FOR INFORMATION

SIMON FRASER UNIVERSITY

5.83-84

MEMORANDUM

To	H. M. EVANS, SECRETARY OF SENATE:	. • •
Subject. ANNUAL REPORT - FOR		

Section 31 of the University Act states: "The board shall make an annual report of its transactions to the universities council, in which shall be set out a balance sheet and a statement of revenue and expenditure for the year ending on the preceding March 31, and other particulars the universities council may require. A copy of the annual report shall be transmitted promptly to the senate."

A copy of the report is attached.

(NOTE: AS THE 1983 FINANCIAL STATEMENTS ARE IN SHORT SUPPLY, FOLLOWING PERUSAL, SENATORS AND OTHERS RECEIVING THIS MATERIAL ARE ASKED TO RETURN THE STATEMENTS TO THE SECRETARY OF SENATE.)

SIMON FRASER UNIVERSITY Financial Statements For the Year Ended March 31, 1983

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AUDITOR'S REPORT

To the Chairman and Members of the Board of Governors of Simon Fraser University, and

To the Minister of Universities, Science and Communications Province of British Columbia:

I have examined the balance sheet of Simon Fraser University as at 31 March 1983 and the statements of revenue and expenditure and changes in fund balances, expenditures by fund, changes in appropriated fund balances, ancillary enterprise operations and changes in net investment in land, buildings and equipment for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the University as at 31 March 1983 and the results of its operations and the changes in its fund balances for the year then ended in accordance with accounting principles generally accepted for universities, applied, after giving retroactive effect to the change in the method of recording revenue for sponsored research projects as explained in Note 1(f) to the financial statements, on a basis consistent with that of the preceding year.

Erma Morrison, F.C.A. Auditor General

Victoria, British Columbia 10 June 1983

Balance Sheet

as at March 31, 1983

(thousands of dollars)

Assets		Liabilities and Fun	d Balances		
	<u>1983</u> <u>1982</u>			<u>1983</u>	1982
OPERATING FUNDS		OPERATING FUNDS			
Cash and short term investments Accounts receivable (Note 1f) Prepaid expenses	\$ 15,618 \$15,113 975 813 452 147	Accounts payable and accrued liabilities Specific purpose fund (Note 1f) General purpose fund	(Exhibit B)	\$ 4,641 3,400	\$ 6,064 2,434
Inventories (Note 1)	1,379 1,230	Appropriated Unappropriated	(Exhibit D) (Exhibit B)	9,078 1,305	6,904 1,901
	\$ 18,424 \$17,303			\$ 18,424	\$17,303
ENDOWMENT AND STUDENT LOAN FUNDS		ENDOWMENT AND STUDENT LOAN FUNDS			
Cash and short term investments Student loans receivable Investments, at cost (market \$1,364; 1982 \$82)	\$ 1,184 \$ 1,900 34 28 1,256 82	Endowment fund Student loan fund		\$ 2,391 83	\$ 1,927 83
	\$ 2,474 \$ 2,010		(Exhibit B)	\$ 2,474	\$ 2,010
CAPITAL FUND		CAPITAL FUND			
Short term investments Accounts receivable (Note 2) Land, buildings and equipment, at cost	\$ 3,610 \$ 4,858 1,330 868 104,923 91,837	Bank loans payable (Note 2) Accounts and holdbacks payable (Note 2) Long term debt (Note 3)		\$ 5,884 2,382	\$ 4,742 1,948
Land, bulldings and equipment, at cost	104,323	Canada Mortgage and Housing Corporation Capital Financing Authority - \$35,205		3,425	3,449
		Less sinking fund (Note 3) 2,053 Net investment in land,		33,152	24,999
		buildings and equipment	(Exhibit F)	61,498	58,457
			(Exhibit D) (Exhibit B)	1,500 2,022	1,825 2,143
	\$109,863 \$97,563			\$109,863	\$97,563

