



Simon Fraser University
Maggie Benston Centre 1100
8888 University Drive
Burnaby, BC V5A 1S6

TEL 778.782.3042
FAX 778.782.3080

gradstudies@sfu.ca
www.sfu.ca/grad

MEMORANDUM

ATTENTION Senate **DATE** October 4, 2022
FROM Jeff Derksen,
Chair of Senate Graduate Studies
RE: Committee (SGSC)
Course Changes

For information:

Acting under delegated authority at its meeting of October 4, 2022, SGSC approved the following course changes, effective **Summer 2023**:

Beedie School of Business

- 1) Course Change (description) :BUS 697 Applied Project

Faculty of Arts and Social Sciences

Department of Linguistics

- 1) Course Change (title, description): LING 893 Indigenous Linguistics MA Project

Faculty of Science

Department of Earth Science

- 1) Course Change (title, description): EASC 620 Volcanology

Department of Molecular Biology and Biochemistry

- 1) Course Change (title, description): MBB 801 Student Seminar in Molecular Biology and Biochemistry I
- 2) Course Change (description): MBB 806 PhD Graduate Research Candidacy Examination

Memo to SGSC

To: Senate Graduate Studies Committee
From: Andrew Gemino, Associate Dean, Graduate Programs
Re: IBL Calendar Changes
Date: September 6th, 2022

The following curriculum revisions have been approved by the Beedie School of Business and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective for **Summer 2023**.

Please include them on the next SGSC agenda.

- ~~• IBL Calendar Changes~~
- Course Changes

Thank you for your attention herein. Should you have any questions or concerns, please do not hesitate to contact me.

Andrew Gemino
Associate Dean, Graduate Programs, Beedie School of Business

Graduate Course Change

Attach a separate document if more space is required.

| | | |
|----------------------------------|------------|--|
| Course Subject/Number BUS 697 | Units 4 | Effective Term and Year Summer 2023 |
|----------------------------------|------------|--|

| |
|---------------------------------|
| Course Title Applied Project |
|---------------------------------|

Rationale for Change:
Adding Prerequisite so that project must be completed after coursework in order to ensure students are adequately prepared to demonstrate a high standard of learning and application of knowledge gained in core program courses. When prerequisite language is not in the calendar, students challenge course order. The program wants to ensure that the project is truly integrative and is only done at the end of the program after completion of all other courses.

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

| FROM | TO |
|---|---|
| Course Subject/Number | Course Subject/Number |
| Units | Units* |
| Course Title | Course Title (max 100 characters) |
| Course Short Title | Course Short Title (max 30 characters) |
| Description The Applied Project is the final course of the IBL EMBA program. Students are required to prepare an extensive academic research assignment. The process involves a review of the literature and application of frameworks, models, concepts and theories from the courses to a specific business problem or situation, for which students develop practical recommendations. Graded on a satisfactory/unsatisfactory basis. | Description The Applied Project is the final course of the IBL EMBA program. Students are required to prepare an extensive academic research assignment. The process involves a review of the literature and application of frameworks, models, concepts and theories from the courses to a specific business problem or situation, for which students develop practical recommendations. Students must complete a minimum of 52 units of coursework before enrolling in the applied project or receive Academic Director approval. Graded on a satisfactory/unsatisfactory basis. |
| Prerequisite | Prerequisite |
| Other | Other |


* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

| | | |
|---|-------------------------------|--|
| Department / School / Program SFU Beedie | Contact name Ariel Johnson | Contact email busgradprogram@sfu.ca |
|---|-------------------------------|--|

DEPARTMENTAL APPROVAL

| | | |
|--|--|----------------------------|
| Department Graduate Program Committee Same as below | Signature | Date |
| Department Chair Andrew Gemino | Signature  | Date September 20, 2022 |

FACULTY APPROVAL

| | | |
|--|--|----------------------------|
| Faculty Graduate Studies Committee (FGSC) Andrew Gemino | Signature  | Date September 20, 2022 |
|--|--|----------------------------|

