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MEMORANDUM

ATTENTION Senate
FROM Wade Parkhouse, Chair of Senate
Graduate Studies Committee (SGSC)
RE: Faculty of Environment

DATE November 17, 2016
No. GS2016.41

A handwritten signature in blue ink, appearing to read 'W. Parkhouse'.

For information:

Acting under delegated authority at its meeting of November 7, 2016, SGSC approved the following curriculum changes, **effective Summer 2017**:

Department of Archaeology

Course changes (title, description): ARCH 531, 541, 551, 561

To: Dr. Wade Parkhouse, Dean of Graduate Studies /Chair of SGSC

From: Dr. Dongya Yang, Associate Dean /Chair, Faculty of Environment Graduate Studies Committee

cc: Dr. Dana Lepofsky, Graduate Chair of Archaeology

Date: Oct. 13, 2016

Re: Minor wording changes to existing courses

The Faculty of Environment Graduate Studies Committee has approved the request from the Department of Archaeology for some minor wording changes to the following graduate courses in the Professional Master's Degree in Heritage Resource Management and now forward to be included on the next SFSC agenda.

- Arch 531 Heritage Law and Policy
- Arch 541 Professional Practice and Ethics in Heritage Resource Management
- Arch 551 Business Management for Heritage Professionals
- Arch 561 Archaeological Practice and Research Design in Heritage Resource Management

Should you have any questions or concerns, please feel free to contact me.



Dongya Yang, Ph.D.
Associate Dean of Research and Graduate Studies
Professor of Bioarchaeology

**DEPARTMENT OF ARCHAEOLOGY
MEMORANDUM**

To: Dongya Yang, Associate Dean, Graduate, Faculty of Environment

From: Dana Lepofsky, Graduate Program Chair, Archaeology

Re: Archaeology Graduate Calendar Changes for Review and Approval

Date: September 19, 2016

Calendar Changes

The following calendar changes are submitted to the Chair of the Faculty of Environment Curriculum Committee for consideration, as needed, by the committee at its next meeting. Pending approval, the following calendar changes will be effective Spring term 2017.

Course Modification Forms

- ARCH 531 calendar wording changes
- ARCH 541 calendar wording changes
- ARCH 551 calendar wording changes
- ARCH 561 calendar wording changes

Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number	ARCH 531	Units	5	Effective Term and Year	Summer 2017
Course Title	HRM Law and Policy				
Rationale for Change:	Name and description need updating.				

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title Heritage Law and Policy	Course Title (max 100 characters) HRM Law and Policy
Course Short Title	Course Short Title (max 30 characters)
Description A foundation for the professional practice of heritage resource management (HRM), this course is a global survey of the systems of rules and organizations that guide the identification, assessment, and conservation of cultural heritage. Participants examine (1) the nature and value of cultural heritage and the ways and means by which different groups of people and different nations value and regulate heritage; (2) how heritage-related values, interests, and preferences translate into laws, regulations, policies, customary practices, and various organizational forms; and (3) local, regional, national, and international laws and policies as challenges and opportunities for HRM practitioners. The emphasis is on the application of strategies for harmonizing diverse interests in heritage research and conservation in support of nation building, as well as community and economic development.	Description Provides a broad survey of international heritage authorities and rules with an emphasis on Heritage Resource Management policy in Canada and the United States. Particular attention is given to how the development of rules and organizations affect archaeological practice.
Prerequisite	Prerequisite
Other	Other

* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program Archaeology	Contact name Merrill Farmer	Contact email gpcarch@sfu.ca
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DEPARTMENTAL APPROVAL

Department Graduate Program Committee John Welch	Signature <i>John M. Welch</i>	Date 18 Aug 2016
Department Chair Dave Burley	Signature <i>Dave Burley</i>	Date 30 Aug 2016

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) <i>Dongya Yang</i>	Signature <i>[Signature]</i>	Date Sept 26, 2016
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SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Wade Parkhouse	Signature <i>Wade Parkhouse</i>	Date NOV 17 2016
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ADMINISTRATIVE SECTION (for DGS office only)

Course Attribute: _____
 Course Attribute Value: _____
 Instruction Mode: _____
 Attendance Type: _____

If different from regular units:
 Academic Progress Units: _____
 Financial Aid Progress Units: _____

Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number	ARCH 541	Units	5	Effective Term and Year	Summer 2017
Course Title	Professional Practice and Ethics in Heritage Resource Management				
Rationale for Change:	Course name and description needed to be updated.				

