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**MEMORANDUM**

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**ATTENTION** Senate  
**FROM** Jeff Derksen, Chair of Senate  
Graduate Studies Committee (SGSC)  
**RE:** Program Changes

**DATE** January 16, 2023

A handwritten signature in black ink, appearing to be "JD", with a horizontal line extending to the right.

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**For information:**

Acting under delegated authority SGSC approved the following curriculum revisions effective Fall 2023:

**Beedie School of Business**  
Business Administration PhD

**Faculty of Arts and Social Sciences**  
**Graduate Liberal Studies**  
Liberal Studies MA

**Department of History**  
History MA



Segal Graduate School

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**Memo to SGSC**

**To: Senate Graduate Studies Committee**  
**From: Andrew Gemino, Associate Dean, Graduate Programs**  
**Re: ~~MSc Finance and~~ PhD Calendar Changes for Fall 2023**  
**Date: October 20, 2022**

The following curriculum revisions have been approved by the Beedie School of Business and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective for **Fall 2023**.

Please include them on the next SGSC agenda.

- **Calendar description Change for PhD - changes to required courses**
- ~~New course proposals and minor course changes~~
- ~~Course outlines to accompany proposals~~

Thank you for your attention herein. Should you have any questions or concerns, please do not hesitate to contact me.

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Andrew Gemino  
Associate Dean, Graduate Programs, Beedie School of Business

## Calendar Entry Change for Business Administration Doctor of Philosophy

<p>Summary of change:</p> <p>Change in Admission Requirements Change in Program and Course Requirements</p>
<p>Rationale for change:</p> <p><b>Change in Admission Requirements</b> Rationale: To increase the competitiveness of the program and prepare students for high quality research achievements.</p> <p><b>Change in Program &amp; Course Requirements</b> Rationale: Beedie is undertaking changes to the PhD program to remove the reliance on external training for its doctoral students (e.g. WDA and other SFU faculties). The new course requirements will provide rigorous training and therefore opportunities for students to undertake state-of-the-art research within SFU.</p>
<p>Effective term and year: Fall 2023</p>
<p>Will this change impact current students? No. If yes, what is the plan for current students? N/A</p>

FROM	TO
<p>Business Administration</p> <p>[...]</p> <p><b>Admission Requirements</b> Applicants must satisfy the University admission requirements as stated in <a href="#">Graduate General Regulations 1.3</a> in the SFU Calendar. Students are admitted in the fall term only.</p> <p><del>A minimum GMAT score of 600 and five on analytical writing is required. Interviews and a statement of interest are used to determine a fit between students and faculty.</del></p> <p>See the Beedie School of Business website for details, <a href="http://beedie.sfu.ca/phd">beedie.sfu.ca/phd</a></p>	<p>Business Administration</p> <p>[...]</p> <p><b>Admission Requirements</b> Applicants must satisfy the University admission requirements as stated in <a href="#">Graduate General Regulations 1.3</a> in the SFU Calendar. Students are admitted in the fall term only.</p> <p><b>In general, a minimum GMAT score of at least 650 or a GRE score of at least 320 and a master's degree CGPA of at least 3.50/4.33 or a bachelor's degree CGPA of at least 3.67/4.33 are required. However, all exceptional applicants will be considered.</b></p> <p><b>Applicants' capability to undertake substantial original research will be judged from statement of research intent, reference letters, and interviews.</b></p> <p><b>Those who have already done graduate study in business, or a related field may request to be exempt or to substitute some of the course</b></p>

### Program Requirements

This program consists of course work, a comprehensive exam, research seminars, a research project, a thesis proposal, and a thesis for a minimum of 75 units.

Students must complete all of

~~seven~~ courses chosen in consultation with ~~the student's supervisor~~ and research seminar ~~three~~ times

BUS 963 - Research Seminar in Selected Topics (2)

and a research project

BUS 990 - Research Project (6)

and the requirements for one of the specializations below

and a comprehensive exam

BUS 991 - PhD Comprehensive Exam (6)

and a thesis proposal

BUS 993 - Thesis Proposal (6)

and a thesis

BUS 992 - PhD Thesis (18)

### **Management Specialization**

must also complete all of

BUS 980 - Theory Development in Business Administration (4)

BUS 982 - Dissertation Development Workshop (4)

And an additional elective course.

### **Financial Accounting and Finance Specialization**

work in consultation with the director of the PhD program.

