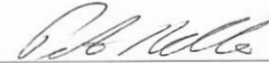


## MEMORANDUM

ATTENTION: Senate

TEL

FROM: Peter Keller, Vice-President, Academic and Provost, and Chair, SCUP



RE: Full Program Proposal for a Graduate Certificate in History (SCUP 19-16)

DATE: April 26, 2019

TIME

At its April 17, 2019 meeting, SCUP reviewed and approved the full program proposal for the Graduate Certificate in History in the Department of History within the Faculty of Arts and Social Sciences, effective Spring 2020.

**Motion:**

That Senate approve and recommend to the Board of Governors the full program proposal for the Graduate Certificate in History in the Department of History within the Faculty of Arts and Social Sciences, effective Spring 2020.

c: M. Kelm

Simon Fraser University  
Maggie Benston Centre 1100  
8888 University Drive  
Burnaby, BC V5A 1S6

TEL 778.782.3042  
FAX 778.782.3080

gradstudies@sfu.ca  
www.sfu.ca/grad

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**MEMORANDUM**

ATTENTION Senate Committee on University      DATE March 14, 2019  
                  Priorities (SCUP)  
FROM Jeff Derksen,  
                  Chair of Senate Graduate Studies  
                  Committee (SGSC)  
RE: Full program proposal for a Graduate Certificate in History



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**For approval:**

At its meeting of March 5, 2019, SGSC approved full program proposal for a Graduate Certificate in History and is recommending it to SCUP for approval, effective **Spring 2020**.

**Motion:**

That SCUP approve and recommend to Senate the full program proposal for a Graduate Certificate in History within the Faculty of Arts and Social Sciences.

**For information:**

Included with the full program proposal and approved by SGSC subject to approval by Senate:

- 1) New calendar entry: History Graduate Certificate

SFU

FACULTY OF  
ARTS AND SOCIAL SCIENCES

MEMO

Office of the Dean

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Academic Quadrangle  
Room 6164

MAILING ADDRESS  
8888 University Drive  
Burnaby BC Canada  
V5A 1S6

778-782-4967 (Tel)  
www.sfu.ca/fass (Web)

ATTENTION: Jeff Derksen, Dean  
Graduate & Postdoctoral Studies

FROM : Sean Zwagerman, Chair  
Faculty of Arts and Social Sciences Graduate Studies Committee

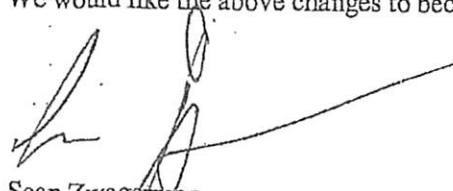
RE: FASSGSC Proposals

DATE: February 14, 2019

The Faculty of Arts and Social Sciences Graduate Committee met on January 31, 2019 and passed the attached motions. Please place these items on the agenda for the next SGSC meeting.

- ~~1. Department of Economics~~
  - ~~a) Deletion of the PhD Specialization and associated calendar changes~~
  - ~~b) Deletion of ECON 988 and associated calendar changes~~
- ~~2. Department of Gender, Sexuality and Women's Studies~~
  - ~~a) calendar changes for GSWS 800~~
  - ~~b) calendar changes for GSWS 811~~
  - ~~c) calendar changes for GSWS 812~~
  - ~~d) calendar changes for GSWS 820~~
  - ~~e) calendar changes for GSWS 823~~
  - ~~f) calendar changes for GSWS 824~~
  - ~~g) calendar changes for MA program~~
  - ~~h) calendar changes for PhD program~~
3. Department of History
  - a) new Graduate Certificate program and associated calendar changes
- ~~4. Graduate Liberal Studies Program~~
  - ~~a) the calendar changes to MA program~~

We would like the above changes to become effective Fall 2019.

