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**MEMORANDUM**

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**ATTENTION** Senate

**DATE** March 19, 2020

**FROM** Jeff Derksen,  
Chair of Senate Graduate Studies  
Committee (SGSC)

**RE:** Program Changes



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**For information:**

Acting under delegated authority at its meeting of March 3, 2020, SGSC approved the following program changes, effective **Fall 2020**:

**Faculty of Applied Sciences**

School of Mechatronic Systems Engineering

- 1) Program change: Mechatronic Systems Engineering MAsc and PhD

**Faculty of Arts and Social Sciences**

Department of Economics

- 2) Program change: Economics PhD

Department of Psychology

- 3) Program change: Psychology MA and PhD

School of Public Policy:

- 4) Program change: Public Policy MPP

**Faculty Communication, Art and Technology**

School for the Contemporary Arts

- 5) Program change: Contemporary Arts MA

Publishing Program

- 6) Program change (Degree Audit, program changes): Publishing MPub

**Faculty of Education**

- 7) Program change: Curriculum and Instruction MEd
- 8) Program change: Educational Leadership MA
- 9) Program change: Educational Leadership MEd

**Faculty of Environment**

Ecological Restoration

- 10) Program change: Ecological Restoration MSc

Senators wishing to consult a more detailed report of curriculum revisions may do so on the Senate Docushare repository at <https://docushare.sfu.ca/dsweb/View/Collection-12682>

MEMORANDUM

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Attention Dr. Jeff Derksen Date Feb 10, 2020  
Dean, Graduate Studies

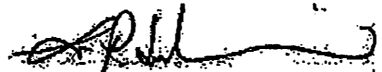
From Dr. Parvaneh Saeedi [psaeedi@sfu.ca](mailto:psaeedi@sfu.ca)  
Faculty of Applied Science, Graduate Studies Committee

Re: FAS- Program Changes (MSE MASc and PhD)

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The faculty of Applied Sciences Graduate Studies Committee requests program changes to the MSE MASc and PhD to include a new course: MSE 804- Graduate Seminar. We request these changes to become effective from fall 2020.

Best Regards,



Parvaneh Saeedi,  
Faculty of Applied Science, Graduate Studies Committee

## Cover Memo to SGSC

To: Senate Graduate Studies Committee  
From: Dr Patrick Palmer, GPC Mechatronic Systems Engineering  
Re: New Graduate Seminar Course  
Date: Feb. 10, 2020

The following new graduate course (MSE 804) and associated program change have been approved by the Faculty of Mechatronic Systems Engineering and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective for Fall 2020. Please include them on the next SGSC agenda.

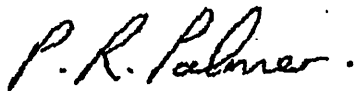
The overarching rationale for the change in the program requirements and this new course is to address concerns regarding the integration of graduate students of different disciplines into the multidisciplinary graduate program offered by MSE and to attach students to the wider SFU graduate program noting that MSE is housed in the shared space of SFU Surrey.

*Program changes to MASc in Mechatronic Systems Engineering*

*Program changes to PhD in Mechatronic Systems Engineering*

**New course: MSE 804**

~~Please see the attached documents. In summary, the new course is a Seminar Course with an obligation of 60% attendance and seminar presentation of thesis work. The obligation requires the program changes as requested above.~~



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Faculty Graduate Chair

## Calendar Entry Change for MSE MASc Graduate Program

<p>Summary of change: Add a mandatory seminar course MSE 804 to be taken by MASc students</p>	
<p>Rationale for change: To provide graduate students with exposure to a variety of research projects and activities in order to enrich their academic experience. It will be an opportunity to meet with graduate students within the school and familiarize themselves with internal research activities, as well as the research of external invited speakers.</p>	
<p>Effective term and year: FALL 2020</p>	
<p>Will this change impact current students? If yes, what is the plan for current students? NO</p>	
<p>FROM</p>	<p>TO</p>
<p>[...]</p> <h3 style="text-align: center;">Program Requirements</h3> <p>This program consists of course work and a thesis for a minimum of 30 units. The courses will normally be selected in consultation with the student's supervisor. At most, three units may be directed studies. Additional courses may be required to correct deficiencies in the student's background. If the subject matter of a required course has been previously completed with graduate credit, the course may not be completed again for credit.</p> <p>Students must complete</p> <p>two MSE graduate courses selected in consultation with their supervisor</p> <p>and two graduate courses from FAS or SCI</p> <p>and a thesis</p> <p><u>MSE 898 - MASc Thesis (18)</u> [...]</p>	<p>[...]</p> <h3 style="text-align: center;">Program Requirements</h3> <p>This program consists of course work and a thesis for a minimum of 30 units. The courses will normally be selected in consultation with the student's supervisor. At most, three units may be directed studies. Additional courses may be required to correct deficiencies in the student's background. If the subject matter of a required course has been previously completed with graduate credit, the course may not be completed again for credit.</p> <p>Students must complete</p> <p>two MSE graduate courses selected in consultation with their supervisor</p> <p>and two graduate courses from FAS or SCI</p> <p><b>and</b></p> <p><b>MSE 804 – Graduate Seminar (0)</b></p> <p>and a thesis</p> <p><u>MSE 898 - MASc Thesis (18)</u> [...]</p>

**Calendar Entry Change for MSE PhD Graduate Program**

<p>Summary of change:          Add a mandatory seminar course MSE 804 to be taken by PhD students. Doctoral students will take it twice.</p>	
<p>Rationale for change:          To provide graduate students with exposure to a variety of research projects and activities in order to enrich their academic experience. It will be an opportunity to meet with graduate students within the school and familiarize themselves with internal research activities, as well as the research of external invited speakers.</p>	
<p>Effective term and year: FALL 2020</p>	
<p>Will this change impact current students? If yes, what is the plan for current students?          NO</p>	
FROM	TO
<p>[...]</p> <p><b>Program Requirements</b></p> <p>This program consists of course work, a qualifying examination, and a thesis for a minimum of 21 units. Students may take additional courses to correct any deficiencies in their background upon approval of their supervisor. If the subject matter of a listed course has been previously completed with graduate credit, the course may not be completed again for credit.</p> <p>Students must complete one of</p> <p><u>ENSC 803 - Writing for Publication (3)</u>  <u>MSE 801 - Writing for Engineers (3)</u></p> <p>and two MSE graduate courses selected in consultation with their supervisor</p> <p>and two graduate technical courses from FAS or SCI</p> <p>and a qualifying exam</p> <p><u>MSE 890 - PhD Qualifying Examination (0)</u></p>	<p>[...]</p> <p><b>Program Requirements</b></p> <p>This program consists of course work, a qualifying examination, and a thesis for a minimum of 21 units. Students may take additional courses to correct any deficiencies in their background upon approval of their supervisor. If the subject matter of a listed course has been previously completed with graduate credit, the course may not be completed again for credit.</p> <p>Students must complete one of</p> <p><u>ENSC 803 - Writing for Publication (3)</u>  <u>MSE 801 - Writing for Engineers (3)</u></p> <p>and two MSE graduate courses selected in consultation with their supervisor</p> <p>and two graduate technical courses from FAS or SCI</p> <p><b>and to be taken twice</b></p>

and a thesis

MSE 899 - PhD Thesis (6)

[...]

**MSE 804 – Graduate Seminar (0)**

and a qualifying exam

MSE 890 - PhD Qualifying Examination (0)

and a thesis

MSE 899 - PhD Thesis (6)

[...]



FACULTY OF  
ARTS AND SOCIAL SCIENCES

MEMO

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ATTENTION: Jeff Derksen, Dean  
Graduate & Postdoctoral Studies

FROM: Sean Zwagerman, Chair  
Faculty of Arts and Social Sciences Graduate Studies Committee

RE: Course Changes under Delegated Authority

DATE: February 5, 2020

Dear Jeff,

The following were approved by the Faculty of Arts and Social Sciences Graduate Studies committee at their meeting on February 4, 2020, and are forwarded to the Senate Graduate Studies Committee for approval. Please include them on the next SGSC agenda.

**1. School of Public Policy**

- a) Calendar entry change, PLCY's M.A.
- b) ~~The new course, PLCY 835~~

**2. Department of Economics**

- a) Calendar entry change, ECON's PH.D.
- b) ~~The new course, ECON 984~~

**3. School for International Studies**

- a) ~~The new course, IS 879~~
- b) ~~The program suspension, LAS Graduate Certificate~~

**4. Department of Psychology**

- a) Calendar entry change, Clinical Neuropsychology Track MA, PhD (DVB)

These curriculum items should be effective for Fall 2020.

Sean Zwagerman  
Associate Dean, Faculty of Arts and Social Sciences

SFU

MEMO

ATTENTION Sean Zwagerman, Chair, FASSGSC

FROM Alexander Karaivanov, Graduate Chair,  
Dept. of Economics

RE Curriculum changes

DATE January 8, 2020

At its meeting on November 28, 2019, the Department of Economics approved the following graduate program changes:

1. Calendar change to the Economics PhD program - addition of new graduate course, ECON 984 Comprehensive Examination in Econometrics. Revised calendar entry and rationale are attached.

