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**MEMORANDUM**

**ATTENTION** Senate **DATE** May 2, 2019  
**FROM** Jeff Derksen,  
Chair of Senate Graduate Studies  
Committee (SGSC)  
**RE:** Grading of capstone courses



**For information:**

Acting under delegated authority at its meeting of April 12, 2019, SGSC approved the grading change to Satisfactory/Unsatisfactory for the following graduate capstone courses, effective **Spring 2020**:

|          |                               |            |
|----------|-------------------------------|------------|
| ARCH 898 | M.A. Thesis                   | THESIS     |
| ARCH 899 | Ph.D. Thesis                  | THESIS     |
| BISC 656 | MET Project                   | PROJECT    |
| BISC 849 | M.P.M. Thesis                 | THESIS     |
| BISC 898 | MSc Thesis                    | THESIS     |
| BISC 899 | Ph.D. Thesis                  | THESIS     |
| BPK 898  | M.Sc. Thesis                  | THESIS     |
| BPK 899  | Ph.D. Thesis                  | THESIS     |
| BUS 696  | Applied Project               | PROJECT    |
| BUS 713  | Essays                        | EXTESSAYS  |
| BUS 717  | Essays (completion)           | EXTESSAYS  |
| BUS 727  | MBA Internship                | INTERNSHIP |
| BUS 780  | Applied Project               | PROJECT    |
| BUS 781  | Applied Project (Completion)  | PROJEC     |
| BUS 819  | Final Project GAWM Students   | PROJECT    |
| BUS 820  | Final Project (Completion)    | PROJEC     |
| BUS 990  | Research Project              | PROJECT    |
| BUS 992  | PhD Thesis                    | THESIS     |
| BUS 998  | Research Project (Completion) | PROJECT    |
| CA 829   | Essays Comp Media Arts        | EXTESSAYS  |
| CA 898   | M.F.A. Grad. Project          | PROJECT    |
| CHEM 898 | M.Sc. Thesis                  | THESIS     |
| CHEM 899 | Ph.D. Thesis                  | THESIS     |
| CMNS 896 | MA Extended Essays            | EXTESSAYS  |
| CMNS 897 | MA Project                    | PROJECT    |
| CMNS 898 | M.A. Thesis                   | THESIS     |
| CMNS 899 | Ph.D. Thesis                  | THESIS     |
| CMPT 896 | MSc Portfolio                 | PORTFOLIO  |

Senators wishing to consult a more detailed report of curriculum revisions may do so on the Senate Docushare repository at <https://docushare.sfu.ca/dsweb/View/Collection-12682>

|          |                               |           |
|----------|-------------------------------|-----------|
| CMPT 897 | M.Sc. Project                 | PROJECT   |
| CMPT 898 | M.Sc. Thesis                  | THESIS    |
| CMPT 899 | Ph.D. Thesis                  | THESIS    |
| CRIM 885 | Master's Project              | PROJECT   |
| CRIM 898 | M.A. Thesis                   | THESIS    |
| CRIM 899 | Ph.D. Thesis                  | THESIS    |
| DMED 530 | Internship                    | INTERNSHI |
| EASC 898 | M.Sc. Thesis                  | THESIS    |
| EASC 998 | PhD Thesis                    | THESIS    |
| ECON 990 | Ph.D. Thesis                  | THESIS    |
| ECON 991 | M.A. Thesis                   | THESIS    |
| ECON 997 | MA Exam                       | FEXAM     |
| ECON 998 | Extended Essays               | EXTESSAYS |
| ECON 999 | M.A. Project                  | PROJECT   |
| EDUC 880 | Master's Project (Completion) | PROJECT   |
| EDUC 881 | Project                       | PROJECT   |
| EDUC 886 | MA Thesis                     | THESIS I  |
| EDUC 897 | Master's Thesis (Completion)  | THESIS    |
| EDUC 898 | Master's Thesis               | THESIS    |
| EDUC 899 | Doctoral Thesis               | THESIS    |
| ENGL 890 | MA Thesis                     | THESIS    |
| ENGL 891 | MA Paper/Project              | PROJECT   |
| ENGL 899 | Ph.D. Thesis                  | THESIS    |
| ENSC 870 | MEng Course Portfolio         | PORTFOLIO |
| ENSC 896 | M.Eng. Project (Completion)   | PROJECT   |
| ENSC 897 | M.Eng. Project                | PROJECT   |
| ENSC 898 | M.A.Sc. Thesis                | THESIS    |
| ENSC 899 | Ph.D. Thesis                  | THESIS    |
| FREN 897 | MA Project                    | PROJECT   |
| FREN 898 | M.A. Thesis                   | THESIS    |
| FREN 999 | Field Examination             | FEXAM     |
| GEOG 697 | M.Sc. Thesis                  | THESIS    |
| GEOG 698 | M.A. Thesis                   | THESIS    |
| GEOG 699 | Ph.D. Thesis.                 | THESIS    |
| GERO 898 | Project                       | PROJECT   |
| GERO 899 | MA Thesis                     | THESIS    |
| GERO 998 | PhD Thesis                    | THESIS    |
| GSWS 898 | M.A. Thesis                   | THESIS    |
| GSWS 899 | MA Extended Essays            | EXTESSAYS |
| GSWS 998 | Ph.D. Thesis                  | THESIS    |
| GSWS 999 | M.A. Field Exam               | FEXAM     |
| HIST 898 | MA Thesis                     | THESIS    |
| HIST 899 | Ph.D. Thesis                  | THESIS    |
| HIST 900 | Research Project              | PROJECT   |
| HSCI 887 | MSc Thesis                    | THESIS    |
| HSCI 895 | Project Completion            | PROJECT   |
| HSCI 896 | Thesis Completion             | THESIS    |
| HSCI 897 | MPH Project                   | PROJECT   |
| HSCI 898 | MSc Thesis                    | THESIS    |
| HSCI 998 | PhD Defence                   | THESIS    |
| HUM 803  | MA Thesis                     | THESIS    |
| IAT 897  | MA Thesis                     | THESIS    |
| IAT 898  | MSc Thesis                    | THESIS    |
| IAT 899  | PhD Dissertation              | THESIS    |