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title Professional Practice and Ethics in Heritage Resource Management	Course Title (max 100 characters) HRM Professional Practice and Ethics
Course Short Title	Course Short Title (max 30 characters)
Description A survey and critical review of professional and ethical archaeological practices and the challenges faced by Heritage Resource Management practitioners. Student practitioner experiences through case study review provides a foundation to hone and expand knowledge or professionalism, ethical conduct and informed decision making in Heritage Resource Management.	Description Focuses upon the complexity of operating within an HRM field characterized by overlapping, and at times contradictory, professional standards and ethics. The emphasis is on opportunities to add value to knowledge creation and mobilization through creative engagements with clients, Indigenous and local communities, governments, partners, and the public.
Prerequisite	Prerequisite
Other	Other

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DEPARTMENTAL APPROVAL

Department Graduate Program Committee John Welch	Signature <i>John R. Welch</i>	Date 18 Aug 2016
Department Chair Dave Burley	Signature <i>Dave Burley</i>	Date 30 Aug 2016

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) <i>Dongya Yang</i>	Signature <i>[Signature]</i>	Date Sept 26, 2016
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ADMINISTRATIVE SECTION (for DGS office only)

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 Course Attribute Value: _____
 Instruction Mode: _____
 Attendance Type: _____

If different from regular units:
 Academic Progress Units: _____
 Financial Aid Progress Units: _____



Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number	ARCH 551	Units	5	Effective Term and Year	Summer 2017
Course Title	Business Management for Heritage Professionals				
Rationale for Change:	Course title and description required updates				

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title Business Management for Heritage Professionals	Course Title (max 100 characters) HRM Business Management
Course Short Title	Course Short Title (max 30 characters)
Description A practical introduction to applied business skills that are necessary for firms, organization, agencies and individuals to achieve success in the Heritage Resource Management (HRM) compliance industry. Case studies related to the heritage industry illustrate how business concepts are necessary and integrated.	Description Contextualizes the business of HRM by targeting five clusters of essential concepts and tools in business management: accounting and finance; marketing, sales, and contracting; human resources, labour, economics, corporate governance, and risk management; and business models, innovation, and globalization.
Prerequisite	Prerequisite
Other	Other



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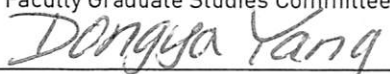

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FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) 	Signature 	Date Sept. 26, 2016
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 Instruction Mode: _____
 Attendance Type: _____

If different from regular units:
 Academic Progress Units: _____
 Financial Aid Progress Units: _____

Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number	ARCH 561	Units	5	Effective Term and Year	Summer 2017
Course Title	Archaeological Practice and Research Design in Heritage Resource Management				
Rationale for Change:	Course title and description required updates				

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title Archaeological Practice and Research Design in Heritage Resource Management	Course Title (max 100 characters) HRM Archaeology Research Design and Methods
Course Short Title	Course Short Title (max 30 characters)
Description Intended to provide students with solid foundations in the philosophy of research, research strategy, research design and implementation in the context of HRM. Includes identifying the hallmarks of excellent HRM research by examining successful and less successful research designs and methods. Through online seminars and workshops each student develops a research prospectus. The course culminates in the development of a final research prospectus which will be submitted for review and approval by the program steering committee.	Description Examines the hallmarks of excellent research in HRM archaeology through studies of successful and less successful research designs and methods. The course provides essential guidance for student thesis preparation.
Prerequisite	Prerequisite
Other	Other

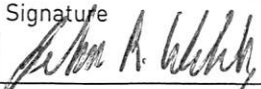

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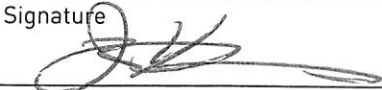
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Faculty Graduate Studies Committee (FGSC) Dongya Yang	Signature 	Date Sept. 26 2016
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