Please place this proposal on the agenda of the next meeting of the Faculty of Arts and Social Sciences Graduate Studies Curriculum Committee. Thank you in advance.

Sincerely,



Alexander Karaivanov  
Graduate Chair  
Department of Economics



**Calendar Entry Change for Economics (Doctor of Philosophy)**

<p><b>Summary of changes:</b> New course: ECON 984 Comprehensive Examination in Econometrics</p>
<p><b>Rationale for changes:</b> Offering an econometrics PhD comprehensive exam in the Summer term of the first year of PhD, as an option alongside the existing macroeconomics and microeconomics comprehensive exams (ECON 985 and 986) will balance and enhance the PhD program. Students will be required to complete only two of ECON 984, 985 or 986 chosen in consultation with the supervisor or graduate program chair.</p>
<p><b>Effective term and year:</b> Fall 2020</p>
<p><b>Will this change impact current students? If yes, what is the plan for current students?</b> No. Only students entering in Fall 2020 or later will be subject to this change</p>

FROM	TO
<p>[...]</p> <p><b>Program Requirements</b></p> <p>This program consists of required courses, elective courses, comprehensive exam, and a thesis for a minimum of 50 units. Normally a student must complete at least five courses of regularly scheduled course work within this department; exceptions to this rule must be approved by the student's supervisory committee and the graduate program committee.</p> <p>Students must complete all of</p> <p><u>ECON 803 - Microeconomic Theory II (4)</u>  <u>ECON 804 - Advanced Topics in Microeconomic Theory (4)</u>  <u>ECON 808 - Macroeconomic Theory (4)</u>  <u>ECON 809 - Advanced Macroeconomic Theory (4)</u>  <u>ECON 831 - Mathematical Economics (4)</u></p>	<p>[...]</p> <p><b>Program Requirements</b></p> <p>This program consists of required courses, elective courses, comprehensive exam, and a thesis for a minimum of 50 units. Normally a student must complete at least five courses of regularly scheduled course work within this department; exceptions to this rule must be approved by the student's supervisory committee and the graduate program committee.</p> <p>Students must complete all of</p> <p><u>ECON 803 - Microeconomic Theory II (4)</u>  <u>ECON 804 - Advanced Topics in Microeconomic Theory (4)</u>  <u>ECON 808 - Macroeconomic Theory (4)</u>  <u>ECON 809 - Advanced Macroeconomic Theory (4)</u>  <u>ECON 831 - Mathematical Economics (4)</u></p>

<p><u>ECON 837 - Econometrics I (4)</u>  <u>ECON 838 - Econometrics II (4)</u></p> <p><del>and two comprehensive exams in economic theory</del></p> <p><u>ECON 985 - Comprehensive Examination in Microeconomic Theory (0)</u>  <u>ECON 986 - Comprehensive Examination in Macroeconomic Theory (0)</u></p> <p>[...]</p>	<p><u>ECON 837 - Econometrics I (4)</u>  <u>ECON 838 - Econometrics II (4)</u></p> <p><b>and two of</b></p> <p><b><u>ECON 984 - Comprehensive Examination in Econometrics (0)</u></b>  <u>ECON 985 - Comprehensive Examination in Microeconomic Theory (0)</u>  <u>ECON 986 - Comprehensive Examination in Macroeconomic Theory (0)</u></p> <p>[...]</p>
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DEPARTMENT OF PSYCHOLOGY

MEMORANDUM

KATHLEEN L. SLANEY  
PROFESSOR  
ASSOCIATE CHAIR (GRADUATE)  
Department of Psychology  
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ATTENTION:	Sean Zwagerman, Chair, FASSGSC	DATE:	January 13, 2020
FROM:	Kathleen Slaney, Graduate Program Chair, Dept. of Psychology		
RE:	Curriculum Changes for Psychology		

At its meeting of December 12, 2019, the Department of Psychology approved the following curricular program changes. These curriculum changes should be effective for Fall 2020:

*Department of Psychology*

- The change pertains to the Clinical Neuropsychology Track requirement for PSYC 907F (Advanced Topics in Biological Psychology: Cognitive Neuroscience [3]), which is currently required. Remove PSYC 907F as a requirement and add PSYC 907D (Advanced Topics in Biological Psychology: Cognitive Aging and Dementia [3]) as a requirement in place of PSYC 907F.

*For MA and PhD (MG)*

Please include these curriculum items on the next FASS GSC agenda. Thank you.

If you require additional information, I can be contacted by email (klslaney@sfu.ca) or telephone (778-782-6635).

Sincerely,

Kathleen Slaney, Ph.D.  
Professor  
Chair, Graduate Program

Sincerely,

Kathleen Slaney Graduate  
Program Chair Department  
of Psychology

**Calendar Entry Change for Psychology, Clinical Psychology – Master of Arts**

<p>Summary of change:</p> <p>Remove PSYC 907F (Advanced Topics in Biological Psychology: Cognitive Neuroscience [3]) and add PSYC 907D (Advanced Topics in Biological Psychology: Cognitive Aging and Dementia [3]) in the Clinical Neuropsychology Track requirement as replacement for PSYC 907F.</p>
<p>Rationale for change:</p> <p>PSYC 907F has not been offered since fall 2014. For now, we are hoping that one of our impending new hires will be able to offer to teach PSYC 907F as an elective.</p>
<p>Effective term and year: Fall 2020</p>
<p>Will this change impact current students? If yes, what is the plan for current students? No.</p>

FROM	TO
<p>[...]</p> <p><b>Clinical Neuropsychology Track</b></p> <p>Students must complete two of the following</p> <p>PSYC-806 --Advanced Topics in Assessment (3)            PSYC 907B - Neurocognitive Disorders (3)            PSYC 907F <del>Advanced Topics in Biological Psychology: Cognitive Neuroscience (3)</del></p> <p>ANAT 516 - Functional Human Neuroanatomy: Central Nervous System (3) (UBC)</p> <p>[...]</p>	<p>[...]</p> <p><b>Clinical Neuropsychology Track</b></p> <p>Students must complete two of the following</p> <p>PSYC 806 - Advanced Topics in Assessment (3)            PSYC 907B - Neurocognitive Disorders (3)  <b>PSYC 907D - Advanced Topics in Biological Psychology: Cognitive Aging and Dementia (3)</b></p> <p>ANAT 516 - Functional Human Neuroanatomy: Central Nervous System (3) (UBC)</p> <p>[...]</p>

**Calendar Entry Change for Psychology, Clinical Psychology - Doctor of Philosophy**

<p>Summary of change:</p> <p>Remove PSYC 907F (Advanced Topics in Biological Psychology: Cognitive Neuroscience [3]) and add PSYC 907D (Advanced Topics in Biological Psychology: Cognitive Aging and Dementia [3]) in the Clinical Neuropsychology Track requirement as replacement for PSYC 907F.</p>
<p>Rationale for change:</p> <p>PSYC 907F has not been offered since fall 2014. For now, we are hoping that one of our impending new hires will be able to offer to teach PSYC 907F as an elective.</p>
<p>Effective term and year: Fall 2020</p>
<p>Will this change impact current students? If yes, what is the plan for current students? No.</p>

FROM	TO
<p>[...]</p> <p><b>Clinical Neuropsychology Track</b></p> <p>Students must complete two of the following</p> <p>PSYC 806 - Advanced Topics in Assessment (3)            PSYC 882 - Neuropsychology Practicum (3)            PSYC 907B - Neurocognitive Disorders (3)  <del>PSYC 907F - Advanced Topics in Biological Psychology: Cognitive Neuroscience (3)</del></p> <p>ANAT 516 - Functional Human Neuroanatomy: Central Nervous System (3) (UBC)</p> <p>[...]</p>	<p>[...]</p> <p><b>Clinical Neuropsychology Track</b></p> <p>Students must complete two of the following</p> <p>PSYC 806 - Advanced Topics in Assessment (3)            PSYC 882 - Neuropsychology Practicum (3)            PSYC 907B - Neurocognitive Disorders (3)  <b>PSYC 907D - Advanced Topics in Biological Psychology: Cognitive Aging and Dementia (3)</b></p> <p>ANAT 516 - Functional Human Neuroanatomy: Central Nervous System (3) (UBC)</p> <p>[...]</p>

**To:** Sear Zwagerman, Chair of FASSGSC

**From:** John Richards, graduate chair, School of Public Policy

**Date:** 17 January 2020

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At its meeting of 8 January 2020, the faculty of the School of Public Policy approved the following curriculum change proposal and addition of a new course. Please place these proposals on the agenda of the next meeting of the Faculty of Arts and Social Sciences Graduate Studies Curriculum Committee.

Accompanying this cover memo are two documents:

- *A curriculum change proposal.* The change would enable the School of Public Policy to add a course-only option, a substitute to the present option requiring a capstone. Students pursuing the course option would take an additional elective course and a mandatory new course (PLCY835) that entails preparation of a major policy analysis of a selected topic. The intent is that the majority of students continue to prepare capstones; selection of the course-only option would require approval of the director. All students would continue to take a minimum total of 14 courses.
- ~~*A new course proposal.* The new course document describes the proposed PLCY835.~~

An independent piece of student research, under faculty supervision, is the traditional foundation of a graduate degree. However, we are acknowledging that some students are pursuing the MPP as a professional degree, with limited interest in undertaking academic policy analysis. They want to learn techniques of policy analysis and learn the major policy dilemmas in particular policy areas. We anticipate many of those seeking permission to take the course-only option already have professional jobs and thus the value added of the capstone is not large. However, to ensure all students undertake independent analysis we propose PLCY835 as a requirement that will require students pursuing the course-only option to undertake a substantial extended essay on a public policy subject approved by the instructor.