SENATE GRADUATE STUDIES COMMITTEE APPROVAL

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| Senate Graduate Studies Committee (SGSC) Jeff Derksen | Signature  | Date October 4 2022 |
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ADMINISTRATIVE SECTION (for DGS office only)

Course Attribute: _____
 Course Attribute Value: _____
 Instruction Mode: _____
 Attendance Type: _____

If different from regular units:
 Academic Progress Units: _____
 Financial Aid Progress Units: _____



FACULTY OF
ARTS AND SOCIAL SCIENCES

MEMO

Office of the Dean

**STREET
ADDRESS**
Academic Quadrangle
Room 6164

**MAILING
ADDRESS**
8888 University Drive
Burnaby BC Canada
V5A 1S6

778-782-4967 (Tel)

fassadgs@sfu.ca
www.sfu.ca/fass

ATTENTION: Jeff Derksen, Dean
Graduate & Postdoctoral Studies

FROM : Sean Zwagerman, Chair
Faculty of Arts and Social Sciences
Graduate Studies Committee

RE: Items for SGSC

DATE: June 28, 2022

Dear Jeff,

The following were approved by the Faculty of Arts and Social Sciences Graduate Studies Committee on June 21, 2022, and are forwarded to the Senate Graduate Studies Committee for approval. Please include them on the next SGSC agenda.

1. Department of Linguistics

- a) ~~New Course Proposal~~, Course Changes &
~~Program Change~~
To be effective for Summer 2023

Sean Zwagerman
Associate Dean, Faculty of Arts and Social Sciences



Dr. Heather Bliss, Graduate Program Chair
DEPARTMENT OF LINGUISTICS
Faculty of Arts and Social Sciences

R.C. Brown Hall 8121
8888 University Drive
Burnaby, BC
Canada V5A 1S6

TEL 604-762-6274

linggsc@sfu.ca

May 17, 2022

Re: Linguistics Expanded MA Proposal

Dear FASS GSC Members

Please accept this memo documenting the Department of Linguistics' support for the Expanded MA Proposal, which includes:

- The introduction of a new course: LING 880 'Advanced Linguistic Research for Professional Development'
- The introduction of two new options for completing an MA in Linguistics (course-based and project-based, in addition to the existing thesis-based option)

Draft versions of the proposal were discussed amongst Linguistics faculty members in November 2021 and April 2022. A revised version was circulated to Linguistics faculty members on May 9 and the faculty voted at our May 12 Department meeting to accept the changes outlined in the proposal.

Respectively yours,

A handwritten signature in black ink, appearing to read 'H. Bliss'.

Dr. Heather Bliss
Graduate Program Chair, Linguistics



Graduate Course Change

Attach a separate document if more space is required.

| | | |
|--|------------|--|
| Course Subject/Number LING 893 | Units 6 | Effective Term and Year Summer 2023 |
| Course Title Indigenous Linguistics MA Project | | |
| Rationale for Change: to allow Linguistics MA students outside the Indigenous Languages Program to complete this course | | |

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

| FROM | TO |
|---|--|
| Course Subject/Number | Course Subject/Number |
| Units | Units* |
| Course Title Indigenous Linguistics MA Project | Course Title (max 100 characters) Linguistics MA Project |
| Course Short Title Indigenous Language MA Project | Course Short Title (max 30 characters) MA Project |
| Description Students complete this course when enrolled in the Indigenous Languages and Linguistics MA program. Graded on a satisfactory/unsatisfactory basis. | Description Students who are working on their MA capstone project enroll in this course. Graded on a satisfactory/unsatisfactory basis. |
| Prerequisite | Prerequisite |
| Other | Other |

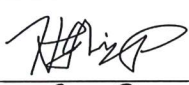
* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


CONTACT PERSON

| | | |
|--|-------------------------------|--------------------------------|
| Department / School / Program Linguistics | Contact name Heather Bliss | Contact email hbliss@sfu.ca |
|--|-------------------------------|--------------------------------|

