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**MEMORANDUM**

<b>ATTENTION</b>	Senate	<b>DATE</b>	10 February 2015
<b>FROM</b>	Wade Parkhouse, Chair of Senate Graduate Studies Committee (SGSC)	<b>No.</b>	GS2015.02 & GS2015.06
<b>RE:</b>	Faculty of Communication, Art and Technology		


**For information:**

At its meeting of January 5, 2015, SGSC approved the Full Program Proposal for the Master of Arts in Comparative Media Arts and forwarded it to the Senate Committee on University Priorities for approval at its meeting on February 4, 2015.

Acting under delegated authority at its meeting of January 5, 2015 and February 2, 2015, SGSC approved the following curriculum revisions effective Fall 2015:

School for the Contemporary Arts

New course: FPA 888 Directed Study in Fine and Performing Arts

Course change: FPA 827 (description, prerequisite)

Course change: FPA 829 (title, description, prerequisite, grading basis)

Course change: FPA 822 (description)

FACULTY OF COMMUNICATION, ART AND TECHNOLOGY  
Office of the Dean

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**MEMORANDUM**

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**ATTENTION** Wade Parkhouse, Dean of Graduate Studies      **DATE** December 11, 2014  
**FROM** Zoë Druick, FCAT Associate Dean & Chair,      **PAGES** 9  
FCAT-Graduate Studies Committee  
**RE:** SGSC Agenda Item – New Graduate Course Proposal: FPA 888 & Graduate Course Changes: FPA 827, FPA 829

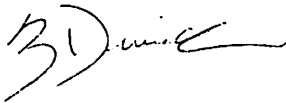
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The following New Graduate Course Proposal and Graduate Course Changes were approved at the FCAT GSC meeting on December 4, 2014.

- 1) FPA 888 Directed Study in Fine and Performing Arts - New Graduate Course Proposal  
The School for the Contemporary Arts (SCA) at Simon Fraser University (SFU) proposes to add a Directed Study course. This one-credit directed study course supplements three-credit graduate courses.
- 2) FPA 827 Practicum in Comparative Media Arts - Graduate Course Change  
The School for the Contemporary Arts (SCA) at Simon Fraser University (SFU) proposes changes to FPA 827 Practicum in Comparative Media Arts.
- 3) FPA 829 Extended Essay in Comparative Media Arts - Graduate Course Change  
The School for the Contemporary Arts (SCA) at Simon Fraser University (SFU) proposes changes to FPA 829 Extended Essay in Comparative Media Arts.

Please consider this item for the agenda of the next SGSC meeting.

Thank you for your attention to this matter.



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Zoë Druick  
Associate Dean, FCAT  
Chair, FCAT Graduate Studies Committee

cc: Laura Marks, Graduate Chair, School for the Contemporary Arts

ZD/ld

# New Graduate Course Proposal

Attach a separate document if more space is required.

Course Subject (eg. PSYC) <b>FPA</b>	Number (eg. 810) <b>888</b>	Units (eg. 4) <b>1</b>
Course title (max 100 characters including spaces and punctuation) <b>Directed Study in Fine and Performing Arts</b>		
Short title [for enrollment/transcript - max 30 characters] <b>Directed Study</b>		
Course description for SFU Calendar * <b>Independent research and reading on topics selected in consultation with the supervising instructor.</b>		
Rationale for introduction of this course <b>This one-credit directed study supplements three-credit graduate courses.</b>		
Term of initial offering <b>Fall 2015</b>	Course delivery (eg 3 hrs/week for 13 weeks) <b>1 hr/week for 13 weeks</b>	
Frequency of offerings/year <b>3</b>	Estimated enrollment/offering <b>NA</b>	
Equivalent courses (These are previously approved courses that replicate the content of this course to such an extent that students should not receive credit for both courses.) <b>None</b>		
Prerequisite and/or Corequisite ** <del>None</del> <b>Permission of MA program coordinator.</b>		
Educational Goals (optional)		
Criminal record check required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, then add this requirement as a prerequisite.		
Campus where course will be taught <input type="checkbox"/> Burnaby <input type="checkbox"/> Surrey <input checked="" type="checkbox"/> Vancouver <input type="checkbox"/> Great Northern Way <input type="checkbox"/> Off campus		
Course Components <input type="checkbox"/> Lecture <input type="checkbox"/> Seminar <input type="checkbox"/> Lab <input checked="" type="checkbox"/> Research <input type="checkbox"/> Practicum <input type="checkbox"/> Online <input type="checkbox"/> _____		
Grading Basis <input type="checkbox"/> Letter grades <input checked="" type="checkbox"/> Satisfactory/Unsatisfactory <input type="checkbox"/> In Progress/Complete	Capstone course? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Repeat for credit? *** <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Total repeats allowed? <b>2</b>	Repeat within a term? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Required course? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Final exam required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Additional course fees? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Combined with an undergrad course? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, identify which undergraduate course and what the additional course requirements are for graduate students:		