**Students who lack a business degree may, at the discretion of the PhD Program Director, be required to complete up to four additional graduate courses beyond the program requirements.**

See the Beedie School of Business website for details, [beedie.sfu.ca/phd](http://beedie.sfu.ca/phd).

### Program Requirements

This program consists of course work, research seminars, comprehensive exam, a thesis proposal, and a thesis for a minimum of 56 units.

Students must complete:

**all** research seminar **sections scheduled during year 1 to 4 of their study**

BUS 963 - Research Seminar in Selected Topics (2)

and a comprehensive exam

BUS 991 - PhD Comprehensive Exam (0)

and a thesis proposal

BUS 993 - Thesis Proposal (0)

and a thesis

BUS 992 - PhD Thesis (18)

### Course Requirements

All students must also complete two research methods courses chosen from:

**BUS 890 Business Econometrics I (3)**

**BUS 965 Business Econometrics II (4)**

must also complete all of

~~ECON 803 – Microeconomic Theory II (4)~~

~~ECON 807 – Macroeconomic Theory and Policy (4)~~

~~ECON 837 – Econometrics I (4)~~

## Other Information

### Course Work

~~Graduate elective course work must be approved by the supervisor to create a curriculum which will be flexible within certain limits. Those who have already done graduate study in business, or a related field may request to be exempt or to substitute some of the course work in consultation with the director of the PhD program. Students who lack a business degree may, at the discretion of the PhD Program Director, be asked to complete up to four additional graduate courses beyond the program requirements.~~

### Comprehensive Examination

~~Students will choose two areas in which they will take their comprehensive examinations. The reading list for the comprehensive exam will be a subset of the reading assignments in the Beedie School of Business graduate courses, special topics, as well as approved graduate courses in other programs or universities. Students prepare two thematically organized bibliography/reading lists. They should reflect the significant works in the areas in which the student is to be examined. They should also provide a foundation for research in these areas. The lists must be submitted to the PhD program administration and the student's supervisory committee for approval.~~

### Research Seminar Courses

~~Students in their second through fourth years of studies are required to enrol in research seminar course each year. Students will contribute to the seminar series by inviting guest speakers and presenting their own work.~~

**BUS 970 Quantitative Methods and Analysis (4)**

**BUS 971 Qualitative Methods and Analysis (4)**

**and three theory courses chosen from:**

**BUS 891 - Theory of Financial Markets (3)**

**BUS 967 – Asset Pricing (4)**

**BUS 968 – Theory of Corporate Finance (4)**

**ECON 802 - Microeconomic Theory I (4)**

**BUS 972 – Macro Theories in Management Research (4)**

**BUS 973 – Micro Theories in Management Research (4)**

**or students can take graduate level theory courses from other academic units with program approval.**

**and two development and/or specialization courses chosen from:**

**BUS 980 - Theory Development in Business Administration (3)**

**BUS 982 - Dissertation Development Workshop (3)**

**BUS 990 – Academic Writing & Research Development (3)**

**ECON 804 - Advanced Topics in Microeconomic Theory (4)**

**ECON 807 - Macroeconomic Theory and Policy (4)**

**or students can take graduate level courses from other academic units with program approval.**

[...]



FACULTY OF  
ARTS AND SOCIAL SCIENCES

MEMO

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ATTENTION: Jeff Derksen, Dean  
Graduate & Postdoctoral Studies

FROM : Kate Slaney, Chair  
Faculty of Arts and Social Sciences  
Graduate Studies Committee

RE: Items for SGSC

DATE: October 18, 2022

Dear Jeff,

The following were approved by the Faculty of Arts and Social Sciences Graduate Studies Committee on October 18, 2022, and are forwarded to the Senate Graduate Studies Committee for approval. Please include them on the next SGSC agenda.

- 1. ~~Department of French~~
  - a) ~~New Course Proposals~~  
~~To be effective for Fall 2023~~
- 2. Graduate Liberal Studies
  - a) Program Change  
To be effective for Fall 2023
- 3. Department of History
  - a) ~~New Course Proposals~~, Program Changes, ~~Course Changes~~  
To be effective Fall 2023
- 4. ~~School of Public Policy~~
  - a) ~~Course Change~~  
~~To be effective Fall 2023~~

Kate Slaney  
Associate Dean, Faculty of Arts and Social Sciences



**MEMORANDUM**

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**ATTENTION** Associate Dean Sean Zwagerman, Chair of FASSGSC