We propose to make this curriculum change applicable to students admitted for 2020-03.

*John Richards*

## Master of Public Policy Calendar Entry Change for Course-only Option

### Summary of change:

To date the requirement for a Master's of Public Policy has included a capstone (i.e., project). We are proposing to add a course-only option.

The course option will require the same first-year courses as required of students in the capstone option. It will not require the two capstone courses (PLCY808 and PLCY809). In lieu, it will require the following:

- Five elective courses (relative to four electives in the capstone option)
- Successful completion of a new course that we propose to add. (see new course proposal for PLCY835.) The purpose of this course is to enable students to undertake an extended policy analysis of a topic in which they are interested. While original research is not expected, the analysis will state an explicit problem, review and analyze relevant literature and data, describe potential policy options, and evaluate them using appropriate criteria and measures. The extended analysis will take the form of a paper of approximately 5000 words.

Pursuit of the course-only option will require permission of the Director. We envision a maximum of a quarter of students pursuing this option. We envision a cap on enrolment in this new course at 10.

### Rationale for change:

We have two rationales for making this change:

- Increased enrolment.

In recent years, we have increased annual intake by approximately a third (from 25-30 to 35-40). We hope to maintain program quality by enabling some students to pursue additional course work in lieu of a capstone.

- Acknowledgment of different student preferences.

An independent piece of student research, under faculty supervision, is the traditional foundation of a graduate degree. However, we are acknowledging that some students are pursuing the MPP as a professional degree, with limited interest in undertaking academic policy analysis. They want to learn techniques of policy analysis and learn the major policy dilemmas in particular policy areas. They have limited interest in producing a capstone of 15,000 words.

### Effective term and year:

Fall 2020

### Will this change impact current students? If yes, what is the plan for current students?

No, it will not impact current students. Present students will be required to complete a capstone. The course option will become relevant for cohorts admitted Fall 2020.

### Will direct admission be allowed into the program with the new completion option?

No, students will be able to pursue the course-only option upon approval by the director.

FROM	TO
<p data-bbox="183 246 829 285"><b>MASTER OF PUBLIC POLICY</b></p> <p data-bbox="183 321 829 810"><del>This master of public policy (MPP) program offers the skills, insights and analytical frameworks that public sector and non-profit policy analysts and managers require. It focuses on the political and economic contexts of public policy analysis and offers specialized study. Designed to develop the strategic and global perspective required of tomorrow's senior policy analysts and managers, the program uses a cohort model which encourages student interaction and co-operation. An individual research project is an integral part of the program.</del></p> <p data-bbox="183 846 829 885"><b>ADMISSION REQUIREMENTS</b></p> <p data-bbox="183 921 829 1144">Applicants must satisfy the University admission requirements as stated in Graduate General Regulation 1.3 in the SFU Calendar: Students with non-Canadian undergraduate or graduate degrees are required to complete the Graduate Record Exam (GRE).</p> <p data-bbox="183 1181 829 1219"><b>PROGRAM REQUIREMENT</b></p> <p data-bbox="183 1255 829 1406"><del>This program consists of course work, an internship, and a project for a minimum of 70 units. The research project is examined as a thesis and must be submitted to the library.</del></p> <p data-bbox="183 1442 829 1481">Students must complete all of:</p> <p data-bbox="183 1517 829 1883">           PLCY 800 – Introduction to Policy Issues and Analysis I (5)            PLCY 801 – Economic Foundations of Policy Analysis I (5)            PLCY 802 – Economic Foundations of Policy Analysis II (5)            PLCY 803 – Political Foundations of Policy Analysis I (5)            PLCY 804 – Political Foundations of Policy Analysis II (5)         </p>	<p data-bbox="829 246 1427 285"><b>MASTER OF PUBLIC POLICY</b></p> <p data-bbox="829 321 1427 768"><b>The master of public policy (MPP) program offers the skills, insights and analytical frameworks that public sector and non-profit policy analysts and managers require. It focuses on the political and economic contexts of public policy analysis and offers specialized study. Designed to develop the strategic and global perspective required of tomorrow's senior policy analysts and managers, the program uses a cohort model which encourages student interaction and co-operation.</b></p> <p data-bbox="829 804 1427 842"><b>ADMISSION REQUIREMENTS</b></p> <p data-bbox="829 878 1427 1187"><b>Applicants must satisfy the University admission requirements as stated in Graduate General Regulation 1.3 in the SFU Calendar: Students with non-Canadian undergraduate or graduate degrees are required to complete the Graduate Record Exam (GRE). <b>Direct admission is only permitted into the Project Option.</b></b></p> <p data-bbox="829 1223 1427 1261"><b>PROGRAM REQUIREMENT</b></p> <p data-bbox="829 1298 1427 1406"><b>This program consists of course work, an internship, and either a project or a course work option for a minimum of 70 units.</b></p> <p data-bbox="829 1442 1427 1481">Students must complete all of:</p> <p data-bbox="829 1517 1427 1883">           PLCY 800 – Introduction to Policy Issues and Analysis I (5)            PLCY 801 – Economic Foundations of Policy Analysis I (5)            PLCY 802 – Economic Foundations of Policy Analysis II (5)            PLCY 803 – Political Foundations of Policy Analysis I (5)            PLCY 804 – Political Foundations of Policy Analysis II (5)         </p>



<p>PLCY 805 – Research Techniques and Quantitative Methods I (5)          PLCY 806 – Research Techniques and Quantitative Methods II (5)          PLCY 807 – Economic Foundations of Policy Analysis II (5)</p> <p>and a Co-op</p> <p>PLCY 850 – Co-op (0)</p> <p><del>and four elective PLCY graduate courses*</del></p> <p><del>and a research project</del></p> <p><del>PLCY 808 – Advanced Policy Analysis I (5)</del>  <del>PLCY 809 – Advanced Policy Analysis II (5)</del></p> <p>*The program director, in consultation with the student, selects appropriate graduate courses offered by PLCY, affiliated programs and departments.</p> <p>[...]</p>	<p>PLCY 805 – Research Techniques and Quantitative Methods I (5)          PLCY 806 – Research Techniques and Quantitative Methods II (5)          PLCY 807 – Economic Foundations of Policy Analysis II (5)</p> <p>and a Co-op</p> <p>PLCY 850 – Co-op (0)</p> <p><b>and the requirements from either the project or course work option.</b></p> <p><b>Project Option:</b></p> <p><b>Students complete</b></p> <p><b>PLCY 808 – Advanced Policy Analysis I (5)</b>  <b>PLCY 809 – Advanced Policy Analysis II (5)</b></p> <p><b>and four elective PLCY graduate courses*</b></p> <p><b>Course Work Option:</b></p> <p><b>Students complete</b></p> <p><b>PLCY 835 – Extended Policy Analysis (5)</b></p> <p><b>and five elective PLCY graduate courses*</b></p> <p>*The program director, in consultation with the student, selects appropriate graduate courses offered by PLCY, affiliated programs and departments.</p> <p><b>PROGRAM LENGTH</b></p> <p>Students are expected to complete the program requirements in six terms (2 years). The maximum course load for this program is four courses per term.</p>
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	<p><b>OTHER INFORMATION</b></p> <p><b>Course Work Option</b> <b>Permission of the program director is</b> <b>required for enrollment in the course</b> <b>work option.</b></p> <p>[...]</p>
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MEMORANDUM

<b>ATTENTION:</b>	Senate Graduate Studies Committee
<b>FROM:</b>	Philippe Pasquier, Chair, FCAT Graduate Studies Committee
<b>RE:</b>	SCA MA Curriculum Changes
<b>DATE:</b>	February 18, 2020

FCAT GSC has voted to approve the curriculum changes to the School for the Contemporary Arts' MA program:

- Program change (DVB)
- ~~A change in total course units for CA 821, 822, 823, 824, 825, 826 and 827 from 4 to 5 units.~~
- ~~A change in the course description for CA 827, removing the requirement for students to file a Work-Study Program Agreement with the Worksafe BC office at SFU.~~
- ~~A change in the title, calendar description, units, and course requirements for CA 829, with students now completing one extended capstone essay read by two faculty supervisors, and with the course now worth 5 credits instead of 6.~~

Please put this item on the next SGSC agenda. In addition to this memo, please find enclosed the respective supporting documents.