\* Course descriptions should be brief and should never begin with phrases such as "This course will..." or "The purpose of this course is..." If the grading basis is satisfactory/unsatisfactory include this in the description.

\*\* If a course is only available to students in a particular program, that should be stated in the prerequisite.

\*\*\* This applies to a Special Topics or Directed Readings course.

**RESOURCES**

If additional resources are required to offer this course, the department proposing the course should be prepared to provide information on the source(s) of those additional resources.

Faculty member(s) who will normally teach this course Any faculty member teaching in the MA in Comparative Media Arts
Additional faculty members, space, and/or specialized equipment required in order to offer this course

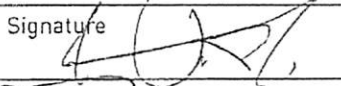
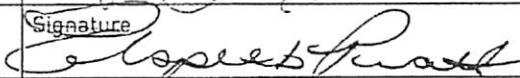
**CONTACT PERSON**

Department / School / Program Contemporary Arts	Contact name Laura Marks	Contact email lmarks@sfu.ca
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**DEPARTMENTAL APPROVAL**

**REMINDER:** New courses must be identified on a cover memo and confirmed as approved when submitted to FGSC/SGSC. Remember to also include the course outline.

Non-departmentalized faculties need not sign

Department Graduate Program Committee Laura Marks	Signature 	Date December 3, 2014
Department Chair Elspeth Pratt	Signature 	Date December 3, 2014

**LIBRARY REVIEW**

Library review done?  YES

Course form, outline, and reading list must be sent by FGSC to lib-courseassessment@sfu.ca for a review of library resources.

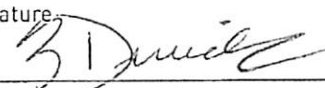
**OVERLAP CHECK**

Overlap check done?  YES


The course form and outline must be sent by FGSC to the chairs of each FGSC [fgsc-list@sfu.ca] to check for an overlap in content.

**FACULTY APPROVAL**

This approval indicates that all the necessary course content and overlap concerns have been resolved, and that the Faculty/Department commits to providing the required Library funds and any other necessary resources.

Faculty Graduate Studies Committee (FGSC) Zoë Druick	Signature 	Date Dec. 9/14
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) WADE PARKHOUSE	Signature 	Date Jan 15/15
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**ADMINISTRATIVE SECTION (for DGS office only)**

Course Attribute: \_\_\_\_\_  
 Course Attribute Value: \_\_\_\_\_  
 Instruction Mode: \_\_\_\_\_  
 Attendance Type: \_\_\_\_\_

If different from regular units:  
 Academic Progress Units: \_\_\_\_\_  
 Financial Aid Progress Units: \_\_\_\_\_



## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number FPA 827	Units 6
Course Title Practicum in Comparative Media Arts	
Rationale for Change: 1. reflect that the MA program coordinator, not site supervisor, issues the grade 2. changed from "or permission" to "and permission" 3. add note regarding code of conduct and academic dishonesty policies.	

