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www.sfu.ca/vpacademic**MEMORANDUM**

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<b>ATTENTION</b>	Senate	<b>DATE</b>	Jun 6, 2014
<b>FROM</b>	Gordon Myers, Chair Senate Committee on Undergraduate Studies	<b>PAGES</b>	1/1
<b>RE:</b>	Business Minor Program Changes (SCUS 14-21(ii))		

A handwritten signature in blue ink, appearing to read 'Gordon Myers', written over a horizontal line.

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of June 5, 2014, gives rise to the following recommendation:

**Motion**

That Senate approves the admission requirement changes to the Business Minor Program within the Beedie School of Business effective Spring 2015.

Item 4

**Calendar Change, Undergraduate Department, Beedie School of Business**

**Effective:** Fall 2014

**Summary of Changes:**

- Addition to minor admission requirements

**Rationale:**

Please refer to the accompanying memo for details.

**The following program will be affected by these changes\*:**

- Business Minor Program
- Beedie School of Business Faculty Requirements

**\* Please use the most recent calendar when applying these changes.**



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MEMORANDUM

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ATTENTION Senate Committee on Undergraduate Studies  
FROM Andrew Gemino  
RE: Curriculum Changes to the Admission Requirements Section of the Calendar  
DATE May 22, 2014

The Beedie School of Business proposes the inclusion of the admission requirements for the Business Minor within the SFU Calendar. The addition of the minor requirements is in keeping with the current documentation of all admission requirements for other Beedie programs. This will provide clear and consistent information for prospective students and align the SFU Calendar and the Beedie School of Business' undergraduate website.

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Andrew Gemino  
Associate Dean, Undergraduate Programs  
Beedie School of Business

EQUIS  
ACCREDITED



PRME  
PROFESSORS OF RESPONSIBLE  
MANAGEMENT EDUCATION

## ADMISSION REQUIREMENTS: BUSINESS MINOR ADMISSION REQUIREMENTS

### Student Responsibility

It is the responsibility of each student to be aware of faculty regulations as stated in this Calendar. Departmental and faculty advisors and staff are available for advice and guidance. However, the ultimate responsibility for completeness and correctness of course selection, for compliance with and completion of program and degree requirements and for observance of regulations and deadlines rests with the student.

### Undergraduate Programs

- Minor Admission Requirements

To be considered for admission to the minor, students must have completed each lower division required course with a minimum C- grade. For admission to the minor program within the Beedie School of Business, students will be selected competitively from one of the following two streams.

All courses completed at Simon Fraser University

A portion of the annual admission to the minor program will be selected from students who have completed all of their required courses for admission at Simon Fraser University. Students will be selected competitively based on the grades achieved in the 5 lower division required courses\*\*. Of the required courses, a maximum of 2 of the 5 courses may be repeated for admission. Note that a minimum Simon Fraser University cumulative grade point average (CGPA) of 2.4 is also required for admission to the business minor program.

Courses completed at both Simon Fraser University and other post-secondary institution

A portion of the annual admission to the minor program will be selected from students who have completed some courses at Simon Fraser University and some at other post-secondary institutions, including the required lower division courses. Students will be selected competitively based on the grades achieved in the 5 lower division required courses\*\* earned at Simon Fraser University and other institutions. Of the required courses, a maximum of 2 of the 5 courses may be repeated for admission. Note that a minimum Simon Fraser University cumulative grade point average (CGPA) of 2.4 is also required for admission to the business minor program..

\*\*five lower division courses are as follows:

BUS 237-3 Introduction to Business Technology Management

BUS 251-3 Financial Accounting 1

BUS 272-3 Behaviour in Organizations  
ECON 103-4 Principles of Microeconomics

and one of

- ECON 105-4 Principles of Macroeconomics
- ENGL 101W-3 Introduction to Fiction
- ENGL 102W-3 Introduction to Poetry
- ENGL 103W-3 Introduction to Drama
- ENGL 104W-3 Introduction to Prose Genres
- ENGL 105W-3 Introduction to Issues in Literature and Culture
- ENGL 199W-3 Introduction to University Writing
- PHIL 001-3 Critical Thinking
- PHIL 100W-3 Knowledge and Reality
- PHIL 120W-3 Introduction to Moral Philosophy
- WL 101W-3 Writing About Literature
- WL 103W-3 Pre-Modern World Literature
- WL 104W-3 Modern World Literature

Application Procedures

Applicants should apply to the faculty during the term in which the lower division requirements are completed. Students not accepted upon initial application may reapply. Unsuccessful applicants may appeal through the faculty admissions appeals committee.

Application Deadlines

Visit <http://heedie.sfu.ca/bba/apply> for application deadlines.

- Major and Joint Major Admission Requirements
- Double Degree Admission Requirements
- Non-Majors' Access to Business Courses
- Grade Requirements



## BUSINESS MINOR: ADMISSION REQUIREMENTS

### Business Minor

#### Admission Requirements

A specific number of seats will be allocated each year to the Business Minor program. [Please refer to the admission requirements section.](#) Students who have completed the five lower division requirement courses will apply to the Business Minor program, and will be selected competitively based on the grades achieved in the five lower division required courses, with a maximum of two repeated courses on those five lower division courses. Note that a minimum Simon Fraser University cumulative grade point average (CGPA) of 2.4 is required.

**Comment [Fo2]:** Link to:  
<http://www.sfu.ca/students/calendar/2014/summer/faculties-research/faculty-business/admission-requirements.html>