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MEMORANDUM

ATTENTION Members of Senate
FROM Joy Johnson
Vice-President, Research
RE: Senate Library Committee Annual Report

DATE November 16, 2015

PAGES 1/14

A handwritten signature in blue ink, appearing to read "Joy Johnson", with a long horizontal flourish extending to the right.

Please find enclosed the annual report for the Senate Library Committee.



**Senate Library Committee &
Library Penalties Appeal Committee
Annual Reports for 2014/15
(April 1, 2014 – August 31, 2015)**

Senate Library Committee

MEETINGS HELD

The Senate Library Committee met 3 times during 2014/15:

- October 27, 2014
- February 16, 2015
- June 8, 2015

HIGHLIGHTS

October 27, 2014

- Introduction to new Dean of Libraries, Gwen Bird
- Pressure on the serials budget continues to increase
- B. Owen provided an update on the Radar initiative – a research data repository – that has been funded by SFU’s University Priority Fund since 2012. This SFU project has now become a key component of several national initiatives.
- Refworks is a citation management service that the Library subscribes to. The current Scholars Portal option that is provided by the Ontario College and University Libraries (OCUL) will be ceasing service as of August 2015. Possible options for migration to a new hosting service were considered by the committee.
- New format of Library Annual Report was presented

February 16, 2015

- Library is working with the Budget Office to address fluctuations in the US Dollar, and its impact on the collections budget.
- SFU Library partnered with University of British Columbia and University of Victoria to purchase an array of digital archival products from Gale/Cengage at a deeply discounted rate under the banner “Points to the Past”.
- Inaugural Library Undergraduate Award was given to Omeed Lakhani, a volunteer learning and writing peer in the Student Learning Commons
- A Task Group, including members of Senate Library Committee, has been created to finalize principles/strategies for identifying resources to cancel as part of a Collections Cost Reduction exercise.

- SFU Library is participating in a Shared Print Archive Network, a Western Canadian collaboration to collectively manage the preservation of print volumes.
- New fines/blocking policy implemented. Blocks were placed on patrons with fines over \$50. Many items were returned to the collection after long absences, and over \$9000 in unpaid fines were collected.
- Belzberg Library – for 25th Anniversary of the Vancouver campus, the Library received new gates, furniture, carpets, two faster printers and an updated look.
- SFU hosted Librarians’ Research Institute for the Canadian Association of Research Libraries, from June 15-19, 2015. Thirty participants from across Canada arrived for training in research methods and mentoring on librarians’ scholarly research.

June 8, 2015

- Joy Johnson was appointed to the Institutional Mobilization Task Group (IMTG) of the Canadian Research Knowledge Network (CRKN)
- The Public Knowledge Project(PKP) received a small grant (\$75,000) from the Canadian Internet Registry Association
- Collections Cost Reduction Task Group has identified \$300,000 worth of cancellation
- Jennifer Hain Teper, Head of Preservation and Conservation, at University of Illinois, produced a report on preservation of the Library’s physical collections
- New Research Commons space opened in SFU downtown campus
- An Open Access Advisory Committee will be established as a subcommittee of Senate Library Committee

Senate Library Committee Membership, 2014/2015

Shawn Bullock, Education
 David Burley, Environment
 Gwen Bird, Dean of Libraries/University Librarian
 Glenn Chapman, Senator at Large
 Daryl Clarke, Library Staff
 Kayode Fatoba, Undergraduate Representative
 Michael Filmowicz, Continuing Studies
 Natalie Gick, Associate University Librarian
 Joy Johnson, Vice-President, Research (Chair)
 Daniel Leznoff, Senator at Large
 Laura Marks, Communication, Art & Technology
 Brent McFerran, Business
 Gordon Myers, VP Academic
 Wade Parkhouse, Dean of Graduate Studies
 Donya Samadi, Graduate Representative
 Susie Smith, Recording Secretary
 Stephen Steele, Arts & Social Sciences
 Ljiljana Trajkovic, Applied Science
 Nicole White, Librarian
 Vance Williams, Science (effective June 1, 2015)