DEPARTMENTAL APPROVAL

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|--|--|----------------------------|
| Department Graduate Program Committee Heather Bliss | Signature  | Date May 16, 2022 |
| Department Chair Panayiotis Pappas | Signature  | Date May 16 2022 |

FACULTY APPROVAL

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| Faculty Graduate Studies Committee (FGSC) Sean Zwagerman | Signature  | Date 27 June 2022 |
|---|--|----------------------|

SENATE GRADUATE STUDIES COMMITTEE APPROVAL

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| Senate Graduate Studies Committee (SGSC) Jeff Derksen | Signature  | Date October 4 2022 |
|--|--|------------------------|

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| ADMINISTRATIVE SECTION (for DGS office only) Course Attribute: _____ Course Attribute Value: _____ Instruction Mode: _____ Attendance Type: _____ | If different from regular units: Academic Progress Units: _____ Financial Aid Progress Units: _____ |
|--|---|

MEMORANDUM

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|------------------|---|--------------|-----------------|
| ATTENTION | Senate Graduate Studies Committee | DATE | August 12, 2022 |
| FROM | Michael Silverman, Associate Dean of Research and Graduate Studies | PAGES | 1 |
| RE: | MBB graduate program changes | | |

The following changes have been approved by the Faculty of Sciences and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective for Summer 2023. Please include them on the next SGSC agenda.

Department of Earth Science

Request to change the title and description of the course EASC 620.

Department of Molecular Biology and Biochemistry~~1. PHD GRADUATE PROGRAM CHANGES~~

~~Changes to course units and course requirements – Addition of MBB 803~~

~~2. MSC GRADUATE PROGRAM CHANGES~~

~~Changes to course requirements – Addition of MBB 803~~

3. GRADUATE COURSE CHANGES

- a. MBB 801: Student Seminar in Molecular Biology and Biochemistry – title and description
- b. MBB 806: PhD Graduate Research Candidacy Examination – description

~~4. NEW GRADUATE COURSE PROPOSAL~~

~~MBB 803: MBB Department Seminar Series (form and outline attached)~~



Michael A. Silverman, Ph.D.
Faculty Graduate Chair



Memorandum

To: Michael Silverman, Science Associate Dean, Graduate Studies
From: Glyn Williams-Jones, Chair – Department of Earth Sciences EASC
Re: 620 Volcanology – minor course changes
Date: September 27, 2022

Dear Vance,

The Department of Earth Sciences supports the requested changes (title and description) to the graduate course, EASC 620.

The changes are only very minor in nature (addition of “Advanced” to the title and clarification of potential, rather than required, field trips).

Sincerely,

A handwritten signature in blue ink that reads 'G. Williams-Jones'.

Glyn Williams-Jones
Chair, Department of Earth Sciences

easc_chair@sfu.ca
778-782-3306



Graduate Course Change

Attach a separate document if more space is required.

| | | | | | |
|-----------------------|--|-------|----------|-------------------------|--------------------|
| Course Subject/Number | EASC 620 | Units | 3 | Effective Term and Year | Summer 2023 |
| Course Title | Volcanology | | | | |
| Rationale for Change: | Title modification to align with other EASC graduate courses which have a similarly named undergraduate course (e.g., EASC 401 Mineral Deposits / EASC 628 Advanced Mineral Deposits). Course description modified to clarify only a possibility of field trips. | | | | |

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

| FROM | TO |
|---|---|
| Course Subject/Number | Course Subject/Number |
| Units | Units* |
| Course Title | Course Title (max 100 characters) |
| Volcanology | Advanced Volcanology |
| Course Short Title | Course Short Title (max 30 characters) |
| Volcanology | Advanced Volcanology |
| Description | Description |
| Physical, chemical and tectonic aspects of volcanology examined with emphasis on processes of magma generation and evolution, styles of eruption, environments of deposition, and interpretation of volcanic facies. Includes two to three weekend field trips. | Physical, chemical and tectonic aspects of volcanology examined with emphasis on processes of magma generation and evolution, styles of eruption, environments of deposition, and interpretation of volcanic facies. May include weekend field trips. |
| Prerequisite | Prerequisite |
| Other | Other |



* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


CONTACT PERSON

| | | |
|---|-------------------------------------|--------------------------------|
| Department / School / Program Earth Sciences | Contact name Glyn Williams-Jones | Contact email glynwj@sfu.ca |
|---|-------------------------------------|--------------------------------|

DEPARTMENTAL APPROVAL

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|--|--|-----------------------|
| Department Graduate Program Committee Gwenn Flowers | Signature  | Date August 2, 022 |
| Department Chair Glyn Williams-Jones | Signature  | Date 08/07/2022 |

FACULTY APPROVAL

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|--|--|------------------|
| Faculty Graduate Studies Committee (FGSC) Michael Silverman | Signature  | Date 8.1.2022 |
|--|--|------------------|

SENATE GRADUATE STUDIES COMMITTEE APPROVAL

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|--|--|------------------------|
| Senate Graduate Studies Committee (SGSC) Jeff Derksen | Signature  | Date October 4 2022 |
|--|--|------------------------|

ADMINISTRATIVE SECTION (for DGS office only)

Course Attribute: _____
 Course Attribute Value: _____
 Instruction Mode: _____
 Attendance Type: _____

If different from regular units:
 Academic Progress Units: _____
 Financial Aid Progress Units: _____

MOLECULAR BIOLOGY AND BIOCHEMISTRY

Memorandum

To: Mary-Catherine Kropinski, Associate Dean
of Graduate Studies, Faculty of Science

Re: PhD & MSc Program Changes;
Graduate Course Changes – MBB 801, 806; New
Graduate Course – MBB 803

From: Christopher Beh, MBB Graduate
Program Chair

Date: May 5, 2022

We are requesting approval of the following:

~~1. **PHD GRADUATE PROGRAM CHANGES**~~

~~Changes to course units and course requirements (form attached)~~

~~2. **MSC GRADUATE PROGRAM CHANGES**~~

~~Changes to course requirements (form attached)~~

3. GRADUATE COURSE CHANGES

- a. **MBB 801: Student Seminar in Molecular Biology and Biochemistry** – title and description (form attached)
- b. **MBB 806: PhD Graduate Research Candidacy Examination** – description (form attached)

~~4. **NEW GRADUATE COURSE PROPOSAL**~~

- a. ~~**MBB 803: MBB Department Seminar Series** (form and outline attached)~~

We were hoping these changes can be submitted to Grad Studies for their next deadline of May 11, 2022 at noon.

Sincerely,



Dr. C.T. Beh



Graduate Course Change

Attach a separate document if more space is required.

| | | | | | |
|-----------------------|---|-------|---|-------------------------|-------------|
| Course Subject/Number | MBB 801 | Units | 3 | Effective Term and Year | Summer 2023 |
| Course Title | Student Seminar in Molecular Biology and Biochemistry I | | | | |
| Rationale for Change: | This course has been revamped. | | | | |

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

| FROM | TO |
|---|--|
| Course Subject/Number | Course Subject/Number |
| Units | Units* |
| Course Title | Course Title (max 100 characters) |
| Student Seminar in Molecular Biology and Biochemistry I | Student Seminar in Molecular Biology and Biochemistry |
| Course Short Title | Course Short Title (max 30 characters) |
| Molecular Biol.Biochemistry I | Molecular Biol.Biochemistry |
| Description | Description |
| Discussion of recent literature through student seminars and written reports. Introduction to professional skills for scientific careers. | An introductory course for graduate students in the Department of Molecular Biology and Biochemistry (MBB). Lecture presentations include general information for students starting graduate studies; effective research writing and presentation skills; fundamentals for proper data and statistical analysis; research ethics and policies for professional equality, diversity, and inclusiveness; professional skills for scientific careers. |
| Prerequisite | Prerequisite |
| Other | Other |

