

SIMON FRASER UNIVERSITY

S.75-104

MEMORANDUM

To SENATE

From SENATE UNDERGRADUATE ADMISSIONS BOARD

Subject PROPOSAL FOR NEW COURSE AUDIT POLICY

Date JUNE 19, 1975

MOTION:

"That Senate approve the proposal for a new Course Audit policy and regulations, as set forth in S.75-104, as follows:

A student who has received written permission of the Instructor may, following completion of appropriate registration procedures, attend a specific course as an auditor. A student who has been given permission to audit a course will not write the final examination nor be given credit for the course. During the normal course change period, a student may change audit registration from one course to another or from regular enrolment to course audit. However, only those students who have been granted regular admission (i.e. working towards a degree) may change registration from audit to regular enrolment. After the normal course change period has ended, no further registration in course audit will normally be permitted. Students who have been placed on 'required to withdraw' or 'permanent withdrawal' will not be allowed to audit courses. For information on fees assessed for course audit, refer to the fee section."

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MEMORANDUM

To SENATE

From SENATE UNDERGRADUATE ADMISSIONS BOARD

Subject PROPOSAL FOR NEW COURSE AUDIT
POLICY

Date 19th June, 1975


At its meeting of 22nd May, the Senate Undergraduate Admissions Board considered the attached proposal to revise the current policy on auditing of courses. In the light of the comments from the Director of Admissions, the initial proposal was amended to read as follows:

A student who has received written permission of the Instructor may, following completion of appropriate registration procedures, attend a specific course as an auditor. A student who has been given permission to audit a course will not write the final examination nor be given credit for the course. During the normal course change period, a student may change audit registration from one course to another or from regular enrolment to course audit. However, only those students who have been granted regular admission (i.e. working towards a degree) may change registration from audit to regular enrolment. After the normal course change period has ended, no further registration in course audit will normally be permitted. Students who have been placed on "required to withdraw" or "permanent withdrawal" will not be allowed to audit courses. For information on fees assessed for course audit, refer to the fees section.

During discussion of the proposal, it was emphasized that students would still be required to go through the normal admission and registration procedures but that the necessity for academic documentation would be eliminated. The Director of Admissions also noted that a new admissions category would be created so that students would be admitted to the University as auditing students only. Further, the records office would establish a system for identifying auditors so that a student admitted to audit courses only and subsequently wishing to transfer to a degree program would be required to apply for admission to that program in the normal way.

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The proposal is forwarded to Senate for its consideration with the Committee's recommendation that it be approved.

A handwritten signature in cursive script, appearing to read "I. Mugridge". The signature is written in black ink and is positioned above the typed name.

I. Mugridge

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att.

SIMON FRASER UNIVERSITY

MEMORANDUM

SUAB 62

ALL MEMBERS OF THE SENATE

From ALAN C. McMILLAN, SECRETARY

UNDERGRADUATE ADMISSIONS BOARD

SENATE UNDERGRADUATE ADMISSIONS BOARD

Subject AUDITING OF COURSES

Date MAY 20, 1975

The attached proposal for a new auditing policy is seen as a positive move as it opens to the public the option of taking courses for degree credit or as an auditor. Clarification of two items in the attached proposal is necessary and therefore the following amendments to the proposal policy are recommended:-

1. "During the normal course change period a student may change registration in the course audit from one course to another, or from regular enrolment to course audit. However, only those students who have been granted regular admission (i.e. working toward a degree) may change registration for audit to regular enrolment."
2. "Students who have been placed on 'required to withdraw' or 'permanent withdrawal' will not be allowed to audit courses."

SIMON FRASER UNIVERSITY

MEMORANDUM

To: SENATE UNDERGRADUATE ADMISSIONS BOARD

From: I. Mugridge

Assistant Vice-President, Academic

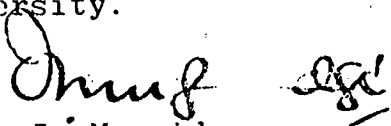
Subject: Policy on Auditing of courses

Date: 8th April, 1975

The attached proposal for a change in the policy for auditing of courses is submitted to the Senate Undergraduate Admissions Board for its consideration.

Substantially, the proposal changes the existing policy in one important respect. It would omit the requirement that auditing students must be admissible to the University, thus leaving open to any members of the public the possibility of auditing a course, provided they have permission of the instructor. It should be noted that, if this proposal is accepted, auditing students will continue to be registered in the normal way and will continue to pay an auditing fee. It will also be required that auditing students obtain the permission of the instructor teaching the course they wish to audit so that instructors may control the number of additional students attending their courses and, in cases where auditing is inappropriate, can deny permission on these grounds.

This proposal for change arises from a number of considerations. The principal of these is that the current policy closes University courses to a number of people who, while unwilling to undertake formal enrolment in one of the University's programs and to pursue such a program towards a degree, nevertheless have sufficient interest in attending one or more of our courses for reasons other than obtaining credit. While this has never been a problem of any real magnitude, it seems likely that it will arise with greater frequency as the University expands its evening and off-campus offerings. While these offerings are naturally designed to cater primarily for students wishing to obtain credit towards a degree, it would seem unreasonable to deny the opportunity to attend them to members of the public who are either unwilling or unable to obtain regular admission to the University.


I. Mugridge

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att.

1. Present policy

5. Registration For Course Audit

A student who has satisfied the admission requirements of the University may attend a specific course(s) as an auditor upon completion of the necessary registration procedures, which include written approval of the necessary registration procedures, which include written approval of the department concerned. A student who has been given permission to Audit a course will not write the final examination nor be given credit for the course. During the normal course change period a student may change registration in the course Audit from one course to another, or to regular enrolment in the course, or from regular enrolment to course Audit. After the normal course change period has ended, no further registration in course Audit will normally be permitted. For information on fees assessed for course Audit, refer to the Fees section.

2. Proposed policy

A student who has received the written permission of the instructor may, following completion of appropriate registration procedures, attend a specific course(s) as an auditor. A student who has been given permission to Audit a course will not write the final examination nor be given credit for the course. During the normal course change period a student may change registration in the course Audit from one course to another, or to regular enrolment in the course, or from regular enrolment to course Audit. After the normal course change period has ended, no further registration in course Audit will normally be permitted. For information on fees assessed for course Audit, refer to the Fees section.

I. Mugridge
8th April, 1975