Sincerely,

Philippe Pasquier, Ph.D.  
Associate Dean, Academic, FCAT  
Chair, FCAT Graduate Studies Committee

cc Peter Dickinson, Graduate Program Chair, SCA

stw/PP

 SFU

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ATTENTION Philippe Pasquier, Chair, FCAT GSC

FROM Peter Dickinson, Graduate Chair, Contemporary Arts

RE Curriculum changes

DATE January 17, 2020

Earlier today, following a successful School vote, Arne Eigenfeldt, Director of the School for the Contemporary Arts, approved the following changes to our MA program:

MOTION: To approve changes to the SCA MA Program as follows:

- ~~Program change (MG)~~
- ~~A change in total course units for CA 821, 822, 823, 824, 825, 826 and 827 from 4 to 5 units.~~
- ~~A change in the course description for CA 827, removing the requirement for students to file a Work Study Program Agreement with the Worksafe BC office at SFU.~~
- ~~A change in the title, calendar description, units, and course requirements for CA 829, with students now completing one extended capstone essay read by two faculty supervisors, and with the course now worth 5 credits instead of 6.~~

Please place this proposal on the agenda of the next meeting of the Faculty of Communication, Art, and Technology's Graduate Studies Committee.

Sincerely,



Peter Dickinson, PhD  
Professor and Chair, Graduate Program  
School for the Contemporary Arts

**Calendar Entry Change for Master of Arts in Contemporary Arts, School for the Contemporary Arts**

<p>Summary of change:</p> <p>We are changing the number of credits for all of our courses in the MA program to 5 credits, and the number of total required units from 30 to 33. We are also changing the extended essay requirement (CA 829) from two essays to one essay.</p>
<p>Rationale for change:</p> <p>This change will rationalize and make more coherent our course offerings across our existing graduate programs (MA and MFA), while also anticipating the implementation of our proposed PhD in Contemporary Arts. The current discrepancy in units between our MA courses (most worth 4 credits) and MFA courses (all worth 5 credits) means that when students in our MFA cohort enroll in MA courses, as they are increasingly wont to do, they have to do so via an extra directed studies course. Additionally, though the content of our MA and MFA courses is different, the workload is equivalent, both in terms of classroom contact hours and out-of-class research. In other words, the extended seminar hours and requirements our MA courses already demand merit a higher unit base. As students who enroll in our proposed practice-based PhD will be taking both existing MA theory classes and MFA studio classes, this change makes further sense. Finally, upping our minimum course work requirement in the MA program means that we no longer require two extended essays that are examined by two readers as per Graduate General requirement 1.7.2.c. Instead we will change CA 829 to a capstone requirement of one extended essay, graded satisfactory/unsatisfactory by two readers.</p>
<p>Effective term and year:</p> <p>Fall 2020</p>
<p>Will this change impact current students? If yes, what is the plan for current students?</p> <p>No.</p>

FROM	TO
<p>[...]</p> <p>Program Requirements</p> <p>This program consists of required courses, elective courses, and <del>two extended essays</del> for a minimum of <del>30</del> units.</p>	<p>[...]</p> <p>Program Requirements</p> <p>This program consists of required courses, elective courses, and <b>one extended essay</b> for a minimum of <b>33</b> units.</p>

<p>Students must complete all of</p> <p>CA 821 - Research Methods in Contemporary Arts (4)  CA 822 - Research Colloquium in Contemporary Arts (4)</p> <p>and three of</p> <p>CA 823 - New Approaches in Visual Art and Culture (4)  CA 824 - New Approaches in Moving-Image Studies (4)  CA 825 - New Approaches in Digital Art Studies (4)  CA 826 - New Approaches in Performance Studies (4)  CA 827 - Practicum in Contemporary Arts (4)</p> <p>and one graduate elective course*</p> <p>and <del>two extended essays</del> by completing the following</p> <p>CA 829 - Extended Essays in Contemporary Arts (6)</p> <p><del>*Students who choose a 3-unit elective must also enroll in the following</del></p> <p><del>CA 888 - Directed Study in Fine and Performing Arts (1)</del></p> <p>[...]</p> <p><b>Extended Essays</b>  For the <del>two extended essays</del>, students research in depth a topic in comparative media arts and develop and polish an original argument. CA 822, Research Colloquium, taken in the fourth term, supervises the preparation of the <del>extended essays</del> for publication, and prepares students in research presentation and other aspects of professional development. The program</p>	<p>Students must complete all of</p> <p>CA 821 - Research Methods in Contemporary Arts (5)  CA 822 - Research Colloquium in Contemporary Arts (5)</p> <p>and three of</p> <p>CA 823 - New Approaches in Visual Art and Culture (5)  CA 824 - New Approaches in Moving-Image Studies (5)  CA 825 - New Approaches in Digital Art Studies (5)  CA 826 - New Approaches in Performance Studies (5)  CA 827 - Practicum in Contemporary Arts (5)</p> <p>and one graduate elective course</p> <p>and <b>an extended essay</b> by completing the following</p> <p>CA 829 - Extended <b>Essay</b> in Contemporary Arts (5)</p> <p>[...]</p> <p><b>Extended Essay</b>  For <b>the extended essay</b>, students research in depth a topic in comparative media arts and develop and polish an original argument. CA 822, Research Colloquium, taken in the fourth term, supervises the preparation of the <b>extended essay</b> for publication, and prepares students in research presentation and other aspects of professional development. The program concludes with a public symposium in which students present their research. <b>The extended essay is examined by two readers and does not need to be deposited to the library.</b></p>
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concludes with a public symposium in which students present their research.

[...]

[...]



## MEMORANDUM

<b>ATTENTION:</b>	Senate Graduate Studies Committee
<b>FROM:</b>	Philippe Pasquier, Chair, FCAT Graduate Studies Committee
<b>RE:</b>	Masters of Publishing Program Changes and New Courses
<b>DATE:</b>	February 20, 2020

FCAT GSC has voted to approve the following changes to the Masters of Publishing Program:

- Course-based option for the program.
- ~~New graduate course proposals to support the course-based option:~~
  - ~~PUB 631~~
  - ~~PUB 638~~
  - ~~PUB 648~~
  - ~~PUB 655~~
  - ~~PUB 656~~

Please put this item on the next SGSC agenda. In addition to this memo, please find enclosed the respective supporting documents.

Sincerely,

Philippe Pasquier, Ph.D.  
Associate Dean, Academic, FCAT  
Chair, FCAT Graduate Studies Committee

cc Juan Pablo Alperin, Graduate Program Chair, PUB

stw/PP





21 February 2020

TO: Senate Graduate Studies Committee

RE: Adding course-based option to Masters of Publishing

*Publishing Program*  
Simon Fraser University  
515 West Hastings Street  
Vancouver, BC  
V6B 5K3

<http://publishing.sfu.ca>

Dear Colleagues,

The following program changes and corresponding new course additions have been approved by the Publishing Program Graduate Program Committee and by the Faculty of Communication, Art and Technology Graduate Chairs and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective for September 2021. Please include them on the next SGSC agenda.

The proposed change seeks to add a course-based option for the Masters of Publishing Program as an alternative to the exiting Project Report option that currently serves as the program's capstone.

To package before you includes edits to the academic calendar entry to allow for this option ~~as well as the addition of 5 new graduate courses for the students to choose from.~~ These are:

- ~~PUB 631 – *Graphic Design: The Page and the Screen*~~
- ~~PUB 638 – *Design Awareness in Publishing Processes and Products*~~
- ~~PUB 648 – *Publishing and Social Change: Tech, Texts, and Revolution*~~
- ~~PUB 656 – *Institutional and International Event Planning and Management*~~
- ~~PUB 655 – *Online Marketing for Publishers*~~

Juan Pablo Alperin  
Assistant Professor, Publishing  
Graduate Program Chair, Publishing  
Simon Fraser University

## **Adding a course-based option for the Masters of Publishing Program**

The Masters of Publishing Program currently consists of 2 in-classroom terms (worth 37 units), an internship (worth 6 units) and a project report (at least 6 units) that serves as a capstone for the degree. This document makes the case for adding a course-based alternative to the capstone project report and explains what such a change would entail.

### **The positives of the project report**

The research project report has been part of the MPub program since its inception. For many students this presents an opportunity to describe, at length, an interesting project that they carried out during their professional placement (i.e., internship). In the best of cases, these reports offer a unique empirical account from an insider perspective of some aspect of the publishing industry. The report asks students to provide a critical assessment of their own experience with professional practice in publishing, which provides a counterpoint to what they learned during their classroom and project terms. For these reasons, this proposal **does not** contemplate removing the project report option, but rather, adding a course-based option in cases where it is felt that these goals and benefits would not be attained, or that a student would best be served by doing something different.

### **Rationale for introducing a course-based option**

Despite the benefits of the project report, we have found that the project report is not always aligned with student's educational and career goals and that, for a variety of reasons, not every student is able to benefit from these reports equally. For example, in some instances, students are looking for additional practical skills that will serve them in their career of choice. In these cases, courses that delve into specific aspects of publishing practice (e.g., design) would better help students be prepared for the job market. In other instances, students do not have a project experience that can be readily analyzed because, despite best efforts and assurances, they did not carry out substantive work, or simply because they worked a broad set of tasks, without a major topic. In these cases, a project report does not offer the opportunity for students to develop their analytical skills and so students may prefer to develop these through additional courses instead.

Overall, having a course-based option increases the flexibility of students by offering students the opportunity to take additional courses to further their education in a particular direction of their choice. By offering this option in a way that requires consultation and approval of their supervisor and/or graduate program chair, the MPub course-based option will ensure that students complete their degree in the way that is best suited to their educational goals and particular needs.

