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## MEMORANDUM

ATTENTION: Senate	TEL
FROM: Peter Keller, Vice-President, Academic and Provost, and Chair, SCUP 	
RE: Establishment of the Institute on Violence, Terrorism, and Security (SCUP 17-15)	
DATE: March 9, 2017	TIME

At its March 8, 2017 meeting, SCUP reviewed and approved the establishment of the Institute on Violence, Terrorism, and Security as a research institute for a five-year term.

**Motion:**

That Senate approve the establishment of the Institute on Violence, Terrorism, and Security as a research institute for a five-year term.

c: M. Andresen



OFFICE OF THE VICE-PRESIDENT, RESEARCH

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**MEMORANDUM**

<b>ATTENTION</b>	Peter Keller, Chair, Senate Committee on University Planning (SCUP)	<b>DATE</b>	January 17, 2017
<b>FROM</b>	Norbert Haunerland, Associate Vice-President, Research	<b>PAGES</b>	1
<b>RE:</b>	<b>Institute on Violence, Terrorism, and Security</b>		

Attached is a Constitution submitted by Dr. Martin Andresen for the establishment of the Institute on Violence, Terrorism, and Security (IVTS) as a Research Institute at SFU.

I recommend approval of the establishment of the Institute on Violence, Terrorism, and Security as a Research Institute according to Policy 40.01. Once approved by SCUP, the proposal should be sent to Senate for approval.

Motion:

That SCUP approves the Institute on Violence, Terrorism, and Security as a Research Institute for a 5-year term.

Dr. Norbert Haunerland  
Associate Vice-President, Research

Attachment: (1)

c. Dr. Martin Andresen, Professor, Department of Criminology

## **Institute of Violence, Terrorism, and Security**

### **1. Purpose**

- 1.1 The Institute on Violence, Terrorism, and Security (hereafter "The Institute") will assist with and coordinate the research efforts of SFU faculty members and students working in areas related to the core mandate of the Institute.**

**Across SFU, several faculty members and researchers across various disciplines and faculties are engaged in research in the related fields of violence, terrorism, and security. Increasingly, work in these areas is requiring collaboration across previously distinct research trajectories. Take, for example, research on youth violence. Traditionally, studies pertaining to youth violence have predominantly been grounded in criminology or psychology. However, current research is also positing important biological and biosocial precursors of violent behavior. Another example would be the study of radicalization, or the process by which individuals come to engage in extremist violence and terrorism. Once largely dominated by sociological considerations, models of radicalization are increasingly turning to psychology and social psychology as means of understanding this process. A final example would be the extent to which the internet, big data, and social media have become inextricably linked to security studies. Threats to, or emanating from, cyberspace are among the most pressing security issues of our time. In short, to remain relevant, research related to violence, terrorism and security must continue to embrace a wide variety of disciplines. The purpose of The Institute will be to identify possible points convergence among non-traditional research partners and to facilitate collaborative research in the areas of violence, terrorism, and security.**

- 1.2 The institute is affiliated with Simon Fraser University and conducts its activities in such a way as to enhance the reputation and the programs of the University.**

### **2 Governance**

- 2.1 The Institute is constituted as a research Institute at Simon Fraser University under the terms of SFU Policy R 40.01, comes under the direct authority of the Vice President Research and conducts its affairs in accordance with all other University policies. The term of the Institute is five years as per SFU Policy R 40.01.**
- 2.2 An annual report on the Institute's activities and financial status from April 1 to March 31, including the current membership of the Institute and Steering Committee, will be submitted to the Vice-President Research by June 30th of each year.**
- 2.3 Individuals may apply to become members of The Institute by submitting an application to the Director. The Director may consult the Steering Committee as necessary, but final decision on membership rest with the Director. Eligibility for membership is determined by the applicant's potential for contribution to the Institute. The preliminary members of the Institute are as follows:**

