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**MEMORANDUM**

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**ATTENTION** Senate

**DATE** June 21, 2023

**FROM** Jeff Derksen,  
Chair of Senate Graduate Studies  
Committee (SGSC)

**RE:** Course Changes

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**For information:**

Acting under delegated authority at its meeting of June 13, 2023, SGSC approved the following course changes, effective **SPRING 2024**:

**Beedie School of Business**

Course Change (Repeat): BUS 888

**Faculty of Applied Science**

School of Engineering Science

Course Change (Description): ENSC 803



Segal Graduate School

Office of the Associate Dean  
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**Memo to SGSC**

**To: Senate Graduate Studies Committee**  
**From: Andrew Gemino, Associate Dean, Graduate Programs**  
**Re: ~~Removal of reference to Master in Management in the Graduate Diploma of Management calendar~~ & Change to Graduate Course Change Form**  
**Date: April 14<sup>th</sup> 2023**

The following curriculum revisions have been approved by the Beedie School of Business and are forwarded to the Senate Graduate Studies Committee for approval.

Please include them on the next SGSC agenda.

- ~~Removal of wording referencing the Master in Management program in the Graduate Diploma of Management academic calendar~~
- Graduate Course Change Form for BUS 888

Thank you for your attention herein. Should you have any questions or concerns, please do not hesitate to contact me.

Andrew Gemino  
Associate Dean, Graduate Programs, Beedie School of Business

## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number BUS 888	Units 3	Effective Term and Year Spring 2024
Course Title Special Topics		
Rationale for Change: Updating so that course number can be repeated for credit with different topics. This course is used to run electives. Students may choose to take more than one elective course in a term under the same course number but with different topics/sections.		

### Proposed Changes (Check all that apply)

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other \_\_\_\_\_

### Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description	Description
Prerequisite	Prerequisite
Other	Other Change to allow repeat within a term and repeat for credit so that students can enroll in two topics


\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program SFU Beedie	Contact name Ariel Johnson	Contact email busgradprogram@sfu.ca
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**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee	Signature	Date
Department Chair Frederick Willeboordse	Signature 	Date 20/4/2023

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) Andrew Gemino	Signature 	Date May 16, 2023
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) Jeff Derksen	Signature 	Date June 22, 2023
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**ADMINISTRATIVE SECTION (for DGS office only)**

Course Attribute: \_\_\_\_\_  
Course Attribute Value: \_\_\_\_\_  
Instruction Mode: \_\_\_\_\_  
Attendance Type: \_\_\_\_\_

If different from regular units:  
Academic Progress Units: \_\_\_\_\_  
Financial Aid Progress Units: \_\_\_\_\_

MEMORANDUM

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Attention Dr. Jeff Derksen  
Dean, Graduate Studies

Date: April 24, 2023

From Dr. Parvaneh Saeed, [psaeedi@sfu.ca](mailto:psaeedi@sfu.ca)  
Faculty of Applied Science, Graduate Studies Committee

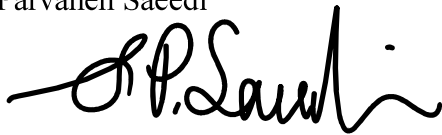
Re: ENSC 803

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The faculty of Applied Sciences Graduate Studies Committee would like to request that the course description on ENSC 803 (Writing for Publication) calendar to be changed.

The rationale for the change is to remove irrelevant content from the course description. This is anticipated to appear in the ENSC 803 course calendar description for Spring 2024.

Regards,  
Parvaneh Saeedi



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MEMO

BURNABY

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ATTENTION

Dr.Parvaneh Saeedi  
Associate Dean, Research & Graduate Studies , FAS

FROM

Dr. Mirza Faisal Beg  
Chair, Graduate Studies Committee, School of Engineering Science

RE

ENSC 803 Course Description Change Request

DATE

April 11, 2023

The School of Engineering Science Graduate Studies Committee would like to request that the course description on ENSC 803 (Writing for Publication) calendar to be changed.

The rationale for the change is to remove remove irrelevant content from the course description. This is anticipated to appear in the ENSC 803 course calendar for Spring 2024.

Dr. Mirza Faisal Beg  
GPC Chair, School of Engineering Science

## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number	ENSC 803	Units	3	Effective Term and Year	Spring 2024
Course Title	Writing for Publication				
Rationale for Change:	To remove irrelevant content from the course description				

### Proposed Changes (Check all that apply)

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other \_\_\_\_\_

### Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description Through discourse analysis and simulation of the publication process, ENSC 803 enables the analysis and refinement of writing processes and written styles when preparing journal articles, oral conference presentations, and poster presentations in professional contexts. Students will write and revise an article suitable for publication in a professional journal, design a poster presentation, and design and deliver an oral conference presentation. Additionally, students will blind review a peer's journal article and will participate in a series of team-based discourse analysis exercises. ENSC 803 will also cover departmental requirements and University regulations related to thesis completion and submission. This course cannot be used as one of the course requirements towards the degree.	Description Through discourse analysis and simulation of the publication process, ENSC 803 enables the analysis and refinement of writing processes and written styles when preparing journal articles, oral conference presentations, and poster presentations in professional contexts. Students will write and revise an article suitable for publication in a professional journal, design a poster presentation, and design and deliver an oral conference presentation. Additionally, students will blind review a peer's journal article and will participate in a series of team-based discourse analysis exercises.
Prerequisite	Prerequisite
Other	Other

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program ENSC	Contact name Chloe Chan	Contact email enscgsec@sfu.ca
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**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee FAISAL BEG	Signature Mirza Faisal Beg <small>Digitally signed by Mirza Faisal Beg DN: cn=Mirza Faisal Beg, o=Simon Fraser University, ou=School of Engineering Science, email=mbeg@sfu.ca, c=US Date: 2023.04.11 11:35:50 -07'00'</small>	Date April 11, 2023
Department Chair MICHAEL SJOERDSMA	Signature 	Date April 13, 2023

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) Parvaneh Saeedi	Signature 	Date April 24, 2023
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) Jeff Derksen	Signature 	Date June 22, 2023
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**ADMINISTRATIVE SECTION (for DGS office only)**

Course Attribute: \_\_\_\_\_  
 Course Attribute Value: \_\_\_\_\_  
 Instruction Mode: \_\_\_\_\_  
 Attendance Type: \_\_\_\_\_

**If different from regular units:**  
 Academic Progress Units: \_\_\_\_\_  
 Financial Aid Progress Units: \_\_\_\_\_