Senators wishing to consult a more detailed report of curriculum revisions may do so on the Senate Docushare repository at <https://docushare.sfu.ca/dsweb/View/Collection-12682>

|      |     |                                |           |
|------|-----|--------------------------------|-----------|
| INS  | 899 | Ph.D. Thesis                   | THESIS    |
| IS   | 889 | MA Project Completion          | PROJECT   |
| IS   | 898 | MA Thesis                      | THESIS    |
| LAS  | 898 | M.A. Thesis                    | THESIS    |
| LING | 893 | FNL MA Project                 | PROJECT   |
| LING | 898 | M.A. Thesis                    | THESIS    |
| LING | 899 | Ph.D. Thesis                   | THESIS    |
| LS   | 898 | Graduating Seminar             | SEMINAR   |
| LS   | 990 | Extended Essays (Completion)   | EXTESSAYS |
| LS   | 991 | M.A. Project (Completion)      | PROJECT   |
| LS   | 998 | MA Extended Essays             | EXTESSAY  |
| LS   | 999 | M.A. Project                   | PROJECT   |
| MATH | 880 | MSc Project                    | PROJECT   |
| MATH | 898 | M.Sc. Thesis                   | THESIS    |
| MATH | 899 | Ph.D. Thesis                   | THESIS    |
| MBB  | 898 | MSc Thesis                     | THESIS    |
| MBB  | 899 | PhD Thesis                     | THESIS    |
| MPP  | 809 | Advanced Policy Analysis II    | PROJECT   |
| MSE  | 898 | MASc Thesis                    | THESIS    |
| MSE  | 899 | PhD Thesis                     | THESIS    |
| PHIL | 898 | M.A. Thesis                    | THESIS    |
| PHIL | 899 | Non-Thesis Project             | PROJECT   |
| PHIL | 998 | Ph.D. Thesis                   | THESIS    |
| PHYS | 898 | M.Sc. Thesis                   | THESIS    |
| PHYS | 899 | Ph.D. Thesis                   | THESIS    |
| POL  | 895 | Extended Essays                | EXTESSAYS |
| POL  | 897 | Field Exam/M.A.                | FEXAM     |
| POL  | 898 | M.A. Thesis                    | THESIS    |
| POL  | 899 | PhD Thesis Research            | THESIS    |
| PPH  | 897 | MSc Project                    | PROJECT   |
| PSYC | 898 | MA Thesis                      | THESIS    |
| PSYC | 899 | PhD Thesis                     | THESIS    |
| PUB  | 897 | Internship Proj Rep Completion | PROJECT   |
| PUB  | 898 | Internship Project Supervision | PROJEC    |
| REM  | 697 | MRM Thesis                     | THESIS    |
| REM  | 699 | Research Project               | PROJECT   |
| REM  | 899 | PhD Thesis                     | THESIS    |
| SA   | 898 | M.A. Thesis                    | THESIS    |
| SA   | 899 | Ph.D. Thesis                   | THESIS    |
| STAT | 898 | MSc Project                    | THES/PROJ |
| STAT | 899 | PhD Thesis                     | THESIS    |
| URB  | 697 | Research Project               | PROJECT   |
| URB  | 699 | Research Project Completion    | PROJECT   |

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MEMORANDUM

ATTENTION Senate Graduate Studies Committee DATE April 4, 2019
FROM Jeff Derksen, Chair of Senate Graduate Studies Committee (SGSC)
RE: Grading of capstone courses

Rationale:

The standard practice for capstone courses, including all thesis courses, is that they are graded In Progress or Complete (IP/CO). If a student does not complete their course requirements, the IP grade will remain on the transcript. The proposal is to change the grading basis to Satisfactory/Unsatisfactory (S/U) as it will allow three outcomes:

- 1) "Satisfactory" when the student completes all the requirements for the capstone;
2) "Unsatisfactory" when the student is required to withdraw;
3) "In Progress" may still be used if the course is going to span over multiple terms or if the student decides to leave the program without being required to withdraw.