## Proposed changes

The Calendar entry for the Masters of Publishing Program will need to be amended to incorporate the addition of the course-based option and the new courses that are being created to support this option.

Additionally, the program is proposing the deletion of PUB897 to align with the preferred practice of enrolling students in a “continuing” section of PUB898. Details of this change are outlined in the course deletion form, and the corresponding calendar changes are outlined in the table on the next page.

Current	Revised	Notes
The program consists of courses, an internship, and a research project for a minimum of 49 units.	The program consists of courses, an internship, and an optional research project report for a minimum of 49 units.	The research project component becomes optional
Students must complete all of PUB 600 – Topics in Publishing Management (4) PUB 601 – Editorial Theory and Practice (4) PUB 602 – Design and Production Management (4) PUB 800 – Text & Context: Publishing in Contemporary Culture (4) PUB 801 – History of Publishing (4) PUB 802 – Technology and the Evolving Form of Publishing (4) and three projects PUB 605 – Book Publishing Project (5) PUB 606 – Magazine Publishing Project (4) PUB 607 – Publishing Technology Project (4)  and an internship PUB 899 – Publishing Internship or Project (6)	Students must complete all of PUB 600 – Topics in Publishing Management (4) PUB 601 – Editorial Theory and Practice (4) PUB 602 – Design and Production Management (4) PUB 800 – Text & Context: Publishing in Contemporary Culture (4) PUB 801 – History of Publishing (4) PUB 802 – Technology and the Evolving Form of Publishing (4) <del>and three projects</del> PUB 605 – Book Publishing Project (5) PUB 606 – Magazine Publishing Project (4) PUB 607 – Publishing Technology Project (4)  and an internship PUB 899 – Publishing Internship or Project (6)	Striking “and three projects” because there is no need to differentiate these courses from the rest.

<p>and a research project*  PUB 898 – Internship Project Report Supervision and Evaluation (6) or  PUB 897 _ Internship Project Report (Completion) 6</p> <p>*Students who don't complete PUB898 in one term enrol in PUB 897 until the research project is complete.</p>	<p>and either a research project report or course option.</p> <p>Project Option:  PUB 898 – Internship Project Report Supervision and Evaluation (6) and, as needed <del>PUB 897 _ Internship Project Report (Completion) 6</del></p> <p><del>*Students who don't complete PUB898 in one term enrol in PUB 897 until the research project is complete.</del></p> <p>Course Option:  A minimum of 6 units from the following list in consultation with senior supervisor or graduate program chair.</p> <p>PUB 631 – Graphic Design: The Page and the Screen (4)  PUB 638 – Design Awareness in Publishing Processes and Products (4)  PUB 656 – Event Planning (4)  PUB 655 – Online Marketing for Publishers (4)  PUB 648 – Publishing and Social Change (4)  PUB 877 – Special Topics in Publishing (4)</p>	<p>A course-based option is added as an alternative to the project option. Students must have their choices approved by their senior supervisor or graduate program chair, who will also determine if a course-based option is appropriate for the student.</p> <p>Simultaneously making change to strike PUB897 in preference for registering for "Continuing" status on PUB898 (in a new section).</p>
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With the exception of PUB 877, which is already listed in the calendar, the list of courses available for the course option will be created based on their upper-level undergraduate counterparts and will be offered in combination with those courses.

- PUB 431 → PUB 631 – Graphic Design: The Page and the Screen (4)
- PUB 438 → PUB 638 – Design Awareness in Publishing Processes and Products (4)
- PUB 456 → PUB 656 – Event Planning (4)
- PUB 355 → PUB 655 – Online Marketing for Publishers (4)
- PUB 448 → PUB 648 – Publishing and Social Change (4)

The above courses will all share the following characteristics:

- Will be 4 units
- Will be graded on a satisfactory/unsatisfactory basis, and will require an equivalent of a B to receive a Satisfactory grade (the average grade required for all MPub courses).
- Will differ from the undergraduate option in the expected quality and ambition of work carried out, and will be graded based on a higher standard than undergraduates. Details for each course can be found in the New Course forms.

## Logistics of change

- To reach the minimum unit requirement of the program, students will need to complete a minimum of two courses (each course is 4 units).
- The program will make no guarantees about the availability of courses, although it will endeavour to offer each course at least once per academic year (as has been the case presently).
- Students will need to consult which courses are being offered when determining to if the course option would allow them to complete within their desired timeline.
- Due to scheduling constraints, it is anticipated that some students who choose the course-based option will not be able to take both of the required courses in a single term (given current scheduling, most students will likely be able to take one course in the Fall and a second in the Spring). This has two important implications for students:
  - Students who are only enrolled in one of the proposed courses would lose full-time status unless they enroll in an additional course (beyond degree requirements). These courses are each 4 units and full-time students need to be enrolled in a minimum of 6.
  - Students who cannot take both courses in the Fall term will have a longer time to completion (at least one additional term). Note, however, that the majority of current students also do not finish in the minimum 4 terms, as they also require an additional term (or more) to complete their project report. We do not expect average completion times to increase as a result.



SIMON FRASER UNIVERSITY  
ENGAGING THE WORLD

STUDENT SERVICES  
Spring Calendar

*Current Format*

**Please note:**

To view the Fall 2019 Academic Calendar go to [www.sfu.ca/students/calendar/2019/fall.html](http://www.sfu.ca/students/calendar/2019/fall.html)

Publishing Program | Faculty of Communication, Art and Technology  
Simon Fraser University Calendar | Spring 2020

## Publishing

### MASTER OF PUBLISHING

This program leads to a master of publishing degree (MPub) and is designed for those in, or intending to enter print or digital publishing work in trade companies, government or the non-profit sector. The program is composed of a set of seminar and simulation courses, an internship, and a project report, and encompasses a range of print and online publishing activities including marketing, management, design, and editing.

## Admission Requirements

Applicants are required to possess a bachelor's degree with a minimum 3.0 grade point average from a recognized university or equivalent. In addition, applicants must

- have some demonstrated familiarity with trade, corporate or institutional publishing
- be familiar with the operation of contemporary desktop and Internet computing environments
- demonstrate a suitable level of competence in editing and proofreading
- be familiar with the major concepts of marketing and accounting
- demonstrate a suitable level of competence in English composition

Entering students are expected to have a minimum knowledge of publishing which will be assessed through an evaluation of experience and submitted documents, and in some cases, through interviews and examinations. Those without the necessary knowledge, understanding and skills will be required to successfully complete the following 17 units, or their equivalents.

- BUS 251-3 Financial Accounting I
- BUS 254-3 Managerial Accounting I
- BUS 343-3 Introduction to Marketing
- PUB 371-4 The Structure of the Book Publishing Industry in Canada
- PUB 372-4 The Book Publishing Process

The following course is valuable background as a foundation for editing.

- ENGL 375-4 Studies in Rhetoric

## Satisfactory Performance

The progress of each student is assessed at the end of each term. A course grade of less than B is considered unsatisfactory. Any student who obtains a grade of less than B in two or more courses may be required to withdraw from the program.

## Program Requirements

### Course Work

Students complete 37 units in addition to an internship and project report. The curriculum is composed of courses offered exclusively within the program. The director may recommend that some students substitute courses from Simon Fraser University or other institutions, and/or experience and demonstrate expertise for program courses.

### Internship and Project Report

A key component is an internship and project report which integrates the knowledge the student has gained with the demands of an applied setting. This internship is in the workplace, typically in industry, public institutions or government. An appropriate level of documentation and reporting is required. During the internship, which generally last four months, the student receives academic supervision as required from the student's senior supervisor. Day-to-day supervision is by designated industry supervisors who have appropriate qualifications and will be appointed by the University. In very small companies, alternate arrangements may be made.

The internship will focus on a specific student-initiated project, by one or more supervisory committee members or by the industry supervisor's employer. The student submits an outline defining the project scope, plans for documentation and reporting, anticipated activities, schedule and conclusion. The outline is approved by the supervisory committee and program director. Commitment of the company or institution, the industry supervisor and the University will be formalized by a letter exchange

The student produces two reports: a work report which is a student work appraisal; and a project report which investigates a particular problem. The latter serves as a project record and interpretation.

The supervisory committee and director assess the project on the basis of the quality of writing and the substance, scope, and relevance of research conducted.

There is no oral exam. However, a project report will be submitted (see graduate general regulation 1.11).

## Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations, as well as the specific requirements for the program in which they are enrolled.

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REVISED  
CALENDAR ENTRY

## **Publishing**

### MASTER OF PUBLISHING

### Description of Program

This program leads to a master of publishing degree (MPub) and is designed for those in, or intending to enter print or digital publishing work in trade companies, government or the non-profit sector. The program is composed of a set of seminar and simulation courses, an internship, and a project report, and encompasses a range of print and online publishing activities including marketing, management, design and technology.

### Admission Requirements

Applicants must satisfy the University admission requirements as stated in Graduate General Regulations 1.3 in the SFU Calendar. Meeting the minimum University requirements for admission does not guarantee acceptance. Entering students are expected to have a minimum knowledge of publishing which will be assessed through an evaluation of experience and submitted documents, and in some cases, through interviews and examinations. For further information on additional admission requirements, see the program website or contact [pub-info@sfu.ca](mailto:pub-info@sfu.ca). Direct admission is only permitted into the Project Option.