  
Sean Zwagerman  
Associate Dean, Faculty of Arts and Social Sciences

MOTIONS FOR THE FASSGSC MEETING OF JANUARY 31, 2019

1. ~~Department of Economics~~ ~~FASSGSC 19-1~~
  - a) ~~FASSGSC approve the deletion of the PhD specialization and associated calendar changes.~~
  - b) ~~FASSGSC approve the deletion of ECON 988 and associated calendar changes.~~
  
2. ~~Department of Gender, Sexuality and Women's Studies~~ ~~FASSGSC 19-2~~
  - a) ~~FASSGSC approve the calendar changes for GSWS 800 {title, description}.~~
  - b) ~~FASSGSC approve the calendar changes for GSWS 820 {title, description}.~~
  - c) ~~FASSGSC approve the calendar changes for GSWS 823 {title, description}.~~
  - d) ~~FASSGSC approve the calendar changes for GSWS 824 {title, description}.~~
  - e) ~~FASSGSC approve the calendar changes for MA program {requirement}.~~
  - f) ~~FASSGSC approve the calendar changes for PhD program {description}.~~
  
3. Department of History FASSGSC 19-3
  - a) *FASSGSC approve the new Graduate Certificate program and associated calendar changes.*
  
4. ~~Graduate Liberal Studies Program~~ ~~FASSGSC 19-4~~
  - a) ~~FASSGSC approve the calendar changes to MA program.~~

January 14, 2019

Memo to: Dr. Sean Zwagerman, PhD, Associate Dean, Graduate and Postdoctoral Studies, Faculty of Arts and Social Sciences

From: Mary-Ellen Kelm and Jeremy Brown, History Department

At its meeting on January 10, 2019, the Department of History approved the introduction of a new Graduate Certificate in History. The program proposal, new calendar entry, and a letter of support from the BC Social Studies Teachers Association are included in this submission of materials.

Please put this proposal on the agenda of the next FASSGSCC meeting.

Sincerely,



Mary-Ellen Kelm  
Graduate Program Chair, 2019



Jeremy Brown  
Graduate Program Chair, 2016–2018



SIMON FRASER UNIVERSITY  
ENGAGING THE WORLD

**Graduate Certificate in History**  
Full Program Proposal

January 2019  
Department of History

## **Executive Summary**

The Graduate Certificate in History offers training to students for careers as educators, researchers, and professionals in fields that value primary-source research, writing, and critical analysis of the past and present. Students gain expertise in historiography and historical methods; engage with, interpret and evaluate historical evidence as well as theoretical, conceptual, and ideological perspectives; and learn disciplined reading, writing, research, and oral communication skills essential to the independent and collaborative tasks desired in varied professional and community settings. Courses are taught by full-time faculty in the SFU Department of History and are flexibly offered during late afternoons, evenings, and summer breaks to accommodate the work schedules of participants who are teachers in secondary schools.

## **PART A**

### **Proposed credential to be awarded**

Graduate Certificate in History

### **Location of program**

Simon Fraser University (Burnaby, Surrey, and/or Vancouver)

### **Academic unit offering proposed program**

Department of History in the Faculty of Arts and Social Sciences

### **Anticipated program start date**

Spring 2020

### **Anticipated completion time**

Minimum possible length is one term, maximum expected length is four terms.

### **Summary of proposed program**

#### **a) Aims, goals and/or objectives of the proposed program**

Secondary teachers have approached the Department of History to express interest in receiving graduate training in history. The Graduate Certificate in History offers advanced training and a meaningful credential to secondary teachers and others who are seeking a course-based program and who are not yet certain whether they want to complete a thesis-based MA program. The certificate will also serve as an option for students who do not yet meet admissions requirements for the MA program. Students in the certificate program who successfully complete three courses may transfer to the MA

program in history, conditional on identifying a supervisory committee and approval from the Graduate Program Committee. The certificate will also offer a meaningful credential for students enrolled in the MA program who are unable to (or decide not to) complete their thesis.

**b) Anticipated contribution of the proposed program to the mandate and strategic plan of the institution**

SFU's strategic vision as an "engaged university" aims to "develop new programs for mature, returning and non-traditional students" and to "improve community access."<sup>1</sup> By offering flexible scheduling and responding to demand from mature secondary school teachers and others, the Graduate Certificate in History will contribute to SFU becoming Canada's most community-engaged research university.