Motion:

That SGSC approve grading change to Satisfactory/Unsatisfactory for the following graduate capstone courses:

Table with 3 columns: Course ID, Course Name, and Outcome. Rows include ARCH 898 (M.A. Thesis), ARCH 899 (Ph.D. Thesis), BISC 656 (MET Project), BISC 849 (M.P.M. Thesis), BISC 898 (MSc Thesis), BISC 899 (Ph.D. Thesis), BPK 898 (M.Sc. Thesis), BPK 899 (Ph.D. Thesis), BUS 696 (Applied Project), BUS 713 (Essays), BUS 717 (Essays (completion)), BUS 727 (MBA Internship), BUS 780 (Applied Project), BUS 781 (Applied Project (Completion)), BUS 819 (Final Project GAWM Students), BUS 820 (Final Project (Completion)), BUS 990 (Research Project), BUS 992 (PhD Thesis), BUS 998 (Research Project (Completion)), CA 829 (Essays Comp Media Arts), CA 898 (M.F.A. Grad. Project).

|          |                               |            |
|----------|-------------------------------|------------|
| CHEM 898 | M.Sc. Thesis                  | THESIS     |
| CHEM 899 | Ph.D. Thesis                  | THESIS     |
| CMNS 896 | MA Extended Essays            | EXTESSAYS  |
| CMNS 897 | MA Project                    | PROJECT    |
| CMNS 898 | M.A. Thesis                   | THESIS     |
| CMNS 899 | Ph.D. Thesis                  | THESIS     |
| CMPT 896 | MSc Portfolio                 | PORTFOLIO  |
| CMPT 897 | M.Sc. Project                 | PROJECT    |
| CMPT 898 | M.Sc. Thesis                  | THESIS     |
| CMPT 899 | Ph.D. Thesis                  | THESIS     |
| CRIM 885 | Master's Project              | PROJECT    |
| CRIM 898 | M.A. Thesis                   | THESIS     |
| CRIM 899 | Ph.D. Thesis                  | THESIS     |
| DMED 530 | Internship                    | INTERNSHIP |
| EASC 898 | M.Sc. Thesis                  | THESIS     |
| EASC 998 | PhD Thesis                    | THESIS     |
| ECON 990 | Ph.D. Thesis                  | THESIS     |
| ECON 991 | M.A. Thesis                   | THESIS     |
| ECON 997 | MA Exam                       | FEXAM      |
| ECON 998 | Extended Essays               | EXTESSAYS  |
| ECON 999 | M.A. Project                  | PROJECT    |
| EDUC 880 | Master's Project (Completion) | PROJECT    |
| EDUC 881 | Project                       | PROJECT    |
| EDUC 886 | MA Thesis                     | THESIS     |
| EDUC 897 | Master's Thesis (Completion)  | THESIS     |
| EDUC 898 | Master's Thesis               | THESIS     |
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| HIST 898 | MA Thesis                     | THESIS     |
| HIST 899 | Ph.D. Thesis                  | THESIS     |
| HIST 900 | Research Project              | PROJECT    |
| HSCI 887 | MSc Thesis                    | THESIS     |
| HSCI 895 | Project Completion            | PROJECT    |
| HSCI 896 | Thesis Completion             | THESIS     |
| HSCI 897 | MPH Project                   | PROJECT    |

|      |     |                                |           |
|------|-----|--------------------------------|-----------|
| HSCI | 898 | MSc Thesis                     | THESIS    |
| HSCI | 998 | PhD Defence                    | THESIS    |
| HUM  | 803 | MA Thesis                      | THESIS    |
| IAT  | 897 | MA Thesis                      | THESIS    |
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| MATH | 899 | Ph.D. Thesis                   | THESIS    |
| MBB  | 898 | MSc Thesis                     | THESIS    |
| MBB  | 899 | PhD Thesis                     | THESIS    |
| MPP  | 809 | Advanced Policy Analysis II    | PROJECT   |
| MSE  | 898 | MASc Thesis                    | THESIS    |
| MSE  | 899 | PhD Thesis                     | THESIS    |
| PHIL | 898 | M.A. Thesis                    | THESIS    |
| PHIL | 899 | Non-Thesis Project             | PROJECT   |
| PHIL | 998 | Ph.D. Thesis                   | THESIS    |
| PHYS | 898 | M.Sc. Thesis                   | THESIS    |
| PHYS | 899 | Ph.D. Thesis                   | THESIS    |
| POL  | 895 | Extended Essays                | EXTESSAYS |
| POL  | 897 | Field Exam/M.A.                | FEXAM     |
| POL  | 898 | M.A. Thesis                    | THESIS    |
| POL  | 899 | PhD Thesis Research            | THESIS    |
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