**Proposed Changes (Check all that apply)**

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
 Other \_\_\_\_\_

**Complete only the fields to be changed**

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description See attached	Description See attached
Prerequisite Enrollment in MA in Comparative Media Arts or permission of instructor.	Prerequisite Enrolment in MA in Comparative Media Arts and permission of the MA program coordinator
Other	Other

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

#### FPA 827 - Practicum in Comparative Media Arts (4)

This course is an elective in the MA program. Students are placed with an arts organization in order to carry out a specific project of finite length. ~~This may be an organization that students identify themselves or that the MA program identifies. The student liaises with the organization with the supervision of a faculty member from the MA program. The practicum takes place at the organization. Organizations include artist-run centers, festivals of film, media art, and performance, nonprofit organizations with arts programs, galleries, museums, and arts publications.~~ The student's labor time in the practicum should total approximately 120 hours, to be carried out over the course of a semester. Projects are initiated by the student in consultation with the supervisor at the organization and the MA program supervisor. Projects can involve research, writing, organizing events, curating exhibitions and programs, public relations, media production, archiving, and related activities. The student submits a proposal that indicates the project's purpose, schedule, plans for documenting and reporting, and planned outcome. Final outcomes will vary depending on the placement.

~~The MA program director and the supervisor at the organization approve the project, and they and the student agree on the grading criteria.~~

Prerequisite: Enrollment in MA in Comparative Media Arts or permission of instructor.

#### FPA 827-4 Practicum in Comparative Media Arts

This course is an elective in the MA program. Students are placed with an arts organization in the region in order to carry out a specific project of finite length. The student's labor time in the practicum should total approximately 120 hours, to be carried out over the course of a semester. Projects are initiated by the student in consultation with the supervisor at the organization and the MA program supervisor. Projects can involve research, writing, organizing events, curating exhibitions and programs, public relations, media production, archiving, and related activities. The student submits a proposal that indicates the project's purpose, schedule, plans for documenting and reporting, and planned outcome. Final outcomes will vary depending on the placement. The MA program coordinator and the supervisor at the organization approve the project.

Students file a Work Study Program Agreement with the Worksafe BC office at SFU. In some cases the project must be approved by the Ethics Review Board. SFU's code of conduct and academic dishonesty policies apply to students while on the practicum.

The MA program coordinator assigns a grade in consultation with the supervisor at the organization.

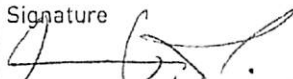
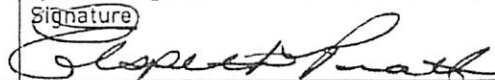
Prerequisite: Enrolment in MA in Comparative Media Arts and permission of the MA program coordinator.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


**CONTACT PERSON**

Department / School / Program Contemporary Arts	Contact name Laura Marks	Contact email lmarks@sfu.ca
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**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee Laura Marks	Signature 	Date December 3, 2014
Department Chair Elspeth Pratt	Signature 	Date December 3, 2014

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) Zoë Druick	Signature 	Date Dec. 9/14
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) WADE PARKHOUSE	Signature 	Date Jan 15/15
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## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number FPA 829	Units 6
Course Title Extended Essay in Comparative Media Arts	
Rationale for Change: 1. Students write 2 essays 2. Change grading from letter grade to In Progress/Complete so that students may take the course more than once without penalty	

**Proposed Changes (Check all that apply)**

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other Grading

**Complete only the fields to be changed**

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title Extended Essay in Comparative Media Arts	Course Title (max 100 characters) Extended Essays in Comparative Media Arts
Course Short Title Essay Comp Media Arts	Course Short Title (max 30 characters) Essays Comp Media Arts
Description See attached	Description See attached
Prerequisite Enrollment in MA in Comparative Media Arts, FPA 821-4, Research Methods, and two electives.	Prerequisite FPA 821-4, Research Methods, three core electives in the MA in Comparative Media Arts, and permission of MA program coordinator.
Other Grading basis: Pass/Fail	Other Grading basis: In progress/Complete

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.



