

DRAFT UNTIL APPROVED BY SENATE

MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD  
MONDAY, OCTOBER 5, 1981, RIECKHOFF HALL, 7:00 P.M.

OPEN SESSION

Present: Pedersen, K. G., Chairman

Banister, E. W.	Absent:	Arrott, A. S.
Beirne, B. P.		Barden, W. S.
Bhakthan, N.M.G.		Carter, S. D.
Brown, R. C.		Coté, P. T.
Calvert, T. W.		Genlbach, R. D.
Cleveland, W. L.		Holmes, R. A.
Cochran, J. F.		Ivany, J.W.G.
Crawley, J. M.		Mackauer, J.P.M.
Cripps, P. G.		Overholt, M. J.
Dobb, T. C.		
Einstein, F.		
Hale, L. R.		
Hinchcliffe, S.		
Hoegg, J. L., representing J. P. Blaney		
Irwin, J. C.		
Johnston, H.J.M.		
Jones, C.H.W.	In attendance:	Carcone, N.
Krebs, D. L.		Day, J. C.
Leiss, W.		Hoyt, G. C.
Manley-Casimir, M. E.		Loewen, V.
McKeown, B. A.		Scott, E. M.
McNabb, G. T.		
Munro, J. M.		
Nielsen, V.		
Okuda, K.		
Reilly, N. R.		
Rieckhoff, K. E.		
Roberts, M. C.		
Showler, W. G.		
Smith, R. J.		
Starcevich, R.D.I.		
Toor, J. B.		
Verdun-Jones, S. N.		
Webster, J. M.		
Weinberg, M. F.		
Wideen, M. F.		
Wotherspoon, A. J.		

Evans, H. M., Secretary

Heath, N.

Norsworthy, R., Recording Secretary

1. APPROVAL OF AGENDA

On a motion by J. Crawley, seconded by T. McNabb, the agenda was approved as distributed.

2. APPROVAL OF MINUTES

Moved by K. Rieckhoff, seconded by J. Crawley,

"That the minutes of the Open Session of September 14, 1981 be approved."

Question was called, and a vote taken.

MOTION CARRIED

3. BUSINESS ARISING FROM THE MINUTES

Paper S.81-116 - Annual Report

The Executive Director of Finance, E. Scott, was in attendance to respond to a question raised by N. Reilly at the previous meeting of Senate. He described the variation of figures relating to increases in faculty salaries of 11.03% and expenditures of 16.9%, and other wages and salaries of 21% as a result of the strike by support staff which had extended into the 1979/80 fiscal year in artificially decreasing expenditures. N. Reilly expressed appreciation of the explanation and Dr. Scott agreed to provide to him the details in writing.

4. REPORT OF CHAIRMAN

i) The four man delegation from Jinan University is currently on campus and a general statement on possible arrangements for exchanges for faculty and students has been developed. It is expected that a formal agreement may be reached for presentation to the Board for consideration of the financial implications prior to implementation.

ii) T. Calvert was asked to comment at the next meeting of Senate regarding his impressions of the developments in Japan in connection with Engineering Science.

5. REPORTS OF COMMITTEES

1) Senate Committee on Academic Discipline/ Senate Committee on Agenda and Rules

a) Paper S.81-125 - Proposal for Establishment of an ad hoc Senate Committee to Consider Faculty Ethics and Responsibilities

Moved by J. Munro, seconded by J. Crawley,

"That Senate approve, as set forth in S.81-125, the establishment of an ad hoc Committee to Consider Faculty Ethics and Responsibilities with composition as follows:

- Chairman - elected at large from Senate
- Three faculty Senator members
- One student Senator member
- One lay Senator member

The charge to the Committee is to review the need for a University policy on faculty ethics and responsibilities, to consider previous efforts at developing policies in this area and relevant policies and procedures in effect at other Canadian universities, and to bring forward a recommendation to Senate by December 31, 1981."

