3,875	950	5,700

**TABLE 2.**  
**ADMISSION TARGETS FOR FULL-COST RECOVERY INTERNATIONAL**  
**UNDERGRADUATE STUDENTS IN 2004/05. BY FACULTY, AND BY**  
**SEMESTER**

year	Faculty	Summer	Fall	Spring	Total
2004/05	Applied Science	20	80	30	130
	Surrey		15		15
	Arts	45	175	65	285
	Business	20	80	30	130
	Science	10	60	20	90
2004/05 Total		95	410	145	650

**TABLE 3.**  
**HISTORICAL INTAKE OF NEW DOMESTIC UNDERGRADUATE STUDENTS - ACTUAL**  
**AND TARGET BY FACULTY, BASIS OF ADMISSION, AND BY SEMESTER**

Faculty	Basis of Admission	Actual			Target	
		2001/02	2002/03	2003/04	2003/04	2004/05
Applied Science	BC Secondary	170	393	619	785	765
	BC College	49	62	67	90	80
	Other	92	99	66	70	90
Applied Science Total		310	554	752	945	935
Arts	BC Secondary	1,162	1,247	967	995	920
	BC College	1,226	1,503	1,350	1,425	1,635
	Other	679	735	447	615	775
Arts Total		3,067	3,485	2,764	3,035	3,330
Business	BC Secondary	145	133	229	220	250
	BC College	73	45	58	85	65
	Other	23	10	13		20
Business Total		241	188	300	305	335
Education	BC Secondary				10	
	BC College	4	9	7		10
	Other	215	171	193	195	240
Education Total		219	180	200	205	250
Science	BC Secondary	621	732	553	650	590
	BC College	138	148	125	140	135
	Other	156	134	72		125
Science Total		915	1,014	750	790	850
Unspecified	BC Secondary		3	5		
	BC College	1	8	1		
	Other	184	129	83		
Unspecified Total		185	140	89		
	BC Secondary Sum	2,098	2,508	2,373	2,660	2,525
	BC College Sum	1,489	1,775	1,608	1,740	1,925
	Other Sum	1,349	1,278	874	880	1,250
Grand Total		4,936	5,561	4,855	5,280	5,700

**TABLE 4.**  
**HISTORICAL INTAKE OF NEW INTERNATIONAL UNDERGRADUATE STUDENTS -**  
**ACTUAL AND TARGET BY FACULTY, BASIS OF ADMISSION, AND BY SEMESTER**

Data Type	Year	Faculty	Fall	Spring	Total
Actual	2003/04	Applied Sci	60	12	72
		Arts	187	96	283
		Business	51	27	78
		Education	1		1
		Science	41	22	63
		Unspecified	9		9
2003/04 Total			349	157	506
Target	2003/04	Applied Sci	120	40	160
		Arts	140	80	220
		Business	70	40	110
		Science	70	40	110
		2003/04 Total			400