Approved by the Board of Governors:

Chairman, Board of Governors

E.M. Scott, Ph.D. Executive Director of Finance

Statement of Revenue and Expenditure and Changes in Fund Balances

For the Year Ended March 31, 1983

	General	Purpose		Specific	Purpose Operating				Endowment and			
	<u>Opera</u>		Sponsored	Scholarship	Other Grants	To 1			t Loan	Capi		
	<u>1983</u>	1982	Research	and Bursary	and Programmes	1983	1982	1983	1982	1983	1982	
Revenue and Additions	'								!	· !		
Government grants - British Columbia - Canada - Other Student fees - credit courses - non-credit courses	\$66,465 7,959 242	\$61,375 5,846 321	\$ 576 4,969 37	\$ 95 10 12	\$2,098 372 350 42	\$ 2,769 5,351 49 350 42	\$2,827 4,214 100 206 30			\$ 5,067	\$ 4,146	
- other Gifts, grants and bequests Investment income Miscellaneous income	361 239 2,412 310	153 117 2,641 311	387 35	216 335	321 35 73	924 370 108	924 373	\$ 155	\$ 287	316 567 16	904	
Total Revenue	77,988	70,764	6,004	668	3,291	9,963	8,674	155	287	5,966	5,070	
Interfund transfers Increase in long term debt Interim capital financing Interest earned on sinking fund Sinking fund payments reimbursed	39	42	146	11	65	222	327	331	133	1,415 8,987 1,915 205 628	1,583 9,708 (2,331) 144 402	
Total fund sources	78,027	70,806	6,150	679	3,356	10,185	9,001	486	420	19,116	14,576	
Expenditures and Deductions												
Expenditures (Exhibit C) Ancillary enterprises, net	74,625	68,822	6,005	417	2,561	8,983	8,161		1	5,631	5,277	
(Exhibit E) Acquisition of capital assets Interfund transfers Sinking fund payments Transfer to pat investment in land	1,736	102 1,679	12	193	31	236	406	22	!	13,086 13 628	8,956 402	
Transfer to net investment in land, buildings and equipment							:			205	144	
Net increase (decrease) in appropriated fund balance	2,174	710								(326)	7	
Total fund applications	78,623	71,313	6,017	610	2,592	9,219	8,567	22	· reaction of the control of the con	19,237	14,786	
Net increase (decrease) during the year	(596)	(507)	133	69	764	966	434	464	420	(121)	(210)	
Fund balances, April l Adjustments due to change in accounting policy - (Note lf)	1,901	2,408	1,154	277	1,003	2,434	2,726 (726)	2,010	1,590	2,143	2,353	
Fund balances, March 31	\$ 1,305	\$ 1,901	\$1,287	\$346 ====	\$1,767	\$ 3,400	\$2,434	\$2,474	\$2,010	\$ 2,022	\$ 2,143	
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SIMON FRASER UNIVERSITY Statement of Expenditures by Fund For the Year Ended March 31, 1983 (thousands of dollars)