### Program Requirements

This program consists of course work, an internship, and the requirements from either a project or course option for a minimum of 49 units.

Students must complete

PUB 600 – Topics in Publishing Management (4)

PUB 601 – Editorial Theory and Practice (4)

PUB 602 – Design and Production Management (4)

PUB 605 – Book Publishing Project (5)

PUB 606 – Magazine Publishing Project (4)

PUB 607 – Publishing Technology Project (4)

PUB 800 – Text & Context: Publishing in Contemporary Culture (4)

PUB 801 – History of Publishing (4)

PUB 802 – Technology and the Evolving Form of Publishing (4)

and an internship

PUB 899 – Publishing Internship or Project (6)

and the requirements from either a project or course option

#### **Project Option:**

PUB 898 – Internship Project Report Supervision and Evaluation (6)

#### **Course Work Option:**



## REVISED CALENDAR ENTRY

Students complete a minimum of 8 units from the following list of courses selected in consultation with supervisor or graduate program chair.

PUB 631 – Graphic Design: The Page and the Screen (4)

PUB 638 – Design Awareness in Publishing Processes and Products (4)

PUB 648 – Publishing and Social Change (4)

PUB 655 – Online Marketing for Publishers (4)

PUB 656 – Institutional and International Event Planning and Management (4)

PUB 877 – Special Topics in Publishing (4)

### Program Length

Students are expected to complete the program requirements in five terms.

### Other Information

#### Satisfactory Performance

The progress of each student is assessed at the end of each term. A course grade of less than B is considered unsatisfactory. Any student who obtains a grade of less than B in two or more courses may be required to withdraw from the program.

#### Internship and Project Report

A key component is an internship and project report which integrates the knowledge the student has gained with the demands of an applied setting. This internship is in the workplace, typically in industry, public institutions, or government. An appropriate level of documentation and reporting is required. During the internship, which generally last four months, the student receives academic supervision as required from the student's senior supervisor. Day-to-day supervision is by designated industry supervisors who have appropriate qualifications and will be appointed by the University. In very small companies, alternate arrangements may be made.

The internship will focus on a specific student-initiated project, overseen by one or more supervisory committee members or by the industry supervisor. The student submits a proposal defining the project scope, plans for documentation and reporting, anticipated activities, schedule and conclusion. The proposal is approved by the supervisory committee. Commitment of the company or institution, the industry supervisor and the University will be formalized by a letter exchange.

The student produces two reports: a work report which documents the tasks performed during the internship term; and a project report which investigates a particular problem. The latter serves as a project record and interpretation.

The supervisory committee assesses the project on the basis of the quality of writing and the substance, scope, and relevance of research conducted.

There is no oral exam. However, a project report will be submitted to the library.

### Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations, as well as the specific requirements for the program in which they are enrolled.

MEMO

Graduate Studies

8888 University Drive  
Burnaby BC V5A 1S6  
Canada

T: 778.782.3297

[www.sfu.ca/education/gs](http://www.sfu.ca/education/gs)

ATTENTION: Senate Graduate Studies Committee

FROM: Dr. Lucy LeMare,  
Associate Dean, Graduate Studies in Education

RE: Educational Graduate Program and Course Changes

DATE: February 20, 2020

The following new graduate course proposals, graduate course changes, and graduate program changes, have been approved by the Faculty of Education and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective for the Fall 2020 term. Please include on the next SGSC agenda.

**Faculty of Education**

~~New Graduate Courses: EDUC 719, 889~~

~~Graduate Course Changes: EDUC 813, 817, 818, 881~~

Graduate Program Changes:

Educational Leadership, Master of Arts

Educational Leadership, Master of Education

Curriculum and Instruction, Master of Education



Dr. Lucy LeMare  
Associate Dean  
Graduate Studies in Education

## Calendar Entry Change for Curriculum and Instruction, Master of Education

<p>Summary of changes:</p> <ul style="list-style-type: none"> <li>• Change Community Graduate Programs option description</li> </ul>
<p>Rationale for change:</p> <p>Change more accurately reflects program description.</p>
<p>Effective term and year:</p> <p>Fall 2020</p>
<p>Will this change impact current students? If yes, what is the plan for current students?</p> <p>This change is not expected to impact students.</p>

FROM	TO
<p>[...]</p> <p>Community Graduate Programs – <del>Two-Year</del> Option</p> <p>This program is also offered as a <del>two-year</del> program that is often situated in communities <del>throughout the provinces of British Columbia and Alberta</del>. It caters to practicing educators who wish to improve their abilities to critically read, evaluate and integrate educational theory and research. The program's focus will be on a theme that integrates scholarly inquiry with focal interests and professional practice needs.</p> <p>Classes normally are scheduled every second weekend at the program location.</p> <p>[...]</p>	<p>[...]</p> <p>Community Graduate Programs – <b>Themed Cohort</b> Option</p> <p>This program is also offered as a <b>themed</b> program that is often situated in communities. It caters to practicing educators who wish to improve their abilities to critically read, evaluate and integrate educational theory and research. The program's focus will be on a theme that integrates scholarly inquiry with focal interests and professional practice needs.</p> <p>Classes normally are scheduled every second weekend at the program location.</p> <p>[...]</p>

**Calendar Entry Change for Educational Leadership, Master of Arts**

<p>Summary of changes:</p> <ul style="list-style-type: none"> <li>• Change minimum program unit requirements from 35 to 30</li> <li>• Change EDUC 813, EDUC 817 and EDUC 818 to 3 units</li> <li>• Remove EDUC 864</li> <li>• Add new course EDUC 719, Research Approaches in Educational Leadership</li> <li>• Change timing research plan is submitted to proposed supervisor</li> </ul>
<p>Rationale for change:</p> <ol style="list-style-type: none"> <li>1. Although we regularly review our programs for relevance and strategic priorities, we have not updated the MA degree option since 2007. These changes will enable us to offer the MA option to students who are admitted to our Masters in Educational Leadership cohorts.</li> <li>2. In shifting to predominately three-unit courses, fewer contact hours per course will not adversely affect what students are expected to learn from each required course; and will, in fact make better use pedagogically of the face-to-face time spent in class.</li> </ol>
<p>Effective term and year:</p> <p>Fall 2020</p>
<p>Will this change impact current students? If yes, what is the plan for current students?</p> <p>N/A – students not currently enrolled in the program.</p>

FROM	TO
<p>[...]</p> <p>Program Requirements This program consists of courses and a thesis for a minimum of 35 units. Students may also complete additional elective courses, as required or approved by the senior supervisor.</p> <p>Students must complete</p> <p>EDUC 813 - Organizational Theory and Analyses-(5) EDUC 817 - Policy Processes-(5) EDUC 818 - Leadership Studies-(5)</p>	<p>[...]</p> <p>Program Requirements This program consists of courses and a thesis for a minimum of 30 units. Students may also complete additional elective courses, as required or approved by the supervisor.</p> <p>Students must complete</p> <p><b>EDUC 719 - Research Approaches in Educational Leadership (3)</b> EDUC 813 - Organizational Theory and Analyses (3) EDUC 817 - Policy Processes (3) EDUC 818 - Leadership Studies (3)</p>

~~EDUC 864 – Research Designs in Education (5)~~  
EDUC 904 - Fieldwork III (5)  
and a thesis  
EDUC 898 - Master's Thesis (10)

Students will be required to demonstrate appropriate research competence that may necessitate also completing  
EDUC 863 - Quantitative Methods in Educational Research (3)  
EDUC 866 - Qualitative Methods in Educational Research (5)

Thesis

Normally before the fifth course, a master's thesis research plan is presented to ~~the tenured or tenure track member of the faculty~~ whom the student proposes to be ~~senior~~ supervisor. The senior supervisor and at least one other faculty member, chosen in consultation with the ~~senior~~ supervisor, constitute the supervisory committee. The master's thesis is examined as prescribed in Graduate General Regulations 1.9 and 1.10.

[...]

EDUC 904 – Fieldwork III (5)  
and a thesis  
EDUC 898 - Master's Thesis (10)

**Students must also complete a minimum of three units of elective graduate EDUC courses that have been approved by the supervisor.**

Students will be required to demonstrate appropriate research competence that may necessitate also completing  
EDUC 863 - Quantitative Methods in Educational Research (3)  
EDUC 866 - Qualitative Methods in Educational Research (5)

Thesis

Normally before the fifth course, a master's thesis research plan is presented to the faculty **member** whom the student proposes to be supervisor. The supervisor and at least one other faculty member, chosen in consultation with the supervisor, constitute the supervisory committee. The master's thesis is examined as prescribed in Graduate General Regulations 1.9 and 1.10.

[...]