**Dr. Raymond Corrado**

**Dr. Martin Andresen  
Dr. Garth Davies  
Dr. Richard Frank  
Dr. Evan McCuish**

- 2.4 The Institute is governed by a Steering Committee and headed by a Director.**
- 2.5 The Director of the Institute is an SFU faculty member nominated by the Steering Committee and appointed by the Vice President Research. The Director serves a renewable three-year term. The Steering Committee has nominated Dr. Raymond Corrado to serve as the Director of the Institute**
- 2.6 The Director's tasks include the following responsibilities, which he/she may delegate but not abrogate.**
- **Chairing the Steering Committee;**
  - **Overseeing the Centre's finances;**
  - **Recruiting members;**
  - **(Hiring Centre personnel, including support staff and research assistants;)**
  - **Preparing the annual report to the Vice-President, Research.**
- 2.7 The Steering Committee:**
- **Consists of five faculty members including the Director, who will serve as Chair.**
  - **Members of the Committee serve one-year renewable terms.**
  - **The task of the Steering Committee is to determine the overall direction of the Institute and to oversee the management of its operations. While it normally operates by consensus, when necessary it can make decisions by majority vote, including the appointment of new members of the Steering Committee.**
  - **The initial Steering Committee members are:**
- Dr. Raymond Corrado  
Dr. Martin Andresen  
Dr. Garth Davies  
Dr. Richard Frank  
Dr. Evan McCuish**

**3. Funding:**

- 3.1 Initial funding for the activities of the Institute will be provided by three SSHRC grants currently being operated by Dr. Raymond Corrado.**
- 3.2 Additional and ongoing funding will be secured from sources external to the university.**

SFU Connect

khung@sfu.ca

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**Library Report: Institute on Violence, Terrorism, and Security**

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**From :** Megan Crouch <mcrouch@sfu.ca>  
**Subject :** Library Report: Institute on Violence, Terrorism, and Security  
**To :** Karen Hung <khung@sfu.ca>  
**Cc :** Christine Manzer <cmconne@sfu.ca>

Fri, Feb 24, 2017 10:29 AM

Dear Karen,

I've reviewed the proposal for the Institute on Violence, Terrorism, and Security.

No additional library resources will be required to support it.

**This email will serve as your record that the Library has conducted the assessment of the proposal as it moves through the approval process.** Once the Institute has been approved, it will appear on this list:

<http://www.lib.sfu.ca/about/overview/collections/course-assessments/other>

Please let me know if you have any questions.

Best,  
Megan

Megan Crouch  
Collections Librarian  
Simon Fraser University Library  
Tel: 778.782.4962

**\*\*I am on campus Tuesday through Friday until 2pm, and work from home on Mondays\*\***

On 02-24-2017, at 10:05 AM, Karen Hung <khung@sfu.ca> wrote:

Hi Megan,

Sorry to bug you so soon but today is the material deadline date for the next SCUP meeting.

Would you be able to check on the library requirements today?

Thank you,

Kind Regards,  
Karen Hung, CPA, CGA  
Associate Director, Finance  
Simon Fraser University

.....  
Office of the VP, Research  
778-782-4370

----- Original Message -----

From: "Karen Hung" <[khung@sfu.ca](mailto:khung@sfu.ca)>  
To: "Megan Crouch" <[mcrouch@sfu.ca](mailto:mcrouch@sfu.ca)>  
Sent: Thursday, February 23, 2017 10:52:27 AM  
Subject: New Research Institute Library review

Hi Megan,

Please review the attached new Research Institute Application.

Thank you,

Kind Regards,  
Karen Hung, CPA, CGA  
Associate Director, Finance  
Simon Fraser University  
Office of the VP, Research  
778-782-4370

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## LETTER OF INTENT

### **BETWEEN:**

**Simon Fraser University**, as represented by the Institute on Violence,  
Terrorism, and Security  
8888 University Drive,  
Burnaby, British Columbia, Canada V5A 1S6

("SFU")

### **AND:**

**Max Planck Society for the Advancement of Science, for the Max  
Planck Institute for Foreign and International Criminal Law**  
Department of Criminology  
Günterstalstraße 73  
79100 Freiburg i. Br.  
Germany

("MPI")

With this Letter of Intent, the parties wish to document their intentions and interests with respect to future cooperation and collaboration.