J. Munro stated that the proposed motion is part of the recommendations of the ad hoc Senate Committee to Consider Student Academic Discipline and Conduct which followed from consideration of academic discipline and conduct and discussions with student members of the Committee and more generally with the University community. He said that it was likely the deadline could be met as the charge is workable and the Faculty Association has recently adopted the CAUT Code of Ethics. Senators Rieckhoff and Reilly questioned whether Senate has jurisdiction to consider faculty ethics and said the matter would be better discussed and negotiated between the administration and the Faculty Association. R. Brown added that Senate could submit a recommendation to the Board of Governors which does have jurisdiction over the matter. Some background information was provided in connection with a former ad hoc Senate Committee which had given some consideration to such matters.

Following lengthy discussion, question was called, and a vote taken.

MOTION CARRIED  
21 in favor  
15 opposed

T. McNabb suggested that Senate suspend its rules to permit immediate election to the Committee, with nominations to be accepted from the floor. The Chairman declined to waive the rules in preference to requesting submission of names from the Senate Nominating Committee and election at a subsequent meeting of Senate.

- ii) Senate Committee on Academic Planning and/or Senate Committee on Undergraduate Studies
  - a) Paper S.81-126 - Enrolment Limitations - School of Business Administration

Addenda I, applicable to both Paper S.81-126 and to Paper S.81-127 - Computing Science, was distributed to those in attendance and the Secretary clarified the alterations that had been made to the original motions contained in the documentation. The Dean of Arts was asked to move the revised motion for Paper S.81-126.

(Secretary's Note: In discussion later at Senate a minor change in wording of Addenda I was accepted and is incorporated in the motion set out below.)

Moved by R. Brown, seconded by L. Hale,

"That Senate approve and recommend approval to the Board of Governors, as set forth in S.81-126, the following changes to the present regulations on enrolment limitations for the Department of Business Administration:

Prior to the publication of the pre-registration booklet for each Fall semester the Department of Business Administration will establish the minimum CGPA level required for acceptance into its minor, major, honors or other programs or into the Department's Upper Division courses for the academic year - Fall, Spring, Summer. This criterion will be that CGPA between 2.25 and 2.60 which is predicted to result in a total of between 400 to 500 new students accepted annually into the Department's programs. (Students having a CGPA of 2.6 or higher will be accepted into the Department's programs regardless of total number of applications; students below 2.25 will not be accepted under any circumstances.)

To remain in a Minor or Major or similar program in Business Administration, a student will be expected to maintain a CGPA of at least 2.25. The usual higher average requirement to continue in an Honors program will continue to be applied. If, after acceptance, the student is discontinued in a program then for re-entry the student must meet applicable new entry standards.

Students who wish to take courses in the Department but who are not in designated programs will be governed by the CGPA in effect at the time of their course registration."

The Chairman of the Department of Business Administration, C. Hoyt was invited to join the assembly to respond to questions. R. Brown opened the discussion by stating that the submission was before Senate to provide enabling legislation to deal with an ever-growing enrolment problem. C. Hoyt added that the Department is looking for flexibility to allow it to react quickly to the pressures of enrolment without seeking Senate's sanction each semester. Information was provided in connection with scarcities of faculty resources and space.

An amendment was moved by J. Crawley, seconded to R. Starceovich,

"That a preamble to the motion be added, reading as follows:

'Due to the lack of sufficient funding and the inability to find an adequate number of instructors, prior ....'"

Question was called on the amendment, and a vote taken.

T. McNabb suggested that Paragraph 3 of the motion be re-worded: "To remain in a program in Business Administration, a student will be expected to maintain at least a minimum semester GPA equal to the cumulative GPA established for the current year." R. Brown rejected the proposal, stating that any student can have a bad semester or course during his academic career.