**FROM** Dr. Gary McCarron, Graduate Program Chair, Graduate Liberal Studies

**RE:** GLS calendar change

**DATE** September 20 , 2022

**CC** GLS Program Assistant

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Dear Dean Zwagerman:

At its meeting of June 20, 2022, the Graduate Liberal Studies Steering Committee approved the following curricular program changes:

1. Program requirement change (effective Fall 2023):

Change:

Course Work Option

and an additional 5 units of graduate course work in Liberal Studies and a graduating seminar,  
LS 898 – Liberal Studies Graduating Seminar (5)

To:

Course Work Option

and an additional **10 units** of graduate course work in Liberal Studies

~~and a graduating seminar,~~

~~LS 898 – Liberal Studies Graduating Seminar (5)~~

Attached are the relevant forms for the above proposed changes. Please place these proposals on the agenda for the next FASS Graduate Studies Curriculum Committee meeting.

Thank you.

Sincerely,

Gary McCarron

Graduate Program Chair

Graduate Liberal Studies

**Program requirement change for Graduate Liberal Studies MA**

Summary of change: Change to program language regarding completing MA in Graduate Liberal Studies via Course Work Option.
Rationale for change: In some years we have too few students to constitute a Graduating Seminar for students wanting to graduate through the Course Work Option. Hence, we have requested GPS waive the requirement that one of the courses students following this option take must be LS 898: Graduating Seminar [5]. Removing this restriction will mean that our students will still complete the necessary number of credits and and that we will no longer have to approach GPS with regular requests for waivers.
Effective term and year: Fall 2023
Will this change impact current students? If yes, what is the plan for current students? No, this will have no impact on current students in the program.

FROM	TO
Course Work Option	Course Work Option
and an additional 5 units of graduate course work in Liberal Studies	and an additional <b>10 units</b> of graduate course work in Liberal Studies
and a graduating seminar	<del>and a graduating seminar</del>
LS 898 – Liberal Studies Graduating Seminar (5)	<del>LS 898 – Liberal Studies Graduating Seminar (5)</del>





Evdoxios Doxiadis,  
Associate Professor  
edoxiadi@sfu.ca

To: Associate Dean Kate Slaney, Chair, FASSGSC  
From: Evdoxios Doxiadis, Graduate Chair, History  
Subject: Changes to the MA program in History  
Date: 3 August 2022

At its meeting of 9 June 2022, the Department of History approved the following curricular program changes:

1. Addition of a course based Masters in History
2. Addition of an accelerated Masters in History
3. ~~New course proposal IHST 800 Field Directed Project or Essay~~
4. ~~New course proposal IHST 869 History of Modern China~~
5. ~~New Course proposal IHST 853 History of the Ottoman World~~
6. ~~Course Change IHST 815 Prospectus Workshop~~

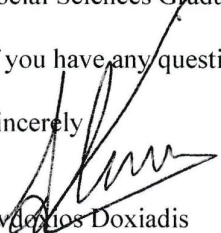
Please find attached the following materials:

1. Cover memo
2. Program Change Form with the required calendar revisions.
3. ~~Memo on Resource Implications~~
4. ~~Library letter regarding resource implications.~~
5. ~~Course change form for IHST 815~~
6. ~~New Course form for IHST 800~~
7. ~~New Course form for IHST 853~~
8. ~~Outline for IHST 853~~
9. ~~New Course Form for IHST 869~~
10. ~~Outline for IHST 869~~

Please place this proposal on the agenda of the next meeting of the Faculty of Arts and Social Sciences Graduate Studies Curriculum Committee.

If you have any questions, please let me know.

Sincerely

  
Evdoxios Doxiadis  
Associate Professor and Chair of the Graduate Program in History

## Calendar Entry Change for Master of Arts in History

<p>Summary of change:</p> <p>Introduction of a course intensive option for the MA in History and an accelerated MA</p>
<p>Rationale for change:</p> <p>The changes will meet the needs of a more diverse group of students and will give students a more flexible, and time-efficient path to the completion of a graduate degree. They will allow the department of History to attract a bigger cohort of students by allowing the department to consider applications for fields where work on an original thesis is very difficult due to requirements of language, difficulties in archival work and so on without unduly straining the capacity of the department, and will also help to reduce the average time to graduation of the Department's graduate students. The option will be of particular benefit to foreign students, who already constitute the bulk of History's applications.</p>
<p>Effective term and year: Fall 2023</p>
<p>Will this change impact current students? If yes, what is the plan for current students?</p> <p>No</p>