	General	Purpose		Specific	Purpose Operating				
	Opera		Sponsored	Scholarship	Other Grants	To			ital
	1983	1982	Research	and Bursary	and Programmes	1983	1982	1983	1982
Expenditures									
Academic Salaries									
Academic ranks	\$25,851	\$23,376	\$ 9 88		\$ 346	\$1,334	\$1,158		
Other instruction and research	3,804	3,722	2,391		367	2,758	2,619		
Other salaries and wages	22,861	20,964	•		708	708	615		
Employee benefits	6,244	5,453	153		105	258	228		
Travel and other personnel costs	1,681	1,801	517		245	762	760	All and the second	
Expendable supplies	5,692	5,764	765		502	1,267	1,368		
Equipment and furnishings	656	748	955		57	1,012	746	\$ 971	\$1,731
Equipment rentals	1,923	1,624	20		17	37	24		4 · 3 · • ·
Facilities rental	190	175			14	14			
Books and periodicals	1,527	1,257			81	81	21		
Utilities	2,076	1,820	4		17	21	า้า		
Student awards	1,534	1,375	•	\$417	• •	417	368	- Land	
Contract services	1,698	1,660		¥ · · ·		ester e establica	•		
Professional fees	749	660	163		91	254	206		
Renovations and alterations	372	382	3		4	7	4		
Interest - short term	J, L	302	J		•		•	627	856
- long term						- Land		4,033	2,690
Insurance	148	123						1,000	2,030
Memberships	65	57							
Internal cost allocations	(53)	(33)	46		7	53	33		
External cost recoveries	(2,393)	(2,106)	40		•	J.	33		
External cost recoveries	(2,393)	(2,100)	· · ·					1	
Total (Exhibit B)	\$74,625	\$68,822	\$6,005	\$417	\$2,561	\$8,983	\$8,161	\$5,631	\$5,277
•		-			====				
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Statement of Changes in Appropriated Fund Balances

For the Year Ended March 31, 1983

		Appropriated Fund Balance March 31, 1982	Deductions During Year	Additions During Year	Appropriated Fund Balance March 31, 1983
General Purpose Operating Fund					
Authorized budget allocations to following fiscal year Provision for annualized costs Provision for non-recurring expenditures Provision for research grants carryover Provision for specific expenditure Reserve for self-insurance Reserve for contingencies Reserves for ancillary enterprises - Books	store	\$ 831 1,725 2,176 208 660 400 774 103 27	\$ 831 1,725 2,176 208 260 134 80	\$ 612 1,242 2,685 299 2,110 580	\$ 612 1,242 2,685 299 2,510 400 1,220 23 87
- Resid	rences				-07
(Exhib	oit A)	\$6,904 ———	\$5,414 	\$7 , 588	\$9,078
Capital Fund					
Provision for authorized projects (Exhib	oit A)	\$1,825	\$1,284	\$ 959 ———	\$1,500

Statement of Ancillary Enterprise Operations

For the Year Ended March 31, 1983

	Books	tore	Reside	ences	Food S	ervices	Tot	<u>a1</u>
	1983	1982	1983	1982	1983	1982	1983	1982
Revenue								
Sales	\$2,210	\$1,938					\$2,210	\$1,938
Rentals			\$1,112	\$1,007			1,112	1,007
Total Revenue	2,210	1,938	1,112	1,007			3,322	2,945
Expenditures	:							
Cost of sales	1,776	1,493			:		1,776	1,493
Food contract service	i				\$(6)	\$(11)	(6)	(11)
Salaries and benefits	348	298	230	208	-		578	506
Travel and other personnel costs	1	4	9	9			10	13
External contract services	8	2	18	10	i	2	26	14
Landscaping			18	21			18	21
Utilities	8	7	171	147	!	10	179	164
Debenture repayment, principal	1		24	23			24	23
Interest	. 97	76	224	225			321	301
Equipment	13	22	23	7	:		36	29
Insurance			2	2			2	2
Janitorial	5	4	92	83		16	97	103
Repairs and maintenance	6		226	293	50	32	282	325
Other operating costs	28	26	36	17	3	21	67	64
Total Expenditure	2,290	1,932	1,073	1,045	47	70	3,410	3,047
Net Revenue (Expenditure) (Exhibit B)	\$ (80)	\$ 6	\$ 39	\$ (38)	\$(47) =	\$(70) =	\$ (88)	\$ (102)