P. Cripps expressed his concerned opposition to the proposal and offered resignation from Senate, adding that the solution to the enrolment dilemma is to direct the money which is to be spent on the Faculty Club into the Business Administration/Computing Science Faculties for chairs for learning. G. Pedersen commented that capital and operating budgets are not interchangeable.

Moved by K. Okuda, seconded by K. Rieckhoff,

"That consideration of S.81-126 be postponed until the March 1982 meeting of Senate."

K. Okuda noted that the effect of the regulation implemented for the Fall 81-3 semester has not yet been gauged. C. Hoyt agreed the full effect of the 2.25 limitation cannot be assessed, and also that the impact of UBC's entry restrictions cannot be measured at this time. The prime concern of the Department is class size, particularly at the upper levels. There is an insufficient number of tenure track faculty to ensure quality. Opinions were expressed by a number of Senators.

Question was called on the motion to postpone consideration, and a vote taken.

MOTION TO POSTPONE FAILED

K. Rieckhoff spoke against the motion which he viewed as an attempt to accomplish too many different things at one time, without serving any of them properly. A. Wotherspoon felt the emergency arrangement would permit the Department to organize itself sufficiently to be in a position of eventually increasing its quota of entrants into the program. He was supported by R. Starcevich. K. Okuda expressed his reservations at length. J. Munro regretted the unavailability of statistics for guidance, but was of the opinion that steps have to be taken to maintain the quality that students have a right to expect. Lengthy discussion ensued.

It was emphasized that early warning should be provided if restrictive actions are likely to occur.

Question was called on the main motion, and a vote taken.

MOTION CARRIED  
27 In favor  
3 opposed.

- b) Paper S.81-127 - Computing Science
  - 1. Proposed Enrolment Limitations
  - 2. Proposed New Course - CMPT 101-4; CMPT 103-4 - Change of Title and Prerequisite

Senate was asked to consider that a portion of the discussion which may be relevant to S.81-127 may in fact have already taken place in the consideration of S.81-126. The Chairman noted the corrections to the original motions as defined in Addenda I. J. Crawley lodged a complaint that there was lack of clarity in the motions which confuse the issues.

Moved by T. Calvert, seconded by A. Wotherspoon,

Motion 1 "That Senate approve and recommend approval to the Board of Governors, as set forth in S.81-127, the proposed enrolment limitations for Computing Science, including the following:

- i) Prior to the publication of the pre-registration booklet for each Fall semester the Computing Science Department will establish the minimum CGPA level required for acceptance into its major, minor, honors, or other programs or into the Department's upper division courses for the academic year - Fall, Spring, Summer. This criterion will be that CGPA between 2.25 and 2.6 which is predicted to result in a total of between 150 to 225 new students accepted into the Department's programs. (Students having a CGPA of 2.6 or higher will be accepted into the Department's programs regardless of the total number of applications; students below 2.25 will not be accepted under any circumstances.)

To remain in a Minor or Major or similar program in Computing Science, a student will be expected to maintain a CGPA of at least 2.25. The usual higher average requirement to continue in an Honors program will continue to be applied. If, after acceptance, the student is discontinued in a program then for re-entry the student must meet applicable new entry standards.

Students who wish to take courses in the Department but who are not in designated programs will be governed by the CGPA in effect at the time of their course registration.

Regulations - Restrictions on Entry to and Continuation in Minor, Major and Honors Programs and to Upper Division Courses in Computing Science or to Related Joint Programs or Courses.

(These regulations are in addition to the general University regulations covering such matters as admission to the University, acceptance into or continuation in minor, major, honors programs, requirements for graduation.)

- 1. A student desiring to take a minor, or a major, or an honors program in Computing Science, or a combined major or honors program in Computing Science may continue to indicate on registration forms the INTENDED program as under current regulations and practice.