### FPA 829 - Extended Essay in Comparative Media Arts (6)

This essay is the final project of the MA, and is completed in the fourth semester of the program. The extended essay builds on knowledge students have gained in coursework. ~~It requires them to~~ research in-depth a topic in comparative media arts and develop and polish an original argument, with the goal of producing an essay suitable for publication. ~~Alternatively, students can combine two essays written during their coursework in this MA, one of which must have been instructed by a faculty member in the School for the Contemporary Arts; however, the student is still expected to build upon and develop the topics covered in the coursework.~~ The length should be that of a typical academic journal article in the media arts, about 6000-7000 words. Students may also write a catalogue essay or similar nonacademic publication, supplemented by an academic essay. ~~The object of study may be a single work or a group of works. Methodological, historical, and theoretical approaches should be clearly identified. In researching these, students should identify other scholars who work with similar objects of study and approaches: this is the intellectual company of the extended essay. Students should clarify in what ways their project both belongs to this company and contributes something original. The Research Methods course will have established methods by which to do this.~~ Students research the extended essay ~~independently,~~ but they develop and polish it in the Research Colloquium, FPA 822-4. In the colloquium they write the essay ~~proposal~~ and drafts, give and receive peer review, prepare to submit the ~~essay~~ for publication, and prepare to make a 20-minute public presentation of it at the culminating research symposium. Students may enroll in the extended ~~essay~~ continuously beginning in the third (summer) semester if they wish, or they may enroll in it in the fourth (fall) semester only. Prerequisite: Enrollment in MA in Comparative Media Arts, FPA 821-4, Research Methods, and ~~two~~ electives.

### FPA 829-6 Extended Essays in Comparative Media Arts

These two essays, the final project of the MA, are completed in the fourth semester of the program. The extended essays build on knowledge students have gained in coursework. Students research in depth two related topics in comparative media arts and develop and polish an original argument, with the goal of producing at least one essay suitable for publication. The length of each essay should be that of a typical academic journal article in the media arts, about 5000-7000 words. Students may also write catalogue essays or similar non-academic publications, supplemented by a research essay. Students research the extended essays with the supervision of their senior supervisor. They develop and polish them in the Research Colloquium, FPA 822-4. In the colloquium they write drafts, give and receive peer review, prepare to submit the essays for publication, and prepare to make a 20-minute public presentation of their research at the culminating research symposium.

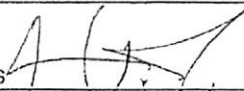
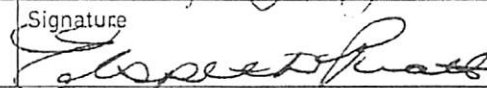
Students may enroll in the extended essays continuously beginning in the third (summer) semester if they wish, or they may enroll in it in the fourth (fall) semester only. Prerequisites: FPA 821-4, Research Methods, three core electives in the MA in Comparative Media Arts, and permission of MA program coordinator. Grading: The essays are evaluated by two faculty members. They jointly assign a grade of In Progress/Complete.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

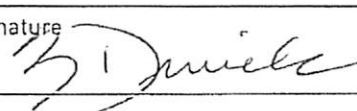
**CONTACT PERSON**

Department / School / Program Contemporary Arts	Contact name Laura Marks	Contact email lmarks@sfu.ca
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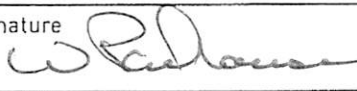
**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee Laura Marks	Signature Laura Marks 	Date December 3, 2014
Department Chair Elspeth Pratt	Signature 	Date December 3, 2014

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) Zoë Drueck	Signature 	Date Dec 9/14
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) WADE PARKHOUSE	Signature 	Date Jan 15/15
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**MEMORANDUM**

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**ATTENTION** Wade Parkhouse, Dean of Graduate Studies      **DATE** January 13, 2015  
**FROM** Zoë Druick, FCAT Associate Dean & Chair,      **PAGES** 2  
FCAT-Graduate Studies Committee  
**RE:** SGSC Agenda Item – FPA 822 Calendar Change

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The following graduate calendar change, in the School for the Contemporary Arts (SCA), was approved by the FCAT GSC via electronic vote on January 12, 2015.