Statement of Changes in Net Investment in Land, Buildings and Equipment

For the Year Ended March 31, 1983

Principal repayments - Canada Mortgage and	2
Interest earned on the sinking fund Principal repayments - Canada Mortgage and Housing Corporation debentures 205 14	-
Principal repayments - Canada Mortgage and Housing Corporation debentures	02 44
13,943 9,5	23
	25
Decreases in net investment during the year: Increase in long term debt - British Columbia Educational Institutions Capital Financing Authority Interim financing on projects 8,987 1,915 (2,3) 7,3	31) 77
Net increase during the year 3,041 2,1	48
Net investment in land, buildings and equipment, April 1, 1982 56,3	09
Net investment in land, buildings and equipment, March 31, 1983 (Exhibit A) \$58,4	57 —

SIMON FRASER UNIVERSITY Notes to Financial Statements March 31, 1983

1. Significant Accounting Policies

These financial statements have been prepared in accordance with accounting principles generally accepted for universities. The significant accounting policies followed by Simon Fraser University include:

(a) Fund Accounting

The University accounts are maintained in conformity with fund accounting procedures in order to recognize restrictions imposed on the use of resources. Under these procedures resources are classified into funds in accordance with objectives authorized by the Board of Governors or otherwise specified. Funds have been combined into the following major groups:

- General purpose operating funds comprise revenues used in the general operations of the University.
- Specific purpose operating funds consist of grants and donations for designated projects and the income earned on endowment funds.
- Endowment funds are received or appropriated with the stipulation the principal will be invested and the related earned income will be expended for specific purposes.
- Capital funds comprise amounts received for the purchase of capital assets as described in note 1 (b).

(b) Land, Buildings and Equipment

Construction costs for buildings and other facilities, including original equipment and furniture, major renovation costs, and new equipment funded under the Educational Institution Capital Finance Act are capitalized in the Capital Fund. Replacement equipment and furniture, new equipment not specified above, and minor renovations are expensed as the costs are incurred in the various funds.

No provision is made for depreciation of buildings and equipment.

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(c) Inventories

Inventories of supplies are stated at cost. Inventories of merchandise held for resale are stated at the lower of cost and net realizable value.

(d) Ancillary Enterprise Operations

Ancillary enterprises provide goods and services to the University community on a charge-for-service basis. They include campus food service, which is operated by a contractor, residences and bookstore. Expenses include direct operating costs and payments of interest and principal on debentures relating to the residences. No administrative overhead has been applied.

(e) Other

Library books and periodicals are expensed in the year of acquisition.

Leases of a capital nature are expensed in the Operating Fund as payments are made.

Employee vacation pay entitlements are not accured.

(f) Change in Accounting Policy

In prior years, expenditures on individual sponsored research projects in excess of funds received in the year were recorded as receivables and revenue. This policy has been changed in the current year to net over and under expenditures on individual projects by sponsoring entity. The cumulative effects of this change (\$726,000) are shown as reductions of accounts receivable and the specific purpose fund at March 31, 1982. This change in accounting policy has had no material effect on the comparative revenue amounts and accordingly the 1982 revenue has not been restated.

2. Short Term Financing - Capital Fund

The interim financing of capital construction projects is authorized under the provisions of the Educational Institution Capital Finance Act. Bank loans are retired from the proceeds of long term debt issued under the authority of the Act. Accounts and holdbacks payable and commitments under building and other contracts will be financed similarly in the next fiscal year.

Accounts payable and receivable include accrued interest in the amount of 1,329,000 (1982 - \$841,000) on short and long term borrowings. The interest will be received from the Province of British Columbia in the next fiscal year.

3. Long Term Debt

A. Canada Mortgage and Housing Corporation

MaturityDate	Interest <u>Rate</u>		utstanding March 31/82	Annual Payments Including Interest
			(thousands of	dollars)
Jan 1, 2017 Jan 2, 2018 Jul 1, 2019	5.375% 5.875% 6.875%	\$ 193 960 2,272	\$ 195 968 2,286	\$ 12 65 171
Total (Exhib	it A)	\$3,425	\$3,449	\$ <u>248</u>

The debentures are secured by a floating charge on the student residences.