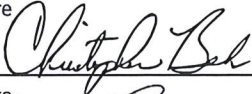

* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

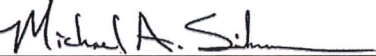
CONTACT PERSON

| | | |
|--------------------------------------|-----------------------------|-----------------------------|
| Department / School / Program MBB | Contact name Mimi Fourie | Contact email mbb@sfu.ca |
|--------------------------------------|-----------------------------|-----------------------------|

DEPARTMENTAL APPROVAL

| | | |
|--|--|---------------------|
| Department Graduate Program Committee Christopher Beh | Signature  | Date May 5, 2022 |
| Department Chair Lisa Craig | Signature  | Date May 5, 2022 |

FACULTY APPROVAL

| | | |
|--|---|-------------------|
| Faculty Graduate Studies Committee (FGSC) Michael Silverman | Signature  | Date 8.12.2022 |
|--|---|-------------------|

SENATE GRADUATE STUDIES COMMITTEE APPROVAL

| | | |
|--|--|------------------------|
| Senate Graduate Studies Committee (SGSC) Jeff Derksen | Signature  | Date October 4 2022 |
|--|--|------------------------|

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|---|-------------------------------------|
| ADMINISTRATIVE SECTION (for DGS office only) | |
| Course Attribute: _____ | If different from regular units: |
| Course Attribute Value: _____ | Academic Progress Units: _____ |
| Instruction Mode: _____ | Financial Aid Progress Units: _____ |
| Attendance Type: _____ | |



Graduate Course Change

Attach a separate document if more space is required.

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|--|---|-------|---|-------------------------|-------------|
| Course Subject/Number | MBB 806 | Units | 3 | Effective Term and Year | Summer 2023 |
| Course Title | PhD Graduate Research Candidacy Examination | | | | |
| Rationale for Change: Slight change to description for clarification. | | | | | |

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

| FROM | TO |
|--|---|
| Course Subject/Number | Course Subject/Number |
| Units | Units* |
| Course Title | Course Title (max 100 characters) |
| Course Short Title | Course Short Title (max 30 characters) |
| Description Oral presentation and defense of a written PhD research proposal. Students will be examined on their knowledge relevant to the proposed research, capacity to complete the proposed thesis research (including any relevant preliminary results), and understanding of the broader field of study. All PhD students enrolled in the MBB PhD graduate program must take MBB 806. | Description Oral presentation and defense of a written PhD research proposal. Students will be examined on their knowledge relevant to the proposed research, capacity to complete the proposed thesis research (including any relevant preliminary results), and understanding of the broader field of study. All students enrolled in the MBB PhD graduate program must take MBB 806. Students in the MSc program wishing to transfer to the PhD program must successfully complete MBB 806. |
| Prerequisite | Prerequisite |
| Other | Other |



* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


CONTACT PERSON

| | | |
|--------------------------------------|-----------------------------|-----------------------------|
| Department / School / Program MBB | Contact name Mimi Fourie | Contact email mbb@sfu.ca |
|--------------------------------------|-----------------------------|-----------------------------|

DEPARTMENTAL APPROVAL

| | | |
|--|--|---------------------|
| Department Graduate Program Committee Christopher Beh | Signature  | Date May 5, 2022 |
| Department Chair Lisa Craig | Signature  | Date May 5, 2022 |

FACULTY APPROVAL

| | | |
|--|---|-------------------|
| Faculty Graduate Studies Committee (FGSC) Michael Silverman | Signature  | Date 8.12.2022 |
|--|---|-------------------|

SENATE GRADUATE STUDIES COMMITTEE APPROVAL

| | | |
|--|--|------------------------|
| Senate Graduate Studies Committee (SGSC) Jeff Derksen | Signature  | Date October 4 2022 |
|--|--|------------------------|

| | | |
|---|--|---|
| ADMINISTRATIVE SECTION (for DGS office only) | | If different from regular units: |
| Course Attribute: _____ | | Academic Progress Units: _____ |
| Course Attribute Value: _____ | | Financial Aid Progress Units: _____ |
| Instruction Mode: _____ | | |
| Attendance Type: _____ | | |