**c) Potential areas/sectors of employment for graduates and/or opportunities for further study.**

Students in the graduate certificate program may seek careers or career advancement as educators, information management professionals, and researchers. They may also be employable in other fields that value primary-source research, writing, and critical analysis of the past and present. Students who enroll in the certificate program may choose to pursue an MA in history by applying to the MA program, completing additional courses, and a thesis.

**d) Delivery methods**

Courses will be taught in person as seminars or directed readings.

**e) Related programs in the institution or other British Columbia post-secondary institutions.**

None.

**Contact information**

Dr. Mary-Ellen Kelm, Graduate Program Chair, History, January–August 2019 ([kelm@sfu.ca](mailto:kelm@sfu.ca), 2-7299)

or

Dr. Thomas Kuehn, Graduate Program Chair, History, September 2019– ([thomas\\_kuehn@sfu.ca](mailto:thomas_kuehn@sfu.ca), 2-3310)

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<sup>1</sup> <http://www.sfu.ca/engage/vision-and-strategy/strategy.html>



## PART B

### PROGRAM DETAILS

#### a) Graduation requirements, target audience

The certificate will include four history graduate courses (20 units). The first will be History 814, Historical Methods (5). The other three courses will be chosen from the following list of already existing courses (no new courses will be proposed), for a minimum of 15 additional units:

HIST 801 - Selected Topics in History (5)

HIST 805 - The North American West (5)

HIST 806 - Themes in Canadian History (5)

HIST 810 - Themes in European History (5)

HIST 821 - Early Modern World (5)

HIST 822 - Themes in British and Irish History (5)

HIST 843 - Themes in United States History (5)

HIST 845 - Themes in Latin American History (5)

HIST 852 - Themes in Middle Eastern History (5)

HIST 870 - Themes in Asian History (5)

HIST 872 - The City in History (5)

HIST 879 - Environmental History (5)

HIST 882 - Oral History (5)

HIST 883 - Film and History (5)

HIST 887 - Comparative Labor History (5)

HIST 888 - Indigenous History

HIST 889 - Colonialism/Post-Colonialism (5)

HIST 890 - Gender and History (5)

HIST 892 - Religion and Society (5)

HIST 894 - War and Society (5)

HIST 896 - Race and Ethnicity (5)

HIST 897 - Supervised Readings (5)

Students are expected to complete the certificate in four terms. A work experience/practicum term is not required for program completion.

The target audience is secondary teachers and others interested in enhancing their ability to explain change over time by taking rigorous graduate-level courses in historical methods and historiography.

**b) Admission requirements**

Applicants will be required to meet the minimum University requirements for a Graduate Certificate as per GGR 1.3.2a.

**c) Evidence of student interest and labour market demand**

Secondary school teachers (National Occupational Classification 4031) are the main demographic that has already expressed interest in advancing their careers by pursuing graduate study in history at SFU. SFU History faculty and staff have organized focus groups and workshops at the British Columbia Secondary School Teachers Association Annual Professional Development Conference over the past five years, introducing the skills and knowledge students can gain via advanced graduate study in history and attracting interest from numerous secondary teachers and teachers-in-training. Other secondary teachers and teachers-in-training have inquired about graduate study in history by contacting the SFU Department of History's Graduate Program Chair and Graduate Program Assistant. The results of the focus groups and workshops indicate that teachers want training in historiography, research methods, and essay writing in a history department, rather than training in pedagogy, a field in which they are already well-versed. See the attached letter of support from the BCSSTA.

According to WorkBC, 19,400 secondary school teachers are employed in British Columbia and ten-year expected job openings add up to 6,750.<sup>2</sup> In other words, this sector is growing; likewise, demand for a credential that offers career advancement is growing.

Aside from secondary school teachers, undergraduates pursuing a major or minor in history will be interested in pursuing a Graduate Certificate in History, either as a step toward a career that requires the ability to explain change over time, or as a step toward an MA program in history. In 2017–2018, the SFU Department of History had 349 approved majors and minors (238 majors and 111 minors).<sup>3</sup>

**d) Eligibility for scholarships, awards, and financial aid**

The Financial Aid office confirms that this program will not qualify for student loan and grant funding, but that Graduate Certificate students may apply for SFU bursaries, provided they are enrolled full-time in the term of application. See attached message.