2. For formal declaration and formal acceptance into any one of these programs involving Computing Science, a student must be registered for a semester in which the 61st or higher credit hour is to be taken and normally will be expected to have completed or be registered in a semester completing the 57th credit hour. Other cases will be reviewed and determined by the Department.
3. To be formally accepted into a minor or major program the student will be required to have a CGPA of 2.25 or higher at the time of acceptance. The usual higher average for honors entry will continue to be applied.
4. To remain in a minor or major program the student will be required to maintain a CGPA of at least 2.25. The usual higher average required to continue in an honors program will continue to be applied.
5. Entry to and registration in any upper division Computing Science course requires
  - a) That the student be or have been formally accepted into one of these minor or major or honors programs involving Computing Science and be eligible to continue in the program, or
  - b) That the student have completed or be registered in a semester completing the 57th or higher credit hour and have a CGPA of 2.25 or higher. Other cases may be reviewed and determined by the Department.

For entry and registration in subsequent Computing Science upper division courses the student will be required to maintain a CGPA of 2.25 or higher.

6. If during a semester (for example during pre-registration), Departmental assessment is made on the basis of student record then available and decision is to formally accept the student into one of these programs, or to permit the student to register for one or more upper division courses in Computing Science, that decision shall stand for the immediately approaching (or just commenced) semester. It will not be cancelled because of results known at the end of term, other than for failure to complete prerequisites, or action under general University regulations resulting in Required to Withdraw or Permanent Withdrawal status, or other General regulations. It will not automatically stand for later semesters; updated data would apply.

If the academic record at the time of review was too low for a student to be authorized for acceptance to a program or to take upper division courses but the end of term record for the semester just completed is adequate, the student then may seek adjustment through the Department and following general regulations either

- a) proceed through In-person registration if not already registered, or

- b) proceed through adjustment through the Course-Change period, if already registered.
- 7. For students entering Simon Fraser University on the basis of work elsewhere the CGPA will be taken to be that determined under admissions regulations, normally on courses which can be considered for transfer. After transfer the CGPA is based on Simon Fraser University courses. Exceptional cases may be considered by the Department.
- 8. Where the average of a student accepted into a program drops below that required the earlier formal acceptance is no longer valid unless reviewed by the Department and waiver granted for continuance.
- 9. (Editorial Note: This item was deferred for separate consideration under Motion 1 ii.)
- 10. No student will be permitted to register for more than three upper division Computing Science courses unless specifically permitted to do so by the Department. No student with a CGPA of  $< 2.6$  will be permitted to register for more than two upper division Computing Science courses unless specifically permitted to do so by the Department.
- 11. The effective date for commencement of these regulations to affect registration for and after the Spring semester, 1982. They will apply generally to all students for then and thereafter granted or being granted formal acceptance into these programs or, if not in a Computing Science program, to students desiring to undertake one or more upper division courses in Computing Science (unless waiver is granted by the Department).

As it is not desired to impose hardship on students who already are well advanced in their Computing Science programs, the following provisions will apply to such students whose records would indicate as of 1 January 1982, that they would require not more than sixty credit hours to complete the degree:

- a) A student who lacks thirty or fewer credit hours needed to complete degree requirements will have one year to complete without impact from these new regulations - (to December 1982).
- b) The Department may consider further these or other exceptional cases to lessen hardship."

(K. Okuda drew attention to some confusion in the wording proposed through Addenda I for the third paragraph of Motion 1 i); D. Krebs later suggested a wording which was accepted and which has been incorporated in the motion above.)



A motion by T. McNabb that Motion 1 iii) be tabled until SCUS and SCAP can deal with the matter of registration priorities failed for lack of a seconder.

J. Crawley asked that it be recorded that his support of the motion comes about because he sees it as part and parcel of the only way to get out of the mess and not that he thinks it is an adequate principle for other departments and other faculties.

G. Bhakthan enquired how it is intended to accommodate students who drop courses in the first or second week of the current semester, and N. Cercone stated that there would be no problem where space is available and that appeals will be based on the particular rationale for dropping courses. The current drop policy was the topic of extensive discussion, and the Chairman suggested that it was an item for consideration at some time in the future.