## Calendar Entry Change for Educational Leadership, Master of Education

### Summary of changes:

- Add a project capstone option
- Change EDUC 813, EDUC 817, and EDUC 818 to 3 units
- Add new course EDUC 719, Research Approaches in Educational Leadership
- Add new capstone EDUC 889, Educational Leadership Research Project
- Remove EDUC 822
- Remove EDUC 864
- Change elective course requirements for comprehensive examination option
- Change Community Graduate Programs option description

### Rationale for change:

We regularly review our programs for relevance and strategic priorities. These changes align with the following priorities we identified during our most recent review:

1. Shift to predominately three-hour courses. Fewer contact hours per course will not adversely affect what students are expected to learn from each required course; and will, in fact make better use pedagogically of the face-to-face time spent in class.
2. Add the project option to recognize the research projects our students currently accomplish throughout the second year of the program, as well as the concomitant supervisory support we offer those students.
3. Maintain the comprehensive exam option.
4. Maintain the one course per semester timeline for completion. This is ideal for the working professionals who enrol in our programs.
5. Maintain the six-semester timeline for completion. This is a program and student priority to allow for a competitive time to completion.

### Effective term and year:

Fall 2020

### Will this change impact current students? If yes, what is the plan for current students?

No. Students admitted to cohorts prior to this calendar change will adhere to the calendar description in place at the time of matriculation.

FROM	TO
<p data-bbox="196 300 250 331">[...]</p> <p data-bbox="196 374 792 704">Program Requirements This program consists of courses and a comprehensive examination for a minimum of 35 units. After successful completion of three courses, students admitted to the MEd program may, on the senior supervisor's recommendation, and with the approval of the graduate director, transfer to the MA program.</p> <p data-bbox="196 783 505 815">Students must complete</p> <p data-bbox="196 932 711 1144">EDUC 813 - Organizational Theory and Analyses (5) EDUC 817 - Policy Processes (5) EDUC 818 - Leadership Studies (5) EDUC 904 - Fieldwork III (5) and one of</p> <p data-bbox="196 1187 764 1336"><del>EDUC 822 - Evaluation of Educational Programs (5)</del> <del>EDUC 864 - Research Designs in Education (5)</del></p> <p data-bbox="196 1378 753 1442">and one additional course (five units) approved by the student's senior supervisor.</p> <p data-bbox="196 1485 630 1517">and a comprehensive examination</p> <p data-bbox="196 1559 737 1772"><del>EDUC 883 - MEd Comprehensive Examination (5)</del> The comprehensive examination normally occurs in the term in which course requirements are completed or in the term immediately following.</p>	<p data-bbox="818 300 872 331">[...]</p> <p data-bbox="818 374 1409 736">Program Requirements This program consists of course work and <b>the requirements from either project or comprehensive examination option for a minimum of 30 units.</b> After successful completion of three courses, students admitted to the MEd program may, on the supervisor's recommendation, and with the approval of the graduate director, transfer to the MA program.</p> <p data-bbox="818 783 1127 815">Students must complete</p> <p data-bbox="818 857 1312 1112"><b>EDUC 719 Research Approaches in Educational Leadership (3)*</b> EDUC 813 Organizational Theory and Analyses (3) EDUC 817 Policy Processes (3) EDUC 818 Leadership Studies (3) EDUC 904 Fieldwork III (5)</p> <p data-bbox="818 1155 1328 1219"><b>and the requirements from one of the options below</b></p> <p data-bbox="818 1261 1019 1293"><b>Project Option</b></p> <p data-bbox="818 1336 1393 1442"><b>and one additional graduate course (three to five units) as approved by the student's supervisor</b></p> <p data-bbox="818 1485 1003 1517"><b>and a project</b></p> <p data-bbox="818 1559 1320 1623"><b>EDUC 889 - Educational Leadership Project (10)</b></p> <p data-bbox="818 1666 1320 1698"><b>Comprehensive Examination Option</b></p> <p data-bbox="818 1740 1409 1804"><b>and 13 units of elective graduate courses as approved by the student's supervisor</b></p> <p data-bbox="818 1847 1279 1879"><b>and a comprehensive examination</b></p>

<p>Community Graduate Programs – <del>Two Year</del> Option</p> <p>This program is also offered as a two year program that is often situated in communities <del>throughout the provinces of British Columbia and Alberta</del>. It caters to practicing educators who wish to improve their abilities to critically read, evaluate and integrate educational theory and research. The program's focus will be on a theme that integrates scholarly inquiry with focal interests and professional practice needs.</p> <p>Classes normally are scheduled every second weekend at the program location.</p> <p>[...]</p>	<p><b>EDUC 883 – MEd Comprehensive Examination (5)</b></p> <p><b>*Students are required to complete this course and consult with their supervisor prior to enrollment in either the project or the comprehensive examination option.</b></p> <p>Community Graduate Programs – <b>Themed Cohort Option</b></p> <p>This program is also offered as a <b>themed</b> two-year program that is often situated in communities. It caters to practicing educators who wish to improve their abilities to critically read, evaluate and integrate educational theory and research. The program's focus will be on a theme that integrates scholarly inquiry with focal interests and professional practice needs.</p> <p>Classes normally are scheduled every second weekend at the program location.</p> <p>[...]</p>
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DONGYA YANG, PH.D., ASSOCIATE DEAN, RESEARCH AND GRADUATE STUDIES  
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## MEMO

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**To:** Dr. Jeff Derksen, Dean of Graduate Studies / Chair of SGSC  
**From:** Dr. Dongya Yang, Associate Dean / Chair, Faculty of Environment Graduate Studies Committee  
**Subject:** Calendar changes and change of the required SFU credits for SFU-BCIT Joint MER Program  
**Date:** Jan. 29, 2020  
**CC:** Dr. Susan Owen, SFU Chair of SFU-BCIT Joint MSc Program in Ecological Restoration

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The Faculty of Environment Graduate Studies Committee has approved the requests from the SFU-BCIT Joint MER (MSc in Ecological Restoration) for some calendar changes and for the change of the required SFU credits from 18 to 15.

The new 15-credit requirement has been used to effectively address the difficulty and challenge of fulfilling the original requirement of 18 credits and at the same time providing the needed flexibility for students to explore new learning opportunities. As a result, the MER program has proposed to make an official calendar change to the credit requirement.

We strongly support the proposed change to the calendar entry as it not only more effectively moves this joint professional graduate program forward but also improves the student access to specialist restoration courses.

Attached, please see 1) the Memo, 2) the Calendar Change, 3) the Letter, and 4) the Supporting Note from Dr. Susan Owen, SFU Chair of MER program.

Should you have any questions please feel free to contact me.

Regards,

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Dongya Yang, Ph.D.  
Associate Dean, Research and Graduate Studies  
Professor of Bioarchaeology

21<sup>st</sup> January 2020

Dear Dongya,

The Faculty of Environment is seeking to make three text changes to the calendar description for the MSc in Ecological Restoration program (attached). These changes are to:

- A. To amend the text to refer to 15 SFU graduate level units to better represent the minimum requirement of a 30 graduate units SFU Master credential.

The purpose of this change is for completeness to document established practice, developed under the advisement of the Assistant Director of Graduate Admissions, Records and Registration (Shelley Gair) in 2018. Please see the accompanying letter to support this amendment.

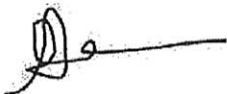
- B. To include reference to the requirement for MSc in Ecological Restoration students to take ONE of EITHER ECOR 9210 Restoration of Terrestrial Ecosystems OR ECOR 9220: Restoration of Aquatic Ecosystems

The purpose of this change is for completeness, to ensure the calendar reflects the program requirements.

- C. To correct the program length to five terms.

The purpose of this change is for completeness, to ensure the calendar reflects the existing program structure. The program length changed from four to five terms and this text needs to be corrected to reflect the change.

Kind regards



Susan Owen  
SFU Program Head, MSc in Ecological Restoration  
Faculty of Environment

24<sup>th</sup> January 2020

Dear SGSC Committee,

I am writing to provide information in support of the calendar amendment (Amendment A). This amendment is a change to the text referring to the requirement of a number of SFU graduate level units (a change from 18 to 15 units). The purpose of the change is to better represent the 50% residency requirement of a 30 graduate units SFU master's degree credential.

As you will be aware, documentation for an amendment to formalize calendar changes was submitted by the MSc in Ecological Restoration program to the Senate Graduate Studies Committee pre-screening meeting in December. Feedback received from the Committee was that the text modification did not meet the regulations as the MSc in Ecological Restoration students were required to fulfil 18 credits at SFU. Here we provide context for the submission to modify the text, and highlight that the wording in the text is informed by advice received from Graduate Studies in 2018. Under this advisement two cohorts of students have been graduated with the graduation eligibility checked by SFU graduate studies.

On February 8th 2018, Faculty of Environment staff, Leigh McGregor (Manager, Recruitment & Professional Programs), Rebecca Ho (Program Coordinator), and Michele Black (Director of Administration and Strategic Planning) met Shelley Gair (Graduate Studies) to discuss the MSc Ecological Restoration. A focus of this discussion was the need of MSc Ecological Restoration students to fulfil the requirements of a minimum number of credits in SFU courses. A driver of the concern was that a number of students were taking less than 15 credits at SFU. At this time Shelley indicated that 15 units would meet the requirement because the minimum requirement for a masters credential is 30 units of graduate course work (from 1.7.2d of the Graduate General Regulations from the SFU calendar, Table 1). As an outcome of this meeting Rebecca Ho was asked to make exceptions for the students in the 12 - 15 SFU units category for the students who graduated in April 2018. These exceptions were made for 9 students who had less than 15 credits at SFU. The following graduating year 2019, all students met this required minimum of 15 credits and the documentation detailing this process was approved by SFU Graduate Studies.