B. Capital Financing Authority

			Sinking		utstanding	
Ma turi ty	Interest	Face	Fund	March 31	March 31	Annua1
Date	<u>Rate</u>	<u>Value</u>	Balance	1983	1982	Payments
			(tho	ousands of	dollars)	
Dec 1, 1986	16.875%	\$ 292	\$ 20	\$ 272	\$ 292	\$ 72
Jun 9, 1998	9.41	2,000	326	1,674	1,755	237
Jan 10, 1999	9.82	2,000	262	1,738	1,816	245
Mar 9, 1999	10.16	3,700	453	3,247	3,381	466
Apr 10, 1999	10.26	800 2 700	99 338	701 3,362	730 3,486	102
Nov 9, 1999	10.68 12.74	3,700 2,000	336 187	1,813	1,879	485 304
Mar 10, 2000 Sep 10, 2000	12.74	2,000	128	1,972	2,040	304 315
Mar 10, 2001	13.13	2,100	128	198	2,040	33
Apr 10, 2001	13.66	2,500	63	2,437	2,500	396
May 8, 2001	13.69	2,280	57	2,223	2,280	362
Jul 10, 2001	14.81	1,880	46	1,834	1,880	320
Oct 9, 2001	17.00	1,000	23	977	1,000	192
Mar 10, 2002	16.10	1,756	39	1,717	1,756	321
May 10, 2002	15.25	1,980	33	1,980	1,700	345
Jun 10, 2002	14.96	1,000		1,000		171
Aug 10, 2002	16.53	1,400		1,400		262
Oct 8, 2002	14.16	2,000		2,000		327
Nov 10, 2002	13.43	1,607		1,607		251
Dec 10, 2002	12.01	1,000		1,000		142
Total (Exhibit	: A)	\$35,205	\$2,053	\$33,152	\$24,999	\$5,348

Annual payments consist of interest and sinking fund payments. Payments made in 1982/83 totalled \$4,192,000 (1981/82 \$2,794,000). The payments to the sinking fund are based on the discounted present values required to fund fully the repayment of the debt by respective maturity dates. The sinking fund balance consists of total sinking fund installments to March 31, 1983 plus interest earned thereon. Sinking fund payments, which are financed by the Province of British Columbia, made during 1982/83 amounted to \$628,000 (1981/82 \$402,000). Earned interest thereon recorded for 1982/83 is \$205,000 (1981/82 \$144,000).

The long term debt includes \$234,000 repayable in U.S. funds. This amount was recorded at the Canadian equivalent as at the date of receipt and is currently shown at \$272,000 Canadian. If this amount were based on the exchange rate prevailing on March 31, 1983 the Canadian equivalent would be \$290,000.

4. Commitments - Capital Fund

Total commitments under contracts for capital projects amount to \$2,600,000 as at March 31, 1983 (March 31, 1982 \$5,871,000) of which \$2,398,000 are to be financed under the Educational Institution Capital Finance Act.

5. Academic Pension Plan

Amendments to the Academic Pension Plan effective July 1, 1981 included provision for further contributions to the Formula Retirement Benefit Account.

An actuarial valuation as at January 1, 1983 estimated as resultant potential underfunding in the amount of \$2,513,000 if the actuarial assumptions are realized. The reserve has been increased by \$500,000, which brings the total including interest on previous balances, to \$1,070,000 as at March 31, 1983.

6. Restatement of Comparative Figures

Certain 1982 figures in the financial statements have been restated in order to conform with the financial statement presentation adopted in 1983. There was no effect on the fund balances except as disclosed in Note 1f.