An amendment was moved by J. Munro, seconded by T. McNabb,

"That the penalty not be applied during the add/drop period."

The Secretary indicated that the language of the motion was confusing and that the intended penalty-free period is during the course change period rather than during the add-drop period. He requested permission to discuss the amendment with the mover to determine the intent and to editorialize as required.

T. McNabb questioned the reworded substitute amendment outlined on page 11 of the minutes, which he said should read "... during the extended course change period (i.e. during the first three weeks of classes)." J. Munro responded that the definition corresponding to the course add period would satisfy his intention in moving the amendment.

The wording is as follows:

"That the penalty not be applied for drops during the extended course change period (i.e. during the first three weeks of classes)."

~~Question was called on the motion to amend the minutes as amended.~~

MOTION 1 iii) AS AMENDED  
CARRIED

An omnibus motion was moved by A. Wotherspoon, seconded by L. Hale,

"That Senate confirm approval of Motion 1 i),  
ii), and iii) as amended."

Question was called, and a vote taken.

OMNIBUS MOTION CARRIED

Moved by T. Calvert, seconded by A. Wotherspoon,

Motion 2 "That Senate approve and recommend approval to  
the Board of Governors, as set forth in S.81-127:

- a) The proposed new course CMPT 101-4 - Introduction to a Programming Language for Computing Science Majors, Minors/Honors; and
- b) A change in title and in prerequisite for CMPT 103-4 - Introduction to a Programming Language - for Non-Computing Science Majors/Minors/Honors."

T. McNabb enquired if it is the intention that CMPT 103-4, passed with 3.0 or better can be considered equivalent to CMPT 101-4 for all purposes, and T. Calvert responded that if a student in CMPT 103 has earned a grade of B and wishes to major in Computing Science, that course could be considered a prerequisite.

Question was called, and a vote taken.

MOTION CARRIED

iii) Senate Committee on Scholarships, Awards and Bursaries

a) Paper S.81-128 - Annual Report - SCSAB

Moved by H. Weinberg, seconded by A. Wotherspoon,

"That Senate ratify the policies and terms of reference set forth in S.81-128."

V. Loewen, Director of Financial Aid, was invited to join the assembly to respond to questions.

J. Cochran requested information in connection with scholarships and the amounts of money spent in each of the listed categories. K. Okuda was interested in receiving a distribution by majors of students receiving tuition fee repayments and open scholarships based on GPA.

It was moved and seconded that the meeting be extended for fifteen minutes.

Question was called on the motion to extend, and a vote taken.

MOTION TO EXTEND FAILED

It was then moved and seconded that the meeting be extended by ten minutes.

Question was called on the motion to extend for ten minutes, and a vote taken.

MOTION TO EXTEND CARRIED

Moved by R. Brown, seconded by A. Wotherspoon,

"That consideration of S.81-128 be deferred to the next meeting of Senate and that any Senators having need for specific bodies of information direct their requests through the Secretary of Senate."

S.M. 5/10/81

N. Cercone, Chairman of the Department of Computing Science, was in attendance to respond to questions. T. Calvert, in opening the discussion, pointed out that the proposal parallels that of the Business Administration presentation in an attempt to solve similar difficulties. N. Cercone said that his concern was the quality of the program and a reasonable opportunity for students enrolled in the program to expect to graduate. He welcomed any suggestions that would introduce any better regulations than those proposed.

An amendment was moved by J. Crawley, seconded by G. Showler,

"That a preamble to the motion be added, reading as follows:

'Due to the lack of sufficient funding and the inability to find an adequate number of instructors, prior ...'"

