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To: Senate

From: D. P. Robertson

Subject: A proposal to establish a Senate  
Committee on Undergraduate Admissions  
and Standings

Date: February 22, 1966

*Admissions & Standings*

TYPE: Continuing.

PURPOSE: Admissions -

1. To interpret the Senate's policy on admissions in determining the eligibility of applicants for admission to the University. (Such determination of eligibility does not interfere with the right of a department to refuse an applicant permission to pursue a program of studies in its subject area.)
2. To determine the credit to be given to accepted applicants for previous academic work.
3. To review the admissions policy of the University and to make recommendations to Senate as required.

Standings -

1. To interpret the Senate's policy on scholastic standings in determining the eligibility of students to proceed in their studies at the University.
2. To review the scholastic standings policy of the University and to make recommendations to Senate as required.

MEMBERSHIP:

Registrar (Chairman)

Two representatives from each of the faculties of Arts, Science and Education.

Dean of Student Affairs

Assistant Registrar - Admissions (non-voting Secretary)

TERMS OF

APPOINTMENT:

The faculties of Arts, Science and Education will nominate two representatives for two year terms. (In order to stagger the terms, the faculties' first nomination will be one person for one year, one person for two years.)

OPERATION:

1. As instructed by the Committee, the Registrar's Office will be responsible for administering the policies.
2. The Secretary will be responsible for preparing the Agenda of meetings, sending out notices and conveying the decision of the Committee.

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*Admissions  
Standing*

APPEALS:

Admissions -

1. Applicants for admission who appeal the decision of the Registrar's office will have their cases presented to the Committee.
2. There will be no appeal to a higher authority against decisions of the Committee regarding admissions, although the Committee may review its own decisions as requested.

Standings -

1. Appeals against individual course grades will be processed as outlined in the University Calendar.
2. There will be no appeal to a higher authority against decisions of the Committee where such decisions have been based on the published regulations. Where non-academic matters were considered in arriving at the decision, the student's appeal will be reviewed by the Committee and the Faculty Council meeting jointly. The Chairman of Senate may be asked by the Registrar or any member of the Faculty to decide when an appeal should be so reviewed.

The decision of the joint meeting of Faculty Council and the Committee may be appealed to Senate.