### **1. Purpose**

SFU and MPI seek to explore future developments and collaborations in criminology and evidence-based decision making in government, with the shared goal of facilitating student learning and enhancing public safety. As part of their affiliation, the parties may collectively engage in activities of mutual interest and benefit including, but not limited to, the following:

- (a) sharing research project ideas and data for research purposes;
- (b) joint workshops, seminars and conferences;
- (c) exchange of academic materials, publications and information on criminal law and criminology;
- (d) sharing of tools, techniques, and methodologies developed for research purposes;
- (e) undertaking specific, parallel funded research projects;
- (f) providing consultation services as requested by government ministries and agencies; and
- (g) undertaking staff and/or student research exchange programmes.

### **2. Roles and Responsibilities**

All arrangements developed in accordance with this Agreement shall be implemented in writing through specific agreements, addenda or other such instruments. The parties shall establish, in writing, all dates, implementation conditions and specific responsibilities. The parties agree to cooperate to the extent mutually convenient in identifying potential collaborative projects of mutual benefit and in finding appropriate resources and funding for such projects. This may include, but is not limited to:

- (a) consultation between the parties on building research programmes of mutual interest and benefit;
- (b) proposing large scale research proposals to various governmental and private funding organizations; and
- (c) conducting joint or parallel research projects.

Each Party shall make reasonable efforts to respect the objectives of the other party and to accommodate such objectives in the design of any collaborative projects, provided that neither party shall be required to collaborate with the other on any specific project.

### 3. Information and Privacy

- (a) Before commencing any research project or exchanging any data, the parties will seek all necessary approvals for the sharing of information, execute binding research agreement(s) and, where applicable, conduct privacy impact assessments, and will stipulate in writing, on a project by project basis, all responsibilities for privacy and disclosure as required under applicable law or policy.
  - (i) Neither party shall be responsible for the travel or personal expenses of an exchange scholar – including their accommodation costs, health insurance or any other medical expenses – unless this is otherwise expressly agreed to in advance;
  - (ii) The host institution shall inform the home institution of any problems involving an exchange scholar during their stay at the host institution; and
  - (iii) The host institution cannot accept an exchange scholar without the proper visa and health insurance requirements that are needed to cover the entire period of the proposed exchange.
- (b) Any future research agreements between the parties will:
  - (i) stipulate, on a project by project basis, the terms and conditions pertaining to timelines, funding agreements, resource arrangements, intellectual property rights, copyright and the publication of research findings associated with each collaborative research project;
  - (ii) require that all Canadian research be conducted in a manner that complies with the *Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans* and the applicable policies and procedures implemented by SFU from time to time regarding research involving human subjects; and
  - (iii) require that all Germany research be conducted in manner that complies with the *Federal Data Protection Act* and the *Privacy Policies* of the Max Planck Society for the Advancement of Science as well as in accordance with the *Data Protection Policies of the Max Planck Institute of Foreign and International Criminal Law*.

### 4. Term and Termination

This Letter of Intent is effective for a period of 5 (five) years commencing on the effective date in accordance with Section 8. Either party may terminate this Letter of Intent with not less than ninety days' prior written notice to the other party. Upon termination of this Letter of Intent:



- (a) any ongoing research projects shall be completed or terminated in accordance with the terms and conditions stipulated in the applicable research agreement; and
- (b) any equipment, software, data, or materials acquired in connection with collaborative projects or activities shall be distributed between the parties in accordance with the terms and conditions of the applicable research agreement.

**5. Financial Resources**

- (a) The basic principle of this LOI shall be that each party is responsible for the costs of their own scholars, research and publications;
- (b) Nothing in this LOI shall entail the transfer of financial resources between the parties; and
- (c) The implementation of projects and programs resulting from this LOI shall depend upon the availability of financial resources. Both parties are responsible to seek financial resources.

**6. Amendments**

- (a) Alterations or amendments to this LOI, with the sole exception of § 1, shall be set forth in addenda. These addenda shall become part of this LOI upon the signature of both parties; and
- (b) § 1 cannot be modified.

**7. Notice**

Any notice or other communication required or permitted to be given or made under this Letter of Intent will be in writing and will be effectively given and made if delivered personally or sent by registered mail or prepaid courier service, in each case to the applicable address set out on page 1 of this Letter of Intent to the attention of the applicable signatories below. Any such communication so given or made will be deemed to have been given or made and to have been received on the day of delivery. Any party may change its address for service from time to time by notice to the other party in accordance with this section.