- 1) *Calendar Entry Change for Research Colloquium in Comparative Media Arts FPA 822*  
The School for the Contemporary Arts (SCA) at Simon Fraser University (SFU) proposes a change of calendar language for FPA 822 to reflect the requirement that students complete two extended essays as a capstone for the MA in Comparative Media Arts, and to streamline the description.

Please consider this item for the agenda of the February 2<sup>nd</sup> SGSC meeting.

Thank you for your attention to this matter.

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Zoë Druick  
Associate Dean, FCAT  
Chair, FCAT Graduate Studies Committee

cc: Arne Eigenfeldt, Graduate Chair, School for the Contemporary Arts

/encl

ZD/ld



## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number	FPA 822	Units	4
Course Title	Research Colloquium in Comparative Media Arts		
Rationale for Change:	The change acknowledges that now students will be doing two extended essays, and streamlines the description.		

### Proposed Changes (Check all that apply)

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other \_\_\_\_\_

### Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description	Description see attached
Prerequisite	Prerequisite
Other	Other

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**Description Change for FPA 822**

FROM	TO
<p>The research colloquium is a core course is taken in the final semester of the MA program. It develops students' research presentation skills and other aspects of professional development. In it students develop the extended research essay under the supervision of the faculty member leading the colloquium. The course guides students in methods of writing extended prose works, including strategies to move through writer's block. We will devote time to developing public presentation skills for a variety of venues. <del>During the first half of the semester, students submit a draft of their extended essay to their peers and make a formal presentation in the colloquium, which is followed by detailed discussion, the goal of which is to evaluate the framing of the research topic and research problem, timeliness, originality, appropriateness of research methods, depth of research, structure and effectiveness of argument, and style. Students are guided in peer review, developing useful and specific comments that will help their peers in revising the essay for publication. In the colloquium students also learn how to develop their work for publication, including identifying their audience, choosing an appropriate venue for publication, and submitting their work for publication. We discuss issues regarding publication such as permissions for reproducing artworks, contracts, and responding to peer review. Prerequisite: Enrollment in MA in Comparative Media Arts or permission of instructor.</del></p>	<p>The research colloquium is a core course taken in the final semester of the MA program. It develops students' research presentation skills and other aspects of professional development. In it students develop the <u>two</u> extended research <u>essays</u> under the supervision of the faculty member leading the colloquium. The course guides students in methods of writing extended prose works, including strategies to move through writer's block. We will devote time to developing public presentation skills for a variety of venues. Students submit <u>drafts</u> of their extended <u>essays</u> to their peers and make formal presentations, followed by detailed discussion. <u>Peer review evaluates</u> the framing of the research topic and research problem, timeliness, originality, appropriateness of research methods, depth of research, structure and effectiveness of argument, and style. Students are guided in peer review, developing useful and specific comments that will help their peers in revising the essay for publication. In the colloquium students also learn how to develop their work for publication, including identifying their audience, choosing an appropriate venue for publication, and submitting their work for publication. We discuss issues regarding publication such as permissions for reproducing artworks, contracts, and responding to peer review. Prerequisite: Enrollment in MA in Comparative Media Arts or permission of instructor.</p>

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program $\longleftrightarrow$	Contact name	Contact email
Arne Eigenfeldt	SCA	arne_e@sfu.ca

**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee	Signature	Date
Arne Eigenfeldt	<i>Arne Eigenfeldt</i>	Jan. 15, 2015
Department Chair	Signature	Date
Elsbeth Pratt	<i>Elsbeth Pratt</i>	Jan. 15, 2015

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC)	Signature	Date
Zoë Druick	<i>Zoë Druick</i>	Jan. 15, 2015

**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC)	Signature	Date
WADE PARKHOUSE	<i>Wade Parkhouse</i>	Jan 15/15