Schedule of General Purpose Expenditures

For the Year Ended March 31, 1983

	Academic	Library	Student Services and Awards	Plant and Maintenance	Computer Centre	Administration and General	Total Exp	enditures 1982
Expenditures	Academie	Libiary	and Awar as	<u> </u>	<u>ochti c</u>	and deneral		1302
Academic Salaries	tor ora						for ort	¢00 076
Academic ranks	\$25,851						\$25,851	\$23,376
Other instruction and research	3,804	¢2 051	¢0.460	¢2 211	¢ 0 E16	¢4 000	3,804	3,722
Other salaries and wages	7,540	\$3,051	\$2,460	\$2,311	\$ 2,516	\$4,983	22,861	20,964
Employee benefits	4,236	401	264	388	282	673	6,244	5,453
Travel and other personnel costs	1,167	19	193	24	33	245	1,681	1,801
Expendable supplies	2,564	282	367	918	863	698	5,692	5,764
Equipment and furnishings	292	30	22	2	134	176	656	748
Equipment rentals	217	79	10	6	1,572	39	1,923	1,624
Facilities rental	175		5			10	190	175
Books and periodicals		1,527					1,527	1,257
Utilities	295	34	43	1,590	29	85	2,076	1,820
Student awards			1,534				1,534	1,375
Contract services	3	99	1	1,591		4	1,698 ∣	1,660
Professional fees	100		32	93	50	474	749	660
Renovations and alterations	101	14	15	156	34	52	372	382
Insurance						148	148	123
Memberships			5			60	65	57
Internal cost allocations	3,076	249	14	35	(4,855)	1,428	(53)	(33)
External cost recoveries	(13)	(155)	(558)	(401)	(810)	(456)	(2,393)	(2,106)
Total	\$49,408	\$5,630	\$4,407	\$6,713	\$ (152)	\$8,619	\$74,625	\$68,822

Schedule of Academic Expenditures

For the Year Ended March 31, 1983

	General Purpose Fund	Sponsored Research	Other Grants and Programmes	Capital Fund	Total Exp	enditures 1982
Faculty of Arts Dean's Office Archaeology Economics English Geography History Languages, Literatures and Linguistics Philosophy Political Science Psychology	\$ 424 837 2,232 2,546 1,491 1,310 2,004 748 876 2,394	\$ 5 241 14 14 32 54 4 18 15	\$ 55 3 10 75 4 10 26 20 4 3	\$ 20 6 40 1 10	\$ 484 1,101 2,256 2,641 1,567 1,375 2,044 786 895 2,562	\$ 526 1,106 1,842 2,561 1,437 1,397 1,934 727 774 2,263
Sociology and Anthropology	1,125 15,987	4 530	211	1 114	1,131	1,094 15,661
Faculty of Business Administration	3,045	66	29	26	3,166	2,757
Faculty of Education	5,371	124	471	38	6,004	5,516
Faculty of Engineering Science			<u> 183</u>		183	146
Faculty of Interdisciplinary Studies Dean's Office Centre for the Arts Communication Studies Computing Science Criminology Interdisciplinary Studies Kinesiology	407 1,911 1,034 2,506 1,297 468 1,450	8 296 423 28 222 1,018	6 33 64 112 215	21 15 197 1 33 60 327	448 1,938 1,090 2,999 1,786 529 1,847 10,637	374 1,776 1,069 2,612 1,661 397 1,701
Faculty of Science Dean's Office Biological Sciences Chemistry Mathematics Physics Science Workshops Western Canadian Universities Marine Biological Society Grant	317 3,402 2,753 2,684 1,971 508	15 1,524 992 236 1,303	1 	13 70 82 26 65 2	345 4,996 3,827 2,946 3,340 510	436 4,731 4,004 2,514 2,750 457 131
Other Expenditures Animal Research Facility Continuing Studies Co-op Education Graduate Studies Instructional Media Centre Programs of Distinction Reading and Study Skills Centre	77 2,198 241 195 1,073 377 136	6 191 197	1,157	2 5 1 68	79 3,366 242 386 1,141 377 136 5,727	97 3,113 175 750 1,100 259 226
Total Academic Expenditures	\$49,408	\$6,005	\$2,267	\$839	\$58,523	\$54,413