



Office of Graduate Studies and Postdoctoral Fellows

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MEMORANDUM

ATTENTION SGSC Members **DATE** December 11, 2014
FROM Mary-Ellen Kelm, Acting Dean of Graduate Studies **PAGES** 1/1
RE: Revisions to GGR 1.7.6

Motion

That SGSC approve the revisions to GGR 1.7.6 (Courses in Master's and Doctoral Programs)

Revisions and Rationale

- This regulation did not specify a minimum passing grade for transfer credits, so a minimum of a B grade has been added. A B grade is consistent with what other universities require for a graduate transfer credit.
- Language has been added and revised to help clarify the intention of GGR 1.7.6.

Proposed revisions to GGR 1.7.6 Courses in Master's and Doctoral Programs

FROM	TO
<p>1.7.6 Courses in Master's and Doctoral Programs</p> <p>The following rules apply to the minimum course work requirement:</p> <p>One half of the minimum course work of the University or departmental credential requirements must be completed at this University.</p> <p>None of the University minimum may be courses completed in order to qualify for admission.</p> <p>None of the University minimum may be undergraduate courses.</p> <p>A graduate student may apply to complete one or more courses at another university for credit towards a credential at Simon Fraser University under the following conditions:</p> <p>a) Such applications shall be made at least one month before the course/courses start and shall be approved by the graduate program committee and be sent to the Dean of Graduate Studies for final approval.</p> <p>b) While completing course/courses at another university under these provisions, the student shall maintain normal enrolment at this University, not enrolment on leave.</p> <p>c) Transfer credit is not used in the calculation of the cumulative grade point average.</p> <p>A graduate student may apply to have credit for graduate courses completed prior to admission applied to the requirements for the degree, under the following conditions:</p> <p>a) Courses must have been completed within three years of starting the Simon Fraser University program.</p> <p>b) Courses may not have been used to earn another</p>	<p>1.7.6 Courses in Master's and Doctoral Programs</p> <p>The following rules apply to the minimum course work requirement:</p> <p>One half of the minimum course work <u>required for a credential (i.e. certificate, diploma, degree)</u> must be completed at this University.</p> <p>None of the University minimum may be courses completed in order to qualify for admission.</p> <p>None of the University minimum may be undergraduate courses.</p> <p><u>A graduate student may apply for transfer credit towards a credential at Simon Fraser University, for graduate courses completed at another university while enrolled at SFU. To receive transfer credit, the following conditions apply:</u></p> <p>a) <u>Application</u> shall be made at least one month before the course/courses start and shall be approved by the graduate program committee and be sent to the <u>dean of graduate studies</u> for final approval.</p> <p>b) <u>The student shall maintain normal enrolment, not enrolment on leave, at Simon Fraser University while completing the course/courses at another university under these provisions.</u></p> <p>c) <u>The minimum grade required is a B, although the grade achieved will not be included in the calculation of the cumulative grade point average.</u></p> <p><u>A graduate student may apply to receive advance credit towards a credential at Simon Fraser University for:</u></p> <ul style="list-style-type: none"> • <u>graduate courses completed prior to admission;</u> • <u>graduate courses completed towards another credential.</u> <p><u>To receive advance credit, the following conditions apply:</u></p> <p>a) The courses must have been completed within</p>

~~credential unless expressly specified and may not have been completed as part of a qualifying year.~~

~~e) Graduate courses (or credits), which have been taken for a graduate diploma or a graduate certificate at SFU, may also be applied towards a graduate master's or doctoral degree provided that no more than 50% of the total course requirements for the degree are completed for advance credit. A minimum grade of B is required for any course for which advance credit is to be awarded.~~

~~d) Application for advance credit must be made at the time of application for admission and must be approved by the graduate program committee and the dean of graduate studies.~~

~~A graduate student may apply to have credit for graduate courses applied to the requirements of more than one credential under the following conditions:~~

~~a) Courses must have been completed within three years of starting the Simon Fraser University program~~

~~b) Courses may not have been used to earn another credential unless expressly specified and may not have been completed as part of a qualifying year~~

~~e) Credit for graduate courses completed as part of a graduate diploma or graduate certificate may be applied to the requirements for a graduate degree to a maximum of 50 percent of overall degree course requirements.~~

~~d) Credit for graduate courses completed as part of a graduate degree may be applied to the requirements for a graduate certificate or diploma to a maximum of 50 percent of the overall certificate or diploma course requirements.~~

~~e) Application for advance credit must be approved by the graduate program committee and the dean of graduate studies.~~

three years of starting the Simon Fraser University program.

b) The courses must not have been applied toward the requirements for a previously completed credential, unless this is permitted in the Senate approved program requirements.

c) The courses must not have been completed while the student was admitted as a qualifying student.

d) Advance credit for courses from a certificate/diploma may comprise no more than 50 percent of the course requirements for a graduate degree; or advance credit for courses from a degree may comprise no more than 50 percent of the course requirements for a graduate certificate/diploma.

e) Application for advance credit must be approved by the graduate program committee and the dean of graduate studies, either before admission or retroactively within the first year of enrollment.

f) The minimum grade required is a B, although the grade achieved will not be included in the calculation of the cumulative grade point average.