**RESOURCES**

**a) Enrolment Plan**

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<sup>2</sup> <https://www.workbc.ca/Jobs-Careers/Explore-Careers/Browse-Career-Profile/4031#view-full-profile>

<sup>3</sup> [http://www.sfu.ca/content/dam/sfu/irp/departments/hist\\_tables.pdf](http://www.sfu.ca/content/dam/sfu/irp/departments/hist_tables.pdf)

Anticipated student enrolment over first three years is ten or eleven students per year, assuming that of the fifteen secondary school teachers who have already expressed interest in graduate studies in history at SFU, five enroll each year. In addition, we also expect that 4 or 5 of the 349 approved majors and minors in History at SFU would enroll in the certificate each year, plus 2 or 3 students each year from other institutions and professions.

**b) Resources required and/or available to implement the program (financial and personnel) including any new faculty appointments**

Full-time faculty in the Department of History already teach the required and optional courses that will be offered for the Graduate Certificate in History and would welcome additional students in those classes. Therefore no additional resources beyond what is already devoted to the MA program in history will be required. The Graduate Certificate in History will not impact, reduce, or eliminate other programs or resources within the Department of History, nor will teaching in this program impact teaching loads in other programs.

**c) Faculty members' teaching/supervision**

Faculty members who have taught the courses in the PROGRAM DETAILS section in recent years are listed below. Other faculty who have not taught graduate courses in recent years may teach them in future years. All teaching in the Graduate Certificate in History program will be a part of faculty's regular teaching load and will not affect their responsibilities in other programs.

Dr. Tina Adcock, Assistant Professor, Modern Canada, northern and circumpolar history, cultural and environmental history

Dr. Jeremy Brown, Associate Professor, Modern China

Dr. Elise Chenier, Professor, Modern Canada, sexuality, women and gender

Dr. Luke Clossey, Associate Professor, Early modern world

Dr. John Craig, Professor, Early modern England

Dr. Evdoxios Doxiadis, Assistant Professor, Modern Greece, Modern Mediterranean, law, and gender

Dr. Karen Ferguson, Professor, 20th century United States

Dr. Paul Garfinkel, Associate Professor, Modern Italy

Dr. Andrea Geiger, Associate Professor, Western North America, Migration

Dr. Amal Ghazal, Professor, Modern Middle East, Africa

Dr. Mary-Ellen Kelm, Professor, Modern Canada, indigenous peoples, health and gender

Dr. Nicolas Kenny, Associate Professor, Canada/Quebec, cultural and urban history, Europe

Dr. Willeen Keough, Professor, Atlantic Canada, Ireland, gender, ethnicity, cultural memory, oral history

Dr. Thomas Kuehn, Associate Professor, Modern Middle East, Ottoman Empire

Dr. Mark Leier, Professor, Labour and the left, anarchism, post-confederation Canada

Dr. Janice Matsumura, Associate Professor, Modern Japan  
Dr. Hilmar Pabel, Professor, Early modern Europe, Reformation  
Dr. Roxanne Panchasi, Associate Professor, Modern France  
Dr. Bidisha Ray, Senior Lecturer, South Asia  
Dr. Paul Sedra, Associate Professor, Modern Arab Middle East  
Dr. Jennifer Spear, Associate Professor, Early North America; race, gender and sexuality  
Dr. Joseph Taylor, Professor, Western North America, environmental history  
Dr. Ilya Vinkovetsky, Associate Professor, Modern Russia and Soviet Union  
Dr. Sarah Walshaw, Senior Lecturer, Africa  
Dr. Aaron Windel, Assistant Professor, Modern Britain and the British Empire

**d) Proposed tuition and other program fees including a justification**

Tuition will be charged on a per unit basis so that mature professionals may take courses on a flexible or part-time timetable that allows them to continue as working secondary school teachers. We propose a per-unit tuition fee that corresponds to the basic per unit fee set by the university (currently \$282.44 per unit). Expected enrolment is ten students per year for the first three years. Because the certificate program adds a small number of new students to existing classes and does not require additional resources, we do not estimate total costs or a break-even point. There is no minimum enrolment required to run the program. This is not a revenue generating program; student tuition goes to the university. Broader benefits accrue to society by increasing the number of expert secondary teachers, thereby enhancing the educational experience for multiple generations of secondary school students in British Columbia.

