



MEMO

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ATTENTION Senate

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FROM Wade Parkhouse, Dean, Graduate Studies

RE Closure of Student Record

DATE 25 October 2010

Acting under delegated authority at its meeting of October 18, 2010, SGSC approved the following:

When Senate awards a graduate student's credential, the student record is normally considered closed for all purposes including grade and name changes, degree standing and all changes to transcripts and parchments. This is to be effective Summer 2011. The exceptions to this would be when there is an appeal pending that had been started prior to the awarding of the credential, or a substantive administrative error on the part of the university.