The MSc in Ecological Restoration, meets the requirement of the masters degree credential (1.7.2d) as the program structure is 30 units of graduate course work, plus the addition of a capstone project worth 6 credits. Shelley Gair advised that, a minimum of 15 SFU graduate units would meet the SFU requirement (1.7.6) as half of 30 units of graduate course work required for a Masters credential (1.7.2d) would be completed at SFU.

Table 1. Relevant excerpts from SFU graduate regulations

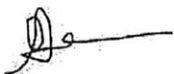
1.7.2d Program Requirements for the Masters Degree
d) Successfully complete a minimum of 30 units of graduate course work. <i>A capstone (e.g. project, examination, portfolio, extended essay) is not required but may be added to the program.</i>
1.7.6 Courses in Master's and Doctoral Programs
The following rules apply to the minimum course work requirement:  <i>One half of the minimum course work required for a <u>credential</u> (i.e. certificate, diploma, <u>degree</u>) must be completed at this University.</i>  None of the University minimum may be courses completed in order to qualify for admission.  None of the University minimum may be undergraduate courses.

Following the advice in 2018, the MSc Ecological Restoration Graduate program committee modified the advisement of students to indicate that students are required to take at least one elective from SFU courses but that they may take their second elective from SFU, BCIT or a course in accordance with the Western Dean's agreement. The curriculum has been structured to reflect this guidance and BCIT has structured courses to offer graduate options for the cohort.

As a result of this established, and endorsed process, the existing two cohorts of students (still to graduate) have been advised in good faith that they can draw from a non-SFU elective as part of their credits if it best suits the needs of their program.

Aside from meeting the minimum requirements it is useful to highlight how the joint MSc in Ecological Restoration differs from other SFU masters by coursework. In other masters programs there may be more limited control over the course content in courses taken outside of SFU. In the joint MSc, curriculum is discussed and shared between BCIT and SFU. The flexibility of the second elective offers students the opportunity to take advantage of the western deans' agreement without burdening them with additional credits. In particular, it allows the students to take specialist courses to support their capstone project - which SFU may not have the resources to offer.

Regards



Susan Owen  
SFU Program Head, MSc in Ecological Restoration  
Faculty of Environment



February 18, 2020

**Senate Graduate Studies Committee**

Simon Fraser University  
8888 University Drive  
Burnaby, British Columbia  
Canada V5A 1S6

Dear SFU SGSC,

As the BCIT Program Head for the MSc in Ecological Restoration, a joint program between BCIT and SFU, I would like to support the changes that Dr. Susan Owen, SFU Program Chair, has requested for the Fall 2020 SFU Calendar changes. The Graduate Program Committee, comprised of members from both BCIT and SFU, have discussed and approved the following changes to the SFU Ecological Restoration Calendar entry.

- 1) To amend the SFU Ecological Restoration Calendar entry to refer to 15 SFU graduate level units to better represent the minimum requirement of a 30 graduate units SFU Master credential.

This change has been accepted and updated on the BCIT website:

<https://www.bcit.ca/study/programs/m400msc#courses>

- 2) To include reference to the requirement for MSc in Ecological Restoration students to take ONE of EITHER ECOR 9210 Restoration of Terrestrial Ecosystems OR ECOR 9220: Restoration of Aquatic Ecosystems

This requirement has been passed at BCIT and students are required to take one of either ECOR 9210 or ECOR 9220 at BCIT.

- 3) To correct the program length to five terms.

BCIT approved the program length to five terms in March 2019.

In summary, BCIT has approved these three changes proposed by Dr. Owen. . Your support will help with the program alignment between both institutions.

Thank you for your time and consideration to this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "Anayansi", written over a horizontal line.

**Dr. Anayansi Cohen-Fernández, RP Bio**  
Program Head, MSc in Ecological Restoration  
British Columbia Institute of Technology  
SE4-105A, Burnaby Campus\_T: 604.432.8322

## Calendar Entry Change for Ecological Restoration

<p>Summary of change:</p> <ol style="list-style-type: none"> <li>1. Changing the SFU 18 units to 15 SFU graduate level units to better represent the 50% residency requirement of a 30 graduate units SFU Master degree.</li> <li>2. Amend the wording of the program requirements for clarity to refer to specific required course options.</li> <li>3. Clarity on program length to refer to five terms.</li> </ol> <p>These changes have no impact on SFU and BCIT institutional policies.</p>	
<p>Rationale for change:</p> <p>Clearer requirements for unit minimums, required course options, and to reflect the five term model.</p>	
<p>Effective term and year:</p> <p>Fall 2020</p>	
<p>Will this change impact current students? If yes, what is the plan for current students?</p> <p>No. These changes have no impact on SFU and BCIT institutional policies and are a clarification of wording to reflect approved practice.</p>	
FROM	TO
<p>[...]</p> <p><b>Program Requirements</b></p> <p>This program consists of core courses, specialization courses, and an applied research project. A minimum of 18 graduate level units are completed at SFU. ECOR courses are based at BCIT.</p> <p>Students complete a minimum of 36 units, including all of</p> <p>ECOR 9100 - Concepts of Ecological Restoration and the Physical Environment (3) ECOR 9110 - Planning and Monitoring for</p>	<p>[...]</p> <p><b>Program Requirements</b></p> <p>This program consists of core courses, specialization courses, and an applied research project. A minimum of <b>15 graduate level units</b> are completed at SFU. ECOR courses are based at BCIT. <b>ECO courses are based at SFU.</b></p> <p>Students complete a minimum of 36 units, including all of</p> <p>ECOR 9100 - Concepts of Ecological Restoration and the Physical Environment (3) ECOR 9110 - Planning and Monitoring for</p>

Ecological Restoration (3)  
ECOR 9200 - Field Applications of Restoration Principles (3)

ECO 611 - Concepts of Ecological Restoration and the Biological Environment (3)

ECO 621 - Graduate Seminars in Research Methods (3)

ECO 622 - Project Management and Policy for Ecological Restoration (3)

ECO 641 - First Nations & Social Perspectives of Ecological Restoration (3)

and applied research project I and II

ECOR 9300 - Applied Research Project I (3)

ECOR 9400 - Applied Research Project II (3)

or

ECO 630 - Applied Research Project I (3)

ECO 640 - Applied Research Project II (3)

~~In the applied research project, students will conduct extensive fieldwork, normally in collaboration with industry partners and academic supervisors.~~

~~Students enrolled in ECOR 9300 and ECOR 9400 cannot enroll in ECO 630 or ECO 640 for further credit. Students enrolled in ECO 630 or ECO 640 cannot enroll in ECOR 9300 or ECOR 9400 for further credit.~~

~~To meet the 18-unit requirement, students are encouraged to access graduate courses offered by Geography, Biological Sciences, Earth Sciences, Resource and Environmental Management and the Bamfield Marine Station.~~

Ecological Restoration (3)  
ECOR 9200 - Field Applications of Restoration Principles (3)

ECO 611 - Concepts of Ecological Restoration and the Biological Environment (3)

ECO 621 - Graduate Seminars in Research Methods (3)

ECO 622 - Project Management and Policy for Ecological Restoration (3)

ECO 641 - First Nations & Social Perspectives of Ecological Restoration (3)

**and one of  
ECOR 9210 Restoration of Terrestrial Ecosystems (3)  
ECOR 9220 Restoration of Aquatic Ecosystems (3)**

and applied research project I and II

ECOR 9300 - Applied Research Project I (3)

ECOR 9400 - Applied Research Project II (3)

or

ECO 630 - Applied Research Project I (3)

ECO 640 - Applied Research Project II (3)

## **Program Length**

Students are expected to complete the program requirements in five terms.

## **Other Information**

### **Course Work**

**Students enrolled in ECOR 9300 and ECOR 9400 cannot enroll in ECO 630 or ECO 640 for further credit. Students enrolled in ECO 630 or ECO 640 cannot enroll in ECOR 9300 or ECOR 9400 for further credit.**

Selection of courses should be done with advice from an ER faculty member and complement the area of specialization, either Terrestrial or Aquatic.

Course enrollment will be dependent on course availability and permission of the instructor.

## Program Length

Students are expected to complete the program requirements in six terms.

[...]

**Six units of electives are required to meet the 36 units degree minimum.**

**Three of these six units must be SFU graduate units in order to meet the SFU 15 graduate unit requirement. Students are encouraged to access SFU graduate courses offered by the Ecological Restoration program, Geography, Biological Sciences, Earth Sciences, and Resource and Environmental Management.**

**The other three units of electives can be completed at BCIT, SFU, or through a University course approved by the Ecological Restoration program through the Western Dean's Agreement.**

**Selection of courses should be done with advice from an ER faculty member and complement the area of specialization, either Terrestrial or Aquatic.**

**Course enrollment will be dependent on course availability and permission of the instructor.**

### **Applied Research Project**

**In the applied research project, students will conduct extensive fieldwork, normally in collaboration with industry partners and academic supervisors.**

[...]