Terms of Reference

1. Advises the University Librarian on matters relating to the operation of the Library and the liaison between the Library and academic departments and programs. The areas of advice include the following:
 - monitoring the continuing response to the Library Review Report recommendations and organizing subsequent reviews every five years
 - liaison between the Library and academic programs
 - establishing collections priorities
 - review of Library performance data
 - review of major changes in Library systems or operations
 - Advises the Vice President, Research on matters relating to the size of the Library budget.
2. Approves guidelines for the allocation of the Library materials budget between various fields of instruction and research.
3. Recommends changes in rules and regulations for the operation of the Library, such as the Loan Policy.
4. Reports to Senate annually concerning its activities and the operation of the Library.

**Senate Library Committee/Library Penalties Appeal Committee (SLC/LPAC)
Annual Report for Sept. 2014-Aug 2015**

Senate Library Committee/Library Penalties Appeal Committee is the final level of appeal for any library fines, and forms a panel of the two senate library members and two student representatives. There were no actions brought to the Library Penalties Appeal Committee during the Sept. 2014 to August 2015 time period. The last appeal to LPAC was June 16, 2014 as reported in last year's summation. Currently there are 10 library fine appeals underway at the level just below LPAC. However it does not appear that any of these are likely to reach the final appeal of the LPAC during the coming year. The total number of initial appeals in 2014 was 507 so only a small fraction (2%) make it to the level below the LPAC. This number may be unusually high from a big spike at the beginning of that year because of the construction on the library main floor resulted in returned books not being checked in properly. Over the past 5 years there have been 4 appeals that came to the committee (once two in one year) hence it appears that these appeals are very irregular.

Glenn Chapman

Glenn Chapman
Chair LPAC
Prof., School of Eng. Science
Simon Fraser University

LPAC Membership 2014/2015

Glenn Chapman, Senator at Large (Chair)
Daniel Leznoff, Senator at Large (Vice-Chair)
Kayode Fatoba, Undergraduate Rep
Avleen Randhawa, Graduate Rep
Scott Mackenzie, Ex-Officio, Secretary (non-voting)

SIMON FRASER UNIVERSITY LIBRARY

Highlights 2014-2015



A 1269 manuscript from Special Collections in the SFU Library

ON THE COVER

In 2015 the Library acquired a medieval manuscript that is now the oldest book in the collection. The *Anthology of Civil Law* (in Latin) with the *Gloss of Accursius*, originated in Southern France in 1269. It was purchased by the Library with generous assistance from the Faculty of Arts and Social Sciences and a related research grant.

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Message from the Dean



Gwen Bird
Dean of Libraries

I was delighted to return to SFU in October, 2014, as Dean of Libraries following a three-year appointment with the Council of Prairie and Pacific University Libraries. When I originally arrived here in 1999 to join the librarian ranks, Bennett Library looked very different with ranges of book stacks and an extensive print reference collection on the main floor, and an emphasis on individual study space throughout the building. Over 15 years later for me, and 50 years after the founding of the University and the opening of the Library, much has changed but the core mission endures. Now as always, research libraries are about access to information. While we are using new means and new media to help scholars find the information they need, the principal work of the SFU Library remains constant.

During this year we added the 3 millionth volume to our physical collections, while our digital collections crossed the 10 million item threshold. These are significant milestones! Use of our collections, spaces, and staff expertise continued to be very strong, as illustrated by the stories and statistics in this report.

It has been a full and busy year with exciting growth and much change. It has been my unqualified pleasure to be back at SFU, working with the University and the outstanding staff at the Library to lead the way. I trust you'll enjoy reading about some of the year's highlights in the pages of this annual report.