FROM	TO
<p>History</p> <p>MASTER OF ARTS</p> <p>The Department of History offers graduate research leading to a master of arts (MA) degree. The major study areas are the Americas, Asia, Canada, Europe, and the Middle East.</p> <p>Admission Requirements</p>	<p>History</p> <p>MASTER OF ARTS</p> <p>The Department of History offers graduate research leading to a master of arts (MA) degree. The major study areas are the Americas, Asia, Canada, Europe, and the Middle East.</p> <p>Admission Requirements</p>

Applicants must satisfy the University admission requirements as stated in Graduate General Regulations 1.3 in the SFU Calendar. Normally, an undergraduate 3.33 cumulative grade point average (CGPA) is required in History or its equivalent over the last two years of the undergraduate program. A degree in a discipline related to History may be accepted in exceptional cases.

~~Demonstrated ability in a language or languages other than English may be a requirement for admission to the program, at the discretion of the nominal supervisor.~~

#### Program Requirements

~~This program consists of course work, a thesis prospectus, and a thesis for a minimum of 41 units.~~

Students must complete

HIST 814 - Historical Methods (5)  
~~HIST 815 - Prospectus Workshop (5)~~

and three other graduate courses for a minimum of thirteen units\*

and a thesis

HIST 898 - MA Thesis (18)

\* Students may choose graduate courses in another Simon Fraser University department, or from another university that is part of the Western Dean's Agreement. Supervisory committee and departmental graduate program committee approval is required.

#### Program Length

Students are expected to complete the program requirements in four to six terms. ~~In most~~

Applicants must satisfy the University admission requirements as stated in Graduate General Regulations 1.3 in the SFU Calendar. Normally, an undergraduate 3.33 cumulative grade point average (CGPA) is required in History or its equivalent over the last two years of the undergraduate program. A degree in a discipline related to History may be accepted in exceptional cases.

#### Program Requirements

Students must complete

HIST 814 - Historical Methods (5)  
**HIST 815 - Professional Development Workshop (5)**

**And one of two options**

#### Thesis Option

Three other graduate courses for a minimum of thirteen units\*

and a thesis

HIST 898 - MA Thesis (18)

**The thesis should be between 15,000 and 21,000 words, including footnotes (excluding bibliography). A shorter or longer thesis may be submitted with the graduate chair's approval prior to scheduling the defence.**

#### Course Intensive Option

**HIST 800 Field Directed Essay or Project (5).**

**And six other graduate courses for a minimum of twenty-six units\***

~~circumstances students will complete course work in two terms.~~

#### ~~Other Information~~

~~The prospectus workshop, HIST 815, helps students prepare to research and write their theses. Students receive a satisfactory or unsatisfactory grade for this course. At the conclusion of the workshop, students defend their prospectuses to their committees in a formal setting.~~

~~When students have completed course work, they research and write their theses while enrolled in HIST 898. The thesis should be between 15,000 and 21,000 words, including footnotes (excluding bibliography). A shorter or longer thesis may be submitted only with the graduate chair's approval. If a thesis will exceed the word limit, the graduate chair must give formal approval prior to scheduling the defence.~~

#### Language Requirements

Supervisors will determine with their students whether reading ability in a language or languages other than English are necessary for the completion of the MA. Supervisors will submit their recommendation in writing to the GPC for approval by the end of the first semester. Reading ability will be evaluated by a time-limited examination consisting of the translation of a passage in the particular language with the aid of a dictionary, or the successful completion of a language training course approved by the supervisor. A student who fails the time-limited examination may retake the test at the discretion of the supervisor. Supervisors will be responsible for determining whether the student has met the language requirements and for so informing the GPC.

[...]

\* Students may choose graduate courses in another Simon Fraser University department, or from another university that is part of the Western Dean's Agreement. Supervisory committee and departmental graduate program committee approval is required.

#### Program Length

Students are expected to complete the program requirements in four to six terms.

#### Language Requirements

Supervisors will determine with their students whether reading ability in a language or languages other than English are necessary for the completion of the MA **thesis option**. Supervisors will submit their recommendation in writing to the GPC for approval by the end of the first semester. Reading ability will be evaluated by a time-limited examination consisting of the translation of a passage in the particular language with the aid of a dictionary, or the successful completion of a language training course approved by the supervisor. A student who fails the time-limited examination may retake the test at the discretion of the supervisor. Supervisors will be responsible for determining whether the student has met the language requirements and for so informing the GPC.

[...]