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MEMORANDUM

ATTENTION Senate Graduate Studies Committee **DATE** February 6, 2024
FROM Mary O'Brien,
 Chair of Senate Graduate Studies
 Committee
RE: 2023 Annual Report of SGSC

A handwritten signature in black ink, appearing to read "Mary O'Brien".

I am pleased to submit the 2023 Senate Graduate Studies Committee Annual Report.

The Senate Graduate Studies Committee is charged by Senate with the following terms of reference:

1. *To maintain the academic standards established by Senate.*
2. *To review and make recommendations to Senate concerning new graduate programs.*
3. *To review and make recommendations to Senate concerning major changes to graduate programs.*
4. *To review and approve all proposed new graduate courses, course deletions, and minor changes to programs. These changes shall be reported to Senate in summary form.*
5. *To administer, review and make recommendations to Senate concerning Graduate General Regulations.*
6. *To consider matters concerning Graduate Studies referred to the Committee, and to make recommendations to the appropriate bodies.*
7. *To consider and decide on policy recommendations concerning graduate course registration, course and program withdrawal procedures, and on the administration of graduate records.*

This report covers the period of January 1, 2023 to December 31, 2023, during which SGSC held 11 meetings.

SGSC Appeal subcommittee (Unsatisfactory Progress under GGR 1.8.2)

There were two appeals in 2023.

SGSC Individualized Interdisciplinary Studies Steering Committee

In 2023, eight applications were reviewed, seven students were offered admission and six accepted. A total of 4 INS students graduated in 2023, and as of the end of 2023, there are 36 active INS students.

Discussions on Graduate Education

SGSC discussed various issues including guaranteed minimum funding, competency based grading and English Language competency. Among other issues reviewed were revisions to graduate units and credit hours. The committee also discussed Leave of Absence Policy, changes to the course withdrawal deadline, micro credentials, advertising proposed programs and guidelines on naming degrees. SGSC reviewed, recommended, approved and submitted to Senate, curriculum changes related to the addition, deletion and modification of programs and courses.

Revisions to Policies and Programs

- a) Graduate General Regulations:
 - GGR 1.10.2 Classification of Thesis, GGR 1.5.2 Competency grading basis, GGR 1.17 Minimum Funding, GGR 1.3.3 English Language Competence
- b) FAS: Engineering Science MSc, Sustainable Energy Engineering MSc, Sustainable Energy Engineering PhD, Computing Science MSc, Computing Science PhD, Professional Computer Science MSc
- c) FASS: English MA, Psychology PhD, Economics MA, Linguistics MA, Liberal Studies MA, History MA, Political Science MA
- d) FCAT: Digital Media MDM, Publishing MPub,
- e) BUS: Executive MBA, Business Administration PhD, Management Graduate Diploma, Management of Technology MBA, Finance MSc
- f) SCI: Chemistry MSc, Earth Sciences PhD, Physics PhD

New Programs Approved and Recommended

FAS: Sustainable Energy Engineering MEng FPP

Curriculum Changes Approved

Program Changes	New Courses	Course Changes	Courses Temporarily Withdrawn	Courses Reinstated	Courses Deleted
25	39	53	1	3	4

Graduate Admissions, Enrolments and Credentials Awarded

In 2022/23, the overall number of applications decreased by 12%, with a 10% decrease in international applicants compared to the previous academic year and a 17% decrease in the number of domestic applicants. The overall number of applications remain 2% above the four-year average, supported by a 12% increase from the 2019/20 academic year.

From 2021/22 to 2022/23 the number of offers extended decreased by 11% and new enrollments saw an equivalent decrease. The number of offers accepted remained constant, 77% compared to 78% the previous year. The total headcount of doctoral students increased by 0.5%.

There was a 13% increase in the total number of credentials awarded with a 16% increase in Doctoral degrees awarded in 2023.

Graduate Admissions	19/20	20/21	21/22	22/23
Applications	9244	9287	11895	10431
International	6426	6881	8532	7657
Domestic	2818	2406	3363	2774
Offers	2790	2812	2976	2642
Accepted offers	2110	2156	2312	2029
New Enrollments	1871	1919	2027	1788

Enrollments	19/20	20/21	21/22	22/23
Total*	4310	4370	4446	4255
Degree**	3702	3763	3852	3786

*Total headcount of all graduate students (degree, certificate, diploma, exchange and qualifying)

** Total headcount of master's and doctoral students

Credentials Awarded	2020	2021	2022	2023
Masters (M)	1269	1291	1126	1242
Doctoral (D)	185	174	170	197
Total (including certificates and diplomas)	1777	1738	1547	1753

SGSC members during 2023 were:

- J. Derksen, Chair, Dean and Associate Provost of Graduate and Postdoctoral Studies
- M. O'Brien, Chair, Dean and Vice Provost of Graduate Studies
- G. Agnes, R. Panchasi, Associate Dean(s), Graduate and Postdoctoral Studies
- P. Saeedi, Chair FGSC, Applied Sciences
- K. Slaney, Chair FGSC, Arts and Social Sciences
- A. Gemino, S. Gupta, Chair (s) FGSC, Business
- A. Eigenfeldt, Chair FGSC, Communication, Art and Technology
- L. Le Mare, Associate Dean, Graduate Studies in Education

- V. Crooks, C. Giovas, Chair FGSC, Environment
- L. McCandles, Director of Graduate Programs, Health Sciences
- V. Williams, Chair FGSC, Science
- C. Lacroix, GSS Executive Representative
- M. Grahame, Associate Director, Admissions & Records
- N. White, University Librarian designate
- A. Walter, R. Faris, Graduate Students
- H. Buteau, Z. Ahmed, Manager, Graduate Curriculum & Policy (non-voting)
- S. Juriga, Recording Secretary (non-voting)