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MEMORANDUM

ATTENTION: Senate

TEL

FROM: Peter Keller, Vice-President, Academic and Provost, and Chair, SCUP

A handwritten signature in black ink, appearing to read "Peter Keller".

RE: Full Program Proposal for the Graduate Certificate in Education (SCUP 18-08)

DATE: February 8, 2018

TIME

At its February 7, 2018 meeting, SCUP reviewed and approved the full program proposal for the Graduate Certificate in Education within the Faculty of Education, effective Fall 2018.

Motion:

That Senate approve and recommend to the Board of Governors the full program proposal for the Graduate Certificate in Education within the Faculty of Education, effective Fall 2018.

c: P. Liljedahl



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MEMORANDUM

ATTENTION Senate Committee on University
Priorities (SCUP)
FROM Jeff Derksen,
Chair of Senate Graduate Studies
Committee (SGSC)
RE: Graduate Certificate in Education

DATE January 8, 2018

For approval:

At its meeting of January 8, 2018, SGSC approved full program proposal for a Graduate Certificate in Education and is recommending it to SCUP for approval, effective **Fall 2018**.

Motion:

That SCUP approve and recommend to Senate the full program proposal for a Graduate Certificate in Education within the Faculty of Education.

MEMO

Graduate Studies

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ATTENTION: Senate Graduate Studies Committee

FROM: Peter Liljedahl, Acting Associate Dean, Graduate Studies in
Education

RE: New Certificate Program

DATE: December 12, 2017

The following new program has been approved by the Faculty of Education and is forwarded to the Senate Graduate Studies Committee for approval. This curriculum item should be effective for the Fall 2018 term. Please include on the next SGSC agenda.

New Program:
Graduate Certificate in Education



Peter Liljedahl
Acting Associate Dean
Graduate Studies in Education



SIMON FRASER UNIVERSITY
ENGAGING THE WORLD

Graduate Certificate in Education

Full Program Proposal

2017 November 20
Faculty of Education

Executive Summary

The proposed graduate certificate builds on the Faculty of Education's expertise in providing professional development to K- | 2 and post-secondary teachers and instructors. The certificate is expected to be recognized as a professional development credential at the graduate level and will consist of four themed courses (12 units) administered through Graduate Studies in Education.

PART A

Proposed credential to be awarded

Graduate Certificate in Education.

Location of program

The program may be offered at SFU Burnaby, Harbour Centre or Surrey campuses or at an off-site location.

Academic unit(s) offering proposed program

Faculty of Education, Graduate Studies.

Anticipated program start date

Fall 2018.

Anticipated completion time

Students will be expected to complete the program requirements within four terms.

Summary of proposed program

a) Aims, goals and/or objectives of the proposed program

This certificate will allow students who are not interested in pursuing a full master's program to take a certificate. Additionally, it can be used as an alternate pathway towards a master's program for students who do not meet the University's minimum requirement for admission to a master's program as stipulated in GGR 1.3.3. b) *a cumulative grade point average of at least 3.0/4.33 (B), or a grade point average of at least 3.33/4.33 (B+) based on the last 60 credits of undergraduate courses.*

Students admitted to this program will possess significant professional experience relevant to education. This certificate will provide an opportunity for professional

educators, who would otherwise not have an opportunity, to critically examine current educational theory, research and practice.

b) Anticipated contribution of the proposed program to the mandate and strategic plan of the institution

The certificate will provide access to professional programs for the furthering of professional skills and the betterment of K-12 and post-secondary education in British Columbia.

c) Potential areas/sectors of employment for graduates and/or opportunities for further study.

First and foremost this certificate is intended to provide professional growth followed by opportunities for further graduate work, and salary upgrade.

d) Delivery methods

Primarily face-to-face.

e) Related programs in the institution or other British Columbia post-secondary institutions.

The Faculty of Education offers three graduate certificate programs – Curriculum and Instruction, Educational Leadership, and Imaginative Education. The intent is to provide Education program areas outside of the existing graduate certificates with an option to admit students into a certificate program thus filling gaps in our program offerings. The four thematic courses will be four courses offered within an existing master's program and will be taken with students in those master's programs.

Contact information

Dr. Peter Liljedahl, Acting Associate Dean, Graduate Studies in Education, 778 782 3297, liljedahl@sfu.ca.