Your Library Making a Difference

The Library has a presence on each SFU campus—WAC Bennett Library in Burnaby, Fraser Library in Surrey, and Beitzberg Library in Vancouver. In addition to the physical spaces and collections available in those locations, the Library maintains a vibrant online presence that acts as a gateway to our rich online collections, and provides navigation assistance and information about library services.

Beitzberg Library participated in the 25th Anniversary celebrations of SFU's Vancouver campus during 2014. Beitzberg was upgraded with significantly expanded writing, learning, and EAL support to downtown students, and the addition of Research Commons space on campus.

Fraser Library continued its strong tradition of providing production equipment to students on the Surrey campus, lending more than 100,000 pieces of equipment during the year. Fraser also organized a "Books, Boats, and Beads" event as part of orienting more than 400 new SFU Surrey students during Welcome Day (photo this page).

"Need a space to study at the Vancouver campus? Library. It's the best place hands down."
—TalkSFU student



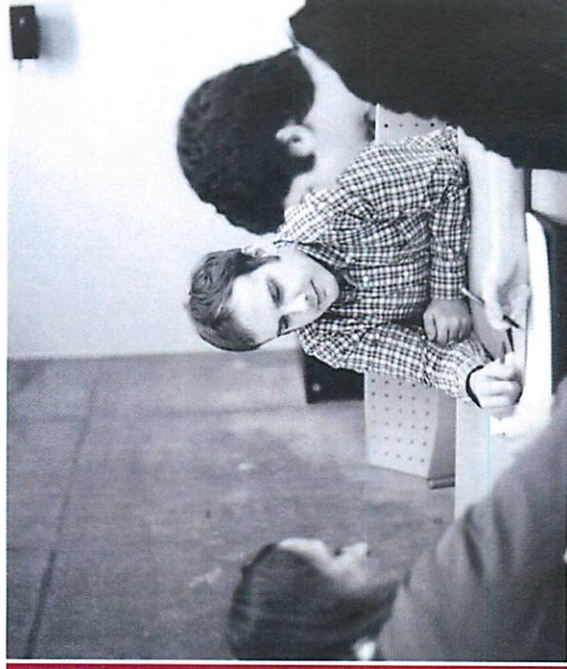
A Place for Learning

Questions come to the Library through a variety of channels—librarians conducted more than 1,200 one-on-one consultations in person to support student learning, and we responded to 7,200 questions via online chat, reference, email, and text message. We are delighted to provide this variety of point-of-need service. Librarians and Learning Specialists were also active in the classroom, delivering research classes to more than 29,000 students in over 1,300 classes on all three campuses.

3,240,000+ VISITS
to the library website

40,000+
in depth research questions, online and in-person

For more information:
learningcommons.sfu.ca



The Student Learning Commons in the SFU Library delivered more than 3,700 consultations with students, providing one-on-one support in writing, learning, and English as an Additional Language (EAL). Staff also taught open workshops and course-integrated classes that were attended by over 5,600 students. Online writing consultations were available via SFU's participation in a collaborative, provincial online tutoring consortium, Write Away. This service grew in popularity over the past year, used by more than 570 SFU students. Feedback from students has been glowing:

"I like that I am given resources that I can mark and return to at a later date when I need to refresh or remember how to make a strong intro, abstract, or conclusion. Tutors have been very cordial (over the internet), respectful and timely! Thank you for this excellent service!"

Following completion of the renovations of the 3rd floor of the Bennett Library in 2014, the Library undertook a post-occupancy study of the new lounge west of the main entrance, surveying students who used the space. What they told us:

"I'm just able to get more done; it's very hard for me to stay focused when I'm at home. Printers and online databases are convenient and people are available to help you."