**8. Not Legally Binding**

This Letter of Intent is not intended to be and is not to be construed as a legally binding agreement. Signing of this Letter of Intent does not result in any obligation for either of the parties hereto, except as specifically set out herein. By signing this Letter of Intent, the parties are signifying their desire for future collaboration only. Specific initiatives may be considered and agreed upon, on a case by case basis, including the contributions and obligations of each institution. Subsidiary agreements may be signed as required.

**9. Relationship**

Nothing contained in this Letter of Intent shall be deemed to create a partnership, joint venture, or relationship of employment between the parties. Neither party shall have the authority to act on behalf of the other party, or to commit the other party in any manner whatsoever, or to use the other party's name in any way. Neither party shall be liable for any act, omission, representation, obligation or debt of the other party, even if informed of such act, omission, representation, obligation or debt.

**10. Definitions**

- (1) For the purpose of this Agreement:

- an 'exchange scholar' is anybody who is a member of the scientific staff of the home institution who is at the host institution to do research and/or participate in programs or projects implemented under this Agreement
- the 'home institution' is the location at which the exchange scholar is employed
- the 'host institution' is the location that accepts the exchange scholar.

(2) This terminology shall be used in any addenda or other instruments derived from this Agreement.

**11. Effective Date**

This Agreement will become effective when all signatories have signed it. The date this Agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the effective date of this Agreement.

**IN WITNESS WHEREOF** each party is signing this Agreement on the date stated opposite that party's signature.

**SIMON FRASER UNIVERSITY**



Raymond R. Corrado  
Director, Institute on Violence, Terrorism and Security

May 11, 2017  
Date



Joy Johnson  
Vice-President, Research and International

May 9/17  
Date

**MAX PLANCK SOCIETY FOR THE  
ADVANCEMENT OF SCIENCE**



Prof. Dr. Dr. h.c. mult. Hans-Jörg Albrecht  
Director  
Max Planck Institute for Foreign and International  
Criminal Law and Head of the Department of  
Criminology

July 3/2017  
Date



SCHOOL OF COMPUTING SCIENCE  
Simon Fraser University  
Burnaby BC V5A 1S6 Canada  
TEL 1.778.782.4277

May 25, 2017

Dr. Joy Johnson  
Vice-President, Research and International  
Simon Fraser University

### **Letter of Support for Institute on Violence, Terrorism, and Security**

Dear Dr. Johnson,

I am writing this letter in support of the Institute on Violence, Terrorism, and Security proposed by Drs. Raymond Corrado and Martin Andresen. In my opinion, based on more than 10 years of extended interdisciplinary research collaborations with several senior faculty members in the School of Criminology and ICURS, the research focus and purpose of this institute is an excellent fit for SFU's evolving research landscape to facilitate collaborative research in the areas of violence, terrorism, and security by bringing together research partners with diverse backgrounds.

SFU is well positioned to lead cutting-edge international research in these tightly linked areas and can build on highly distinguished expertise and long-standing collaborations with law enforcement and intelligence agencies across Canada and abroad. Likewise, SFU has already invested in innovative cyberinfrastructure that is unique within Canada to enable computationally intensive research in public safety and security. This research has demonstrated the potential to become a showcase for SFU's Big Data Initiative.

Undoubtedly there is growing demand for interdisciplinary research to address security issues like youth violence, radicalization and terrorism, and the rapidly evolving cyber threat landscape. Given the tremendous impact on our society, I believe it is timely for SFU to actively engage in finding solutions for even bigger problems and demonstrate leadership by building and growing an Institute on Violence, Terrorism, and Security.

As a matter of fact, I would be eager to engage in new interdisciplinary research collaborations on violence, terrorism, and security, contributing to the success of the institute through my own work and the work of my research group.

Sincerely,

A handwritten signature in black ink, appearing to read 'Uwe Glässer', with a long horizontal flourish extending to the right.

Dr. Uwe Glässer  
Professor, Computing Science