PART B

PROGRAM DETAILS

a) Graduation requirements, target audience

This program requires a minimum of 4 thematic courses (minimum 12 units), offered within existing Education master's programs. A work experience/practicum is not required for credential completion. The target audience is educators seeking professional growth, access to further graduate work and salary upgrade.

b) Admission requirements

Admission requirements are as stipulated in GGR 1.3.2a Admission to a Graduate Certificate Program

The minimum University requirements for admission to a graduate certificate program are as follows:

a) a bachelor's degree from Simon Fraser University, or its equivalent from a recognized institution;

b) a cumulative grade point average of at least 2.5/4.33, or a grade point average of at least 2.67/4.33 (B-) based on the last 60 credits of undergraduate courses;

c) submitted evidence, usually references from qualified referees, of the student's ability to undertake advanced work in the area of interest.

In exceptional circumstances, a student may be admitted with lower formal qualifications than in (a) when there is significant professional experience relevant to the proposed area of study.

Students must satisfy any further requirements set by the graduate program committee. Students whose native language is not English may be required to satisfy the University and the graduate program committee as to their capability in English. (See also 1.3.12).

c) Evidence of student interest and labour market demand

Currently the faculty annually offers conditional admission to 8 – 10 master's program applicants with lower formal academic qualifications than is required for admission to a master's program, but who possess significant professional experience relevant to the proposed area of study. Admission to a certificate program would provide a better fit for this category of applicant.

Eligibility for scholarships, awards, and financial aid

At this time, students would not be eligible for awards funded from the university's operating budget or financial aid, including government assistance, student loans or grants.

RESOURCES

a) **Enrolment Plan**

It is anticipated 20-30 students will be admitted to the graduate certificate per year with the majority transferring into Education Master's programs.

b) **Resources required and/or available to implement the program (financial and personnel) including any new faculty appointments**

No additional resources are expected to be required to implement the program. Students in the certificate will enroll in courses alongside existing Education programs. It's not anticipated that teaching loads will be impacted.

c) **Faculty member's teaching/supervision**

No additional faculty will be hired and no additional courses will be scheduled to support this program. Faculty members associated with the following Faculty of Education cognate areas will teach and supervise the certificate students:

Arts Education, Counselling Psychology, Educational Psychology, Educational Technology and Learning Design, Mathematics Education and Teaching English as an Additional Language.

It's not anticipated responsibilities for the certificate students will impact faculty responsibilities to other programs or other graduate students.

d) **Proposed tuition and other program fees including a justification**

Recommended tuition is \$593.91 per unit to align with the other graduate certificates in Education (\$582.26 per unit plus the 2% increase for 2018-2019)

PART C: Appendices

Appendix 1 Calendar entry

See attached.

CALENDAR ENTRY

Education

GRADUATE CERTIFICATE

Description of Program

The graduate certificate in education is a professional credential signifying knowledge and ability in educational practice. This program is for educators who wish to critically examine current educational theory, research and practice. Participants are encouraged to examine their own instructional practices in relation to research and theory.

As per graduate general regulation 1.7.6, students who successfully complete this certificate and are subsequently accepted into a Master of Education (MEd), may apply up to 15 units from the certificate program toward completion of an MEd program.

Admission Requirements

Applicants must satisfy the University admission requirements as stated in Graduate General Regulations 1.3 in the SFU Calendar. In exceptional circumstances, applicants who do not meet these requirements may be considered if superior scholarly or professional achievement is demonstrated.

Admission is granted to a specific credential and to a particular program or specialization. Application Information is available from the Faculty of Education.

Program Requirements

This program requires a minimum of four graduate Education courses for a minimum of 12 units.

Students must complete four thematic Education (EDUC) graduate courses as specified by a Faculty of Education cognate area. Faculty of Education cognate areas include, but are not limited to, the following:

Arts Education, Counselling Psychology, Educational Psychology, Educational Technology and Learning Design, Mathematics Education, and Teaching English as an Additional Language.

Program Length

Students are expected to complete the program requirements within four terms.

Academic Requirements within the Graduate General Regulations

All graduate students must satisfy the academic requirements that are specified in the Graduate General Regulations, as well as the specific requirements for the program in which they are enrolled.