J. Munro suggested that the real problem is the explosion of student interest in computing science.

N. Reilly requested that a statement be added to the record of the consideration of the Computing Science Limitation of Enrolment proposal in connection with financial assistance and reallocation of faculty positions, and the following paragraph is proposed to be inserted on page 9 of the minutes as an addition to the comment of J. Munro:

"He added that the first priority in authorizing faculty positions is the academic need of the department, which could be based on workloads, coverage in terms of disciplinary responsibilities and curriculum, or opportunity to develop a centre of excellence. Two positions have been authorized for Computing Science this year, and it is assumed that a search for faculty is in process. As there were no new position increases in the 1982/83 year requirements have been met by reallocation. It is accepted that resources for Computing Science will need to be augmented but financial uncertainties preclude a firm commitment. It is not an automatic first priority, in hiring priorities, to authorize replacement for positions falling vacant."

Question was called on the amendment, and a vote taken.

AMENDMENT FAILED

Question was called on the main motion, and a vote taken.

MOTION 1 i) CARRIED

Moved by T. Calvert, seconded by A. Wotherspoon,

Motion 1 ii) "That in order to be accepted as fulfilling a prerequisite a student must have a grade of C or higher."

Moved by A. Wotherspoon, seconded by T. McNabb,

"That the Open Session of the meeting be extended until 11 o'clock."

It was noted that the normal time of recess from the Open Session is 10:00 p.m.

Question was called, and a vote taken.

MOTION TO EXTEND FAILED

K. Okuda questioned the statement in the documentation that Business Administration already has a C or higher requirement to fulfil a pre-requisite, and the Secretary undertook to research documentation.

Question was called, and a vote taken.

MOTION 1 ii) CARRIED

Moved by T. Calvert, seconded by J. Crawley,

Motion 1 iii) "That any student dropping a Computing Science course will be given the warning 'Student advised of low future enrolment priority for this course.' The student will not be allowed to preregister for that course in any of the next two semesters and will be admitted to that course only if space exists during the ADD/DROP period in each of the next two terms. Appeals may be directed to the Chairman of the Department who will ensure that consideration is given as appropriate."

T. Calvert and N. Cercone explained that the motion was intended to allow maximization, particularly at the introductory level, of opportunities for selection of courses by all students.

At this point it was moved and seconded that the Open Session be recessed.

Question was called on the motion to recess, and a vote taken.

MOTION TO RECESS FAILED

Moved by R. Brown, seconded by A. Wotherspoon,

"That the normal hour of recess be extended for 30 minutes."

Question was called, and a vote taken.

MOTION TO EXTEND CARRIED

Question was called on the motion to postpone consideration, and a vote taken.

MOTION TO POSTPONE CARRIED

V. Loewen was asked to be in attendance again at the next meeting of Senate.

iv) Senate Graduate Studies Committee

a) Paper S.81-129 - New Graduate Course Proposals

Moved by B. Beirne, seconded by A. Wotherspoon,

"That Senate approve and recommend approval to the Board of Governors, as set forth in S.81-120, new Graduate Course Proposals:

MRM 661-3 - Special Topics in Resources Management

MRM 662-5 - Special Topics in Resources Management

MRM 633-5 - Introduction to Remote Sensing and Aerial Photographic Interpretations."

C. Day was in attendance to support the proposal.

In response to a question raised by K. Rieckhoff, B. Beirne stated that the MRM program is in a continuous state of development and evolution. K. Rieckhoff urged defeat of the motion until planning priorities are established to justify resource commitments. The Director of the MRM Program informed Senate that a new faculty member has been charged with responsibilities in connection with MRM 633-5, and that the basic material for the aerial photographic lab has been already acquired; marginal amounts of equipment will be added in coming years.

Question was called, and a vote taken.

MOTION CARRIED

Moved by L. Hale, seconded by A. Wotherspoon,

"That the Open Session of Senate be recessed."

Question was called on the motion to recess at 10:30 p.m., and a vote taken.

MOTION TO RECESS CARRIED

H. M. Evans  
Secretary