**PART C: Appendices**

**Appendix 1 Calendar entry**

## Department of History

### Graduate Certificate

## Description of Program

The Graduate Certificate in History offers training to students for careers as educators, researchers, and professionals in fields that value primary-source research, writing, and critical analysis of the past and present. Students gain expertise in historiography and historical methods; engage with, interpret and evaluate historical evidence as well as theoretical, conceptual, and ideological perspectives; and learn disciplined reading, writing, research, and oral communication skills essential to the independent and collaborative tasks desired in varied professional and community settings. The certificate offers a credential to secondary teachers and others who are seeking a course-based program and who are not yet certain whether they want to complete a thesis-based MA program. The certificate serves as an option for students who do not yet meet admissions requirements for the MA program. The certificate also offers a credential for students enrolled in the MA program who complete all coursework but are unable to (or decide not to) complete their thesis.

## Admission Requirements

Applicants must satisfy the University admission requirements for a Graduate Certificate as stated in Graduate General Regulation 1.3.2a, in the SFU Calendar.

## Program Requirements

The certificate requires successful completion of 20 units of course work.

Students complete

HIST 814 - Historical Methods (5)

and three graduate History courses

## Program Length

Students are expected to complete the program in four terms.

## Transfer to MA Program

Students in the certificate program who successfully complete three courses (15 units) may transfer to the MA program in history, conditional on identifying a supervisory committee and approval from the Graduate Program Committee.

## Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the graduate general regulations, as well as the specific requirements for the program in which they are enrolled.

**Appendix 2 New courses**

Not applicable.

**Appendix 3 Letters of support**

Letter of Support from the Dean of FASS

Letter of Support from British Columbia Social Studies Teachers Association, November 30, 2018.



## MEMO

Faculty of Arts and Social Sciences  
+1 778 782 4415  
fassdean@sfu.ca  
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Academic Quadrangle 6168  
8888 University Drive  
Burnaby, BC  
Canada V5A 1S6

ATTENTION Jeff Derksen, Dean Graduate and Postdoctoral Studies & Associate Provost

FROM Jane Pulkingham, Dean

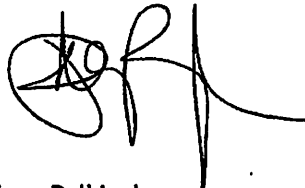
RE Graduate Certificate in History

DATE February 25, 2019

PAGES 1

This memo is to confirm my support for the proposed Graduate Certificate in History. We expect the Certificate to have a positive affect on graduate enrollments in History, and to contribute to the goal of making our graduate programs accessible and valuable to diverse student populations.

Sincerely,



Jane Pulkingham,  
Dean

cc: Associate Dean, FASS Graduate & Postdoctoral Studies



[www.bcssta.wordpress.com](http://www.bcssta.wordpress.com)

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**Dr. Jeremy Brown**  
**Department of History**  
**Simon Fraser University**

**30 November 2018**

**RE: Graduate Certificate in History**

Dear Dr. Brown,

The BCSSTA wholeheartedly supports the creation of a "Graduate Certificate in History" and we strongly believe our teachers and members will have great interest in this opportunity.

Yours truly,

*Dale Martelli*

**Dale R. Martelli**  
**BCSSTA President**  
**604-809-6929**  
**[dalemartelli@gmail.com](mailto:dalemartelli@gmail.com)**  
**[bcستا@gmail.com](mailto:bcستا@gmail.com)**

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British Columbia Secondary School Teachers' Association

**Appendix 4 Abbreviated curriculum vitae for non-SFU faculty**

Not applicable.