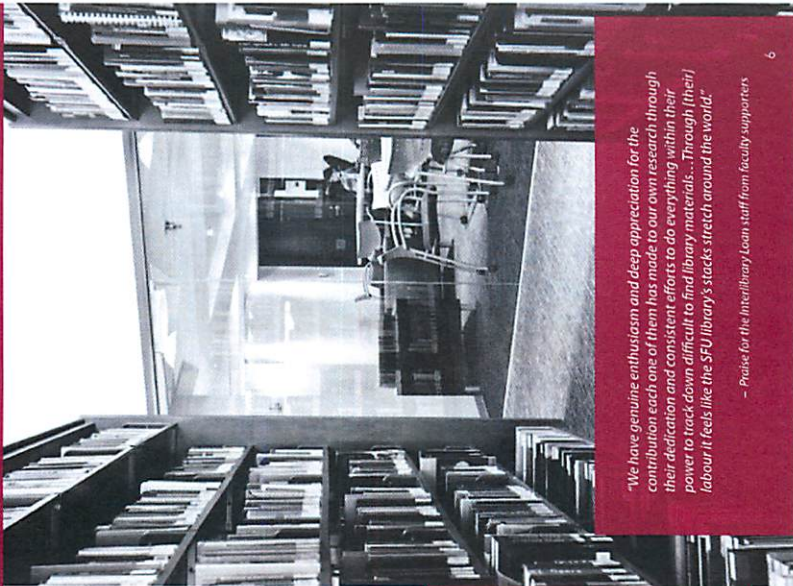
A Place for Research

Rich collections and sophisticated services are hallmarks of the research library. Growth of programming and services in the Research Commons, specifically tailored to graduate student needs, was met with great enthusiasm as the program matured, and delivered offerings on all three SFU campuses.

For additional information see

<http://www.lib.sfu.ca/about/branches-depts/rc>

The Library's Research Data Management services continued to grow, with provision of a secure data repository, support for research data management, planning, and curation and preservation of data sets in a variety of formats. For additional information see <http://researchdata.sfu.ca/>



Digital scholarship and ubiquitous online resources make the challenges of preserving the scholarly record more complex and challenging than ever. In keeping with this imperative for the Library and befitting our role at the University, this year we turned our attention to preservation of collections, both physical and digital, in a more deliberate way than we have previously done.



I took the library bootcamp in December, in what proved to be exactly the perfect time during my thesis. In three days, I managed to write an entire chapter start to finish! I had been procrastinating for months before the workshop. The quiet workspace, shared with other motivated graduate students, worked wonders. After the bootcamp, I maintained my productivity, and managed to write my thesis that month. I achieved my lofty goal of writing and defending in four months -- thanks largely to the push at the Bootcamp, and the support from you, the Research Commons staff.

— Graduate student and Thesis Bootcamp participant

"We have genuine enthusiasm and deep appreciation for the contribution each one of them has made to our research through their dedication and consistent efforts to do everything within their power to track down difficult to find library materials... Through [their] labour, it feels like the SFU library's stacks stretch around the world."

— Praise for the Interlibrary Loan staff from faculty supporters

Collections and Use

3mil
We added our **3 millionth** volume to the collection.

of Physical Volumes

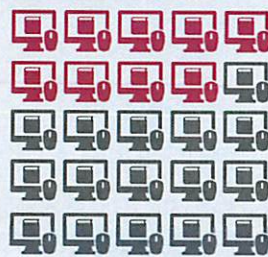


3,017,325
2,996,892
2,979,175

* Includes books, videos, sound recordings, maps, etc.

10mil
We added our **10 millionth** online item this year.

of Online Items



51%
10,005,369

Our major digital acquisition was Points to the Past - nearly 200 million pages of digitized historical content - which SFU, UVic and UBC have licensed for use by all residents of BC.

98,351
Electronic Subscriptions

Online Usage of Library's Digital Resources

Includes downloads of articles, e-books, book chapters, database searches

8.2mil



1.7mil

Visits to all branches of the Library



That's 66 times for each SFU student



29,221
students instructed

5,655
one-on-one consultations with Library staff

2,004 seats

Services

3.2mil
Visits to SFU Library website

5%
From last year

